



Photo: Historic Hanover Courthouse

PlanRVA Audit, Finance and Facilities Committee



NOTES

This meeting is open to the public. Members of the public are invited to attend virtually. Please alert PlanRVA staff at PlanRVA@PlanRVA.org if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to PlanRVA@PlanRVA.org. Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken during the Public Comment Period on the agenda. Please through the Q&A/Chat functions on Zoom if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be recorded in the meeting minutes.

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PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collaborative and Don't Trash Central Virginia.



e: PlanRVA@PlanRVA.org

p: 804.323.2033

w: www.PlanRVA.org

AGENDA

Audit, Finance and Facilities Committee

May 22, 2024, 9:30 a.m.

PlanRVA James River Board Room, 424 Hull Street, Suite 300,
Richmond, VA 23224 and via Zoom

If you wish to participate in this meeting virtually, please register via Zoom at the following link:
https://planrva-org.zoom.us/webinar/register/WN_sc_W1wB3RJC8eZ62tzmG2A

1. **Welcome, Roll Call and Introductions**
2. **Approval of Member Participation from a Remote Location** (*Holland*)
Action requested: motion to confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the PlanRVA Commission Policy for Remote Participation of Members; and the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (voice vote).
3. **Administrative Items** (*Holland*)
 - a. **Approval of August 22, 2023, Meeting Minutes** – page 4
 - b. **Approval of October 31, 2023, Meeting Minutes** – page 6
 - c. **Approval of February 1, 2024, Meeting Minutes** – page 8
 - d. **Approval of March 20, 2024, Meeting Minutes**- page 10**Action requested:** motion to approve meeting minutes as presented (voice vote).
4. **Financial Statements, period ended April 30, 2024** (*Van Doornik*) – page 12
Information item: committee members will receive an update on the agency's financial performance through the end of March 2024.
5. **FY2025 Work Program Priorities** (*Shickle*)
Discussion item: committee members will be invited to provide input on the proposed Work Program priorities for FY2025.
6. **FY2025 Proposed Budget** (*Van Doornik*) - page 23
Action item: committee members will be asked to review the proposed budget for recommendation to the Full Commission at the June 13 meeting.

7. FY2025 Committee Priorities *(Holland)*

Discussion item: committee members will be invited to discuss priorities for FY2025.

8. Upcoming Meeting Schedule *(Shickle)*

- a. June 13, 2024 – Joint Annual meeting
 - FY25 meeting schedule will be adopted.

9. Adjourn



e: PlanRVAinput@PlanRVA.org
 p: 804.323.2033
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**PlanRVA Audit, Finance & Facilities Committee
 Zoom Meeting Minutes
 August 22, 2023 – 1:30 p.m.**

<u>LOCALITY</u>	<u>NAME</u>	<u>X (attended)</u>
Town of Ashland	Dr. Daniel McGraw	
Chesterfield County	Jim Holland, Chair	X
Hanover County	W. Canova Peterson	X
Henrico County	Patricia O'Bannon	X
New Kent County	Patricia Paige	
City of Richmond	Andreas Addison	X
Ex Officio	Sean Davis	X

The technology used for the meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Staff Present	
Martha Shickle	Sidd Kumar
Janice Firestone	Karen Robinson
Diane Fusco	Dan Van Doornik

1. Welcome, Roll Call and Introductions

Chair Holland welcomed everyone and called the Audit, Finance and Facilities Committee meeting to order at approximately 1:30 p.m.

a. Confirmation of Member Participation from a Remote Location

There were no members participating remotely.

2. Administrative Items

a. Approval of January 24 and July 25, 2023, minutes

On motion by Patricia O'Bannon, seconded by W. Canova Peterson, the members of the Audit, Facilities and Finance Committee voted to approve the January 24, 2023, meeting minutes as presented (voice vote; Sean M. Davis abstained).

On motion by W. Canova Peterson, seconded by Patricia O'Bannon, the members of the Audit, Facilities and Finance Committee voted to approve the July 25, 2023, meeting minutes as presented (voice vote).

3. Financial Report

a. FY2023 Year-end Closing and Audit

Mr. Van Doornik provided an update on the year-end closing and progress to date with the audit.

b. FY2023 June 20, 2023, Financial Statements Update

Mr. Van Doornik provided this report and noted the process for collecting payments from the localities has improved. He described efforts being made to collect outstanding receivables. There was a discussion about cash reserves and possibly authorizing PlanRVA to have a line of credit and other possible options for unforeseen circumstances/expenditures.

c. FY2024 Budget Update

Mr. Van Doornik provided this report and noted that there are significant changes to the budget that are currently being analyzed. A million dollar EPA grant has been received. Other grant applications are in the process that will be used as supplemental funding. Further updates will be provided following the close of the quarter.

d. Fund Balance Policy Review

Mr. Van Doornik provided this report. He described the research being done to determine the best policy. The plan is to do a risk assessment and determine the appropriate amount of money to have available.

4. Other Items

a. Future Meeting Schedule

The committee meets on October 31st.

5. Adjournment

The meeting was adjourned at approximately 2:32 p.m.



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**PlanRVA Audit, Finance & Facilities Committee
 Zoom Meeting Minutes
 October 31, 2023 – 1:30 p.m.**

<u>LOCALITY</u>	<u>NAME</u>	<u>X (attended)</u>
Town of Ashland	Dr. Daniel McGraw	
Chesterfield County	Jim Holland, Chair	X
Hanover County	W. Canova Peterson	X
Henrico County	Patricia O'Bannon	X
New Kent County	Patricia Paige	
City of Richmond	Andreas Addison	
Ex Officio	Sean Davis	

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Staff Present	
Martha Shickle	Sidd Kumar
Janice Firestone	Karen Robinson
Diane Fusco	Dan Van Doornik

1. Welcome, Roll Call and Introductions

Chair Holland welcomed everyone and called the Audit, Finance and Facilities Committee meeting to order at approximately 1:35 p.m. He noted that, due to lack of a quorum, the committee will not take any action during the meeting.

a. Confirmation of Member Participation from a Remote Location

There were no members participating remotely.

2. Administrative Items

a. Approval of August 22, 2023, minutes

No action taken.

3. FY2023 Financial Statements and Audit Report

Mark Rhodes, Dunham, Aukamp and Rhodes, PLC, provided an overview of the financial statements and audit report and offered to answer any questions. He clarified that the lease of office space is listed as an asset because PlanRVA has the right to occupy the space, which makes it an asset.

Mr. Rhodes reported that no issues or concerns were found during the audit.

Martha Shickle, Executive Director, provided additional details on the financial statements. Committee members discussed the quarterly reviews of assets and expenditures. Having those reports be accepted by the committee was suggested.

Due to lack of a quorum, no action was taken to accept the reports.

4. FY2024 Financial Report for quarter ended 09/30/2023

Ms. Shickle reported that the financial reports have not yet been finalized. They will be distributed to members as soon as they are complete.

She also provided an update on staffing and recruitment.

5. FY2025 Budget Review

Ms. Shickle reported that adjustments can be made to the draft FY25 budget once the quarterly financial reports have been finalized and reviewed.

Historically, assessments for the Planning District Commission have been slightly different than the Metropolitan Planning Organization. She reported consensus is being sought not proceeding with assessing the PDC and MPO the same. The July 1, 2022, population estimates will be the most current for the next assessment.

It was noted that this is the second year in a 3-year engagement with this audit firm. The Contracted Services Committee will meet November 30th and will begin their review process of all contracts.

6. Fund Balance Policy Update

Ms. Shickle reported that the next meeting will be devoted primarily to a review of the fund balance policy.

7. Other Items

There was a suggestion to look into reducing the number of members on the committee.

8. Adjourn

The meeting was adjourned at approximately 2:32 p.m.



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**PlanRVA Audit, Finance & Facilities Committee
 Zoom Meeting Minutes
 February 1, 2024 – 8:30 a.m.**

<u>LOCALITY</u>	<u>NAME</u>	<u>X (attended)</u>
Town of Ashland	Dr. Daniel McGraw	X
Chesterfield County	Jim Holland, Chair	X
City of Richmond	Andreas Addison	
Ex Officio	Sean Davis	X

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Staff Present	
Martha Shickle	Sidd Kumar
Janice Scott	Dan Van Doornik
Myles Busching	Kerry Ramos

1. Welcome, Roll Call and Introductions

Chair Holland welcomed everyone and called the Audit, Finance and Facilities Committee meeting to order at approximately 8:45 a.m. He noted that, because the other voting member of the committee, Dr. McGraw, was not present at the last meeting, the committee will not take action to approve the previous meeting minutes.

a. Confirmation of Member Participation from a Remote Location

There were no members participating remotely.

2. Administrative Items

a. Approval of August 22, 2023, Meeting Minutes

b. Approval of October 31, 2023, Meeting Minutes

No action taken on these items.

3. FY2024 Q2 Financial Statements

Dan Van Doornik provided members with an update on the second quarter’s financial performance. He also provided a Treasurer’s report and noted that the balance sheet is sound.

Committee members had questions about funds that are due to the agency. Mr. Van Doornik reported that the accounts receivable billed category is primarily grant funds. Those are paid on a reimbursement basis (billed quarterly). Accrued revenue details funds that have been earned, but billing has not yet occurred.

On motion by James Holland, seconded by Sean Davis, the members of the Audit, Finance and Facilities Committee voted to recommend the full Commission accept the Financial Statements as presented.

4. FY2024 Budget Update

Mr. Van Doornik gave a presentation on the proposed updates to the FY2024 annual budget, including management's plan to fulfill the original year-end goal of "break-even", including changes to staff organizational structure, staff recruitment, and reduction in planned expenses for the remainder of the fiscal year.

