Photo: Half Way House Restaurant, Chesterfield County

PlanRVA Commission

If you wish to participate in this meeting virtually, please register through this ***WEBINAR LINK***

NOTES

This meeting is open to the public. Members of the public are invited to attend virtually. Please alert PlanRVA staff at **PlanRVA@PlanRVA.org** if electronic transmission of this meeting fails for the public. Please refer to our **Statement Regarding Virtual Meeting Participation by Members of the Public** for more information.

Check out our complete **Public Meeting Participation Guide** online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at **Plan RVA - YouTube**.

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to **PlanRVA@PlanRVA.org**.

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PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collaborative and Don't Trash Central Virginia.

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PlanRVA Commission
Meeting Agenda

Thursday, September 3, 2026 – 9:30 a.m.
PlanRVA's James River Boardroom, 424 Hull Street, Suite 300
and via Teams (webinar link located on agenda cover page)

PlanRVA Newsletter: The Better Together Connector (linked)

A. Call to Order, Welcome & Opening Remarks *(10 min)*

1. **Pledge of Allegiance** *(Chair Jordan Stewart)*
2. **Roll Call & Certification of a Physical Quorum** *(Sarah-Keel Crews)*
3. **Confirmation of Member Participation from a Remote Location** *(Chair Jordan Stewart)*
   Motion to confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the PlanRVA Policy for Meetings Held Through Electronic Communication Means; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (by voice vote).
   Action Item.
4. **Recognition of Guests** *(Chair Jordan Stewart)*
5. **Consideration of Amendments to the Agenda** *(Chair Jordan Stewart)*
6. **Public Comment Period** *(Chair Jordan Stewart)*

B. Strategic Vision Alignment & Update (45 min)

1. **Regional Pulse** *(Dr. Sarin Adhikari, Principal Data Manager)*
   Members will hear a snapshot of current data insights from our Data Team.
   Information Item.
2. **Community Voice** *(Kristin Hott, Community Engagement Coordinator)*
   Members will hear an update of current and recent engagement activities.
   Information Item.
3. **Spotlight Topic – Advancing our Regional Strategic Vision**
   a. RVA Rising Update (*Brian Anderson*)
      Presentation.

C. Decision Items (15 min)

1. **Consent Agenda** *(Chair Jordan Stewart)*
   Motion to approve the consent agenda Items as presented.
   Action Item.

   a. **Approval of the June 6, 2026, meeting minutes** – page 4

   b. **Intergovernmental and Environmental Reviews** – page 13
      Summary of reviews completed by staff for the period of May 21, 2026: August 14, 2026.

2. **Executive Committee Report** *(Chair Jordan Stewart)*

3. **Finance Committee Report** *(Sean Davis)* - page 23

D. Regional Roundtable: Innovation & Collaboration Showcase (20 min)

1. **Mission Moment** *(Martha Shickle, Executive Director)*

2. **Convene the Region- Member & Commissioner Engagement: Local Showcase**
   Chesterfield County will provide an update of a local issue or opportunity of regional interest.

E. Adjournment

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PlanRVA Commission Meeting Minutes

June 11, 2026 – 9:30 a.m.

via Teams

Members and Alternates Present (X), Virtual (V):

36 votes / 19 for quorum

Town of Ashland	2	**Goochland County**	2	**New Kent County**	3
***Anita Barnhart**	V	***Jonathan Lyle**	V	Rev. Milton Hathaway	
Steve Trivett (A)		Neil Spoonhower (A)		*Amy Pearson	
Brent Chambers	V	Guy Kemmerly	V	***Jordan Stewart, Chair**	V
Charles City County	1	**Hanover County**	5	**Powhatan County**	3
***Ryan Patterson**, Vice Chair	V	***Sean Davis**		***Bill Donati**	V
Byron Adkins (A)	V	Sue Dibble (A)		*Steve McClung	
Chesterfield County	7	Larry Leadbetter		Robert Powers (A)	
*Kevin Carroll	V	*Faye Prichard		Jessica Winall	
Tim Davey	V	Charlie Waddell	V	**City of Richmond**	6
***Jim Ingle**		**Henrico County**	7	Dr. Priscilla Eddings	V
*Dr. Mark Miller		Chris Bast		*Katherine Jordan (2)	
Frank Petroski	V	***Rev. Roscoe Cooper (2)**		Dakia Knight	V
*Jessica Schneider	V	Jaron Dandridge	V	***Cynthia Newbille (2)**	**V**
*Dr. LeQuan Hylton	V	*Rev. Tyrone Nelson			
		*Jody Rogish	V		
		*Dan Schmitt			
		*Misty Roundtree	V		

A. Call to Order, Welcome & Opening Remarks

This meeting was held via electronic communication means. Teams was the platform used to conduct the meeting. Members and the public were notified via email and the PlanRVA website. Chair Jordan Stewart virtually welcomed all attendees and called the meeting to order at approximately 9:32 a.m.

After the Pledge of Allegiance, Sarah-Keel Crews, PlanRVA, called the roll for attendance and certified that a physical quorum was present. Chair Stewart then asked if there were any guests online. Seeing none, she asked if there were any amendments to the agenda. There were no amendments or public comment, so Chair Stewart transitioned to the consent agenda.

Ms. Barnhart joined the meeting at 9:37 am

B. Decision Items

Martha Shickle reviewed the consent agenda, noting that it included several routine and informational items such as the meeting minutes, the intergovernmental review record, and PlanRVA's 2026 year-to-date financial statements, which had already been reviewed by the Finance Committee on May 22. She also highlighted a proposed Smart Scale Round 7 project selection resolution, explaining that both PlanRVA and the TPO may submit regional projects for consideration. In addition, she described a request related to Economic Development District designation, noting that the board had already approved the Comprehensive Economic Development Strategy earlier in the fiscal year and that the next step was formal submission of a request letter, which would be authorized through that morning's action. Ms. Shickle added that local economic development offices or local government administrators had also been asked to provide letters of support. She then outlined the regional priorities form for Community Development Block Grant projects, explaining that alignment with those priorities could improve scoring for eligible small city and non-entitlement community applications through the Virginia Department of Housing and Community Development. Finally, she referenced two annual administrative policy renewals for virtual meetings and remote participation, both unchanged from the prior fiscal year but required annually under FOIA Council guidance, as well as a memo on Chair Stewart's committee appointments and a call for volunteers for the Public Outreach and Engagement Committee.

