



Photo: Powhatan State Park

Central Virginia Transportation Authority (CVTA)



NOTES

This meeting is open to the public. Members of the public are invited to attend in person or virtually. Please alert the CVTA at information@cvtava.org if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to information@CVTAVA.org. Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken during the Public Comment Period on the agenda. Please indicate by raising your hand (in-person participants, where applicable) or through the Q&A/Chat functions on Zoom (virtual participants) if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be

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PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collaborative and Don't Trash Central Virginia.

AGENDA

CENTRAL VIRGINIA TRANSPORTATION AUTHORITY

Friday, August 9, 2024, 9:00 a.m.
PlanRVA James River Boardroom,
424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom

If you wish to participate in this meeting virtually, please register via Zoom at the following link:
https://planrva-org.zoom.us/webinar/register/WN_753yPxFxQkCgmgV3pUp1qg

Call to Order (Stoney)

Pledge of Allegiance (Stoney)

Certification of a Quorum (Scott)

Welcome and Introductions (Stoney)

A. ADMINISTRATION

1. Confirmation of Member Participation from a Remote Location

(as needed) (Stoney)

Action requested (if there are member requests to participate remotely): motion to confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the CVTA Policy for Remote Participation of Members; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (voice vote).

2. Consideration of Amendments to the Agenda

(Stoney)

3. Approval of CVTA Meeting Minutes

(Stoney/5 minutes)

April 26, 2024 – page 5

June 13, 2024 – page 17

Action requested: motion to approve meeting minutes as presented (voice vote).

4. Open Public Comment Period

5. CVTA Chairman's Report

(Stoney/5 minutes)

B. OTHER BUSINESS

1. Election of CVTA Officers

(Stoney/15 minutes)

Action requested: motion to elect _____ as FY25 Chairman and _____ as FY25 Vice Chairman (voice vote).

2. CVTA Bond Finance Validation

(Parsons/Gregory/Gilliland/45 minutes)

Information Item: Implementing a Legal Structure for Future Bond Financing

C. ACTION ITEMS

1. Commonwealth of Virginia – Budgeted Fall Line Recommendations – page 21

(Parsons/10 minutes)

Requested action: motion to direct the CVTA Executive Director to draft a letter to the Commonwealth Transportation Board outlining CVTA recommendations for allocation of the \$7.5 million in Fall Line funds from the 2024 Virginia General Assembly.

The \$7.5 million in dedicated Fall Line funding from the 2024 State Budget should be allocated to the Fall Line: Kanawha Plaza (5A-R) project in the amount of \$4.5 million and the Fall Line Trail: Route 1 (Food Lion – Falling Creek Wayside) UPC 115415 project in the amount of \$3 million. (roll call vote).

2. Fall Line Wayfinding Plan – page 23

(Parsons/15 minutes)

Requested action: to recommend Central Virginia Transportation Authority adoption of the Fall Line Wayfinding Plan as presented (voice vote).

3. FY25 Meeting Schedule – page 25

(Parsons/5 minutes)

Requested action: motion to amend the FY25 meeting schedule to change the December 6, 2024, regular Authority meeting to December 5, 2024 (Joint Annual Meeting with the RRTPO and PlanRVA) and to cancel the January 8, 2025, CVTA Finance Committee meeting. (voice vote).

4. Closed session - Virginia Freedom of Information Act Section 2.2-3711 (A) (1), Personnel Discussion.

(Chair/15 minutes)

Requested action: motion to convene in closed session pursuant to Virginia Freedom of Information Act Section 2.2-3711 (A) (1), for the purpose of discussing personnel matters concerning a CVTA employee, during which all recording of the meeting will cease (voice vote).

D. REPORTS

1. CVTA Finance Committee Update

(10 minutes)

a. Finance Committee Chair's Report (Carroll)

b. Financial Activities and Investment Reports (Parsons) – page 28

2. CVTA Executive Director's Report

(Parsons/5 minutes)

- a. **RRTPO Port of Virginia Tour – October 3, 2024** – page 31
Information Item.

3. CVTA Technical Advisory Committee (TAC) Update

(Clarke/15 minutes)

- a. **TAC Chair's Report**

4. Agency Updates

(Parsons/5 minutes)

- a. **PlanRVA Report** – page 32
- b. **RRTPO Report** - page 33

E. OTHER BUSINESS

1. **Newsletter: The Better Together Connector (linked)**
Information item.

2. **CVTA Member Comments**

F. ADJOURNMENT

CENTRAL VIRGINIA TRANSPORTATION AUTHORITY MEETING MINUTES

Friday, April 26, 2024, 9:00 a.m.
PlanRVA James River Boardroom and via Zoom
424 Hull Street, Suite 300, Richmond, VA 23224

Members Present:

Jurisdiction/ Agency	Member	Present	Absent	Designee	Present	Absent
Town of Ashland	John H. Hodges, Vice Chair		X	Daniel McGraw		X
Charles City County	Byron Adkins, Sr.	X		Ryan Patterson		X
Chesterfield County	Kevin P. Carroll	X		James Holland		X
Goochland County	Neil Spoonhower	X		Tom Winfree		X
Hanover County	Sean Davis	X		Ryan Hudson		X
Henrico County	Tyrone Nelson	X		Vacant		
New Kent County	John Moyer	X		Amy Pearson		X
Powhatan County	Steve McClung	X		Mark Kinney		X
City of Richmond	Mayor Levar M. Stoney, Chair	X		Kristen Nye		X
VA House of Delegates	Delegate Rae Cousins	X		N/A		
Senate of Virginia	Senator Ghazala F. Hashmi	X		N/A		
Commonwealth Transportation Board	J. Rex Davis	X		N/A		

Non-Voting Ex-Officio

Agency	Member	Present	Absent	Designee	Present	Absent
CRAC	Perry J. Miller		X	John Rutledge		X
GRTC	Sheryl Adams	X		Adrienne Torres	X	
RMTA	Joi Taylor Dean	X		N/A		
VDRPT	Jennifer DeBruhl		X	Tiffany Dubinsky	X	
VDOT	Stephen Brich		X	Dale Totten (A)	X	
				Mark Riblett (A)	X	
Virginia Port Authority	Stephen A. Edwards		X	Cathie J. Vick		X
				Barbara Nelson	X (virtual)	

The technology used for the CVTA meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to Order

The Central Virginia Transportation Authority (CVTA) Chair, Levar Stoney, presided and called the April 26, 2024, CVTA meeting to order at 9:04 a.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair Stoney.

Welcome and Introductions

Chair Stoney welcomed all attendees.

Tyrone Nelson arrived at 9:10 a.m.

