



Photo: Train in City of Richmond

## Richmond Regional Transportation Planning Organization (RRTPO) Executive Committee



### NOTES

This meeting is open to the public. Members of the public are invited to attend virtually. Please alert the RRTPO at [RRTPO@PlanRVA.org](mailto:RRTPO@PlanRVA.org) if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to [RRTPO@PlanRVA.org](mailto:RRTPO@PlanRVA.org). Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken during the Public Comment Period on the agenda. Please through the Q&A/Chat functions on Zoom if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be recorded in the meeting minutes.

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*PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collaborative and Don't Trash Central Virginia.*

# AGENDA

## RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION EXECUTIVE COMMITTEE

Thursday, September 5, 2024, 8:30 a.m., PlanRVA Boardroom, 424 Hull Street,  
Suite 300, Richmond, VA 23224 and via Zoom

If you wish to participate in this meeting virtually, please register via Zoom at the following link:  
[https://planrva-org.zoom.us/webinar/register/WN\\_CvueTeC2QYeYyncwvFWOg](https://planrva-org.zoom.us/webinar/register/WN_CvueTeC2QYeYyncwvFWOg)

**Call to Order** (*Newbille*)

**Welcome and Introductions** (*Newbille*)

**Certification of a Physical Quorum** (*Scott*)

**1. Confirmation of Member Participation from a Remote Location**

(*as needed*) (*Newbille*)

**Action requested (if there are member requests to participate remotely): motion to confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the RRTPO Policy for Remote Participation of Members; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (voice vote).**

**2. Consideration of Amendments to the Meeting Agenda**

(*Newbille*)

**3. [Approval of May 9, 2024, Meeting Minutes](#) - page 3**

(*Newbille*)

**Action requested: motion to approve the minutes as presented (voice vote).**

**4. RRTPO Secretary's Report**

(*Busching/10 minutes*)

**5. Review of Selected RRTPO Agenda Topics**

(*Busching/10 minutes*)

**6. Next Meeting: October 31, 2024, 8:30 a.m., PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom**

(*Newbille*)

**7. Adjournment**

(*Newbille*)

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING  
PlanRVA James River Boardroom and via Zoom**

**Thursday, May 9, 2024 - 8:30 a.m.**

**MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):**

<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
John H. Hodges	X	Byron Adkins, Sr.	X	James M. Holland	X
<b>Goochland County</b>		<b>Hanover County</b>		<b>Henrico County</b>	
Jonathan Lyle	X	Sean M. Davis		Jody K. Rogish	X
<b>New Kent County</b>		<b>Powhatan County</b>		<b>City of Richmond</b>	
John P. Moyer	X	Mark Kinney		Cynthia I. Newbille	

*The technology used for the RRTPO Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).*

**Call to Order**

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, James Holland, presided and called the May 9, 2024, RRTPO Executive Committee meeting to order at 8:32 a.m.

**Attendance Roll Call & Certification of Meeting Quorum**

Janice Scott, PlanRVA, took the roll call for attendance and certified that a quorum was present.

**1. Confirmation of Member Participation from a Remote Location**

There were no members participating remotely.

**2. Consideration of Amendments to the Meeting Agenda**

There were no agenda amendments requested.

**3. Approval of April 4, 2024, RRTPO Executive Committee Meeting Minutes**

On motion by John Hodges, seconded by Byron Adkins, the members of the Executive Committee voted to approve the meeting minutes as presented (voice vote).

**4. RRTPO Secretary's Report**

Myles Busching, Secretary, reported on the following:

- Martha Shickle has been named Interim Director of the RRTPO.
- This is the last full meeting for the committee for the fiscal year.
- The Joint Annual Meeting will be held on June 13<sup>th</sup>. The FY25 meeting schedule and election of officers will be on the agenda for Policy Board action. Refreshments will be served from 8-8:30 and the meeting will begin at 8:30. Martha Stewart provided an overview of the meeting agenda.

## **5. Review of Selected RRTPO Agenda Topics**

Mr. Busching provided details on the following action items on the Policy Board agenda:

- Quarterly Work Status Report.
- GRTC Regional Public Transportation Plan.
- FY25 Unified Planning Work Program (UPWP).

Mr. Busching clarified that scenario planning is not included in the UPWP because the work will be completed in FY24.

## **6. Next Meeting**

The next meeting date is tentatively set for July 11, 2024, pending Policy Board approval of the FY25 meeting schedule, at the PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

## **7. Adjournment**

Chair Holland adjourned the meeting at 8:57 a.m.