When Chair Stewart opened the floor for questions, Lyle Jonathan of Goochland raised a question about how the proposed regional economic development designation might relate to Goochland's work to establish a regional economic development organization. Ms. Shickle responded that the two efforts would not conflict and instead should be complementary, explaining that the designation would help make the region or groups of member jurisdictions more competitive for U.S. Economic Development Administration funding regardless of whether individual localities participated in other economic development partnerships such as the Greater Richmond Partnership. Mr. Lyle noted that Goochland's interest in the REDO process had been driven by access to VDOT-related opportunities and remarked that, if the current effort achieved similar ends, it might reduce the need to pursue parallel mechanisms.

After confirming there were no additional questions, Chair Stewart called for a motion to approve the consent agenda as presented. Seeing no questions, Dr. Cynthia Newbille made a motion to approve the consent agenda; it was seconded by Jonathan Lyle. All voted unanimously to approve the consent agenda, and the motion carried.

Following approval of the consent agenda, Chair Stewart moved the meeting into the FY27 annual budget presentation. After confirming that the Audit, Finance, & Facilities Committee Chair, Sean Davis, was not on Teams, Chair Stewart turned the presentation over to Lauren Shephard, PlanRVA's CFAO. Ms. Shephard began by explaining that the Commission would vote at the end of the presentation on the proposed FY27 operating budget and that her remarks would cover the factors shaping the proposal. She briefly reflected on the prior year, noting that after joining the organization in January 2025, she conducted a listening tour with staff and the Audit, Finance, and Facilities Committee. Those conversations, she said, made clear that PlanRVA's immediate priorities needed to be a new financial and grants management system and a new auditor. Ms. Shephard described the FY26 budget as having been developed using the best information and tools then available, including QuickBooks, spreadsheets, and the institutional knowledge of staff, but said that as the agency moved through FY26 and prepared for FY27, every budget decision was guided by a central focus on compliance and sustainability through stronger systems, stronger reserves, and a stronger audit framework.

Ms. Shephard reported that the agency's FY26 investment in a new financial management system was already producing tangible benefits, including improved data quality, faster invoicing, stronger tracking of revenue and expenses, and more complete cost recovery across grants, contracts, and programs. She noted that these improvements had identified more than $800,000 in previously unrecovered costs, which would support reserve-building and long-term sustainability efforts, with staff planning to work with the Finance Committee over the summer on how to manage that incoming cash. She added that receivables were in excellent condition, with less than 2 percent aged more than 30 days, and that improved close processes were allowing the agency to shift its largest transportation awards from quarterly to monthly invoicing beginning the next month, which would further strengthen liquidity and cash flow. Ms. Shephard also highlighted progress on the audit front, explaining that the FY26 work program had called for an audit RFP and that Elizabeth Oatman had successfully led the process. After a competitive review, PlanRVA selected Baker Tilly as its new audit firm. Ms. Shephard said the firm's experience with government entities, planning district commissions, and regional councils, along with its expertise in indirect rate recovery, made it a strong fit as the agency continues to grow and refine its operations.

Turning to FY26 financial performance, Ms. Shephard said the agency was currently projecting a modest surplus of $19,000. She explained that revenues were projected at 34 percent above budget, largely because of additional federal and private grant awards received after FY26 was adopted, as well as the inclusion of salary and benefits for CVTA-exclusive staff that were offset by corresponding expenses. Expenses were likewise projected 34 percent above budget for the same offsetting reasons. Ms. Shephard said final FY26 financials, along with any year-end surplus and final cost recovery figures, would be shared with the Finance Committee in August and the full Commission in September. She then introduced the proposed FY27 budget, which she said was intentionally designed to advance compliance and sustainability while generating positive net income of approximately $194,000 in order to build operating reserves. Federal funding, at $3.6 million or 64 percent of total revenue, remained the largest revenue source, though Ms. Shephard noted that this represented a deliberate reduction in federal dependence from closer to 80 percent over the previous 18 months. She said current federal funding included transportation and resilience awards, along with a small economic development grant. She also emphasized that state appropriations and local member dues together covered only about 20 percent of core operating expenses. Ms. Shephard explained that CVTA revenue needed to be understood in context, with just over half directly tied to salary and benefits for staff exclusively supporting CVTA and the remainder covering direct and indirect PlanRVA staff support. She noted that private funding would be lower in FY27 because FY26 included unusually large housing-related awards, much of which had been passed through to partner agencies.

Ms. Shephard then outlined the budget's major expense priorities, describing them as focused on protecting core operations, supporting staff capacity, and maintaining a balanced budget. She said the proposal included a 3 percent merit and cost-of-living adjustment consistent with larger regional jurisdictions, plus an additional $60,000 for compensation flexibility and adjustments. She also noted that health insurance premiums were rising 7 percent, but that the increased costs were built into the operating budget rather than passed on to employees. In addition, the proposed budget maintained a generous professional development commitment, including up to $3,000 per full-time employee for conferences and related travel, as well as a separate $20,000 pool for national and regional association meetings. Ms. Shephard said the budget also reflected deliberate investments in key administrative and compliance functions, including auditing, legal counsel, and technology services. One significant change she flagged was the shift from a cash-based operating budget to an accrual-based one, meaning revenues would be recorded when earned and expenses when incurred rather than only when cash changed hands. She explained that this would provide a more accurate picture of the agency's ongoing financial health and would introduce line items such as depreciation and interest and amortization expenses tied to the building lease, which accounting guidance now required to be treated as a balance sheet asset. Even with that shift, she said staff still had the tools to closely monitor cash and were projecting positive cash balances throughout FY27.

