



PlanRVA Commission



NOTES

This meeting is open to the public. Members of the public are invited to attend virtually. Please alert PlanRVA staff at PlanRVA@PlanRVA.org if electronic transmission of this meeting fails for the public. Please refer to our Statement Regarding Virtual Meeting Participation by Members of the Public for more information.

Check out our complete <u>Public</u>

<u>Participation Guide</u> online to learn
about the different ways you can stay
connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at **Plan RVA - YouTube**.

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to PlanRVA@PlanRVA.org.

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PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collaborative and Don't Trash Central Virginia.



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AGENDA

PlanRVA Commission

April 10, 2025 – 9:30 a.m.
PlanRVA James River Boardroom, 424 Hull Street, Suite 300,
Richmond, VA 23224 and via Zoom

If you wish to participate in this meeting virtually, please register via Zoom at the following link: https://planrva-org.zoom.us/webinar/register/WN_sE9SfrO3QNemiGHbL_w-WA

Call to Order (Dr. McGraw)

Pledge of Allegiance (Dr. McGraw)

Welcome and Introductions (Dr. McGraw)

Roll Call of Attendees and Certification of a Physical Quorum (Janice Scott)

- 1. Administrative Items
 - **a.** Confirmation of Member Participation from a Remote Location (*Dr. McGraw*)

 Action requested (if there are member requests to participate remotely): motion to confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the PlanRVA Commission Policy for Remote Participation of Members; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (voice vote).
 - **b.** Consideration of Amendments to the Agenda (Dr. McGraw)
 - **c.** Public Comment Period (Dr. McGraw)
 - d. Approval of February 13, 2025, Meeting Minutes (Dr. Newbille) page 4 Action requested: motion to approve the meeting minutes as presented (voice vote).
- 2. Standing Committee and Other Reports
 - a. Chair and Executive Committee Reports (Dr. McGraw)
 - i. FY26 Key Imperatives and Work Program Priorities page 9
 Information item.
 - ii. FY26 Officer Rotation Information item.
 - **b.** Audit, Finance & Facilities Committee Report (Sean Davis) Information item.

- c. Public Outreach & Engagement Committee Report (Tim Davey)
 - i. PlanRVA Newsletter: The Better Together Connector (linked)
 - ii. Public Outreach & Engagement Committee Joint Meeting with RRTPO Community Transportation Advisory Committee (CTAC) (Jessica Schneider) Information Item.
- d. Executive Director's Report (Martha Shickle)
 - i. Intergovernmental and Environmental Reviews page 10 Information item.
 - ii. Regional Strategic Plan Update page 12Information item.
- 3. Special Program: Housing in the Richmond Region page 15 Information item: Commissioners will hear a presentation from Jovan Burton, Executive Director for the Partnership for Housing Affordability (PHA) on housing in the region. Barbara Jacocks will give a brief introduction sharing information about PlanRVA's work to support PHA and the Regional Housing Framework.
- **4. Partner Reports Information Items** (Martha Shickle)
 - a. CVTA Report page 16
 - **b. EMACV Report** (to be distributed at meeting)
 - c. RRTPO Report page 17
- 5. Member Comments & Locality Updates

Adjourn - targeted adjournment time is 11:00 a.m. The next meeting will June 12, 2025, at 9:30 a.m.



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PlanRVA Commission Meeting Minutes February 13, 2025 – 9:30 a.m. PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224

Members Present (A - Alternate)

Town of Ashland		Hanover County		Powhatan County	
Brent Chambers	X	Sean Davis	X	Bill Donati	
Daniel McGraw, Chair	X	Sue Dibble		Steve McClung	
Steve Trivett		Larry Leadbetter	X	Robert Powers	
Charles City County		Faye Prichard (A)	X	Jessica Winall	
Byron Adkins, Treasurer	X	Charlie Waddell		City of Richmond	
Ryan Patterson		Henrico County		Cameron George	Х
Chesterfield County		Chris Bast		Katherine Jordan (virtual)	Х
Kevin Carroll	X	Roscoe Cooper	X	Cynthia Newbille, Secretary	X
Tim Davey		William Mackey		Rodney Poole	Х
James Holland		Tyrone Nelson	X	Ellen Robertson (A)	
Jim Ingle	X	Jody Rogish	X		
Mark Miller		Dan Schmitt			
Frank Petroski		Misty Roundtree (virtual)	X		
Jessica Schneider	X	New Kent County			
Goochland County		Milton Hathaway (virtual)	X		
Dwain Cosby		Amy Pearson			
Jonathan Lyle		Jordan Stewart, Vice Chair	X		
Neil Spoonhower (virtual)	X				
Charlie Vaughters (A)					

The technology used for the meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our <u>Plan RVA YouTube Channel</u>.