A. ADMINISTRATION

1. Confirmation of Member Participation from a Remote Location

Chair Stoney reported that one member requested approval to participate remotely:

- Barbara Nelson, for the following reason: principal residence location more than 60 miles from the meeting location.

Chair Stoney announced his approval of the requests to participate remotely.

On motion by Kevin Carroll, seconded by Tyrone Nelson, the members of the Authority voted unanimously to approve the member's requests to participate from a remote location was in conformance with the CVTA Policy for Remote Participation of member; and, the voice of the remotely participating member could be heard by all persons at the primary or central meeting location (voice vote).

The quorum was updated to show the presence of the remote member.

2. Consideration of Amendments to the Meeting Agenda

There were no requested changes to the agenda.

3. Approval of the March 29, 2024, CVTA Meeting Minutes

On motion by Sean Davis, seconded by Tyrone Nelson, the members of the Authority voted to approve the CVTA meeting minutes as amended (voice vote).

4. Open Public Comment Period

There were no citizens present in-person or virtually wishing to offer public comments.

5. CVTA Chairman's Report

Chair Stoney expressed his appreciation to Kristen Nye, Richmond City Council President, for attending in his absence recently.

He requested staff to assess the CVTA long-term funding needs and develop a two-month plan. Use in determining when bonding will occur.

B. PUBLIC HEARING – FY2025 CVTA ADMINISTRATIVE AND OPERATING EXPENSE BUDGET

Mr. Parsons reported that there was a public comment period from April 11 – April 25. No public comments were received.

He reported on the primary changes between FY24 and FY25:

- Slight increase in administration and staffing to cover coordinated PlanRVA assumptions regarding cost of living adjustments and additional staff coverage for financial and administrative management.

- Reduction in fees for financial advisors, bond preparation services, and bond counsel – aside from the quarterly advisory fees with PFM from the March 2022 Financial Advisory Services agreement, any additional fees incurred to assist in preparing CVTA for bond issuance would be included in that cost.
- Contracted services update to finalize and publish the Fall Line Trail Wayfinding Plan with AB Design in first half of FY25 and develop task orders in new PlanRVA engineering on-call bench for off-year existing project support and next round of regional funding in FY26.
- Increase in technology and support services to include:
 - Use of PlanRVA communications and engagement bench consultants to develop approach for CVTA standalone website.
 - Focus on technology: priority data to share with the public and stakeholders, innovative web tools to engage the community and educate them on the importance of the CVTA.
 - RFP for website development, award and production of contract to create a new CVTA website that can be easily maintained by staff.
 - Development of video content that supports storytelling about the impact of CVTA and regional project highlights.
- Increases in specialty software licenses to assist in data visualization, audience polling, and presentations. Includes subscription fees for Executive Director to continue professional development through access to best practices data.
- Increase in public engagement to cover development of enhanced tools for sharing the CVTA story with the public and external partners, data visualization (such as live dashboards, charts, and graphs), survey tools and real-time polling/ preference surveys.

Delegate Rae Cousins arrived at 9:20 a.m.

Authority members had questions and Mr. Parsons clarified that the expense for finalizing the Fall Line Trail wayfinding plan is listed as an administrative expense to fit into the overall format of the budget. The Finance Committee can explore options for future budgets to be reorganized to reflect expenses such as this in relation to the specific project.

Chair Stoney opened the public hearing and asked that anyone wishing to speak on the matter come forward. Seeing no individuals come forward to speak or request to speak via the Zoom webinar, the public hearing was closed.

On motion by Sean Davis, seconded by Kevin Carroll, the members of the Authority voted to adopt the following resolution (roll call vote; see Appendix A):

Resolved, that the Central Virginia Transportation Authority (CVTA) approves the FY 2025 Administrative and Operating Budget.

C. ACTION ITEMS

1. **GRTC Regional Public Transportation Plan**

Adrienne Torres, GRTC, presented this item and provided an overview of the changes to the plan. The primary updates for FY24 are:

- Maintain transit operations (23M)
- Capital - state of good repair and rider experience (500K)

- Planning studies for micromobility needs (250K)
- Implement expansion (Non CVTA Funds)

GRTC recommends using FY24 CVTA dollars to fund the FY25 plan. The total estimated FY2024 CVTA transit funding to have accrued by June 30, 2024, is \$30.8M. GRTC recommends restricting the remaining estimated fund balance of \$5.3M CVTA into a reserve. The total estimated FY2025 CVTA transit funding to have accrued by June 30, 2025, is \$32.2M (December 2023 VDOT Projections). GRTC recommends restricting the FY2025 funds into a reserve for future use in next year's plan (FY2026).

Ms. Torres clarified that GRTC has an aggressive plan for providing shelters at bus stops around the region. They have received approximately \$10M in grant funding so far. Fifty shelters are planned for the upcoming year.

She reported that ridership will surpass 10M this year. The pre-pandemic number was less than 9M. Zero-fare has helped increase ridership.

Authority members commended GRTC and particularly Ms. Adams and Ms. Torres for the outstanding job GRTC is doing.

On motion by Kevin Carroll, seconded by Sean Davis, the members of the Authority voted to accept the 2024 GRTC Regional Public Transportation Plan (voice vote).

2. Henrico County Standard Project Agreements

Mr. Parsons reported that the agreements are for regional projects that have been approved by the Authority.

a. CVTA-0021 – Green City Connector Trail and Bridge

On motion by Tyrone Nelson, seconded by Steve McClung, the members of the Authority voted to approve and authorize the execution of CVTA-0021 – Green City Connector Trail and Bridge (roll call vote; see Appendix A).

b. CVTA-0026 – N. Gayton Road Interchange at I-64

On motion by Tyrone Nelson, seconded by Kevin Carroll, the members of the Authority voted to approve and authorize the execution of CVTA-0026 – N. Gayton Road Interchange at I-64e (roll call vote; see Appendix A).

c. CVTA-0035 – Magellan Parkway Bridge & Approach Section

On motion by Tyrone Nelson, seconded by Kevin Carroll, the members of the Authority voted to approve and authorize the execution of CVTA-0035 – Magellan Parkway Bridge & Approach Section (roll call vote; see Appendix A).

d. CVTA-0037 – Brook Road Improvements – Villa Park to Hilliard Road

On motion by Tyrone Nelson, seconded by Byron Adkins, the members of the Authority voted to approve and authorize the execution of CVTA-0037 – Brook Road Improvements – Villa Park to Hilliard Road (roll call vote; see Appendix A).

e. CVTA-0040 – Woodman Road – Mountain Road to Hungary Road

On motion by Tyrone Nelson, seconded by Steve McClung, the members of the Authority voted to approve and authorize the execution of CVTA-0040 – Woodman Road – Mountain Road to Hungary Road (roll call vote; see Appendix A).