After Ms. Shephard concluded, Chair Stewart invited questions, but none were raised. She then complimented Ms. Shephard on the clarity of the presentation and closed the discussion with a strong expression of appreciation for Ms. Shephard, Martha Shickle, Chair Davis, and the Finance Committee. Chair Stewart described the budget work as a significant effort for the organization and specifically praised the progress the team had made toward monthly billing, improved recovery practices, and ensuring that the agency was properly compensated for the work it performs. Ms. Shephard thanked Chair Stewart in return, and the presentation concluded on that note. The Chair then entertained a motion to approve the FY2027 budget as presented. Dr. Newbille made the first motion, and the second was made by Mr. Jaron Dandrige. Sarah-Keel Crews, PlanRVA, conducted a roll call vote, and all voted unanimously to pass the budget.

After the budget discussion concluded, Chair Stewart thanked Ms. Crews and the meeting participants. Dr. Newbille took a moment to commend staff for what she described as outstanding work in the area of financial and organizational management. She specifically praised Ms. Shephard and the broader staff team for implementing new software, generating a surplus, recovering administrative costs more effectively, and establishing

C. Regional Roundtable: Innovation & Collaboration Showcase

Chair Stewart then transitioned the meeting to the regional roundtable on innovation and collaboration showcases. Since the committee would be adjourned until September, each locality gave a brief update.

Ashland went first, with Brent Chambers sharing that Ashland had recently welcomed Mike Craig as its new Director of Planning and Community Development and indicated that Mr. Craig would provide a short update on innovative work underway in the town.

Mike Craig introduced himself as Ashland's new Director of Planning and Community Development and shared several transportation, land use, and community development updates from the town. Mr. Craig reported that the England Street project in downtown Ashland was nearing completion, with widened sidewalks, repaving, stamped asphalt medians, and forthcoming streetscape elements such as benches and trash cans. He also highlighted the planned Hill Carter Parkway Extension, a Smart Scale-funded project anticipated for construction in 2029 that would improve access to industrial and commercial areas, divert truck traffic away from downtown, and strengthen connections to Interstate 95. In addition, Mr. Craig said Ashland was in the design phase for a future divergent diamond interchange, another Smart Scale-supported project being developed in partnership with VDOT and anticipated for construction in 2030.

On land use matters, Mr. Craig described a proposed adaptive reuse project at the former Henry Clay Elementary School, where a rezoning application has been submitted to convert the site into 50 multifamily units. He said the proposal appeared promising and would move through public review over the summer. Mr. Craig also noted that the town is updating its code to better accommodate newer mixed-use development patterns, drawing lessons from projects elsewhere in the region, and said this work could eventually support redevelopment of the Holland Tract, a 287-acre site identified as a possible location for a walkable mixed-use center complementing downtown. He concluded by pointing to Ashland Helping Ashland, or the "AHA" trailer, as an especially innovative local program. Through that effort, equipment can be made available to help residents address property maintenance issues such as overgrown grass and trash, particularly when financial hardship, disability, or other barriers make that work difficult. Mr. Craig said the program had already shown success and stood out as a creative approach to code enforcement and neighborhood assistance.

For Chesterfield County's update, Kevin Carroll shared several major organizational and capital project developments. Mr. Carroll said the county was close to announcing a new county administrator, with news expected within about a week. He also noted a series of facility milestones, including an upcoming ribbon cutting for a new elementary school, a recent ribbon cutting for an emergency room, a recent topping-off ceremony for a new police station on Midlothian Turnpike, and another upcoming topping-off ceremony for a new high school in the Matoaca District.

Jessica Schneider then highlighted activity in her district, focusing on the grand opening and ribbon cutting that day for the new park at River City. Ms. Schneider described the park as featuring a large splash pad, climbing equipment, and a newly named heron feature at the top of the climbing structure. She noted that the event would run from 4:00 to 7:00 p.m. and would include celebrations, giveaways, and support from Lego in recognition of the International Day of Play. Ms. Schneider also mentioned that the county is continuing work on comprehensive plan updates.

For Goochland County's update, Jonathan Lyle reported that Elizabeth McDonald, formerly Director of Public Utilities, had been promoted to Deputy County Administrator, and he noted with appreciation that she had previously come to Goochland from Henrico County's public utilities team. Mr. Lyle also shared several economic development updates, including continued progress on the Lilly project and the Amazon distribution center on Ashland Road, which was expected to receive its certificate of occupancy within about a week. He added that the Axial distribution center on the same corridor was also nearing occupancy. Mr. Lyle reiterated that Goochland, Amelia, and Powhatan were pursuing a regional economic development organization to strengthen coordination, particularly with VDOT.

Mr. Lyle also announced that a pre-application had just been filed for a 900-acre data center campus in Goochland that could include up to eight buildings if approved. He said the project would require a conditional use permit and identified Tract, a Denver-based company that develops facilities for tenants such as Amazon, Microsoft, and Google, as the parent company involved. He further mentioned a ribbon cutting that evening for the Honda dealership of Short Pump, emphasizing that although it carries the Short Pump name, it is located just inside Goochland County. On transportation and infrastructure, Mr. Lyle said Goochland's divergent diamond project was continuing through planning and engineering, and that the county had several Smart Scale applications in for auxiliary lanes along Route 288. He closed by noting significant community attention surrounding the proposed Valley Link 765-kilovolt transmission line, which would run from Campbell County to Culpeper and was moving through the broader federal and state regulatory review process, including eventual consideration by the State Corporation Commission.

Ms. Shickle shared a written update from Hanover's Charlie Waddell, who indicated that he would limit his comments to the Henry District. According to that update, a new elementary school to replace Battlefield Park Elementary is scheduled to open during the coming school year, and discussions are ongoing with how to repurpose the existing school facilities. The update also noted that work on the Pole Green Road widening project is continuing and is now showing visible site preparation activity.