5. Proposed Discussion Items for Future Meetings

- a.** FY2024 Budget Updates and FY2025 Budget
- b.** Fund Balance Policy
- c.** Budget Policy
- d.** Financial Management System Integration

Mr. Van Doornik explained the items that are planned for discussion at upcoming meetings through June 30, 2024. Ms. Shickle detailed plans to fill two open Planner positions. The targeted start date would be March 1, 2024, if the Commission authorizes filling the positions.

Chair Holland asked staff to research ways to counter the drop in revenue.

6. Proposed Meeting Schedule

- February 29, 2024 – 9:30 a.m.
- April 4, 2024 – 9:30 a.m. (RRTPO regular meeting proposed for cancellation)
- May 9, 2024 – 9:30 a.m. (No PlanRVA meeting in May)

8. Adjourn

The meeting was adjourned at approximately 9:28 a.m.



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**PlanRVA Audit, Finance & Facilities Committee
 Zoom Meeting Minutes
 March 20, 2024 – 11:00 a.m.**

LOCALITY	NAME	X (attended)
Chesterfield County	Jim Holland, Chair	X
New Kent County	Jordan Steward	
City of Richmond	Andreas Addison	
Ex Officio	Sean Davis	X

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Staff Present	
Martha Shickle	Sidd Kumar
Janice Scott	Dan Van Doornik
Diane Fusco	

1. Welcome, Roll Call and Introductions

Chair Holland welcomed everyone and called the Audit, Finance and Facilities Committee meeting to order at approximately 11:02 a.m.

a. Confirmation of Member Participation from a Remote Location

There were no members participating remotely.

1. Administrative Items

- a. Approval of August 22, 2023, Meeting Minutes**
- b. Approval of October 31, 2023, Meeting Minutes**
- c. Approval of February 1, 2024, Meeting Minutes**

No action was taken on the minutes due to lack of a quorum.

3. February 29, 2024, Financial Statements

Dan Van Doornik, PlanRVA, provided committee members with an update on the agency’s financial performance through the end of February 2024. Committee members had questions and Mr. Van Doornik clarified that dues from all localities have been collected and reported under line item 4310 (local membership dues). Item 4315 (CVTA reimbursement) is currently at 134% of the budget; this is due to a significant increase over expectation to the operating expenses for CVTA. The primary reason for that is the consultant services expenses that have been incurred.

4. FY2024 Proposed Budget Amendment

Martha Shickle, Executive Director, and Mr. Van Doornik presented this item and gave a presentation on the proposed amendment to the FY2024 annual budget. Mr. Van Doornik provided a detailed explanation of each of the proposed changes to the budget.

There was a consensus to recommend full Commission approval of the budget amendment as presented.

5. Upcoming Meeting Schedule and Major Topics

Ms. Shickle reviewed the upcoming meeting schedule and proposed topics.

- April 16, 2024 – 9:30 a.m.
 - Cash Flow Management Plan
 - Fund Balance Policy
 - Budget Policy
 - FY2025 Budget Priorities
- May 9, 2024 – 9:30 a.m. (PlanRVA Commission meeting proposed for cancellation)
 - FY2025 Budget Draft

6. Adjourn

The meeting was adjourned at approximately 12:05 p.m.

PlanRVA
Balance Sheet
Governmental Funds

	04/30/2024 (Unaudited)	06/30/2023 (Audited)	Net Change
ASSETS			
Cash and cash equivalents	314,758	98,256	216,502
Accounts receivable			
Accounts receivable, billed	466,347	833,385	(367,038)
Accrued revenue	941,660	707,052	234,608
Due from CVTA	114,857	103,079	11,777
Total Grants receivable	<u>1,522,864</u>	<u>1,643,516</u>	<u>(120,652)</u>
Prepaid expenses	15,550	31,225	(15,675)
Total Assets	<u><u>1,853,172</u></u>	<u><u>1,772,997</u></u>	<u><u>80,175</u></u>
LIABILITIES			
Accounts payable	374,471	441,224	(66,753)
Due to Grantor	-	-	-
Accrued salaries	118,440	83,504	34,935
Deferred revenue	187,007	73,998	113,009
Security deposit	-	-	-
Total Liabilities	<u>679,918</u>	<u>598,726</u>	<u>81,192</u>
FUND BALANCE			
Nonspendable	15,550	31,225	(15,675)
Unassigned	1,157,704	1,143,046	14,658
Total Fund Balance	<u>1,173,254</u>	<u>1,174,271</u>	<u>(1,017)</u>
Total Liabilities and Fund Balance	<u><u>1,853,172</u></u>	<u><u>1,772,997</u></u>	<u><u>80,175</u></u>

Treasurer's Report

Cash in bank	162,252	26,560
Investments (LGIP)	152,506	71,696
Total Cash and Cash Equivalents	<u>314,758</u>	<u>98,256</u>

LGIP: Average Monthly Yield

06/2023	5.242%
01/2024	5.516%
02/2024	5.491%
03/2024	5.462%
04/2024	5.462%

PlanRVA
Profit and Loss by Month
Governmental Funds

PlanRVA Detail	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023	01/2024	02/2024	03/2024	04/2024	FY2024 Actual	% Year Elapsed	83.33%
											YTD	FY2024 Budget v2	% Budget Utilized
Revenue													
4100 Federal Revenue													
4101 MPO FHWA/PL Funds- Fed Share	96,236	105,274	75,387	82,936	79,617	130,193	101,678	113,453	145,288	177,520	1,107,581	1,463,101	75.7%
4102 MPO Sect 5303 Funds- Fed Share	23,139	37,427	27,612	28,101	41,475	42,731	32,263	34,021	43,830	51,819	362,419	727,719	49.8%
4105 MPO Pass-thru	(47,381)	47,381	39,728	-	25,445	-	-	160,740	-	29,510	255,424	320,000	79.8%
4111 FY20 Rural Coastal Va Mktg	1,439	3,802	3,014	-	-	-	-	-	-	-	8,255	17,133	48.2%
4113 Coastal TA & Resiliency	7,415	5,166	7,000	10,504	10,819	(1,425)	8,924	6,899	12,187	9,366	76,855	75,233	102.2%
4115 CBRAP- WIP3/ Fed Share	3,867	2,888	3,793	6,740	5,402	12,563	4,912	3,651	3,656	2,749	50,221	75,443	66.6%
4117 Extreme Heat DOF	2,222	4,242	4,123	4,851	2,545	(8,766)	851	145	-	-	10,214	9,217	110.8%
4119 EPA Grant	-	2,121	4,947	7,907	7,352	33,415	26,747	38,176	28,967	242,308	391,941	162,801	240.7%
4120 VDEM SHSP	7,851	9,584	5,812	6,681	6,950	5,882	11,238	10,489	10,970	1,288	76,745	74,996	102.3%
4121 Community Outreach	1,074	2,238	1,883	850	-	4,870	277	3,554	485	3,528	18,757	57,000	32.9%
4129 Emergency Mgmt Admin	-	-	-	-	-	-	-	-	-	-	-	15,475	0.0%
4130 VDEM Pass-Through Grants	13,140	22,906	6,999	27,853	9,211	19,865	12,799	22,601	8,476	43,875	187,725	143,775	130.6%
4140 Hazard Mitigation Fed Share	2,288	2,535	1,691	5,006	1,502	5,043	4,005	1,185	2,022	1,794	27,071	41,710	64.9%
4150 Critical Infrastructure	1,143	1,795	796	7,337	5,001	4,016	7,457	7,368	10,176	1,967	47,055	38,000	123.8%
Total 4100 Federal Revenue	112,433	247,358	182,786	188,767	195,318	248,387	211,153	402,282	266,057	565,724	2,620,265	3,221,604	81.3%
4200 State Revenue													
4201 MPO FHWA/PL Funds - State Share	12,029	13,594	9,626	10,533	10,437	16,244	12,864	14,058	18,161	22,190	139,737	182,888	76.4%
4202 MPO Sec. 5303 - State Share	2,892	4,678	3,477	3,533	5,237	5,338	4,052	4,237	5,479	6,477	45,401	90,965	49.9%
4205 MPO Pass-thru	(11,845)	11,845	9,932	-	6,361	-	-	40,185	-	7,378	63,856	80,000	79.8%
4220 Hazard Mitigation Plan	610	676	451	1,335	401	1,345	1,068	316	539	478	7,219	11,123	64.9%
4230 State Appropriation	10,663	10,663	10,663	10,663	10,663	10,663	10,663	10,663	10,664	10,664	106,632	127,956	83.3%
Total 4200 State Revenue	14,350	41,457	34,149	26,065	33,099	33,589	28,648	69,460	34,843	47,187	362,845	492,931	73.6%
4300 Local Revenue													
4301 TPO Assessment	-	-	46,095	8,101	-	-	-	-	-	-	54,196	54,196	100.0%
4310 Local Membership Dues	49,680	49,680	49,680	49,680	49,680	49,680	49,680	49,680	49,680	49,680	496,800	596,160	83.3%
4315 CVTA Reimbursement	29,609	70,918	33,241	40,308	51,342	80,097	161,994	50,891	56,829	51,726	626,955	380,058	165.0%
4316 CVTA Service Fee	2,661	6,792	1,218	1,925	3,028	5,904	14,418	3,021	3,615	3,105	45,687	38,000	120.2%
Total 4300 Local Revenue	81,950	127,389	130,234	100,014	104,051	135,680	226,092	103,593	110,124	104,511	1,223,639	1,068,420	114.5%
4400 Private Revenue													
4440 Regional Housing Grant - Partners	-	47,815	-	24,719	81,730	58,291	-	100,000	-	-	312,556	347,728	89.9%
4441 Regional Housing Grant - PlanRVA	7,746	10,786	8,604	21,783	7,517	1,573	1,445	-	-	32,642	92,094	64,144	143.6%
4450 FOLAR Grant	6,440	6,440	6,440	6,440	6,440	6,440	6,440	6,440	6,440	6,440	64,400	77,280	83.3%
4460 Project Partner Revenue	-	-	5,875	-	-	-	-	-	48,000	-	53,875	53,875	100.0%
4470 Special Project Revenue	-	-	1,498	4,460	11,398	22,314	12,280	-	-	-	51,950	60,000	86.6%
4475 Donated Services	-	-	-	-	-	-	-	-	-	-	-	8,525	0.0%
4801 Interest Income	184	681	669	697	681	706	467	367	703	681	5,837	6,000	97.3%
4810 Miscellaneous	-	-	769	-	-	(161)	-	-	-	-	608	1,950	31.2%
Total 4400 Private Revenue	14,370	65,722	23,855	58,098	107,767	89,163	20,632	106,807	55,143	39,763	581,320	619,502	93.8%