3. FY25 Meeting Schedule

Mr. Parsons presented the schedule. There was a request to move the October meeting to a different date. Staff will work with the Authority to set a new date and the schedule will be amended at that time.

On motion by Kevin Carroll, seconded by John Moyer, the members of the Authority voted to approve the meeting schedule as presented (voice vote).

4. Invitation to Governor to Address the CVTA

Mr. Parsons explained the draft letter to the Governor. Kevin Carroll explained that this will be a good opportunity to bring attention to the work being done by the Authority.

On motion by Kevin Carroll, seconded by Sean Davis, the members of the Authority voted to authorize the letter of invitation to Governor Youngkin to address the CVTA (voice vote).

D. REPORTS

1. CVTA Finance Committee Update

a. Finance Committee Chair’s Report

Mr. Carroll reported that the committee addressed the previous action items on today’s agenda at their last meeting. Quarterly reports for local expenditures were also reviewed.

He reported that there are a couple organizations that are interested in providing ongoing maintenance to the trail. There was discussion about which entity would authorize an organization to do this. Dale Totten, VDOT, reported that many aspects of maintenance will be VDOT’s responsibility; he does not foresee VDOT authorizing the maintenance to be handled by another organization.

b. Financial Activity and Investment Reports

Mr. Parsons reviewed the financial activity and investment reports and highlighted key figures in the reports. The new reporting tool developed with Diane Fusco, PlanRVA, was reviewed. He reported that there is approximately \$1M in interest earnings each month.

2. Executive Director’s Report

a. Joint Annual Meeting – June 13, 2024

Mr. Parsons reminded members of the Joint Annual Meeting, scheduled for June 13th.

b. Quarterly Report (Q2) - Locality Expenditures

Mr. Parsons reported that the reporting by each locality is voluntary, but it builds throughout the year toward the required annual certifications. Some jurisdictions have already reported their third quarter expenditures; those are being added to the report as they are received.

3. CVTA Technical Advisory Committee (TAC) Update

a. TAC Chair's Report

Dironna Moore Clarke, CVTA TAC Chair, came forward and provided an overview of TAC activity. She reported that the committee and the Fall Line Working Groups met in April and reviewed the following:

- The two-year cycle and key dates for the regional framework. Project readiness and regional benefit are two areas that the group is reviewing for potential improvements to the framework document.
- The need to develop a Long-term plan to determine the Authority's priorities.
- What role the Authority has on bonding capability for GRTC.
- How to tie CVTA transportation to bigger funding opportunities to help jurisdictions leverage funds.
- The maintenance for the Fall Line Trail. She noted that VDOT does not provide maintenance of the trail in the City of Richmond. Each of the five localities will have different levels of maintenance responsibilities along the trail. The group is looking into options to build funding for ongoing maintenance.

4. Agency Updates

a. PlanRVA Report

b. RRTPO Report

Mr. Parsons noted that these reports were included in the agenda packet.

E. OTHER BUSINESS

1. [Newsletter: The Better Together Connector \(linked\)](#) Information item.

2. CVTA Member Comments

Sean Davis commented on the newly elected leadership on the PlanRVA Commission. He also emphasized the importance of the joint annual meeting.

Dale Totten provided an update on each of the three segments of the I-64 widening project in New Kent County.

Tiffany Dubinsky reported that DRPT is hosting its first six-year improvement meeting on May 16th at 4pm.

Joi Taylor Dean reported on a current scam regarding toll fees. She reminded everyone that RMTA does not send texts regarding tolls.

F. ADJOURNMENT

Chair Stoney adjourned the meeting at 10:25 a.m.

Motion as presented: Approve the FY 2025 Administrative and Operating Budget

First: Sean Davis

Second: Kevin Carroll

Select location of proposed service/facility =

Members	Population*	Weighted Votes	UNWEIGHTED				Voting Check	Population "Yays"	WEIGHTED	
			"Yay"	"Nay"	Abstain	Absent			"Yay"	"Nay"
Ashland	7,873	1				1	Ok	-	0	0
Charles City	6,773	1	1				Ok	6,773	1	0
Chesterfield	364,548	4	1				Ok	364,548	4	0
Goochland	24,727	2	1				Ok	24,727	2	0
Hanover	102,106	3	1				Ok	102,106	3	0
Henrico	334,389	4	1				Ok	334,389	4	0
New Kent	22,945	2	1				Ok	22,945	2	0
Powhatan	30,333	2	1				Ok	30,333	2	0
Richmond	226,610	4	1				Ok	226,610	4	0
Delegate		1	1				Ok		1	0
Senator		1	1				Ok		1	0
CTB Member		1	1				Ok		1	0
* Census 2020	1,120,304	26	11	0	0	1	12	1,112,431	25	0

A "Valid" vote requires all 12 members to have their vote marked "Yay", "Nay", "Abstain" or marked "Absent". **VALID**

OVERALL VOTE = **PASS**

Voting Check	VALID
Quorum Present	YES
4/5 Population in Affirmative	PASS

Quorum:

A majority of the voting members of the Authority (or designees) shall constitute a quorum. There are 12 voting members, therefore at least 7 members must be present to constitute a quorum.

Quorum Present

YES

Rule:

Decisions of the Authority shall require an affirmative vote of those present and voting whose votes represent at least four-fifths of the population embraced by the Authority; however, no motion to fund a specific facility or service shall fail because of this population criterion if such facility or service is not located or to be located or provided or to be provided within the county or city whose chief elected officer's or elected official's, or its respective designee's, sole negative vote caused the facility or service to fail to meet the population criterion.

A. Four-fifths of the pop. embraced by the Authority =

B. Pop. of voting members (cities & counties) present & voting in the affirmative =

896,243
1,112,431

← **PASS**

If B. is greater than or equal than A., motion **PASSES**.

If B. is less than A., motion **FAILS**.

**If pop. criteria is not met, check to see if exception described in the rule applies.

If B. is less than A., vote **FAILS**.