For Henrico County's update, Jody Rogish said the county had many projects underway but chose to focus on the Henrico Next 2045 comprehensive plan. Mr. Rogish explained that the effort had been in development for a little more than four years and that public engagement had intensified recently, including the mailing of more than 200,000 postcards to residents and strong attendance at multiple meetings held to gather final comments on the plan. He noted that the Planning Commission public hearing was scheduled for that evening and that the Board of Supervisors was expected to vote on the comprehensive plan in July or August. Mr. Rogish added that he would share the Henrico Next website in the chat for anyone interested in reviewing the document or offering comments.

Misty Roundtree added that, while Henrico has many initiatives underway, she was especially proud of the Henrico Next 2045 comprehensive plan. Ms. Roundtree said the draft includes stronger language on environmental justice than prior plans and places greater emphasis on sustainability, public transit, and walkability, which she described as making it a forward-thinking document. She also highlighted the strong public engagement process, noting that attendance at recent sessions was so high that doors were opened early because residents were already lined up waiting to participate and provide comments. Ms. Roundtree said the plan had gone through many iterations and expressed enthusiasm for the version that would be presented to the Planning Commission that evening.

Chair Stewart provided the update for New Kent County, noting that she was likely the only New Kent representative present. She reported that, as part of the budget approved the previous month, the county had authorized a replacement elementary school, which would maintain New Kent's current school structure of two elementary schools, one middle school, and one high school. She also said the county had approved funding for a new courthouse, which would make it possible to repurpose the existing courthouse as a new administration building to address space limitations.

Chair Stewart also discussed New Kent's speed camera program along Interstate 64, noting that as of July 1, related revenue would be directed to traffic safety improvements. She said the county was working closely with the sheriff's department on implementation and reported that the cameras had significantly reduced extreme speeding, with far fewer drivers now traveling at very high speeds. She added that camera enforcement would soon shift to or expand into the eastern portion of the county, which she noted would likely generate public feedback in her district. Finally, Chair Stewart highlighted activity at Colonial Downs during racing season, encouraging attendees to visit and mentioning the success of the venue's Military Tuesdays program, which offers special benefits for veterans and military families and has drawn strong participation from the New Kent veterans community.

For Powhatan County's update, Bill Donati remarked that the county often moves at a slower pace than some of its regional peers and is continually trying to balance targeted progress with preservation. He said Powhatan was excited to be participating in the regional economic development organization referenced earlier and noted that the county was also in the midst of a comprehensive plan revision, which he described as necessary, though not easy. Mr. Donati added that Powhatan was preparing for a major Fourth of July event and said the county was seeing a busy summer overall, with new commercial and industrial businesses continuing to come forward.

For the City of Richmond's update, Dr. Cynthia Newbille highlighted the Richmond SailFest as a major upcoming event marking the beginning of Central Virginia's countdown to the nation's 250th anniversary. She said the City of Richmond and the Virginia Museum of History and Culture were partnering to host the family-friendly festival, which would feature tall ships, ship tours, dockside entertainment, food, live music, historical reenactors, and exhibitions of history and art. Dr. Newbille noted that the opening ceremony would begin the following morning at 10:30 a.m. at Dock Street Park and the Intermediate Terminal area and invited everyone to attend the three-day event.

Dr. Newbille also reported that the city was in the midst of a major zoning update known as the Code Refresh, describing it as the first substantial revisit of the zoning framework in about 50 years. She said the process had involved significant community engagement and that City Council would meet on Monday to continue its discussion, with the second iteration of the draft underway and a third expected before the document is returned to the community. In closing, Dr. Newbille briefly noted that Richmond also had several other major initiatives in progress, including continued transformation of its public housing communities, with multiple redevelopment efforts already underway and more to come.

For Charles City County's update, Ms. Crews relayed a note from Mr. Patterson in the chat stating that the county was continuing its ongoing work and currently had site plans under review for a data center that could proceed by right.

Ms. Crews then shared an additional note from Mr. Waddell, who said he wanted to dovetail with Dr. Newbille's remarks by highlighting summer programming at Parsons Cause Foundation. According to Mr. Waddell, the foundation hosts live performances portraying historical figures on many Saturdays during the summer at 10:00 a.m., and Patrick Henry and George Washington were scheduled to appear on June 20. He also shared a link in the chat for additional information.

D. Adjournment

In closing, Chair Stewart thanked everyone for participating in the virtual meeting. She expressed appreciation for the engagement of the participants and gave special thanks to staff. With no other commentary, Chair Stewart adjourned the meeting at approximately

10:29 a.m. a.m. The next meeting is scheduled for September 3, 2026, at 9:30 a.m. in the PlanRVA James River Boardroom and via Teams.

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Environmental & Intergovernmental Reviews Report

PlanRVA Commission Meeting

DATE: September 3, 2026

Item C.2.b.

In cooperation with State Agencies, PlanRVA routinely is requested to provide environmental and intergovernmental reviews. PlanRVA staff circulate the review requests among member locality staff for comments and questions prior to submitting a response to the requesting State Agency.

Environmental reviews can include:

- **Environmental Assessments and Impact Reports** - Virginia code requires state agencies to prepare an environmental impact report (EIR) for each major state project.
- **Coastal Consistency Determinations and Certifications** - Due to receipt of Federal funds or permits, proposed projects must prove consistency with the enforceable policies of Virginia's Coastal Zone Management Program.
- **Groundwater Withdrawal Permits** - PlanRVA staff receives notice of Groundwater Withdrawal Permits in the Eastern Virginia Ground Water Management Area (GWMA). The eastern portion of PlanRVA is located in the Eastern Virginia GWMA. All jurisdictions in the Eastern Virginia GWMA are notified of pending permits as part of this process, therefore PlanRVA receives review requests for projects outside of the Richmond region. For more information about the Eastern Virginia GWMA see https://www.deq.virginia.gov/permits/water/water-withdrawal .
- **Virginia Water Protection (VWP) Permits** - DEQ issues VWP Permits for activities related to the quality of surface waters in the Commonwealth including the filling, dredging, draining or excavation of wetlands, streams, or other state waters. Surface water withdrawals are also permitted through VWP permits.
- **Virginia Pollutant Discharge Elimination System (VPDES) Permits** – DEQ issues VPDES permits to any person who discharges any pollutant into surface waters of the Commonwealth from a point source.
- **Virginia Pollution Abatement Permit -** A VPA permit may be issued by DEQ whenever an owner handles waste and wastewater in a manner that does not involve a point-source discharge to state waters.