PlanRVA
Profit and Loss by Month
Governmental Funds

PlanRVA Detail	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023	01/2024	02/2024	03/2024	04/2024	FY2024 Actual		% Year Elapsed	83.33%
											YTD	FY2024 Budget v2	% Budget Utilized	
4900 Revenue Distribution														
491100 Local Match from General	24,894	28,132	(21,751)	18,099	27,521	23,646	27,098	26,337	36,875	41,009	231,860		412,839	56.2%
494140 Local Match to Hazard Mitigation	(153)	(169)	(113)	(334)	(100)	(319)	(184)	(79)	(135)	(120)	(1,704)		(3,512)	48.5%
495101 Local Match to ANPDC Eco Tourism	(1,439)	(3,802)	(3,382)	-	-	-	-	-	-	-	(8,623)		(7,992)	107.9%
495102 Local Match to Eco Technical Asst	(7,415)	(5,166)	(7,000)	(10,281)	(10,819)	1,425	(8,924)	(6,899)	(12,187)	(11,535)	(78,801)		(64,480)	122.2%
495240 Local Match to Ches Bay Watershed	(967)	(722)	(948)	(1,685)	(1,350)	(3,141)	(1,228)	(940)	(914)	(687)	(12,583)		(14,505)	86.7%
497110 Local Match to MPO Prog Mgmt	(1,585)	(1,320)	2,905	(568)	(1,616)	(2,639)	(2,519)	(2,555)	(4,916)	(4,836)	(19,649)		(33,598)	58.5%
497120 Local Match to UPWP Budget	(192)	(832)	1,023	(129)	(416)	(772)	(751)	(696)	(686)	(350)	(3,799)		(8,647)	43.9%
497210 Local Match to Public Outreach	(1,353)	(2,432)	3,785	(513)	(1,525)	(3,914)	(2,128)	(2,726)	(2,217)	(2,646)	(15,668)		(22,449)	69.8%
497220 Local Match to Special Planning Efforts	(1,697)	(1,764)	3,461	(497)	(1,697)	(1,634)	(1,797)	(2,741)	(3,527)	(4,021)	(15,915)		(35,092)	45.4%
497230 Local Match to Contingency Funding	-	-	-	-	-	-	-	-	-	-	-		(48,142)	0.0%
497310 Local Match to Long Range Trans Plan	(214)	(467)	681	(65)	(50)	(158)	(251)	(566)	(1,704)	(3,663)	(6,457)		(7,890)	81.8%
497315 Local Match to Scenario Planning	(3,795)	(3,942)	7,737	(1,411)	(2,316)	(2,652)	(2,414)	(2,765)	(3,688)	(3,515)	(18,760)		(42,012)	44.7%
497320 Local Match to Travel Demand Model	(159)	(6)	166	(33)	-	(255)	(172)	(39)	(198)	(795)	(1,491)		(10,091)	14.8%
497330 Local Match to Transit	(1,454)	(2,267)	3,721	(763)	(3,219)	(1,239)	(1,526)	(1,189)	(1,764)	(2,179)	(11,879)		(31,430)	37.8%
497340 Local Match to Act Trans - Bike/Ped	(1,582)	(2,597)	4,179	(958)	(1,725)	(1,756)	(1,739)	(1,728)	(1,870)	(1,014)	(10,790)		(29,634)	36.4%
497350 Local Match to System Resiliency	(1,396)	(977)	2,373	(511)	(659)	(2,402)	(1,304)	(932)	(851)	(1,751)	(8,410)		(12,903)	65.2%
497410 Local Match to Perf Based Trans Plng	-	(59)	59	-	(329)	(2,370)	(445)	(809)	(656)	(637)	(5,247)		(8,738)	60.0%
497420 Local Match to Financial Prog/TIP	(1,475)	(1,611)	3,085	(315)	(1,700)	(1,872)	(1,714)	(1,673)	(1,543)	(3,261)	(12,078)		(29,213)	41.3%
497430 Local Match to Rail & Freight	(20)	-	20	(36)	-	50	-	-	(20)	-	(5)		(2,513)	0.2%
Total 4900 Revenue Distribution	0	0	(0)	0	(0)	0	0	0	0	(0)	(0)		-	n/a
Total Revenue	223,103	481,927	371,023	372,944	440,234	506,820	486,525	682,141	466,168	757,184	4,788,068		5,402,457	88.6%
Expenses														
5100 Salaries & Wages														
5101 Salaries & Wages	(8,092)	(12,375)	13,951	(15,624)	(13,697)	(6,701)	(17,529)	8,197	(2,712)	(7,960)	(62,541)		2,288,390	n/a
5102 Salaries & Wages - Allocated	112,943	137,864	109,950	135,534	116,120	114,150	140,678	144,065	161,482	171,853	1,344,639			n/a
5111 Wages Allocated - Program	-	-	16,896	16,896	16,896	16,896	16,896	16,896	16,896	16,896	135,167			n/a
5113 Wages Allocated - Administrative	24,127	30,246	27,368	32,525	35,811	31,989	31,645	31,462	28,851	15,979	290,004			n/a
5120 Wages Allocated - Paid Time Off	32,899	19,200	32,646	24,493	53,833	47,033	32,818	12,884	8,666	28,355	292,828			n/a
Total 5100 Salaries & Wages	161,878	174,935	200,811	193,824	208,963	203,366	204,508	213,504	213,182	225,124	2,000,096		2,288,390	87.4%
5500 Fringe Benefit Pool														
5510 Payroll Taxes	11,597	12,552	14,651	14,118	15,137	14,635	17,752	16,330	15,549	19,181	151,501		179,229	84.5%
5520 Retirement	17,076	16,776	17,584	20,166	19,701	18,873	18,873	15,829	46,957	21,738	213,573		243,367	87.8%
5530 Healthcare	19,542	21,256	17,699	23,099	22,970	25,756	23,056	23,056	23,330	23,369	223,133		283,322	78.8%
5531 FSH/HAS Health Accounts	(625)	(418)	(1,142)	(1,630)	(1,200)	(1,182)	1,762	1,278	3,898	4,661	5,403		403	n/a
5540 LTD Insurance	(101)	1,390	3,075	1,567	1,613	1,297	1,297	1,297	1,822	(260)	12,998		16,041	81.0%
5590 Leave Paid Out	-	-	-	-	-	-	-	-	-	-	-		-	n/a
5599 Fringe Benefits Allocated	(0)	0	0	(0)	(0)	0	0	(0)	(0)	(0)	(0)		(0)	100.0%
Total 5500 Fringe Benefit Pool	47,488	51,556	51,867	57,320	58,221	59,379	62,741	57,790	91,557	68,689	606,609		722,363	84.0%