Motion as presented: Approve and authorize the execution of CVTA-0021 – Green City Connector Trail and Bridge

First: Tyrone Nelson

Second: Steve McClung

Select location of proposed service/facility =

Members	Population*	Weighted Votes	UNWEIGHTED				Voting Check	Population "Yays"	WEIGHTED	
			"Yay"	"Nay"	Abstain	Absent			"Yay"	"Nay"
Ashland	7,873	1				1	Ok	-	0	0
Charles City	6,773	1	1				Ok	6,773	1	0
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OVERALL VOTE = **PASS**

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Quorum Present	YES
4/5 Population in Affirmative	PASS

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Motion as presented: Approve and authorize the execution of CVTA-0026 – N. Gayton Road Interchange at I-64e

First: Tyrone Nelson

Second: Kevin Carroll

Select location of proposed service/facility =

Members	Population*	Weighted Votes	UNWEIGHTED				Voting Check	Population "Yays"	WEIGHTED	
			"Yay"	"Nay"	Abstain	Absent			"Yay"	"Nay"
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OVERALL VOTE = PASS

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4/5 Population in Affirmative	PASS

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If B. is less than A., motion **FAILS**.

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Motion as presented: Approve and authorize the execution of CVTA-0035 – Magellan Parkway Bridge & Approach Section

First: Tyrone Nelson

Second: Kevin Carroll

Select location of proposed service/facility =

Members	Population*	Weighted Votes	UNWEIGHTED				Voting Check	Population "Yays"	WEIGHTED	
			"Yay"	"Nay"	Abstain	Absent			"Yay"	"Nay"
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Motion as presented: Approve and authorize the execution of CVTA-0037 – Brook Road Improvements – Villa Park to Hilliard Road

First: Tyrone Nelson

Second: Byron Adkins

Select location of proposed service/facility =

Members	Population*	Weighted Votes	UNWEIGHTED				Voting Check	Population "Yays"	WEIGHTED	
			"Yay"	"Nay"	Abstain	Absent			"Yay"	"Nay"
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Henrico	334,389	4	1				Ok	334,389	4	0
New Kent	22,945	2	1				Ok	22,945	2	0
Powhatan	30,333	2	1				Ok	30,333	2	0
Richmond	226,610	4	1				Ok	226,610	4	0
Delegate		1	1				Ok		1	0
Senator		1	1				Ok		1	0
CTB Member		1	1				Ok		1	0
* Census 2020	1,120,304	26	11	0	0	1	12	1,112,431	25	0

OVERALL VOTE =

Voting Check	VALID
Quorum Present	YES
4/5 Population in Affirmative	PASS

A "Valid" vote requires all 12 members to have their vote marked "Yay", "Nay", "Abstain" or marked "Absent".

Quorum:

A majority of the voting members of the Authority (or designees) shall constitute a quorum. There are 12 voting members, therefore at least 7 members must be present to constitute a quorum.

Quorum Present

Rule:

Decisions of the Authority shall require an affirmative vote of those present and voting whose votes represent at least four-fifths of the population embraced by the Authority; however, no motion to fund a specific facility or service shall fail because of this population criterion if such facility or service is not located or to be located or provided or to be provided within the county or city whose chief elected officer's or elected official's, or its respective designee's, sole negative vote caused the facility or service to fail to meet the population criterion.

A. Four-fifths of the pop. embraced by the Authority =

B. Pop. of voting members (cities & counties) present & voting in the affirmative =

If B. is less than A., vote **FAILS**.

896,243

1,112,431

←

If B. is greater than or equal than A., motion **PASSES**.

If B. is less than A., motion **FAILS**.

**If pop. criteria is not met, check to see if exception described in the rule applies.

Motion as presented: Approve and authorize the execution of CVTA-0040 – Woodman Road – Mountain Road to Hungary Road

First: Tyrone Nelson

Second: Steve McClung

Select location of proposed service/facility =

Members	Population*	Weighted Votes	UNWEIGHTED				Voting Check	Population "Yays"	WEIGHTED	
			"Yay"	"Nay"	Abstain	Absent			"Yay"	"Nay"
Ashland	7,873	1				1	Ok	-	0	0
Charles City	6,773	1	1				Ok	6,773	1	0
Chesterfield	364,548	4	1				Ok	364,548	4	0
Goochland	24,727	2	1				Ok	24,727	2	0
Hanover	102,106	3	1				Ok	102,106	3	0
Henrico	334,389	4	1				Ok	334,389	4	0
New Kent	22,945	2	1				Ok	22,945	2	0
Powhatan	30,333	2	1				Ok	30,333	2	0
Richmond	226,610	4	1				Ok	226,610	4	0
Delegate		1	1				Ok		1	0
Senator		1	1				Ok		1	0
CTB Member		1	1				Ok		1	0
* Census 2020	1,120,304	26	11	0	0	1	12	1,112,431	25	0

A "Valid" vote requires all 12 members to have their vote marked "Yay", "Nay", "Abstain" or marked "Absent". **VALID**

OVERALL VOTE = **PASS**

Voting Check	VALID
Quorum Present	YES
4/5 Population in Affirmative	PASS

Quorum:

A majority of the voting members of the Authority (or designees) shall constitute a quorum. There are 12 voting members, therefore at least 7 members must be present to constitute a quorum.

Quorum Present

YES

Rule:

Decisions of the Authority shall require an affirmative vote of those present and voting whose votes represent at least four-fifths of the population embraced by the Authority; however, no motion to fund a specific facility or service shall fail because of this population criterion if such facility or service is not located or to be located or provided or to be provided within the county or city whose chief elected officer's or elected official's, or its respective designee's, sole negative vote caused the facility or service to fail to meet the population criterion.

A. Four-fifths of the pop. embraced by the Authority =

B. Pop. of voting members (cities & counties) present & voting in the affirmative =

If B. is less than A., vote **FAILS**.

896,243

1,112,431

← **PASS**

If B. is greater than or equal than A., motion **PASSES**.

If B. is less than A., motion **FAILS**.

**If pop. criteria is not met, check to see if exception described in the rule applies.

JOINT ANNUAL MEETING MINUTES

**Central Virginia Transportation Authority (CVTA)
PlanRVA Commission**

Richmond Regional Transportation Planning Organization (RRTPO) Policy Board

Thursday, June 13, 2024, 9:00 a.m.