Intergovernmental reviews can include:

- State Agency grant applications for Federal funding, including:
    - CERCLA grant funds from US EPA (Superfund programming and site remediation)
    - Virginia Coastal Zone Management Program funding from the

National Oceanic and Atmospheric Administration
  - Diesel Emission Reduction Act (DERA) State Clean Diesel funds from US EPA
  - Capitalization funds for the Virginia Clean Water Revolving Loan Fund for wastewater treatment facility improvements from US EPA
- FHWA Section 5310 funding for projects involving transit and mobility enhancements for seniors and individuals with disabilities.

For additional information on the reviews, please go to the following: https://planrva.org/environment/reviews/.

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Agency	Review Title	Review type	Locality/ Area	Summary
DEQ	DSMOA CA 26-28	SAP	Virginia	Enclosed is the Virginia Department of Environmental Quality (VADEQ) Defense States Memorandum of Agreement (DSMOA) Application requesting continuation of the Defense DSMOA Program. This request is for $2,433,712 in Federal Funds (no State match), that was obtained by following the DSMOA 6-Step process, for the period of July 1, 2026 to June 30, 2028.
DEQ	Major Modification to VWP Individual Permit No. 18-1729 (Chickahominy Fall Section 12)	VWP	Hanover	The applicant has applied for a modified permit for the Chickahominy Falls project. The project is located at the intersection of Cedar Lane and Holly Hill Road in Hanover County, Virginia. The modification of this permit would authorize construction of Section 12 of this residential development, which will be located north and west of Cardinal Flower Place. The proposed activity would affect 2.92 acres of wetlands and 280 linear feet of stream channel. The proposed activity would affect the Chickahominy River in the James River watershed. To compensate for the surface waters affected, the applicant would purchase 5.38 wetland mitigation credits and 269 USM stream mitigation credits. DEQ’s tentative decision is to issue the permit.
DEQ	First Piedmont Rock Quarry PRP O&M OU1-Am 2	SAP	Pittsylvania	DEQ is requesting $25,000 in additional federal funds for operations at a superfund site. The place of performance is Pittsylvania County, VA.
DEQ	Dixie Caverns Sitewide PRP FE OU 00-Am 1	SAP	Roanoke	DEQ is requesting $10,000 in additional federal funds to assist with monitoring a superfund site in Roanoke County. VDEQ will provide support to EPA for the following Five Year Review activities in OU00 Sitewide. • Oversight of the Five Year Reviews with review of any follow-up findings. • Oversight of site monitoring and maintenance.
DEQ	Hidden Lane RA OU3-Am 3	SAP	Loudon	DEQ is requesting $20,000 in additional federal funds for operations at a superfund site. The place of performance is Loudoun County, VA. DEQ will provide support to EPA for the following activities in OU-3: • Oversight of early actions required to protect human health. • Oversight of remedial action and closeout activities. Oversight of site monitoring and maintenance.

Agency	Review Title	Review type	Locality/ Area	Summary
DEQ	VPDES Permit No. VA0004880 Reissuance, Nexpera James River Plant	VPDES	Chesterfield	PROJECT DESCRIPTION: Nexpera, LLC has applied for reissuance of a permit for the private Nexpera James River Plant. The applicant proposes to release cooling water, a type of industrial wastewater, treated industrial wastewater, and storm water at a rate of 5.28 million gallons per day into a water body. The facility proposes to release the cooling water, treated industrial wastewaters, and stormwater in the James River in Chesterfield County in the James River watershed. A watershed is the land area drained by a river and its incoming streams. The permit will limit the following pollutants to amounts that protect water quality: pH, temperature, and inorganics. The permit includes requirements for cooling water intake structures.
DEQ	GWI000538 - Town of Urbanna Community Water System	GWP	Middlesex	The Town of Urbanna has applied for a reissuance of a permit for the Town of Urbanna Community Water System. The permit would authorize the applicant to withdraw a maximum of 41,500,000 gallons per year and 5,600,000 gallons per month from the Potomac aquifer. The ground water withdrawal will support a municipal public water supply for the Town of Urbanna. The top of the Potomac aquifer at the proposed withdrawal site was determined to be 605 feet below land surface. DEQ has made a tentative decision to issue the permit. The draft permit can be viewed at https://www.deq.virginia.gov/news-info/shortcuts/public-notices/water/water-withdrawal.
DEQ	VPDES permit VA0006254 for Addison-Evans Water Production and Laboratory Facility	VPDES	Chesterfield	Chesterfield County has applied for a reissuance of a permit for the public Addison Evans Water Production and Lab Facility. The applicant proposes to release treated industrial wastewaters at a rate of 500,000 gallons per day into a water body. Sludge from the treatment process will be disposed by hauling to Proctors Creek WWTP. The facility proposes to release the treated industrial wastewaters into Swift Creek in Chesterfield County in the James River watershed. The permit will limit the following pollutants to amounts that protect water quality: physical and chemical properties, nutrients, solids, and inorganics.
VDH	Emerging Contaminants in Small or Disadvantaged Communities Grant FY25 Allocation	SAP	Virginia	This workplan describes the Virginia Department of Health, Office of Drinking Water (VDH ODW) approach to addressing emerging contaminants in the drinking water of small or disadvantaged communities. Most public water systems impacted by emerging contaminants are small or disadvantaged communities that may lack the capacity to address these contaminants. VDH ODW received $27,239,000 under the Emerging Contaminants in Small or Disadvantaged Communities (EC-SDC) grant program for federal fiscal years 2022 and 2023 combined, and $13,519,000 for federal fiscal year 2024. VDH ODW is requesting the full allocation of $13,694,000 for fiscal year 2025 and VDH ODW expects to receive additional funds for fiscal year 2026.
DEQ	Buckingham RIFS OU1 Am 3	SAP	Buckingham	DEQ is requesting $15,000 in additional federal funds for operations at a superfund site. The place of performance is: Buckingham County, VA. VDEQ will provide support to EPA for the following RI/FS activities in OU-1: Oversight of remedial investigation and feasibility study. Oversight of site monitoring and maintenance. VDEQ will provide support to EPA for site-wide Five Year Review activities.