PlanVA
Profit and Loss by Month
Governmental Funds

PlanVA Detail	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023	01/2024	02/2024	03/2024	04/2024	FY2024 Actual	% Year Elapsed	83.33%
											YTD	FY2024 Budget v2	% Budget Utilized
6000 Direct Cost Pool													
6120 Legal Fees	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	40,000	42,000	95.2%
6130 Contracted Services	3,343	42,283	900	5,500	37,860	65,679	124,268	4,471	13,004	234,399	531,707	555,849	95.7%
6131 Donated Services	-	-	-	-	-	-	-	-	-	-	-	8,525	0.0%
6150 Advertising	218	10,916	2,618	29,103	1,188	28,259	17,381	19,315	3,725	29,172	141,895	94,600	150.0%
6220 Insurance	2,843	-	-	-	-	-	-	-	-	-	2,843	3,000	94.8%
6230 Printing	-	-	-	-	-	1,000	-	-	-	428	1,428	1,200	119.0%
6235 Supplies	-	52	16	-	97	15	-	-	730	22	932	1,000	93.2%
6290 Miscellaneous	-	18	-	-	-	-	-	-	-	-	18	22,200	0.1%
6320 Software Services	50	50	432	693	432	401	86	414	339	1,324	4,219	11,700	36.1%
6350 Computer Supplies	-	-	-	-	-	-	-	-	-	790	790	10,500	7.5%
6360 Technology Services	-	-	-	-	-	-	-	-	-	-	-	-	n/a
6410 Organizational Dues	7,008	-	-	-	-	399	1,022	170	535	-	9,134	8,100	112.8%
6425 Travel- Agency	1,904	412	2,682	711	2,575	248	1,323	2,253	6,115	566	18,789	7,200	261.0%
6430 Training	2,830	-	-	-	-	874	1,305	2,835	7,700	222	15,766	13,000	121.3%
6450 Staff Engagement	-	-	321	231	(4)	-	-	-	-	170	718	-	n/a
6455 Meeting Expenses	611	6	274	654	-	1,623	14	3,890	2,028	1,823	10,924	7,200	151.7%
6500 Bad Debt Expense	-	6,888	2,110	-	-	27,177	320	-	-	-	36,495	36,495	100.0%
6460 Special Event	362	-	-	-	(181)	-	-	-	4,826	-	5,007	11,181	44.8%
6510 Grant Sub-recipient: Contractors	-	47,815	-	24,719	81,730	58,291	-	100,000	-	35,172	347,728	347,728	100.0%
6590 Miscellaneous Pass-thru	(46,046)	77,132	62,473	1,562	39,548	365	12,849	221,664	8,584	64,071	442,202	497,420	88.9%
Total 6000 Direct Cost Pool	(22,877)	189,573	75,827	67,173	167,244	188,332	162,568	359,012	51,585	372,157	1,610,594	1,678,898	95.9%
7000 Indirect Cost Pool													
7100 Professional Fees													
7111 Bank Fees	91	100	63	68	60	67	66	85	90	89	779	1,200	64.9%
7120 Legal Fees	-	-	-	3,120	-	-	-	-	-	-	3,120	5,000	62.4%
7121 Legal Fees - General	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	30,000	36,000	83.3%
7130 Contracted Services	-	-	-	-	-	11,275	290	-	-	-	11,565	12,000	96.4%
7131 Consultants: Recurring	-	-	-	-	-	-	-	-	-	-	-	-	n/a
7132 Consultants: Non-recurring	-	-	-	-	-	-	-	-	-	-	-	-	n/a
7150 Advertising	16	140	3,048	451	118	784	1,872	47	2,102	-	8,577	15,000	57.2%
Total 7100 Professional Fees	3,107	3,240	6,111	6,639	3,178	15,126	5,229	3,132	5,192	3,089	54,042	69,200	78.1%
7200 General Operations													
7210 Rent	19,034	18,251	18,400	18,449	19,151	18,253	18,193	18,332	21,493	18,480	188,035	227,445	82.7%
7220 Insurance	8,283	-	(94)	351	-	-	-	-	-	-	8,540	9,000	94.9%
7230 Printing	988	2,435	988	988	1,920	6,704	988	2,112	1,267	1,010	19,402	19,100	101.6%
7235 Supplies	369	226	1,689	652	587	1,187	1,029	1,044	353	604	7,739	12,000	64.5%
7240 Postage	-	-	-	-	-	-	-	-	-	-	-	300	0.0%
7290 Miscellaneous	-	9	499	1,286	25	15	15	-	-	-	1,849	8,700	21.3%
Total 7200 General Operations	28,674	20,921	21,481	21,726	21,684	26,160	20,225	21,488	23,112	20,094	225,565	276,545	81.6%
7300 Technology Operations													
7310 Virtual Desktop Operations	8,308	9,096	9,096	9,096	9,096	9,096	9,096	9,096	9,096	10,305	91,385	102,000	89.6%
7320 Software Services	18,598	6,962	1,321	4,255	2,556	2,332	2,549	2,194	3,386	(5,426)	38,727	39,000	99.3%
7330 Communication Technology	5,371	1,315	811	1,726	736	1,315	1,182	418	999	6,098	19,971	15,362	130.0%
7340 Desktops & Support	-	-	-	-	-	-	-	-	-	-	-	500	0.0%
7350 Computer Supplies	-	-	53	-	-	-	-	-	-	1,580	1,633	2,000	81.7%
7360 Technology Services	-	-	-	-	-	-	-	-	-	-	-	500	0.0%
Total 7300 Technology Operations	32,277	17,373	11,281	15,078	12,389	12,744	12,827	11,709	13,482	12,558	151,717	159,362	95.2%

PlanRVA
Profit and Loss by Month
Governmental Funds

PlanRVA Detail	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023	01/2024	02/2024	03/2024	04/2024	FY2024 Actual	% Year Elapsed	% Budget
											YTD	FY2024 Budget v2	Utilized
7400 Staff Development													
7410 Organizational Dues	150	7,000	(650)	170	1,400	824	1,000	7,000	-	-	16,894	20,000	84.5%
7420 Travel- Board	-	-	-	-	-	-	-	-	-	-	-	12,000	0.0%
7425 Travel- Agency	2,924	1,083	952	1,847	1,450	732	5	1,618	3,022	5,109	18,741	20,000	93.7%
7430 Training	125	650	10	35	-	702	610	2,750	19,875	5,432	30,189	30,000	100.6%
7440 Books & Periodicals	-	-	-	-	-	-	-	-	-	-	-	500	0.0%
7450 Staff Engagement	370	478	472	820	1,734	360	362	39	752	-	5,387	10,000	53.9%
7455 Meeting Expenses	-	-	38	-	388	1,331	319	1,076	106	984	4,243	8,000	53.0%
7460 Special Event	(819)	(1,455)	-	-	4,429	339	-	-	(4,000)	-	(1,506)	10,000	-15.1%
7400 Staff Development	2,750	7,755	822	2,872	9,402	4,288	2,297	12,483	19,755	11,525	73,948	110,500	66.9%
7999 Indirect Costs Allocated	0	0	-	(0)	0	(0)	0	(0)	(0)	-	0	0	39.6%
Total 7000 Indirect Cost Pool	66,807	49,289	39,696	46,314	46,653	58,317	40,578	48,811	61,540	47,265	505,271	615,607	82.1%
Total Expenses	253,297	465,354	368,201	364,631	481,082	509,394	470,394	679,118	417,865	713,236	4,722,570	5,305,257	89.0%
Net Operating Income (Loss) before Transfers	(30,195)	16,573	2,823	8,313	(40,848)	(2,574)	16,131	3,024	48,303	43,948	65,498	97,200	67.4%
890000 Transfers between Activities													
891100 Transfer from General Fund	-	-	-	-	-	-	-	-	-	-	-	278,210	n/a
891100 Transfer to General Fund	-	-	-	-	-	-	-	-	-	-	-	38,006	n/a
891700 Transfer to Public Engagement	-	-	-	-	-	-	-	-	-	-	-	(82,743)	n/a
892100 Transfer to Comm Dev Admin	-	-	-	-	-	-	-	-	-	-	-	(50,185)	n/a
892200 Transfer from Local Tech Asst	-	-	-	-	-	(2,116)	(2,575)	(358)	(1,915)	(8,447)	(15,411)	(49,203)	n/a
892440 Transfer to Regional Housing	-	-	-	-	-	-	-	-	-	-	-	-	n/a
893200 Transfer to Regional Data & GIS	-	-	-	-	-	-	-	-	-	-	-	(46,404)	n/a
894090 Transfer to EM Prog Support	-	-	-	-	-	-	-	-	-	-	-	(27,530)	n/a
894100 Transfer to Reg'l EM Plng	-	-	-	-	-	-	-	-	-	-	-	-	n/a
894140 Transfer to Hazard Mitigation	-	-	-	-	-	-	-	-	-	-	-	(6,213)	n/a
894300 Transfer from Critical Infrastructure	-	-	-	-	-	-	-	-	-	-	-	(3,535)	n/a
895100 Transfer to Env General	-	-	-	-	-	-	-	-	-	-	-	(71,349)	n/a
895102 Transfer to TA	-	-	-	-	-	6,739	-	-	-	-	6,739	-	n/a
895230 Transfer from Appomattox River	828	5,877	1,802	5,294	3,142	(4,833)	(6,431)	(3,239)	(5,607)	(5,208)	(8,375)	-	n/a
895240 Transfer from VA Ches Bay Watershed	-	-	-	-	-	(6,739)	-	-	-	-	(6,739)	-	n/a
895410 Transfer from Extreme Heat (DOF)	-	-	-	-	-	(10,908)	(3,196)	(2,426)	(2,886)	(3,350)	(22,766)	(40,194)	n/a
896320 Transfer to Reg'l Strat Plan	-	632	2,534	2,076	5,280	(1,734)	(1,433)	(1,490)	(2,035)	(8,959)	(5,131)	(30,399)	n/a
897220 Transfer to Special Planning Efforts	-	-	-	-	-	2,116	2,575	358	1,915	8,447	15,411	49,203	n/a
897315 Transfer to Scenario Planning	-	(632)	(2,534)	(2,076)	(5,280)	1,734	1,433	1,490	2,035	8,959	5,131	30,399	n/a
897340 Transfer to Active Transportation	(828)	(5,877)	(1,802)	(5,294)	(3,142)	4,833	6,431	3,239	5,607	5,208	8,375	-	n/a
897350 Transfer to System Resiliency	-	-	-	-	-	10,908	3,196	2,426	2,886	3,350	22,766	49,941	n/a
897700 Transfer from CVTA	-	-	-	-	-	-	-	-	-	-	-	(38,006)	n/a
Total 890000 Transfers between Activities	-	-	0	0	0	0	0	(0)	-	0	0	-	n/a
9000 Transfers to Capital Projects Reserve													
9101 Transfer for Office Furniture	(28,593)	(2,385)	(420)	(33,300)	-	-	(1,818)	-	-	-	(66,515)	(66,515)	100.0%
9102 Transfer for Computer Equipment	-	-	-	-	-	-	-	-	-	-	-	(25,000)	0.0%
Total 9000 Transfers to Capital Projects Reserve	(28,593)	(2,385)	(420)	(33,300)	-	-	(1,818)	-	-	-	(66,515)	(91,515)	72.7%
Net Operating Income (Loss)	(58,787)	14,188	2,403	(24,986)	(40,848)	(2,574)	14,314	3,024	48,303	43,948	(1,017)	5,685	-17.89%