PlanRVA James River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224

MEMBERS and ALTERNATES PRESENT (X):

Town of Ashland		Henrico County	
Anita Barnhart, RRTPO		Chris Bast, PlanRVA	X
Brent Chambers, PlanRVA	X	Roscoe Cooper, PlanRVA, RRTPO	X
Steve Trivett, PlanRVA		Tyrone Nelson, CVTA, PlanRVA	X
John H. Hodges, CVTA, RRTPO,		Jody Rogish, PlanRVA, RRTPO	X
Daniel McGraw, CVTA, PlanRVA	X	Dan Schmitt, PlanRVA, RRTPO	
Charles City County		Misty Whitehead, PlanRVA	
Byron M. Adkins, Sr., CVTA, PlanRVA, RRTPO	X	William Mackey, PlanRVA	X
Ryan Patterson, CVTA, PlanRVA, RRTPO		New Kent County	
		John Moyer, CVTA, RRTPO	X
Chesterfield County		Jordan Stewart, PlanRVA, RRTPO	X
Kevin P. Carroll, CVTA, PlanRVA, RRTPO	X	Amy Pearson, CVTA, PlanRVA	
Tim Davey, PlanRVA		Milton Hathaway, PlanRVA	
James Holland, Chair, RRTPO , CVTA, PlanRVA	X	Powhatan County	
James Ingle, PlanRVA	X	Bill Donati, PlanRVA	X
Mark S. Miller, PlanRVA, RRTPO	X	Steve McClung, CVTA, PlanRVA	
Frank Petroski, PlanRVA	X	Bobby Hall, PlanRVA	
Jessica Schneider, CVTA, RRTPO, PlanRVA	X	Steve McClung, CVTA, PlanRVA, RRTPO	
Goochland County		Jessica Winall, PlanRVA	
Jonathan Lyle, PlanRVA, RRTPO	X	Denise Morissette, RRTPO	
Neil Spoonhower, CVTA, PlanRVA		Mark Kinney, CVTA, RRTPO	
Tom Winfree, RRTPO		Bob Powers, PlanRVA, RRTPO	
Charlie Vaughters, PlanRVA, RRTPO		City of Richmond	
Hanover County		Andreas D. Addison, PlanRVA, RRTPO	
Sean M. Davis, CVTA, Chair, PlanRVA , RRTPO	X	Cameron George, PlanRVA	X
Ryan Hudson, CVTA, RRTPO		Katherine L. Jordan, RRTPO	
Larry Leadbetter, PlanRVA	X	Cynthia I. Newbille, PlanRVA, RRTPO	X
Faye O. Prichard, PlanRVA, RRTPO		Kristen Nye, CVTA, RRTPO	
Charlie Waddell, PlanRVA	X	Rodney Poole, PlanRVA	X
		Ellen F. Robertson, PlanRVA, RRTPO	
		Mayor Levar M. Stoney, CVTA	X

MEMBERS and ALTERNATES PRESENT (X) continued:

Capital Region Airport Commission		RRTPO Community Transportation Advisory Committee (CTAC)	
Perry Miller, CVTA	X	Sera Erickson, RRTPO	
John B. Rutledge, CVTA, RRTPO		Senate of Virginia	
Commonwealth Transportation Board		Senator Ghazala F. Hashmi, CVTA	X
J. Rex Davis, CVTA	X	Virginia Department. of Aviation	
Federal Highway Administration		Rusty Harrington, RRTPO	X
Thomas L. Nelson Jr., RRTPO		Virginia Department of Transportation	
Ivan Rucker, RRTPO	X	Stephen Brich, CVTA	
Federal Transit Administration		Dale Totten, CVTA, RRTPO	X
Daniel Koenig (Liaison), RRTPO		Mark E. Riblett, CVTA, RRTPO	X
GRTC Transit System		Virginia Department of Rail and Public Transportation	
Sheryl Adams, CVTA, RRTPO	X	Tiffany T. Dubinsky, RRTPO	X
Adrienne Torres, CVTA, RRTPO		Zach Trogdon, CVTA	X
RIC Metropolitan Transp. Authority		Daniel Sonenklar, RRTPO	
Joi Taylor Dean, CVTA, RRTPO	X	Virginia House of Delegates	
RideFinders		Delegate Rae Cousins, CVTA	X
Cherika N. Ruffin, RRTPO		Virginia Port Authority	
John O'Keefe, RRTPO		Stephen Edwards, CVTA	
		Cathie Vick, CVTA	
		Barbara Nelson, CVTA	

Call to Order

Sean M. Davis, Chair, PlanRVA Commission, called the meeting to order at approximately 8:30 a.m.

Pledge of Allegiance

The Pledge of Allegiance was led by Chair Davis.

Welcome and Introductions

Chair Davis welcomed all attendees and expressed his appreciation to Chair Levar Stoney, CVTA, Chair James Holland, RRTPO, and Martha Shickle, Executive Director, PlanRVA. Ms. Shickle and Chet Parsons, CVTA Executive Director, came forward and gave an overview of the Coalescing our Regional Vision activity that would be led by John Thomas, moderator of the program. Ms. Shickle explained that the key themes to be explored are infrastructure, environment, housing, health and safety, economic vitality and equitable opportunity and choice.

Coalescing our Regional Vision

Mr. Thomas invited attendees to participate in an activity geared toward setting the stage for the Regional Strategic plan. The key elements of the strategic plan were discussed and participants shared the activity results.

PlanRVA Administrative Items

PlanRVA FY25 Work Program and Budget

Ms. Shickle provided an overview of the PlanRVA proposed FY25 key work program and the budget. She reported that the budget was developed based on the following key imperatives:

- Regional Strategic Plan
- Regional Convenor
- Local Technical Assistance
- Regional Data Center/Hub
- Compliance & Agency Sustainability

On motion by Jim Holland, seconded by Cynthia Newbille, the members of the PlanRVA Commission voted unanimously to adopt the FY25 Work Program and Budget (voice vote).

PlanRVA FY25 Election of Officers & Meeting Schedule Approval

Chair Davis expressed his appreciation for having had the opportunity to serve as Chair. He reported the Nominating Committee has made the following recommendations: Daniel McGraw, Chair, Jordan Stewart, Vice Chair, Byron Adkins, Treasurer, Cynthia Newbille, Secretary.

On motion by Roscoe Cooper, seconded by Jessica Schneider, the members of the PlanRVA Commission voted unanimously to appoint the following FY25 officers: Daniel McGraw, Chair, Jordan Stewart, Vice Chair, Byron Adkins, Treasurer, Cynthia Newbille, Secretary: (voice vote).

Chair Davis asked Chair Holland of the RRTPO to come forward and speak regarding the appointment of Martha Shickle as RRTPO Executive Director.

On motion by Tyrone Nelson, seconded by Cynthia Newbille, the members of the PlanRVA Commission voted unanimously to appoint Martha Shickle as RRTPO Executive Director (voice vote).

RRTPO Administrative Items

Chair Holland expressed his appreciation for having had the opportunity to serve as Chair.

Consent Agenda

Myles Busching, RRTPO Secretary, provided an overview of the items on the consent agenda.