Agency	Review Title	Review type	Locality/ Area	Summary
DEQ	Chisman Creek PRP LR OU2 Am 2	SAP	York	DEQ is requesting $15,000 in additional federal funds for operations at a superfund site. The place of performance is: York County, VA. This statement of work for PRP LR activities applies to the long-term response activities related to surface water and sediment at Chisman Creek Superfund site. VDEQ will provide support to EPA for site-wide Five Year Review activities.
DEQ	SWIFR (Round 2) Am 1	SAP	Virginia	EPA's Solid Waste Infrastructure for Recycling (SWIFR) grants for states and territories will fund activities that support long-term planning and data collection needs to demonstrate progress toward the National Recycling Goal and Food Loss and Waste Reduction Goal and advance a Circular Economy for materials, as well as support the state-led implementation of plans to advance post-consumer materials management. The purpose of this award is to enhance Virginia's efforts to meet the SWIFR grants elements. As part of the SWIFR Round 1 funding, Virginia updated the state solid waste management plan and developed an online recycling data collection and analysis application for reaching EPA's 2030 goal. For the SWIFR Round 2 funding, Virginia will conduct a waste characterization study, update the Virginia Solid Waste Management Regulations to promote composting and anaerobic digestion, and develop applications/tools to improve solid waste data tracking.
DEQ	Brownfields 128(a) BIL FY26	SAP	Virginia	Virginia DEQ has been allocated a total of $706,288 funds that are to support 128(a) Brownfields State Response, also known as a State's VCP, or equivalent. The number of Full Time Employees (FTE) working on the program will be approximately 1.25.
DEQ	Brownfields FY26 TAG	SAP	Accomack-Northampton, New River Valley, Cumberland Plateau PDCs	Virginia DEQ has been allocated a total of $60,000 funds that are intended to support small communities in three regions across the state. Individual communities that lack the technical capacity and resources to independently identify evaluate, and plan brownfield reuse. The PDCs support the regions in planning for long-term growth, infrastructure, and community development through comprehensive planning for long-term growth, infrastructure, and community development through comprehensive planning support, zoning and land-use assistance, hazard mitigation and resilience planning. Because PDCs are integrated into the region and recognized as a go-to resource for planning and support, their participation in DEQ's Brownfields initiatives is invaluable.

Agency	Review Title	Review type	Locality/ Area	Summary
DEQ	NATTS FY26-28	SAP	Virginia	Funding Request: $295,380.00 Outputs: Successful annual NATTS site operation will result in the collection of a year's worth of quality-assured ambient air toxics measurements for selected HAPs that are submitted to the national Air Quality Database (AQS). Outcomes: Short-Term Outcomes Characterizing ambient levels of air toxics within community. Providing quality assured HAP data for trends determination. Intermediate Outcomes Directly evaluating public exposure & environmental impacts in the vicinity of monitors. Providing quality assured HAPs data for risk characterization. Long-Term Outcomes Assessing the effectiveness of specific emission reduction activities. Evaluating and subsequently improving air toxics emission inventories and model performance.
DEQ	PM 2.5 FY26-2	SAP	Virginia	Amount of Funding Requested: $1,537,419 Project Objectives and Alignment with EPA Strategic Plan: The primary objective of this project is to collect quality assured data on ambient air concentrations of fine particulate matter (PM2.5) and its precursors. As described in EPA's PM2.5 Monitoring Implementation Plan, dated March 1, 2000, the data will be used for: (1) PM2.5 National Ambient Air Quality Standards (NAAQS) comparisons, (2) development and tracking of implementation plans, (3) assessments of regional haze, and (4) assistance for health studies and other ambient aerosol research activities. The PM2.5 monitoring network design addresses these four program objectives through a combination of siting and instrumentation strategies. This project supports EPA's Strategic Plan Goal 1 A Cleaner, Healthier Environment (Deliver a cleaner, safer, and healthier environment for all Americans and future generations by carrying out the Agency's core mission) and Objective 1.1 (Improve Air Quality: Work with states to accurately measure air quality and ensure that more Americans are living and working in areas that meet high air quality standards), by implementing a variety of monitoring activities that will assist in achieving and maintaining health based air pollution standards to reduce the direct emission of particulate matter and other criteria air pollution from stationary and mobile sources that are protective of human health. The environmental outcome will be reduced incidences of respiratory illnesses including asthma and lung cancer and improved visibility in scenic parks and wilderness areas.

