



Photo: Half Way House Restaurant,
Chesterfield County

PlanRVA Executive Committee



If you wish to participate in this meeting virtually, please register through this **ZOOM WEBINAR LINK**

NOTES

This meeting is open to the public. Members of the public are invited to attend virtually. Please alert PlanRVA staff at PlanRVA@PlanRVA.org if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to PlanRVA@PlanRVA.org.

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PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collaborative and Don't Trash Central Virginia.



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PlanRVA Executive Committee Meeting Agenda

Thursday, February 12, 2026 – 8:30 a.m.
PlanRVA's James River Boardroom, 424 Hull Street, Suite 300
and via Zoom (webinar link located on agenda cover page)

A. Call to Order, Welcome & Opening Remarks *(10 minutes)*

1. **Pledge of Allegiance**
2. **Roll Call & Certification of a Quorum** *(Sarah-Keel Crews)*
3. **Confirmation of Member Participation from a Remote Location** *(Chair Jordan Stewart)*
Requested action (if there are member requests to participate remotely): confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the PlanRVA Policy for Meetings Held Through Electronic Communication Means; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (by voice vote).
4. **Recognition of Guests** *(Chair Jordan Stewart)*
5. **Consideration of Amendments to the Agenda** *(Chair Jordan Stewart)*
6. **Public Comment Period** *(Chair Jordan Stewart)*

B. Administrative Items *(25 minutes)*

1. **Approval of November 13, 2025, Meeting Minutes** *(Rev. Roscoe Cooper)* – page 4
Requested action: approve the meeting minutes as presented (by voice vote).

C. FY2026 Key Imperatives and Work Program Priorities *(30 minutes)*

1. **Ensure Compliance & Agency Sustainability**
 - a. **VAPDC Effort to Increase PDC Appropriations- FY2027-2028**
Ms. Shickle will provide an update on the effort championed by the Virginia Association of Planning District Commissions (VAPDC).
Discussion item.

b. Financial Management System Update

c. Technology Assessment & Implementation

d. Federal Updates

2. FY2027 Budget and Work Program Development

Members will be asked to give recommendations for priorities for the upcoming fiscal year.

Discussion item.

3. Convene the Region: Future Meeting Topics

Chair Jordan will provide an update on the schedule for future Commission meetings. **Discussion item.**

D. Adjournment

Next meeting:

April 9, 2026, at 8:30 a.m.

PlanRVA's James River Boardroom

424 Hull Street, Suite 300, Richmond, VA 23224



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PlanRVA Executive Committee Meeting Minutes

November 13, 2025 – 8:30 a.m.

**PlanRVA James River Boardroom, 424 Hull Street, Suite 300,
 Richmond, VA 23224 and via Zoom**

Members and Alternates Present (X), Virtual (V):

<u>LOCALITY</u>	<u>NAME</u>	X (attended)
Town of Ashland	Mayor Steve Trivett	X
Charles City County	Ryan Patterson	
Chesterfield County	Jim Ingle	X
Goochland County	Neil Spoonhower	X
Hanover County	Sean Davis	X
Henrico County	Roscoe Cooper	X
New Kent County	Jordan Stewart, Chair	X
Powhatan County	Steve McClung	
City of Richmond	Dr. Cynthia Newbille	V

The technology used for the PlanRVA Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

A. Call to Order, Welcome & Opening Remarks

Chair Jordan Stewart welcomed all attendees and called the meeting to order at approximately 8:32 a.m. Sarah-Keel Crews took roll and certified that a quorum was present.

Dr. Newbille had previously requested to participate online. On a motion made by Mr. Spoonhower that was seconded by Jim Ingle, all voted in favor to allow remote participation.

There were no amendments to the agenda or public commentary, so the Executive Committee moved onto the agenda items.

At 8:36 a.m., Rev. Cooper entered the meeting.

B. Administrative Items

The committee reviewed the September 25th meeting minutes. Mr. Spoonhower made a motion to approve the meeting minutes, and Mayor Trivett seconded. All voted in favor. The committee then moved on to discuss the FY2026 Key Imperatives and Work Program Priorities.

C. FY2026 Key Imperatives and Work Program Priorities

Under 2026 Key Imperatives and Work Program Priorities, staff briefed members on a statewide communications piece led by the Hampton Roads Planning District Commission to support a Virginia Association of Planning District Commissions budget amendment in the 2026 General Assembly session. The aim was to restore and increase ongoing operating support to PDCs beginning in FY2027; the association was still finalizing an ask amount, with preliminary discussion around approximately \$250,000 per PDC. Staff noted the request would likely need to proceed legislatively rather than through agency budget submissions, and that educating several newly elected delegates in the region would be a parallel opportunity.

The Committee then discussed a Thomas Jefferson PDC letter urging greater statewide transportation infrastructure funding. Staff reported no other PDCs had joined the request to date and outlined how regions with transportation authorities, including Central Virginia, faced different funding dynamics and Smart Scale implications. Members agreed that PlanRVA would not submit a similar letter and that such advocacy, if considered, should involve the RRTPO and CVTA. The Committee took no action beyond acknowledging the outreach.

Looking ahead, members confirmed the next Executive Committee meeting topic for February 13, 2026, would focus on housing access and affordability, with a joint RRTPO–CVTA–PlanRVA session scheduled for December 4.

The Finance Committee noted an unmodified audit opinion and invited questions prior to the full Commission briefing.

To reduce paper, Martha Shickel, PlanRVA, described a new agenda format that provided hyperlinks and QR codes to supporting documents rather than printing full attachments. Members voiced support, with the understanding that hard copies would remain available on request and that individuals could print items locally as needed.

Staff previewed that at 9:30 a.m. Kim Hynes (CVWMA) would brief the Commission on the Regional Solid Waste Management Plan and a related amendment. Staff also announced execution of an EPA Region 3 subaward of approximately \$143,000 to partner with CVWMA on litter reduction, recycling outreach, and landfill diversion strategies. In response to a question, staff indicated the upcoming discussion could address post-closure landfill reuse, including solar siting and waste-to-energy opportunities where applicable.

D. Adjournment

With no other business to discuss, Chair Stewart adjourned the meeting at approximately 8:57 a.m. The next meeting is scheduled for February 12, 2026, at 9:30 a.m. in the PlanRVA James River Boardroom.