Welcome and Call to Order

Chair McGraw welcomed all attendees and called the meeting to order at approximately 9:35 a.m.

Roll Call and Certification of a Quorum

Diane Fusco, PlanRVA, called the roll for attendance and certified that a quorum was present.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair McGraw.

1. Administration

a. Confirmation of Member Participation from a Remote Location

Chair McGraw announced that the following members requested approval to participate remotely: Milton Hathaway, Katherine Jordan, Misty Roundtree and Neil Spoonhower. Reason: personal matters, specifically scheduling conflicts that prevent in-person attendance.

Chair McGraw announced his approval of the requests to participate remotely.

On motion by Kevin Carroll, seconded by Jessica Schneider, the PlanRVA Commission voted to confirm that the Chair's decision to approve the requests to participate from a remote location was in conformance with the PlanRVA Policy for Remote Participation of Members; and, the voice of all remotely participating members could be heard by all persons at the primary or central meeting location (voice vote).

The quorum was updated to show the presence of the remote members.

b. Agenda Amendments

There were no requested amendments to the agenda.

c. Public Comments

There were no requests to offer public comment to the Commission.

d. Approval of November 14, 2024, Meeting Minutes

On motion by Cynthia Newbille, seconded by Kevin Carroll, the PlanRVA Commission voted to approve the November 14, 2024, meeting minutes as presented (voice vote).

e. Approval of December 5, 2024, Meeting Minutes

On motion by Sean Davis, seconded by Jessica Schneider, the PlanRVA Commission voted to approve the December 5, 2024, meeting minutes as presented (voice vote).

2. Standing Committee and Other Reports

a. Chair and Executive Committee Reports

i. Resolution naming Partnership for Housing Affordability as Implementation Partner for Virginia Housing Grant

Chair McGraw explained the resolution request and disclosed details of Martha Shickle's role as Chair of the Board of Directors for Partnership for Housing Affordability.

On motion by Daniel McGraw, seconded by Jessica Schneider, the members of the PlanRVA Commission voted to adopt a resolution authorizing the Executive Director to execute an MOU with PHA to administer a grant award from Virginia Housing.

ii. Mission Alignment with 2025 Federal Priorities

Chair McGraw reported on the Executive Committee's discussion concerning information from the new presidential administration regarding federal

priorities and actions associated with a handful of recently issued Executive Orders. Very little information has been communicated from our federal partner agencies, though there are signs of changes that significantly impact programs and the agency.

Ms. Shickle provided information on funding that is possibly in danger of being discontinued:

- \$1.5mm grant from FHWA to significantly revise our current transportation prioritization process towards a regional vision of safety, equity, a strong economy, and environmental stewardship. We are unsure whether this award will be contracted. Project deliverables included updates to the current model run for incorporation into the current LRTP planning process and developing a digital web presence to increase public accessibility and transparency to the project prioritization process.
 - As of Wednesday, February 12, 2025, the grant awards for developing the region's Comprehensive Climate Action Plan and Comprehensive Economic Development Strategy are no longer shown in the grants portal. The EPA and EDA fund these projects.
- CCAP is a \$1mm grant award; CEDS is a \$50k grant award. Both are programmed as part of this Fiscal Year.
- It is too early to know if any amendments to the current Unified Planning Work Program and associated grant agreements are in play for this fiscal year. The request for reimbursement for Q2 under the PL and 5303 funding programs has been submitted but has not yet been processed/paid. VDOT and DRPT have indicated that no additional guidance has been given from FHWA and DRPT regarding the status of these grants. (they are 80% federal with a 10% state and local match).

iii. Other Updates

Chair McGraw noted there were no additional updates at this time.

b. Audit, Finance & Facilities Committee Report

i. FY25 Quarter 2 Financial Statements

Sean Davis provided an overview of discussions regarding recommended improvements to the financial reporting statements.