On motion by Jessica Schneider, seconded by John Moyer, the members of the RRTPO Policy Board voted unanimously to approve the following consent agenda items (voice vote):

C.-1. - FY24 – FY27 Transportation Improvement Program (TIP) – Atlee Station Rd Widening, Phase 2 (UPC 115195)

C.-2. - FY24 – FY27 Transportation Improvement Program (TIP) – Transforming Rail in Virginia/VPRA (UPC 124309)

RRTPO FY25 Election of Officers & Meeting Schedule Approval

On motion by Kevin Carroll, seconded by Jonathan Lyle, the members of the RRTPO Policy Board voted unanimously to elect the following FY25 Officers: Cynthia Newbille, Chair, Jody Rogish, Vice Chair, Martha Shickle, Secretary (voice vote).

Special Recognitions

Chair Davis announced Myles Busching as the Employee of the Year. Mr. Busching was presented with a basket in recognition of his service to PlanRVA.

Chair Davis announced the PlanRVA has nominated Patricia Paige for the Gordon Dixon VAPDC Award and explained that the nomination was made to honor the outstanding service Ms. Paige provided to the Commission, the CVTA, the RRTPO and the entire region.

FY2024 Chair Reflections

Chair Levar Stoney, CVTA, shared his thoughts on the accomplishments of the CVTA and the region in the past year. He reported that to date, 700 million in CVTA funding has been generated for the region.

Chair Holland shared his thoughts on the accomplishments of the RRTPO over the past year and thanked his fellow board members for their service and vision. He noted the importance of transportation and education funding for the region.

Chair Davis introduced Mr. Steve Herring, Chair, EMACV, who shared his thoughts on the accomplishments of the Alliance over the past year.

Chair Davis shared his thoughts on last year's accomplishments for the Commission.

Adjournment

Chair Davis adjourned the meeting at 11:27 a.m.

CVTA AGENDA 8/9/24; ITEM C.-1.

Commonwealth of Virginia – Budgeted Fall Line Recommendations

Central Virginia Transportation Authority

BACKGROUND: As reported by Sportsbackers, the 2024 Virginia General Assembly dedicated \$7,500,000 to the Fall Line trail in its final budget, signed by Governor Glen Youngkin in May. The new funds were appropriated from undesignated resources from the newly created State Trails Office housed within the Virginia Department of Transportation. This is the first Richmond-area trail to receive financial assistance from this fund, which was established in former Governor Ralph Northam’s final proposed budget and approved by the 2022 Virginia General Assembly.

In further conversations with VDOT and the Commonwealth Transportation Board (CTB), CVTA staff have received indications that the state does not have specific uses designated for these funds and is open to recommendations from the CVTA. Staff is confident that the CTB will appreciate guidance if the CVTA can act in a timely manner and make recommendations on uses that will see direct impact on the trail.

CVTA TAC thoughtfully considered multiple options for recommendation by the Authority. Those uses included the following:

1. Carve out funds to cover the full installation costs of the wayfinding plan components as specified - **\$1.1 M**
2. Set aside a design retainer for AB Design to assist localities with Fall Line wayfinding capital updates as more sections are brought online. Estimated costs for the retainer are **\$15,000**
3. Allocate funds to a segment of the Fall Line that has not yet entered into development or has a balance remaining. There are multiple potential segments that fit these criteria – primarily in the central and southern portions of the alignment. Those segments include:
 - a. Fall Line Trail: Kanawha Plaza (5A-R) - **\$4.5 M**
 - b. Fall Line Trail: Route 1 (Food Lion – Falling Creek Wayside), UPC 115415 - **\$3 M**
 - c. Fall Line Trail: Bryan Park - **\$760,000**
 - d. Leveraging for Smart Scale Rd VI, candidate project Fall Line Trail: Route 1 (Walmsley Blvd – Falling Creek Ave) – total project estimate: **\$13.6 M**
4. Apply funds to a grade separated intersection at Route 10 in Chesterfield County as an add-on to DB2 (the timing of this option may be problematic due to the bid schedule).

TAC Recommendation: Each of the possible options was considered, with the following points clarified:

- Wayfinding fabrication and installation costs, as well as the proposed retainer for design assistance, are not eligible for this source of funds according to VDOT. The funds will be allocated to a project with a scope of construction of the trail / completion of additional segments.
- The Bryan Park segment of the Fall Line has funds that can be applied from other sources
- The timing is not good for application of funds to the Design-Build 2 project until the bid decision is made later in the calendar year or next spring.
- The needed amount for the Route 1 (Walmsley Blvd to Falling Creek Avenue) project as well as others that were not directly discussed is significantly higher than available funds and TAC members were focused on making sure the application of the \$7.5 million was able to make an immediate impact on trail development

Following lengthy discussion by the TAC, the following recommendation was unanimously made:

TAC recommends that the CVTA draft a letter to the Commonwealth Transportation Board requesting that the \$7.5 million in dedicated Fall Line funding from the 2024 State Budget be allocated to the Fall Line: Kanawha Plaza (5A-R) project in the amount of \$4.5 million and the Fall Line Trail: Route 1 (Food Lion – Falling Creek Wayside) UPC 115415 project in the amount of \$3 million

REQUESTED ACTION: Motion to direct the CVTA Executive Director to draft a letter to the Commonwealth Transportation Board outlining CVTA recommendations for allocation of the \$7.5 million in Fall Line funds from the 2024 Virginia General Assembly.

The \$7.5 million in dedicated Fall Line funding from the 2024 State Budget should be allocated to the Fall Line: Kanawha Plaza (5A-R) project in the amount of \$4.5 million and the Fall Line Trail: Route 1 (Food Lion – Falling Creek Wayside) UPC 115415 project in the amount of \$3 million

CVTA RESOLUTION: The following resolution is presented for Central Virginia Transportation Authority approval:

Resolved, that the Central Virginia Transportation Authority (CVTA) approves a letter to the Commonwealth Transportation Board outlining recommendations for allocation of the \$7.5 million in Fall Line funds from the 2024 Virginia General Assembly.

CVTA AGENDA 8/9/24; ITEM C.-2.

Fall Line Wayfinding Plan

Central Virginia Transportation Authority

WAYFINDING PLAN DOCUMENTS:

[Please use this link to open and review the Wayfinding Plan documents.](#)

BACKGROUND:

The Central Virginia Transportation Authority committed over \$104.5 million in regional funding towards the completion of the Fall Line, a 43-mile regional trail connecting Ashland, Virginia to Petersburg, Virginia. The CVTA, along with our nine member governments, continue to work to identify opportunities to complete the trail and open it as soon as possible for the use and enjoyment of residents and visitors to our region.

The Virginia Department of Transportation is finalizing a design guide that will serve as a technical manual for engineers and designers to use as their primary reference as they develop the specifications, final designs, and construction documents for the trail itself. The guide provides detailed information on topics including trail width, design speeds, and cross slopes; intersection layout; and signs and markings.