Agency	Review Title	Review type	Locality/ Area	Summary
DEQ	CZM 41 Annual	SAP	Virginia	This award funds activities of Virginia state agencies, local governments and other partners to improve the management and protection of Virginia's coastal resources. For FY 2026, the total request is $5,819,000 for all Sections of funding. The Section 306/306A federal request is $2,622,000. These funds are matched with the same amount in non-federal funds. DEQ uses Task 3 Stormwater Local Assistance Funds (SLAF) as match as well as 50% of DEQ's indirect costs on DEQ personnel. In addition, VMRC and NVRC have provided considerable "over match" on their tasks. The total Section 309 request is $575,000 for FY 2026. Section 309 does not require match. Section 306 projects focus on continuing implementation of the program such as management, outreach, federal consistency reviews, coastal habitat permit review, SAV mapping and healthy waters. Eight regional planning authorities - Crater, **Richmond Regional (PlanRVA)**, Hampton Roads, Middle Peninsula, Northern Neck and Accomack-Northampton Planning District Commissions and the George Washington and Northern Virginia Regional Commissions - will receive $550,500 in technical assistance funding (Tasks 41-48). The goal of these projects is to provide increased coordination among local governments within a region and between local governments and state and federal agencies so that coastal management goals can be met most efficiently. This coordination is accomplished by quarterly meetings and through training opportunities offered by each PDC on various coastal resource management issues. Each regional technical assistance grant also includes development of a special project that may serve as models for other regions. Funding to these regional authorities provides a critical link between state and federal coastal management initiatives and the 87 local government partners that have ultimate authority over many coastal resources. For FY 2026-28, the eight PDCs are receiving additional funds in their grants under the new "Focal Area" 3-year strategy to support additional work on resilience. Each PDC is receiving an additional $30,000. Task 49 provides funding to the City of Virginia Beach's Virginia Aquarium for maintaining the marine mammal/sea turtle stranding response and education programming ($35,750). Tasks 71, 72, 80, and 81 (in addition to the PDC TA grants) also fund State and Local Competitive Grants under the 1st year of the 3 year "Focal Area" program: promoting coastal resiliency. Section 309 projects follow the 1st year of our NOAA-approved Section 309 2026-2030 Strategy which includes three Coastal Hazards projects; one Wetlands project; and one Marine Debris project. Each task that includes a subcontract follows the Virginia Public Procurement Act in the Code of Virginia. Note: Task outcome titles include the % each deliverable represents of the total portion of the task budget.
DEQ	SCC Elmont-Ladysmith Line 2490, PUR-2026-00082, DEQ 26-081S	SCC	Hanover, Caroline	The 26.5-mile, 500 kilovolt (kV) transmission line between the Ladysmith and Elmont substations is being rebuilt. Work began on this existing transmission line in 2024 to bring facilities up to current reliability and safety standards. Construction is scheduled to end in June 2026. In addition to this rebuild, wires will now be placed on the 230kV circuit underbuild, a process known as conductoring. Several new structures will also be installed near the Ladysmith and Elmont substations.

Agency	Review Title	Review type	Locality/ Area	Summary
DEQ	VPDES Permit No. VA0093335 Issuance, Point of Rocks Water Treatment Plant - Temporary Pilot Plant Facilities	VPDES	Chesterfield	Black & Veatch Corporation has applied for a new permit for the private Point of Rocks Water Treatment Plant. The applicant proposes to release treated industrial wastewaters at a rate of 223,000 gallons per day into a water body. Sludge from the treatment process will be pumped and hauled to a landfill for disposal. The facility proposes to release the treated industrial wastewaters in an Unnamed Tributary of the Appomattox River in Chesterfield County in the James River watershed. A watershed is the land area drained by a river and its incoming streams. The permit will limit the following pollutants to amounts that protect water quality: physical and chemical properties, metals, solids, inorganics, and toxicity.
DEQ	VPDES Permit No. VA0090301 Reissuance, Richmond International Airport	VPDES	Henrico	PROJECT DESCRIPTION: CRAC has applied for reissuance of a permit for the public Richmond International Airport. The applicant proposes to release stormwater at a rate that is rainfall dependent into a water body. The facility proposes to release the stormwater into White Oak Swamp and Gillies Creek in Henrico County in the James River watershed. The permit will monitor the following pollutants: physical and chemical properties, organic matter, solids, and organics.
DEQ	FAA RIC LED Runway Edge Lights, DEQ 26-085F	FCDC	Henrico	The Capital Region Airport Commission is submitting this review package for the above-referenced project located at Richmond International Airport, Sandston, Virginia. The project site is located at Runways 16-34 and 2-20 within the airport property adjacent to Beulah Road to the east on the south side of the airport property. A project vicinity map is included as Attachment A. LED Runway Edge Lights: The proposed project activities consist of replacement of existing incandescent edge lights with LED edge lights and replacement of associated cabling for Runways 16-34 and 2-20, with all cabling installed within existing conduits.
DEQ	GWI000671 Solenis Suffolk	GWP	Suffolk	Solenis LLC has applied for a reissuance of a permit for an industrial polymer chemical production plant. The permit would authorize the applicant to withdraw a maximum of 122,880,000 gallons per year and 16,000,000 gallons per month from the Potomac aquifer. The ground water withdrawal will support production of polymer chemicals. The top of the Potomac aquifer at the proposed withdrawal site was determined to be 452 feet below land surface. DEQ has made a tentative decision to issue the permit. The draft permit can be viewed at https://www.deq.virginia.gov/news-info/shortcuts/publicnotices/water/water-withdrawal .

Agency	Review Title	Review type	Locality/ Area	Summary
DEQ	Tentative Variance Approval NEIE Medical Waste Services LLC, Regulated Medical Waste Management Facility PBR642	Other	Henrico	The NEIE Medical Waste Services, LLC Regulated Medical Waste (RMW) Management Facility located at 5731-5733 Charles City Circle, Henrico, VA 23231 is an RMW management facility for the storage and transfer of untreated regulated medical waste. The facility submitted a variance petition on December 29, 2025, with revisions on June 11, 2026, for the height of stacked containers requirements of 9 VAC20-121-120.B.2, that if packages or containers are stacked, except during transport, the top of the stacked containers must not be more than six feet above the level of the floor.

PlanRVA
Where the region comes together to look ahead.

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Memorandum

To: **PlanRVA Commissioners**

From: **Lauren Shephard, Chief Financial & Adminstration Officer**

Re: **Finance Committee Report**

Date: September 3, 2026

Agenda Item: C.3.

Background:

Attached are the current updates from the most recent Audit, Finance, & Facilities Committee meeting, which took place on August 5, 2026.