PlanRVA
Profit and Loss Summary
 Governmental Funds

PlanRVA Summary										% Year Elapsed	83.33%
	Administration	Community Engagement	Community Development	Data Research & Analysis	Emergency Management	Environment	Transportation	CVTA	FY2024 Actual YTD	FY2024 Budget v2	% Budget Utilized
Income											
4100 Federal Funding	-	-	-	-	357,354	537,486	1,725,424	-	2,620,265	3,221,604	81.3%
4200 State Funding	106,632	-	-	-	7,219	-	248,994	-	362,845	492,931	73.6%
4300 Local Funding	496,800	-	-	-	-	-	54,196	672,642	1,223,639	1,068,420	114.5%
4400 Private Funding	7,899	-	429,650	73,000	6,371	64,400	-	-	581,320	619,502	93.8%
4900 Revenue Distribution	(231,860)	-	-	-	1,704	100,007	130,150	-	(0)	-	n/a
Total Income	379,471	-	429,650	73,000	372,648	701,893	2,158,764	672,642	4,788,068	5,402,457	88.6%
Expenses											
5000 Personnel Expenses											
5100 Salaries & Wages	523,229	41,629	64,252	66,761	118,753	233,816	756,936	194,720	2,000,096	2,288,390	87.4%
5500 Fringe Benefit Pool	(74,749)	21,202	32,724	34,002	60,481	111,901	360,467	60,582	606,609	722,363	84.0%
Total 5000 Personnel Expenses	448,480	62,831	96,977	100,762	179,234	345,717	1,117,403	255,302	2,606,705	3,010,752	86.6%
6000 Direct Cost Pool	-	7,466	384,059	(92)	197,343	276,162	415,999	329,657	1,610,594	1,678,898	95.9%
7000 Indirect Cost Pool											
7100 Professional Fees	54,042	-	-	-	-	-	-	-	54,042	69,200	78.1%
7200 General Operations	225,565	-	-	-	-	-	-	-	225,565	276,545	81.6%
7300 Technology Operations	151,717	-	-	-	-	-	-	-	151,717	159,362	95.2%
7400 Staff Development	73,948	-	-	-	-	-	-	-	73,948	110,500	66.9%
7900 Indirect Cost Allocations	(933,465)	29,373	45,337	47,106	83,793	163,436	522,399	42,021	-	0	0.0%
Total 7000 Indirect Cost Pool	(428,194)	29,373	45,337	47,106	83,793	163,436	522,399	42,021	505,271	615,607	82.1%
Total Expenses	20,285	99,669	526,372	147,777	460,370	785,315	2,055,801	626,980	4,722,570	5,305,257	89.0%
Net Operating Income (Loss) before Transfers	359,185	(99,669)	(96,722)	(74,777)	(87,722)	(83,421)	102,963	45,662	65,498	97,200	67.4%
890000 Transfers between Activities	-	26,173	15,411	-	-	65,028	(106,612)	-	-	-	n/a
Net Operating Income (Loss)	359,185	(73,497)	(81,311)	(74,777)	(87,722)	(18,393)	(3,650)	45,662	65,498	97,200	67.4%
Transfers to Capital Projects Reserve											
9100 Capital Expense & Projects	(66,515)	-	-	-	-	-	-	-	(66,515)	(91,515)	72.7%
Net Income (Loss)	292,670	(73,497)	(81,311)	(74,777)	(87,722)	(18,393)	(3,650)	45,662	(1,017)	5,685	n/a

PlanRVA
Profit and Loss Detail
 Governmental Funds

PlanRVA Detail	Administration	Community Engagement	Community Development	Data Research & Analysis	Emergency Management	Environment	Transportation	CVTA	FY2024 Actual YTD	% Year Elapsed 83.33%	
										FY2024 Budget v2	% Budget Utilized
Revenue											
4100 Federal Revenue											
4101 MPO FHWA/PL Funds- Fed Share	-	-	-	-	-	-	1,107,581	-	1,107,581	1,463,101	75.7%
4102 MPO Sect 5303 Funds- Fed Share	-	-	-	-	-	-	362,419	-	362,419	727,719	49.8%
4105 MPO Pass-thru	-	-	-	-	-	-	255,424	-	255,424	320,000	79.8%
4111 FY20 Rural Coastal Va Mktg	-	-	-	-	-	8,255	-	-	8,255	17,133	48.2%
4113 Coastal TA & Resiliency	-	-	-	-	-	76,855	-	-	76,855	75,233	102.2%
4115 CBRAP- WIP3/ Fed Share	-	-	-	-	-	50,221	-	-	50,221	75,443	66.6%
4117 Extreme Heat DOF	-	-	-	-	-	10,214	-	-	10,214	9,217	110.8%
4119 EPA Grant	-	-	-	-	-	391,941	-	-	391,941	162,801	240.7%
4120 VDEM SHSP	-	-	-	-	76,745	-	-	-	76,745	74,996	102.3%
4121 Community Outreach	-	-	-	-	18,757	-	-	-	18,757	57,000	32.9%
4129 Emergency Mgmt Admin	-	-	-	-	-	-	-	-	-	15,475	0.0%
4130 VDEM Pass-Through Grants	-	-	-	-	187,725	-	-	-	187,725	143,775	130.6%
4140 Hazard Mitigation Fed Share	-	-	-	-	27,071	-	-	-	27,071	41,710	64.9%
4150 Critical Infrastructure	-	-	-	-	47,055	-	-	-	47,055	38,000	123.8%
Total 4100 Federal Revenue	-	-	-	-	357,354	537,486	1,725,424	-	2,620,265	3,221,604	81.3%
4200 State Revenue											
4201 MPO FHWA/PL Funds - State Share	-	-	-	-	-	-	139,737	-	139,737	182,888	76.4%
4202 MPO Sec. 5303 - State Share	-	-	-	-	-	-	45,401	-	45,401	90,965	49.9%
4205 MPO Pass-thru	-	-	-	-	-	-	63,856	-	63,856	80,000	79.8%
4220 Hazard Mitigation Plan	-	-	-	-	7,219	-	-	-	7,219	11,123	64.9%
4230 State Appropriation	106,632	-	-	-	-	-	-	-	106,632	127,956	83.3%
Total 4200 State Revenue	106,632	-	-	-	7,219	-	248,994	-	362,845	492,931	73.6%
4300 Local Revenue											
4301 TPO Assessment	-	-	-	-	-	-	54,196	-	54,196	54,196	100.0%
4310 Local Membership Dues	496,800	-	-	-	-	-	-	-	496,800	596,160	83.3%
4315 CVTA Reimbursement	-	-	-	-	-	-	-	626,955	626,955	380,058	165.0%
4316 CVTA Service Fee	-	-	-	-	-	-	-	45,687	45,687	38,006	120.2%
Total 4300 Local Revenue	496,800	-	-	-	-	-	54,196	672,642	1,223,639	1,068,420	114.5%
4400 Private Revenue											
4440 Regional Housing Grant - Partners	-	-	312,556	-	-	-	-	-	312,556	347,728	89.9%
4441 Regional Housing Grant - PlanRVA	-	-	92,094	-	-	-	-	-	92,094	64,144	143.6%
4450 FOLAR Grant	-	-	-	-	-	64,400	-	-	64,400	77,280	83.3%
4460 Project Partner Revenue	-	-	-	48,000	5,875	-	-	-	53,875	53,875	100.0%
4470 Special Project Revenue	1,950	-	25,000	25,000	-	-	-	-	51,950	60,000	86.6%
4475 Donated Services	-	-	-	-	-	-	-	-	-	8,525	0.0%
4801 Interest Income	5,837	-	-	-	-	-	-	-	5,837	6,000	97.3%
4810 Miscellaneous	112	-	-	-	496	-	-	-	608	1,950	31.2%
Total 4400 Private Revenue	7,899	-	429,650	73,000	6,371	64,400	-	-	581,320	619,502	93.8%

PlanRVA
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PlanRVA Detail	Administration	Community Engagement	Community Development	Data Research & Analysis	Emergency Management	Environment	Transportation	CVTA	FY2024 Actual YTD	% Year Elapsed 83.33%	
										FY2024 Budget v2	% Budget Utilized
4900 Revenue Distribution											
491100 Local Match from General	-	-	-	-	1,704	100,007	130,150	-	231,860	412,839	56.2%
494140 Local Match to Hazard Mitigation	(1,704)	-	-	-	-	-	-	-	(1,704)	(3,512)	48.5%
495101 Local Match to ANPDC Eco Tourism	(8,623)	-	-	-	-	-	-	-	(8,623)	(7,992)	107.9%
495102 Local Match to Eco Technical Asst	(78,801)	-	-	-	-	-	-	-	(78,801)	(64,480)	122.2%
495240 Local Match to Ches Bay Watershed	(12,583)	-	-	-	-	-	-	-	(12,583)	(14,505)	86.7%
497110 Local Match to MPO Prog Mgmt	(19,649)	-	-	-	-	-	-	-	(19,649)	(33,598)	58.5%
497120 Local Match to UPWP Budget	(3,799)	-	-	-	-	-	-	-	(3,799)	(8,647)	43.9%
497210 Local Match to Public Outreach	(15,668)	-	-	-	-	-	-	-	(15,668)	(22,449)	69.8%
497220 Local Match to Special Planning Efforts	(15,915)	-	-	-	-	-	-	-	(15,915)	(35,092)	45.4%
497230 Local Match to Contingency Funding	-	-	-	-	-	-	-	-	-	(48,142)	0.0%
497310 Local Match to Long Range Trans Plan	(6,457)	-	-	-	-	-	-	-	(6,457)	(7,890)	81.8%
497315 Local Match to Scenario Planning	(18,760)	-	-	-	-	-	-	-	(18,760)	(42,012)	44.7%
497320 Local Match to Travel Demand Model	(1,491)	-	-	-	-	-	-	-	(1,491)	(10,091)	14.8%
497330 Local Match to Transit	(11,879)	-	-	-	-	-	-	-	(11,879)	(31,430)	37.8%
497340 Local Match to Act Trans - Bike/Ped	(10,790)	-	-	-	-	-	-	-	(10,790)	(29,634)	36.4%
497350 Local Match to System Resiliency	(8,410)	-	-	-	-	-	-	-	(8,410)	(12,903)	65.2%
497410 Local Match to Perf Based Trans Plng	(5,247)	-	-	-	-	-	-	-	(5,247)	(8,738)	60.0%
497420 Local Match to Financial Prog/TIP	(12,078)	-	-	-	-	-	-	-	(12,078)	(29,213)	41.3%
497430 Local Match to Rail & Freight	(5)	-	-	-	-	-	-	-	(5)	(2,513)	0.2%
Total 4900 Revenue Distribution	(231,860)	-	-	-	1,704	100,007	130,150	-	(0)	-	n/a
Total Revenue	379,471	-	429,650	73,000	372,648	701,893	2,158,764	672,642	4,788,068	5,402,457	88.6%
Expenses											
5100 Salaries & Wages											
5101 Salaries & Wages	(62,541)	-	-	-	-	-	-	-	(62,541)	2,288,390	-2.7%
5102 Salaries & Wages - Allocated	2,939	41,629	64,252	66,761	118,753	233,816	756,936	59,553	1,344,639	(628,144)	-214.1%
5111 Wages Allocated - Program	-	-	-	-	-	-	-	135,167	135,167	4,207	3213.3%
5113 Wages Allocated - Administrative	290,004	-	-	-	-	-	-	-	290,004	268,326	108.1%
5120 Wages Allocated - Paid Time Off	292,828	-	-	-	-	-	-	-	292,828	355,612	82.3%
Total 5100 Salaries & Wages	523,229	41,629	64,252	66,761	118,753	233,816	756,936	194,720	2,000,096	2,288,390	87.4%
5500 Fringe Benefit Pool											
5510 Payroll Taxes	142,378	-	-	-	-	-	-	9,124	151,501	179,229	84.5%
5520 Retirement	200,173	-	-	-	-	-	-	13,400	213,573	243,367	87.8%
5530 Healthcare	215,933	-	-	-	-	-	-	7,200	223,133	283,322	78.8%
5531 FSH/HAS Health Accounts	5,403	-	-	-	-	-	-	-	5,403	403	1340.2%
5540 LTD Insurance	12,470	-	-	-	-	-	-	528	12,998	16,041	81.0%
5590 Leave Paid Out	-	-	-	-	-	-	-	-	-	-	n/a
5599 Fringe Benefits Allocated	(651,107)	21,202	32,724	34,002	60,481	111,901	360,467	30,331	(0)	(0)	100.0%
Total 5500 Fringe Benefit Pool	(74,749)	21,202	32,724	34,002	60,481	111,901	360,467	60,582	606,609	722,363	84.0%