Ms. Shickle introduced Lauren Shephard, Chief Financial Administration Officer. Ms. Shepherd provided an overview of the second quarter financial statements. She reported the following:

- Total expenses are tracking at **54%** of the Board approved budget
 - 54% is appropriate for this point in the fiscal year given timing of certain expenses
- Staff is following up on individual expense category variances >50%, primarily:
 - Fringe pool 51% overall
 - Retirement is tracking appropriately over budget due to timing of payments
 - Direct cost pool 54% overall

- Professional fees 159% overall
 - Planned public outreach overages due to additional grant funding

On motion by Sean Davis, seconded by Neil Spoonhower, the PlanRVA Commission voted to accept the FY25 second quarter financial statements as presented (voice vote).

c. Public Outreach & Engagement Committee Report

i. PlanRVA Newsletter: The Better Together Connector (linked)

ii. Equity Working Group Update Information Item.

Ms. Schneider reported that the group's purpose is to "address equity and the needs of the transportation disadvantaged and advise the MPO, through CTAC, on issues, plans, studies, and other matters concerning the MPO's "3-C" urban transportation planning process that affects transportation disadvantaged populations." (RRTPO bylaws).

The work group members are volunteers from the RRTPO CTAC and the PlanRVA Public Outreach and Engagement Committee. Current tasks of the workgroup include:

- Review best practices and recommend adopting a compensation policy for the TPO and Commission to consider in preparation for FY2026. Compensation may include various forms of recognition or remuneration for workgroups, advisory committees, focus groups, and public meeting participants.
- Review PlanRVA's Title VI plan and incorporate edits according to the agency's current practices and emerging guidance from federal partners.
- Both projects are scheduled to culminate with recommendations for consideration during the June RRTPO Policy Board and Commission meetings.

The Committee will brainstorm to identify priorities for addressing barriers that we can address through various incentives to boost engagement at its next meeting. These will be considered as we move toward the ultimate goal of recommendations to implement in FY2026.

d. Executive Director's Report

i. Regional Strategic Plan Update

Ms. Shickle provided a handout as an update/follow-up on efforts to progress in formalizing the goals for the Regional Strategic Plan. These are the goals we intend to advertise (per code), inviting members of the public to participate in a symposium scheduled for March 14th at the Convention Center and ultimately coming to the Commission for action in June.

Opportunity to give comment on our current planning efforts will be part of the symposium program, including the Long Range Transportation Plan and the Comprehensive Economic Development Strategy.

ii. Overview of Regional Cooperation During Richmond Water Crisis

Ms. Shickle provided this overview and reported there has been a lot of coverage since the last meeting. She noted the overview is in no way intended to be comprehensive but is a summary of specific areas the region's jurisdictions supported one another through the recent water crisis.

- Henrico's EOC played a crucial role in providing various supports
 throughout the crisis including facilitating distribution of bottled water to
 St. Mary's Hospital and VCU, establishing community distribution hubs,
 and delivery of water to at risk residents and daycare facilities.
- Support was also extended to county facilities such as libraries to ensure public access, while a 24-hour call center was set up to handle public inquiries.
- During the crisis, Henrico:
 - o Sourced and coordinated over 100 tractor-trailer loads of bottled water
 - o Facilitated 20 tanker loads of potable water
 - o Responded to over 7,000 calls, and
 - o Completed over 800 deliveries to homes, daycares and dialysis centers

iii. Intergovernmental and Environmental Reviews

Martha Shickle, Executive Director, noted that the report was included in the meeting packet.

iv. Pathways to the Future: Regional Symposium

Ms. Shickle noted a flyer was included in the meeting agenda packet. Commissioners were asked to share information on the symposium.

3. Special Program: Mike Jones, President- Major Security Consulting & Design Inc.

Mr. Jones provided Commissioners with a presentation on the importance of safety preparedness.

4. Partner Reports

a. CVTA Report

Chet Parsons, CVTA Executive Director, provided this update on recent and upcoming CVTA activity.

b. EMACV Report

Ms. Shickle reported on the recent transition of Katie Moody into a leadership role with the climate resiliency hub. Ms. Moody introduced Maddie Interdonato, Emergency Management Alliance Program Specialist.

c. RRTPO Report

Ms. Shickle provided this update on recent and upcoming RRTPO activity and gave an overview of the recently announced SmartScale results.