For more information, please contact Lauren Shephard at 804-924-7036 or lshephard@planrva.org.

PlanRVA

Balance Sheet

As of June 30, 2026

Assets

Current Assets	
Cash & Cash Equivalents	804,769.67
Investments	215,413.74
Account Receivable	2,756,510.58
Prepaids	18,636.17
Total Current Assets	**3,795,330.16**
Other Assets	
Fixed Assets	451,976.27
Right of Use Asset	1,448,950.70
Deferred Outflows - VRS	446,247.35
Total Other Assets	**2,347,174.32**
Total Assets	**6,142,504.48**

Liabilities

Current Liabilities	
Accounts Payable	268,877.93
Accrued Expenses	167,319.28
Accrued Salaries	379,943.68
Other Current liabilities	960,230.54
Total Current Liabilities	**1,776,371.43**
Other Liabilities	
Right Of Use Liability	1,625,439.44
Long Term Liabilities	341,156.71
Deferred Inflows - VRS	179,976.00
Total Other Liabilities	**2,146,572.15**
Total Liabilities	**3,922,943.58**
Net Position	
Fund Balance	1,234,269.08
Net Income / (Loss)	985,291.82
Total Net Position	**2,219,560.90**
Total Liabilities & Net Position	**6,142,504.48**

FY 2026 Q4 YTD Operating Budget - UNAUDITED PRELIMINARY

Note on format - The FY 2026 budget was approved with the understanding that certain line-item descriptions may change during the mid-year transition to a new financial management system. Total budget amounts by category remain unchanged.

	FY 2026 Board Approved Budget	FY 2026 YTD Actuals as of Jun 30, 2026	Variance		Notes on significant variances to budget
Revenues			$	%	
Federal Funding	3,257,976	3,516,415	258,439		Add'l funding received after budget approval
State Funding	459,992	452,401			
State Appropriations	-	152,956			State appropriations represent 2% of overall revenue
Local Funding	863,112	1,835			
Local Membership dues	-	723,112			Local member dues represent 10% of overall revenue
Private Funding	240,664	1,415,334	1,174,670		Add'l VA Housing funding (Capacity Building and Housing awards) to partially support new financial mgmt system, technology upgrades, and other projects and PHA collaboration, offset by $25K rev reduction related to VA Chiefs of Police award not being renewed
CVTA Service	-	1,245,184	1,245,184		Includes prior year remuneration and reimbursement of personnel costs (incl. benefits) related to PlanRVA staff exclusively supporting CVTA (offset by expenses)
Investment Income - Dividends	-	7,999			
Bank Interest	-	45			
Total Revenue	**4,821,744**	**7,515,281**	**2,693,537**	**56%**	
Expenses					
Direct Expense					
Labor	1,829,231	2,182,484	353,253	19%	Primarily related to personnel costs ($294K) related to PlanRVA staff exclusively supporting CVTA, offset by revisions to revenue as noted above
Professional Fees	290,245	1,597,085	1,306,840	450%	Primarily related to privately funded pass through grant (VA Housing / PHA collaboration)
Consultant Costs		101,720			
Subcontractor Costs		10,000			
Travel		14,325			
Technology		7,832			
Office Expenses		50,658			
Professional Development		21,326			
Other Costs (ODCs)		20,899			
Total Direct Expenses	**2,119,477**	**4,006,330**	**1,886,854**	**89%**	
Fringe Expense					
Sick	-	43,771			
Admin Leave	-	1,945			
Comp Time Taken	-	31,290			

FY 2026 Q4 YTD Operating Budget - UNAUDITED PRELIMINARY

Note on format - The FY 2026 budget was approved with the understanding that certain line-item descriptions may change during the mid-year transition to a new financial management system. Total budget amounts by category remain unchanged.

	FY 2026 Board Approved Budget	FY 2026 YTD Actuals as of Jun 30, 2026	Variance		Notes on significant variances to budget
Holiday	-	60,287			
Vacation	-	188,267			
Medical	-	329,648			
FICA	-	187,740			
Medicare	-	20,845			
Pension	-	216,831			
Defined Contribution	-	69,136			
Other Costs	-	78,784			
	-				
Total Fringe Expense	**818,442**	**1,228,544**	**410,102**	**50%**	Reflects costs ($159K) related to PlanRVA staff exclusively supporting CVTA, offset by revisions to revenue as noted above; leave payout for 2 retirees and 1 long term employee, per policy
Indirect Expense					
Labor	1,003,525	546,585	(456,940)	-46%	Savings related to temporary vacancies in Data, Finance, and Admin
Professional Fees	98,955	59,595			
Consultant Costs	-	375			
Travel		17,244			
Technology	304,797	256,174			
Office Expenses	39,500	57,119			
Professional Development	101,000	30,161			
Occupancy	332,312	117,930	(214,382)	-65%	Actuals reflect CAM, REIT, and parking; lease expenses reflected below ("GASB 87")
Depreciation		37,438			
Other Costs		2,044			
Travel		5,186			
Office Expenses		1,150			
GASB 68 Adjustment		(92,487)			
Interest Expense		70,753			Related to GASB 87, recording of office lease as a right of use asset and offsetting liability
Amortization Expense		184,972			Related to GASB 87, recording of office lease as a right of use asset and offsetting liability
Other Costs		875			

FY 2026 Q4 YTD Operating Budget - UNAUDITED PRELIMINARY

Note on format - The FY 2026 budget was approved with the understanding that certain line-item descriptions may change during the mid-year transition to a new financial management system. Total budget amounts by category remain unchanged.

	FY 2026 Board Approved Budget	FY 2026 YTD Actuals as of Jun 30, 2026	Variance		Notes on significant variances to budget
Total Indirect Expenses	**1,880,088**	**1,295,115**	**(584,973)**	**-31%**	
Total Expenses	**4,818,007**	**6,529,989**	**1,711,982**	**36%**	
Net Income (Loss)	**3,737**	**985,292**	**981,554**		