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PlanRVA Detail	Administration	Community Engagement	Community Development	Data Research & Analysis	Emergency Management	Environment	Transportation	CVTA	FY2024 Actual YTD	% Year Elapsed 83.33%	
										FY2024 Budget v2	% Budget Utilized
6000 Direct Cost Pool											
6120 Legal Fees	-	-	-	-	-	-	-	40,000	40,000	42,000	95.2%
6130 Contracted Services	-	-	-	-	25,000	229,399	18,475	258,833	531,707	555,849	95.7%
6131 Donated Services	-	-	-	-	-	-	-	-	-	8,525	0.0%
6150 Advertising	-	7,317	1,864	-	40,422	44,491	36,477	11,324	141,895	94,600	150.0%
6220 Insurance	-	-	-	-	-	-	-	2,843	2,843	3,000	94.8%
6230 Printing	-	-	-	-	-	1,000	428	-	1,428	1,200	119.0%
6235 Supplies	-	-	-	-	38	-	779	115	932	1,000	93.2%
6290 Miscellaneous	-	-	-	-	-	-	9	9	18	22,200	0.1%
6320 Software Services	-	60	-	(234)	519	-	3	3,871	4,219	11,700	36.1%
6350 Computer Supplies	-	-	-	-	790	-	-	-	790	10,500	7.5%
6360 Technology Services	-	-	-	-	-	-	-	-	-	-	n/a
6410 Organizational Dues	-	-	-	-	-	-	9,134	-	9,134	8,100	112.8%
6425 Travel- Agency	-	67	30	143	3,324	596	8,902	5,728	18,789	7,200	261.0%
6430 Training	-	-	-	-	1,635	-	9,131	5,000	15,766	13,000	121.3%
6450 Staff Engagement	-	-	-	-	401	-	317	-	718	-	n/a
6455 Meeting Expenses	-	23	52	-	181	676	8,057	1,935	10,924	7,200	151.7%
6500 Bad Debt Expense	-	-	34,385	-	2,110	-	-	-	36,495	36,495	100.0%
6460 Special Event	-	-	-	-	-	-	5,007	-	5,007	11,181	44.8%
6510 Grant Sub-recipient: Contractors	-	-	347,728	-	-	-	-	-	347,728	347,728	100.0%
6590 Miscellaneous Pass-thru	-	-	-	-	122,922	-	319,280	-	442,202	497,420	88.9%
Total 6000 Direct Cost Pool	-	7,466	384,059	(92)	197,343	276,162	415,999	329,657	1,610,594	1,678,898	95.9%
7000 Indirect Cost Pool											
7100 Professional Fees											
7111 Bank Fees	779	-	-	-	-	-	-	-	779	1,200	64.9%
7120 Legal Fees	3,120	-	-	-	-	-	-	-	3,120	5,000	62.4%
7121 Legal Fees - General	30,000	-	-	-	-	-	-	-	30,000	36,000	83.3%
7130 Contracted Services	11,565	-	-	-	-	-	-	-	11,565	12,000	96.4%
7131 Consultants: Recurring	-	-	-	-	-	-	-	-	-	-	n/a
7132 Consultants: Non-recurring	-	-	-	-	-	-	-	-	-	-	n/a
7150 Advertising	8,577	-	-	-	-	-	-	-	8,577	15,000	57.2%
Total 7100 Professional Fees	54,042	-	-	-	-	-	-	-	54,042	69,200	78.1%
7200 General Operations											
7210 Rent	188,035	-	-	-	-	-	-	-	188,035	227,445	82.7%
7220 Insurance	8,540	-	-	-	-	-	-	-	8,540	9,000	94.9%
7230 Printing	19,402	-	-	-	-	-	-	-	19,402	19,100	101.6%
7235 Supplies	7,739	-	-	-	-	-	-	-	7,739	12,000	64.5%
7240 Postage	-	-	-	-	-	-	-	-	-	300	0.0%
7290 Miscellaneous	1,849	-	-	-	-	-	-	-	1,849	8,700	21.3%
Total 7200 General Operations	225,565	-	-	-	-	-	-	-	225,565	276,545	81.6%

PlanRVA
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PlanRVA Detail	Administration	Community Engagement	Community Development	Data Research & Analysis	Emergency Management	Environment	Transportation	CVTA	FY2024 Actual YTD	% Year Elapsed 83.33%	
										FY2024 Budget v2	% Budget Utilized
7300 Technology Operations											
7310 Virtual Desktop Operations	91,385	-	-	-	-	-	-	-	91,385	102,000	89.6%
7320 Software Services	38,727	-	-	-	-	-	-	-	38,727	39,000	99.3%
7330 Communication Technology	19,971	-	-	-	-	-	-	-	19,971	15,362	130.0%
7340 Desktops & Support	-	-	-	-	-	-	-	-	-	500	0.0%
7350 Computer Supplies	1,633	-	-	-	-	-	-	-	1,633	2,000	81.7%
7360 Technology Services	-	-	-	-	-	-	-	-	-	500	0.0%
Total 7300 Technology Operations	151,717	-	-	-	-	-	-	-	151,717	159,362	95.2%
7400 Staff Development											
7410 Organizational Dues	16,894	-	-	-	-	-	-	-	16,894	20,000	84.5%
7420 Travel- Board	-	-	-	-	-	-	-	-	-	12,000	0.0%
7425 Travel- Agency	18,741	-	-	-	-	-	-	-	18,741	20,000	93.7%
7430 Training	30,189	-	-	-	-	-	-	-	30,189	30,000	100.6%
7440 Books & Periodicals	-	-	-	-	-	-	-	-	-	500	0.0%
7450 Staff Engagement	5,387	-	-	-	-	-	-	-	5,387	10,000	53.9%
7455 Meeting Expenses	4,243	-	-	-	-	-	-	-	4,243	8,000	53.0%
7460 Special Event	(1,506)	-	-	-	-	-	-	-	(1,506)	10,000	-15.1%
7400 Staff Development	73,948	-	-	-	-	-	-	-	73,948	110,500	66.9%
7999 Indirect Costs Allocated	(933,465)	29,373	45,337	47,106	83,793	163,436	522,399	42,021	-	0	0.0%
Total 7000 Indirect Cost Pool	(428,194)	29,373	45,337	47,106	83,793	163,436	522,399	42,021	505,271	615,607	82.1%
Total Expenses	20,285	99,669	526,372	147,777	460,370	785,315	2,055,801	626,980	4,722,570	5,305,257	89.0%
Net Operating Income (Loss) before Transfers	359,185	(99,669)	(96,722)	(74,777)	(87,722)	(83,421)	102,963	45,662	65,498	97,200	67.4%
890000 Transfers between Activities											
891100 Transfer from General Fund	-	-	-	-	-	-	-	-	-	278,210	0.0%
891100 Transfer to General Fund	-	-	-	-	-	-	-	-	-	38,006	0.0%
891700 Transfer to Public Engagement	-	-	-	-	-	-	-	-	-	(82,743)	0.0%
892100 Transfer to Comm Dev Admin	-	-	-	-	-	-	-	-	-	(50,185)	0.0%
892200 Transfer from Local Tech Asst	-	-	-	-	-	-	(15,411)	-	(15,411)	(49,203)	31.3%
892440 Transfer to Regional Housing	-	-	-	-	-	-	-	-	-	-	n/a
893200 Transfer to Regional Data & GIS	-	-	-	-	-	-	-	-	-	(46,404)	0.0%
894090 Transfer to EM Prog Support	-	-	-	-	-	-	-	-	-	(27,530)	0.0%
894100 Transfer to Reg'l EM Plng	-	-	-	-	-	-	-	-	-	-	n/a
894140 Transfer to Hazard Mitigation	-	-	-	-	-	-	-	-	-	(6,213)	0.0%
894300 Transfer from Critical Infrastructure	-	-	-	-	-	-	-	-	-	(3,535)	0.0%
895100 Transfer to Env General	-	-	-	-	-	-	-	-	-	(71,349)	0.0%
895102 Transfer to TA	-	-	-	-	-	6,739	-	-	6,739	-	n/a
895230 Transfer from Appomattox River	-	-	-	-	-	16,943	(25,318)	-	(8,375)	-	n/a
895240 Transfer from VA Ches Bay Watershed	-	-	-	-	-	(6,739)	-	-	(6,739)	-	n/a
895410 Transfer from Extreme Heat (DOF)	-	-	-	-	-	-	(22,766)	-	(22,766)	(40,194)	56.6%
896320 Transfer to Reg'l Strat Plan	-	10,521	-	-	-	-	(15,652)	-	(5,131)	(30,399)	16.9%
897220 Transfer to Special Planning Efforts	-	-	15,411	-	-	-	-	-	15,411	49,203	31.3%
897315 Transfer to Scenario Planning	-	15,652	-	-	-	-	(10,521)	-	5,131	30,399	16.9%