5. Member Comments & Locality Updates

Chair McGraw reported that the Town of Ashland is working on additional municipal parking and is building storage for the town's Christmas tree.

Adjourn

FY2026 Key Imperatives - Proposed

୬J°	Update & Implement Regional Strategic Plan	RVA Rising Core & Supporting Plan Development & Implementation
477	Offer Local Planning Assistance	Programmatic Support & Project Management Grant Writing & Management
<u>ii.</u>	Drive Data, Research & Analysis	Regional Indicators Best Practices Research Lab
	Convene the Region	Community Engagement & Partnership Development Special Events & Outreach
9	Ensure Compliance & Agency Sustainability	Member & Commissioner Engagement Talent & HR, Financial Sustainability Program Development

Environmental & Intergovernmental Reviews

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

Environmental reviews can include:

- Environmental Assessments and Impact Reports Virginia code requires state agencies to prepare an environmental impact report (EIR) for each major state project.
- Coastal Consistency Determinations and Certifications Due to receipt of Federal funds or permits, proposed projects must prove consistency with the enforceable policies of Virginia's Coastal Zone Management Program.
- **Groundwater Withdrawal Permits** PlanRVA staff receives notice of Groundwater Withdrawal Permits in the Eastern Virginia Ground Water Management Area (GWMA). The eastern portion of PlanRVA is located in the Eastern Virginia GWMA. All jurisdictions in the Eastern Virginia GWMA are notified of pending permits as part of this process, therefore PlanRVA receives review requests for projects outside of the Richmond region. For more information about the Eastern Virginia GWMA see https://www.deq.virginia.gov/permits/water/water-withdrawal.
- Virginia Water Protection (VWP) Permits DEQ issues VWP Permits for activities related to the quality of surface waters in the Commonwealth including the filling, dredging, draining or excavation of wetlands, streams, or other state waters. Surface water withdrawals are also permitted through VWP permits.
- Virginia Pollutant Discharge Elimination System (VPDES) Permits DEQ issues VPDES permits to any person who discharges any pollutant into surface waters of the Commonwealth from a point source.
- **Virginia Pollution Abatement Permit -** A VPA permit may be issued by DEQ whenever an owner handles waste and wastewater in a manner that does not involve a point-source discharge to state waters.

Intergovernmental reviews can include:

- State Agency grant applications for Federal funding, including:
 - CERCLA grant funds from US EPA (Superfund programming and site remediation)
 - Virginia Coastal Zone Management Program funding from the National Oceanic and Atmospheric Administration
 - Diesel Emission Reduction Act (DERA) State Clean Diesel funds from US EPA
 - Capitalization funds for the Virginia Clean Water Revolving Loan
 Fund for wastewater treatment facility improvements from US EPA
- FHWA Section 5310 funding for projects involving transit and mobility enhancements for seniors and individuals with disabilities.

For additional information on the reviews, please go to the following: https://planrva.org/environment/reviews/.

Environmental and Intergovernmental Reviews Intergovernmental **Environmental** State **Determinations/Certifications** roundwater Withdrawal Permit State **Environmental Assessments** Virginia Pollution Abatement and Impact Statements or Virginia Water Protection Federal Consistency **Corporation Commission** Agency Program grant **VPDES Permis** application Superfund Permits Date Completed **Review Title** Locality/ Area Located within the Richmond Region Chesterfield Χ ACOE Woolridge Rd Extension Project, DEQ 25-004F 2/5/2025 Χ Upper Magnolia DEQ #25-011F 2/26/2025 Χ VPDES Permit No. VA0002780 Reissuance 2/26/2025 Henrico Χ Parham Substation Project, DEQ #25-002F 2/5/2025 Χ **Crossings Golf Course DEQ #25-006F** 2/12/2025 Located outside - but potentially impacting - the Richmond Region Norfolk

Χ

For additional information on the reviews, please go to the following: http://www.richmondregional.org/planning/environmental/eig_reviews/

GWI000457 Four Suffolk Wells

2/12/2025



Pathways to the Future: 2025-2030 Regional Strategic Vision:

This Strategic Plan covers the area within Virginia's planning district #15, comprised of the Town of Ashland, the City of Richmond, and the Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, and Powhatan. This region has a deep and complex history, a beautiful landscape threaded with rivers and communities of many kinds, and within them, the people who choose to live, work, or travel here.