This Wayfinding Plan is intended to identify necessary placemaking components so that as segments of the trail are ready to move into construction, comprehensive, consistent guidance is available to inform local decisions on what to include in plans and projects.

The wayfinding plan includes the following components:

- A comprehensive signage/wayfinding package which complements and enhances the image of the Fall Line and respects the architecture and the natural landscape.
- A strong identity and a cohesive image to make the visitor understand that the Fall Line is a cohesive trail corridor and not a patchwork of unique trails. This identity will carry across all connected localities, parks, educational campuses, river crossings and especially at junctions to other trails.
- Options to visually celebrate all seven of the corridor's localities within this identity while maintaining a strong central focus on the Fall Line's cohesive brand.
- A clear understanding of what attractions are available, where they are located, and convey distance to destinations in both distance and time for people biking and walking.

- Use of symbols and color coding to visually convey quickly and effectively the location of the important viewsheds, trailheads and nodes (parking and activity areas) in the maps and signs.
- Innovative uses of color, materials, and layout to elevate the Fall Line's novelty as a world-class trail amenity.
- A design that will be memorable, marketable, and will highlight the experience for inter-generational families.
- Location information such as mile markers and bridge numbering for utility access, emergency response, maintenance logging, and wayfinding landmarks.
- Integration of the wayfinding system with advances in technology and make recommendations for future integration of the static signage with technology for mobile handheld apps that couple intuitive and sophisticated user experiences with trend-setting technology and web platforms.
- Clear and easy to follow recommendations for the update and maintenance of the signage, and wayfinding system.
- Standards that unify sign sizes, typefaces and graphics with emphasis on flexibility of materials and colors that promote a sustainable system. These standards will conform to and complement the existing Fall Line branding package established in 2020.
- Flexible, durable, vandal-resistant and easily maintained components.

The Fall Line is still evolving, and the complex nature of the region requires an ongoing process that can provide necessary guidance while ensuring flexibility for development of future segments. This plan is a dynamic tool for use by all seven jurisdictions directly impacted by the Fall Line, but it also needs to be recognized as the guiding wayfinding resource as segments finish construction.

REQUESTED ACTION: Motion to recommend Central Virginia Transportation Authority adoption of the Fall Line Wayfinding Plan as presented.

CVTA RESOLUTION: The following resolution is presented for Central Virginia Transportation Authority approval:

Resolved, that the Central Virginia Transportation Authority (CVTA) adopts the Fall Line Wayfinding Plan as presented on August 9, 2024.

CAP



CVTA FY25 PROPOSED MEETING SCHEDULE

Adopted 4/26/24; revised 8/9/24

MEETING DATE	TIME	LOCATION
Friday, August 9, 2024	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
Friday, September 27, 2024	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
Friday, October 25, 2024	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
November - no meeting		
Thursday, December 5, 2024 Joint Annual Meeting and End-of- Year Breakfast	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
Friday, January 31, 2025	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
Friday, February 28, 2025	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
Friday, March 28, 2025	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
Friday, April 25, 2025	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
May - no meeting		
June 6, 2025	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224

CVTA FINANCE COMMITTEE FY25 PROPOSED MEETING SCHEDULE

MEETING DATE (all are on Wednesdays)	TIME	LOCATION
July 10, 2024	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
August 14, 2024	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
September 11, 2024	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
October 9, 2024	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
November 13, 2024	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
December 11, 2024	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
February 12, 2025	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
March 12, 2025	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
April 9, 2025	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
May 14, 2025	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224
June 11, 2025	9:00 a.m.	PlanRVA James River Boardroom 424 Hull Street, Suite 300, Richmond, VA 23224

CVTA TECHNICAL ADVISORY COMMITTEE (TAC) FY24 PROPOSED MEETING SCHEDULE

MEETING DATE (all are on Mondays)	TIME	LOCATION
July 8, 2024	1:00 p.m.	Virtual, via Zoom*
August 12, 2024	1:00 p.m.	Virtual, via Zoom*
September 9, 2024	1:00 p.m.	Virtual, via Zoom*
October 7, 2024 (one week early due to Columbus Day)	1:00 p.m.	Virtual, via Zoom*
November 4, 2024 (one week early due to Veterans Day)	1:00 p.m.	Virtual, via Zoom*
December 9, 2024	1:00 p.m.	Virtual, via Zoom*
January 13, 2025	1:00 p.m.	Virtual, via Zoom*
February 10, 2025	1:00 p.m.	Virtual, via Zoom*
March 10, 2025	1:00 p.m.	Virtual, via Zoom*
April 14, 2025	1:00 p.m.	Virtual, via Zoom*
May 12, 2025	1:00 p.m.	Virtual, via Zoom*
June 9, 2025	1:00 p.m.	Virtual, via Zoom*

*subject to change if current virtual meeting participation guidelines change.

CVTA FALL LINE WORKING GROUP FY24 PROPOSED MEETING SCHEDULE

MEETING DATE (all are on Wednesdays)	TIME	LOCATION
September 4, 2024	9:00 a.m.	Virtual, via Zoom*
October 2, 2024	9:00 a.m.	Virtual, via Zoom*
November 6, 2024	9:00 a.m.	Virtual, via Zoom*
December 4, 2024	9:00 a.m.	Virtual, via Zoom*
January 8, 2025 (one week later due to New Years Day)	9:00 a.m.	Virtual, via Zoom*
February 5, 2025	9:00 a.m.	Virtual, via Zoom*
March 5, 2025	9:00 a.m.	Virtual, via Zoom*
April 2, 2025	9:00 a.m.	Virtual, via Zoom*
May 7, 2025	9:00 a.m.	Virtual, via Zoom*
June 4, 2025	9:00 a.m.	Virtual, via Zoom*

*subject to change if current virtual meeting participation guidelines change.