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PlanRVA Detail	Administration	Community Engagement	Community Development	Data Research & Analysis	Emergency Management	Environment	Transportation	CVTA	FY2024 Actual YTD	% Year Elapsed 83.33%	
										FY2024 Budget v2	% Budget Utilized
897340 Transfer to Active Transportation	-	-	-	-	-	25,318	(16,943)	-	8,375	-	n/a
897350 Transfer to System Resiliency	-	-	-	-	-	22,766	-	-	22,766	49,941	45.6%
897700 Transfer from CVTA	-	-	-	-	-	-	-	-	-	(38,006)	0.0%
Total 890000 Transfers between Activities	-	26,173	15,411	-	-	65,028	(106,612)	-	0	-	n/a
9000 Transfers to Capital Projects Reserve											
9101 Transfer for Office Furniture	(66,515)	-	-	-	-	-	-	-	(66,515)	(66,515)	100.0%
9102 Transfer for Computer Equipment	-	-	-	-	-	-	-	-	-	(25,000)	0.0%
Total 9000 Transfers to Capital Projects Reserve	(66,515)	-	-	-	-	-	-	-	(66,515)	(91,515)	72.7%
Net Operating Income (Loss)	292,670	(73,497)	(81,311)	(74,777)	(87,722)	(18,393)	(3,650)	45,662	(1,017)	5,685	n/a

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FY2025 Budget - Proposed

PlanRVA Detail	Administration	Community Engagement	Community Development	Data Research & Analysis	Emergency Management	Environment	Transportation	CVTA	FY2025 Proposed	FY2024 Version 2	Change	
											Increase or (Decrease)	% Increase or (Decrease)
Revenue												
General Revenues												
Local Membership Dues	659,502	-	-	-	-	-	-	-	659,502	596,160	63,342	10.63%
State Appropriation	152,956	-	-	-	-	-	-	-	152,956	127,956	25,000	19.54%
Special Project	-	-	-	-	-	-	-	-	-	10,000	(10,000)	-100.00%
Interest	6,000	-	-	-	-	-	-	-	6,000	6,000	-	0.00%
Miscellaneous	-	-	-	-	-	-	-	-	-	1,950	(1,950)	-100.00%
Total 4100 Federal Revenue	818,458	-	-	-	-	-	-	-	818,458	742,066	76,392	110.29%
Transportation												
PL (VDOT)	-	-	-	-	-	-	1,811,173	-	1,811,173	1,645,989	165,184	10.04%
PL (VDOT) Carryover	-	-	-	-	-	-	379,758	-	379,758	-	379,758	n/a
Sec 5303 (DRPT)	-	-	-	-	-	-	724,229	-	724,229	818,684	(94,455)	-11.54%
Sec 5303 (DRPT) Carryover	-	-	-	-	-	-	342,411	-	342,411	-	342,411	n/a
Rural Planning (VDOT)	-	-	-	-	-	-	-	-	-	-	-	n/a
TPO Assessment	-	-	-	-	-	-	-	-	-	54,196	(54,196)	-100.00%
Total Transportation	-	-	-	-	-	-	3,257,570	-	3,257,570	2,518,869	738,701	129.33%
Environment												
Technical Assistance (WIP)	-	-	-	-	-	61,375	-	-	61,375	75,233	(13,858)	-18.42%
ANPDC Eco Tourism	-	-	-	-	-	-	-	-	-	17,133	(17,133)	-100.00%
Lower Chickahominy	-	-	-	-	-	-	-	-	-	-	-	n/a
Chesapeake Bay Watershed (WIP3)	-	-	-	-	-	52,200	-	-	52,200	75,443	(23,243)	-30.81%
Flood Protection & Prevention	-	-	-	-	-	-	-	-	-	-	-	n/a
Extreme Heat DOF (w Match)	-	-	-	-	-	-	-	-	-	17,742	(17,742)	-100.00%
CPRG Project: Professional Services	-	-	-	-	-	126,257	-	-	126,257	162,801	(36,544)	-22.45%
CPRG Project: Professional Services FY24	-	-	-	-	-	(32,000)	-	-	(32,000)	-	(32,000)	n/a
CPRG Project: Direct Expenses	-	-	-	-	-	308,100	-	-	308,100	-	308,100	n/a
Project Partner	-	-	-	-	-	77,280	-	-	77,280	77,280	-	0.00%
Special Project	-	-	-	-	-	-	-	-	-	-	-	n/a
Total Environment	-	-	-	-	-	593,212	-	-	593,212	425,633	167,579	139.37%
Emergency Management												
SHSP (VDEM)	-	-	-	-	75,000	-	-	-	75,000	74,996	4	0.01%
Hazard Mitigation	-	-	-	-	-	-	-	-	-	52,832	(52,832)	-100.00%
Project Partner	-	-	-	-	-	-	-	-	-	5,875	(5,875)	-100.00%
Community Outreach	-	-	-	-	27,000	-	-	-	27,000	57,000	(30,000)	-52.63%
Mass Care Program	-	-	-	-	4,500	-	-	-	4,500	-	4,500	n/a
Critical Infrastructure	-	-	-	-	-	-	-	-	-	38,000	(38,000)	-100.00%
Administrative Fees	-	-	-	-	-	-	-	-	-	15,475	(15,475)	-100.00%
Total Emergency Management	-	-	-	-	106,500	-	-	-	106,500	244,178	(137,678)	43.62%
Other Program Revenue												
Project Partner	-	-	-	-	-	-	-	-	-	48,000	(48,000)	-100.00%
Special Project: VACP	-	-	-	25,000	-	-	-	-	25,000	25,000	-	0.00%
Regional Housing: Administration	-	-	-	-	-	-	-	-	-	64,144	(64,144)	-100.00%
Special Project: SCRC	-	-	25,000	-	-	-	-	-	25,000	25,000	-	0.00%
CVTA Service Fees: Professional Services	-	-	-	-	-	-	-	18,357	18,357	15,532	2,826	18.19%
CVTA Service Fees: Administration	-	-	-	-	-	-	-	34,570	34,570	22,474	12,096	53.82%
Total Other Program Management	-	-	25,000	25,000	-	-	-	52,927	102,927	200,150	(97,223)	51.43%

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FY2025 Budget - Proposed

PlanRVA Detail	Administration	Community Engagement	Community Development	Data Research & Analysis	Emergency Management	Environment	Transportation	CVTA	FY2025 Proposed	FY2024 Version 2	Change	
											Increase or (Decrease)	% Increase or (Decrease)
Pass-thru Revenue & Expense												
STBG	-	-	-	-	-	-	-	-	-	400,000	(400,000)	n/a
STBG	-	-	-	-	-	-	-	-	-	(400,000)	400,000	n/a
SHSP (VDEM) - Pass thru	-	-	-	-	-	-	-	-	-	143,775	(143,775)	n/a
EM: Regional CERT	-	-	-	-	40,000	-	-	-	40,000	-	40,000	n/a
EM: Training & Exerciser Enhancement	-	-	-	-	20,000	-	-	-	20,000	-	20,000	n/a
EM: Community Outreach & Marketing	-	-	-	-	33,000	-	-	-	33,000	-	33,000	n/a
EM: Mass Care Enhancement	-	-	-	-	60,000	-	-	-	60,000	-	60,000	n/a
EM: Mass Care Video Training	-	-	-	-	85,500	-	-	-	85,500	-	85,500	n/a
EM: Mass Care Equipment	-	-	-	-	67,530	-	-	-	67,530	-	67,530	n/a
EM: Pass-thru Expenditures	-	-	-	-	(306,030)	-	-	-	(306,030)	(97,420)	(208,610)	n/a
Regional Housing: Sub-contracts	-	-	-	-	-	-	-	-	-	347,728	(347,728)	n/a
Regional Housing: Sub-contracts	-	-	-	-	-	-	-	-	-	(347,728)	347,728	n/a
CVTA Reimbursement: Professional Services	-	-	-	-	-	-	-	183,573	183,573	155,317	28,255	n/a
CVTA Reimbursement: Administration	-	-	-	-	-	-	-	345,700	345,700	224,741	120,959	n/a
CVTA Reimbursement: Direct Expenses	-	-	-	-	-	-	-	250,000	250,000	-	250,000	n/a
CVTA Reimbursements	-	-	-	-	-	-	-	(779,273)	(779,273)	-	(779,273)	n/a
Total Pass-thru Revenue & Expense	-	-	-	-	-	-	-	-	-	426,413	(426,413)	n/a
4900 Revenue Distribution: n/a												
Total 4900 Revenue Distribution	-	-	-	-	-	-	-	-	-	-	-	n/a
Total Revenue	818,458	-	25,000	25,000	106,500	593,212	3,257,570	52,927	4,878,667	4,557,310	321,358	107.05%
Expenses												
5100 Salaries & Wages												
5101 Salaries & Wages	2,584,611	-	-	-	-	-	-	-	2,584,611	2,288,390	296,222	12.94%
5102 Salaries & Wages - Allocated	(1,442,842)	-	10,168	8,947	40,060	114,735	1,268,932	-	(0)	-	(0)	n/a
	-	-	-	-	-	-	-	-	-	-	-	-
Compensation Pool: Salaries (5%)	129,231	-	-	-	-	-	-	-	129,231	-	129,231	n/a
Compensation Pool: Fringe Benefits	18,744	-	-	-	-	-	-	-	18,744	-	18,744	n/a
	-	-	-	-	-	-	-	-	-	-	-	-
Total 5100 Salaries & Wages	1,289,743	-	10,168	8,947	40,060	114,735	1,268,932	-	2,732,586	2,288,390	444,196	119.41%
5500 Fringe Benefit Pool												
5510 Payroll Taxes	210,538	-	-	-	-	-	-	-	210,538	179,229	31,309	17.47%
5520 Retirement	188,156	-	-	-	-	-	-	-	188,156	243,367	(55,211)	-22.69%
5530 Healthcare	324,000	-	-	-	-	-	-	-	324,000	283,322	40,678	14.36%
5531 FSH/HAS Health Accounts	-	-	-	-	-	-	-	-	-	403	(403)	-100.00%
5540 LTD Insurance	23,969	-	-	-	-	-	-	-	23,969	16,041	7,928	49.42%
5590 Leave Paid Out	10,000	-	-	-	-	-	-	-	10,000	-	10,000	n/a
5599 Fringe Benefits Allocated	(759,559)	-	5,353	4,710	21,089	60,400	668,007	-	(0)	(0)	0	-100.00%
Total 5500 Fringe Benefit Pool	(2,896)	-	5,353	4,710	21,089	60,400	668,007	-	756,663	722,363	34,300	104.75%