To serve this region and its people, the Commission has identified a Vision for the future that it seeks to achieve through regional planning activities and coordinated and collaborative efforts.

The following five interconnected themes together constitute our Vision Statement for the region.



• **Strategic and Resilient Infrastructure**. A region with infrastructure and systems designed and maintained to protect and enhance individual and community health and well-being.



A Healthy Environment. A region with thriving ecosystems - healthy
watersheds, clean air, fruitful working lands, flourishing habitats, and
communities that are located and planned in ways that recognize the
connections between environmental health and human health and wellbeing.



 Attainable Housing. A region with diverse housing stock that makes attainable housing options for everyone that are safe, comfortable, resource-efficient, and built in coordination with available or planned infrastructure and services.



 A Strong Economy. A region with a diverse and resilient economic base, an educated and skilled workforce, employment that enables workers to meet their family needs, and communities with the physical, structural and social conditions to support and attract employers, workers and visitors.



• Opportunity and Choice for Everyone. A region that engages and collaborates with all voices and creates pathways to success through access to jobs, housing, infrastructure and services, quality education, a healthy environment, and other elements that allow all individuals and families to thrive.



Pathways to the Future: 2025-2030 Regional Strategic Vision:

The Commission will work together to plan for achieving this Vision by compiling, updating, or developing regional "core" plan documents addressing the key planning areas outlined in the Code of Virginia (transportation, housing, economic development, and environmental management) and others identified as priorities for the region. Core plans developed by PlanRVA will use data to depict the region's existing conditions and analyze them to explore options for moving forward.

The information and analysis in the core plans will inform regional goals, objectives, and strategies, which together will form a more detailed map for achieving our Vision. Input from the community to each core plan developed by PlanRVA will guide the process.

Over time, and as the region moves forward, the Commission will track progress in achieving the regional vision and goals with emphasis on the core plans developed by PlanRVA.

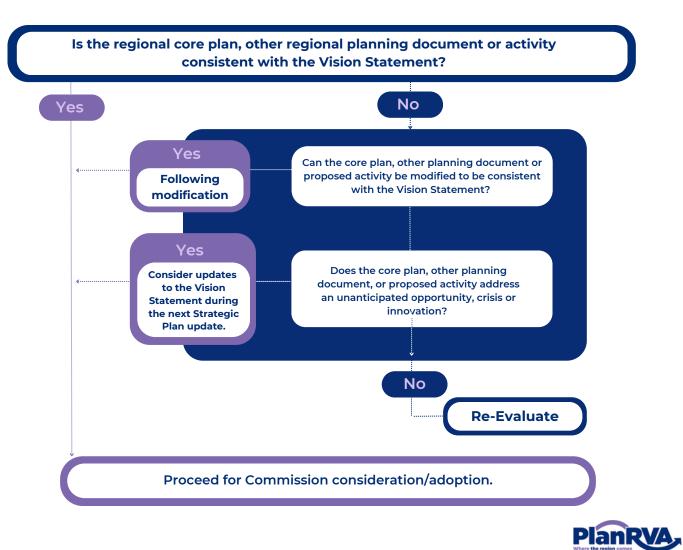
Each year the Commission will:

- Review and adopt updated versions of the core plans developed by PlanRVA, as needed, and review the status of each plan (preparing to update, update in progress, implementation, etc.).
 - Plan review and adoption will include a review of the community input summaries in each plan.
 - Plan review and adoption will include consideration of how the specific plan goals are informed and will feed into the overall vision for the region.
- Review progress on and guide upcoming regional planning and programmatic activities as PlanRVA's core plans are implemented.
- Develop/update (if needed) metrics pertinent to the vision's elements and review the data results for these metrics.



Pathways to the Future: 2025-2030 Regional Strategic Vision:

Upon adoption of this Strategic Plan, the Commission will consider the Vision in its deliberations and actions, as illustrated below.



In developing the Vision, plans and processes, the Commission acknowledges that plans and progress at the regional level both feed into and draw upon the work of each member locality and of many partners across the region.

As work aligned with the regional Vision takes place across the localities and in coordination with regional partners in fiscal years 2025-2030, PlanRVA will continue to fulfill its supporting role to convene representatives to build relationships and capacity across the region; provide technical assistance; serve as a liaison between local, state and federal governments; and implement services when requested by members.



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PLANRVA COMMISSION AGENDA 4/10/25; ITEM 2.-d.-ii.

Housing in the Richmond Region



Guest Presenter:

Jovan Burton is the Executive Director for the Partnership for Housing Affordability, a nonprofit focused on creating greater access to housing opportunity through policy, research, and collaboration. In this role, Mr. Burton works with local governments, developers, community groups, and key stakeholders to advance housing policy and educate decision makers on the region's needs.

Mr. Burton serves on the board of directors for Housing Families First, Area Congregations Together in Service, ChamberRVA, and is the current Chair of the Greater Richmond Continuum of Care. He is also a member of Greater Richmond's African American Nonprofit Leaders Collective, the Amandla Fund for Racial & Economic Justice, and Virginia Commonwealth University's Real Estate Circle of Excellence.

Mr. Burton is a graduate of Hampden-Sydney College with a bachelor's degree in government and foreign affairs and has a master's degree in public administration from the Douglas L. Wilder School of Government and Public Affairs at Virginia Commonwealth University. He also holds a certificate in Nonprofit Leadership from the Boston College Carroll School of Management.



CVTA AGENCY UPDATE PlanRVA Commission Meeting April 2025

This report provides a summary of recent and upcoming activity of the Authority, Finance Committee, TAC and Fall Line Working Groups. Detailed information, including agendas for upcoming meetings can be found on the **CVTA meeting webpage**.

The CVTA met on March 28th

The Authority approved a request to authorize advertisement of a public hearing for April 25, 2025, for the FY2026 CVTA Administrative & Operating Budget and for a public review period to be held from April 10, 2025, through April 24, 2025.

Upcoming Meetings:

- Fall Line Working Group April 2, 2025, 9:00 a.m.
- Finance Committee April 9, 2025, 9:00 a.m.
- TAC April 14, 2025, 1:00 p.m.
- Authority April 25, 2025, 9:00 a.m.



RRTPO AGENCY UPDATE PlanRVA Commission Meeting – April 2025

This report provides a summary of recent and upcoming activity of the Policy Board and its committees. Detailed information, including meeting videos and agendas for upcoming meetings can be found on the meeting webpage.

The RRTPO Policy Board met on March 6th. Agenda topics included:

• TIP Amendments

The board voted to add three new projects to the Transportation Improvement Program (TIP): The projects are listed below. While they vary in scope, each seek necessary improvements to their locality and must be added to the TIP to access federal funding.

- Hill Carter Parkway Extension in the Town of Ashland project will construct a new roadway and sidewalks connecting N. Hill Carter Parkway from Kitty Hamilton Lane to Quarles Road, make intersection improvements at the intersection of Hill Carter Parkway, Kitty Hamilton Lane, Kitty Hamilton Circle, and the intersection of Haley and Quarles Rd.
- Green Chimney in the Town of Ashland project will extend the existing Green Chimneys Court intersection with US 1 to connect to Hill Carter Parkway.
- Permanent Downtown Transfer Hub NEPA in the City of Richmond to conduct a review of the proposed permanent downtown transfer hub to understand the range of alternative solutions and assess the potential impacts to the natural and built environments from a proposed course of action.

More information about the projects can be found <u>here</u>.

• Pocahontas Parkway (RT. 895) Presentation

Laura Farmer, Chief Financial Officer for VDOT, provided a project overview of the Pocahontas Parkway (Rt. 895). The presentation can be found <u>here</u>.

Upcoming Meetings:

- Executive Committee April 3, 2025, 8:00 a.m.
- Policy Board April 3, 2025, 9:30 a.m.
- Joint meeting –Community Transportation Advisory Committee and PlanRVA Public Outreach and Engagement Committee April 3, 2025, 11:30 a.m.
- Technical Advisory Committee (TAC) April 8, 2025, 11:30 a.m.
- Pathways to the Future: Transportation 2050 Advisory Workgroup April 23, 2025, 10:00 a.m.