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PlanRVA Detail	Administration	Community Engagement	Community Development	Data Research & Analysis	Emergency Management	Environment	Transportation	CVTA	FY2025 Proposed	FY2024 Version 2	Change	
											Increase or (Decrease)	% Increase or (Decrease)
6000 Direct Cost Pool												
6120 Legal Fees	-	-	-	-	-	-	-	-	-	42,000	(42,000)	-100.00%
6130 Contracted Services	-	-	-	-	-	305,000	50,000	-	355,000	555,849	(200,849)	-36.13%
6131 Donated Services	-	-	-	-	-	-	-	-	-	8,525	(8,525)	-100.00%
6150 Advertising	-	-	-	-	-	-	-	-	-	94,600	(94,600)	-100.00%
6220 Insurance	-	-	-	-	-	-	-	-	-	3,000	(3,000)	-100.00%
6230 Printing	-	-	-	-	-	-	-	-	-	1,200	(1,200)	-100.00%
6235 Supplies	-	-	-	-	-	500	-	-	500	1,000	(500)	-50.00%
6290 Miscellaneous	-	3,000	3,000	3,000	3,000	3,000	3,000	-	18,000	22,200	(4,200)	-18.92%
6320 Software Services	-	-	-	-	-	-	6,000	-	6,000	11,700	(5,700)	-48.72%
6350 Computer Supplies	-	-	-	-	-	-	6,000	-	6,000	10,500	(4,500)	-42.86%
6360 Technology Services	-	-	-	-	-	-	33,000	-	33,000	-	33,000	n/a
6410 Organizational Dues	-	-	-	-	-	-	10,000	-	10,000	8,100	1,900	23.46%
6425 Travel- Agency	-	-	-	-	3,000	600	6,000	-	9,600	7,200	2,400	33.33%
6430 Training	-	-	-	-	2,000	-	12,000	-	14,000	13,000	1,000	7.69%
6450 Staff Engagement	-	-	-	-	-	-	500	-	500	-	500	n/a
6455 Meeting Expenses	-	-	-	-	-	2,000	6,000	-	8,000	7,200	800	11.11%
6500 Bad Debt Expense	-	-	-	-	-	-	5,000	-	5,000	11,181	(6,181)	-55.28%
6460 Special Event	-	-	-	-	-	-	-	-	-	36,495	(36,495)	-100.00%
Total 6000 Direct Cost Pool	-	3,000	3,000	3,000	8,000	311,100	137,500	-	465,600	833,750	(368,150)	55.84%
7000 Indirect Cost Pool												
7100 Professional Fees												
7111 Bank Fees	1,200	-	-	-	-	-	-	-	1,200	1,200	-	0.00%
7120 Legal Fees	10,000	-	-	-	-	-	-	-	10,000	5,000	5,000	100.00%
7121 Legal Fees - General	36,000	-	-	-	-	-	-	-	36,000	36,000	-	0.00%
7130 Contracted Services	-	-	-	-	-	-	-	-	-	-	-	n/a
7131 Consultants: Recurring	12,000	-	-	-	-	-	-	-	12,000	12,000	-	0.00%
7132 Consultants: Non-recurring	-	-	-	-	-	-	-	-	-	-	-	n/a
7150 Advertising	15,000	-	-	-	-	-	-	-	15,000	15,000	-	0.00%
Total 7100 Professional Fees	74,200	-	-	-	-	-	-	-	74,200	69,200	5,000	107.23%
7200 General Operations												
7210 Rent	276,581	-	-	-	-	-	-	-	276,581	217,445	59,136	27.20%
7215 Parking	30,000	-	-	-	-	-	-	-	30,000	-	30,000	n/a
7218 Office Space Expense	12,000	-	-	-	-	-	-	-	12,000	10,000	2,000	20.00%
7220 Insurance	10,000	-	-	-	-	-	-	-	10,000	9,000	1,000	11.11%
7230 Printing	24,000	-	-	-	-	-	-	-	24,000	19,100	4,900	25.65%
7235 Supplies	12,000	-	-	-	-	-	-	-	12,000	12,000	-	0.00%
7240 Postage	3,000	-	-	-	-	-	-	-	3,000	300	2,700	900.00%
7290 Miscellaneous	6,000	-	-	-	-	-	-	-	6,000	8,700	(2,700)	-31.03%
Total 7200 General Operations	373,581	-	-	-	-	-	-	-	373,581	276,545	97,036	135.09%
7300 Technology Operations												
7310 Virtual Desktop Operations	90,000	-	-	-	-	-	-	-	90,000	102,000	(12,000)	-11.76%
7320 Software Services	51,070	-	-	-	-	-	-	-	51,070	39,000	12,070	30.95%
7330 Communication Technology	15,600	-	-	-	-	-	-	-	15,600	15,362	238	1.55%
7340 Desktops & Support	-	-	-	-	-	-	-	-	-	500	(500)	-100.00%
7350 Computer Supplies	3,000	-	-	-	-	-	-	-	3,000	2,000	1,000	50.00%
7360 Technology Services	-	-	-	-	-	-	-	-	-	500	(500)	-100.00%
Total 7300 Technology Operations	159,670	-	-	-	-	-	-	-	159,670	159,362	-	100.19%

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PlanRVA Detail	Administration	Community Engagement	Community Development	Data Research & Analysis	Emergency Management	Environment	Transportation	CVTA	FY2025 Proposed	FY2024 Version 2	Change	
											Increase or (Decrease)	% Increase or (Decrease)
7400 Staff Development												
7410 Organizational Dues	24,000	-	-	-	-	-	-	-	24,000	20,000	4,000	20.00%
7420 Travel- Board	12,000	-	-	-	-	-	-	-	12,000	12,000	-	0.00%
7421 Training-Board	12,000	-	-	-	-	-	-	-	12,000	-	12,000	n/a
7425 Travel- Agency	30,000	-	-	-	-	-	-	-	30,000	20,000	10,000	50.00%
7430 Training	60,000	-	-	-	-	-	-	-	60,000	30,000	30,000	100.00%
7440 Books & Periodicals	600	-	-	-	-	-	-	-	600	500	100	20.00%
7450 Staff Engagement	12,000	-	-	-	-	-	-	-	12,000	10,000	2,000	20.00%
7455 Meeting Expenses	12,000	-	-	-	-	-	-	-	12,000	8,000	4,000	50.00%
7460 Special Event	12,000	-	-	-	-	-	-	-	12,000	10,000	2,000	20.00%
7400 Staff Development	174,600	-	-	-	-	-	-	-	174,600	110,500	64,100	158.01%
7999 Indirect Costs Allocated	(1,345,281)	-	9,480	8,342	37,351	106,977	1,183,131	-	(0)	0	(0)	-100.00%
Total 7000 Indirect Cost Pool	(563,230)	-	9,480	8,342	37,351	106,977	1,183,131	-	782,051	615,607	166,136	127.04%
Total Expenses	723,618	3,000	28,000	25,000	106,500	593,212	3,257,570	-	4,736,900	4,460,110	276,790	6.21%
Net Operating Income (Loss) before Transfers	94,840	(3,000)	(3,000)	-	-	0	0	52,927	141,768	97,200	44,568	145.85%
890000 Transfers between Activities												
Total 890000 Transfers between Activities	-	-	-	-	-	-	-	-	-	-	-	n/a
9000 Transfers to Capital Projects Reserve												
9101 Transfer for Office Furniture	(50,000)	-	-	-	-	-	-	-	(50,000)	(66,515)	16,515	-24.83%
9102 Transfer for Computer Equipment	(25,000)	-	-	-	-	-	-	-	(25,000)	(25,000)	-	0.00%
Total 9000 Transfers to Capital Projects Reserve	(75,000)	-	-	-	-	-	-	-	(75,000)	(91,515)	16,515	81.95%
Net Operating Income (Loss)	19,840	(3,000)	(3,000)	-	-	-	-	52,927	66,768	5,685	61,083	n/a