CENTRAL VIRGINIA TRANSPORTATION AUTHORITY
Tax Collections and Allocations
For the Fiscal Year Ended June 30, 2024

	June Tax Activity 09/30/23	July Tax Activity 10/31/23	August Tax Activity 11/30/23	September Tax Activity 12/31/23	October Tax Activity 01/31/24	November Tax Activity 02/29/24	December Tax Activity 03/31/24	January Tax Activity 04/30/24	February Tax Activity 05/31/24	March Tax Activity 06/30/24	YTD	LTD
Local Distribution Fund												
Receipt of Taxes:												
Sales and Use Tax	\$ 13,837,841	\$ 14,286,440	\$ 13,761,213	\$ 13,474,547	\$ 13,902,477	\$ 15,478,075	\$ 11,873,394	\$ 12,939,694	\$ 13,876,092	\$ 13,562,934	\$ 136,992,706	\$ 547,443,002
Local Fuels Tax	3,842,244	4,369,570	4,550,281	5,197,880	4,486,802	4,231,148	5,381,251	4,763,923	5,153,893	4,030,099	46,007,091	189,788,214
Total Receipt of Taxes	17,680,085	18,656,010	18,311,494	18,672,427	18,389,279	19,709,223	17,254,645	17,703,617	19,029,985	17,593,032	182,999,798	737,231,216
Cash Outflows & Transfers:												
Transfers:												
Operating Fund	325,048	-	-	-	-	-	-	-	-	-	325,048	2,019,768
Regional Fund	6,074,263	6,442,722	6,450,584	6,580,670	6,436,248	6,898,228	6,039,126	6,196,266	6,660,495	6,157,561	63,936,162	257,324,007
Payments to GRTC	2,603,256	2,798,402	2,746,724	2,800,864	2,758,392	2,956,383	2,588,197	2,655,543	2,854,498	2,638,955	27,401,212	110,281,717
Total transfers	9,002,567	9,241,124	9,197,308	9,381,534	9,194,640	9,854,611	8,627,322	8,851,808	9,514,992	8,796,516	91,662,423	369,625,492
Local Distributions:												
Ashland	28,669	34,903	30,933	35,497	33,312	34,764	29,833	29,625	35,607	32,348	325,490	1,248,777
Charles City	39,251	-	-	22,696	46,691	51,433	40,817	43,763	52,460	80,902	378,012	2,150,062
Chesterfield	2,582,822	2,716,292	2,674,022	2,709,791	2,691,537	2,860,908	2,631,447	2,668,345	2,673,970	2,491,548	26,700,683	105,904,725
Goochland	203,589	205,763	263,704	259,466	229,874	247,323	202,930	200,726	265,258	217,094	2,295,727	9,190,788
Hanover	1,223,007	1,341,443	1,193,624	1,358,534	1,291,206	1,346,945	1,141,201	1,144,709	1,380,170	1,246,928	12,667,768	50,942,939
Henrico	2,775,521	3,002,053	2,843,311	2,813,901	2,937,878	3,206,706	2,673,025	2,765,960	3,023,233	2,762,230	28,803,817	117,455,195
New Kent	153,946	219,171	232,394	251,885	180,673	208,777	189,729	190,493	215,386	216,512	2,058,967	8,643,848
Powhatan	195,798	223,703	209,877	226,538	217,450	216,679	197,638	191,497	219,561	219,192	2,117,933	8,254,409
Richmond	1,474,916	1,671,559	1,666,322	1,612,584	1,566,018	1,681,077	1,520,702	1,616,691	1,649,347	1,529,763	15,988,978	63,814,982
Total local distributions	8,677,519	9,414,887	9,114,187	9,290,893	9,194,640	9,854,611	8,627,322	8,851,808	9,514,992	8,796,516	91,337,375	367,605,725
Local Distribution Fund ending balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0)
Operating Fund												
Beginning balance, July 1, 2023											\$ 678,669	
Transfer from Local Distribution Fund	\$ 325,048	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	325,048	
Prior year accounts payable	-	-	-	-	-	-	-	-	-	-	-	
Payment of operating costs	-	-	-	(144,461)	-	(184,017)	(175,564)	(53,743)	(113,632)	-	(671,417)	
Interest income	2,630	3,772	4,102	3,639	3,634	2,620	2,451	1,741	1,365	1,150	27,104	
Operating Fund ending balance	\$ 327,678	\$ 3,772	\$ 4,102	\$ (140,822)	\$ 3,634	\$ (181,397)	\$ (173,113)	\$ (52,002)	\$ (112,267)	\$ 1,150	\$ 359,404	
Regional Fund												
Beginning balance, July 1, 2023											\$ 198,993,043	
Transfer from Local Distribution Fund	\$ 6,074,263	\$ 6,442,722	\$ 6,450,584	\$ 6,580,670	\$ 6,436,248	\$ 6,898,228	\$ 6,039,126	\$ 6,196,266	\$ 6,660,495	\$ 6,157,561	63,936,162	
Payment for regional projects	(234,759)	-	(219,126)	(79,657)	(38,698)	(264,855)	(21,182)	(568,971)	(2,525,162)	(62,495)	(4,014,904)	
Interest income	582,074	632,530	646,572	2,335,844	2,104,915	1,197,867	968,049	898,672	788,617	785,087	10,940,228	
Receivable Due from Locality	-	86,881	(41,561)	(45,321)	-	-	-	-	-	-	0	
Regional Fund ending balance	\$ 6,421,578	\$ 7,162,133	\$ 6,836,469	\$ 8,791,536	\$ 8,502,465	\$ 7,831,241	\$ 6,985,993	\$ 6,525,968	\$ 4,923,950	\$ 6,880,154	\$ 269,854,529	

Notes:
* Activity month is reported. CVTA receives funds three months after the activity month.



JUNE 2024

This investment report for June 2024 is presented in accordance with the Investment Policy of the Treasurer of Chesterfield County, Virginia. The objective of the policy is to obtain the highest possible yield on available financial assets, consistent with constraints imposed by safety objectives, cash flow considerations and the laws of the Commonwealth of Virginia that restrict the placement of public funds. All investments held are in compliance with this policy.

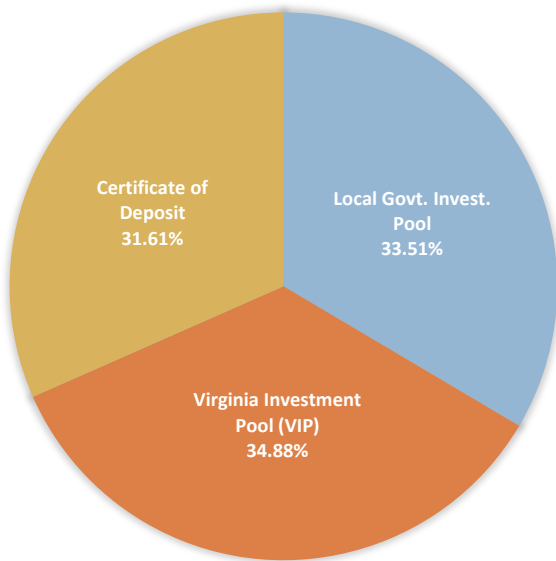
MONTHLY INVESTMENT REPORT

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Investments at a glance (as of 6/30/2024)

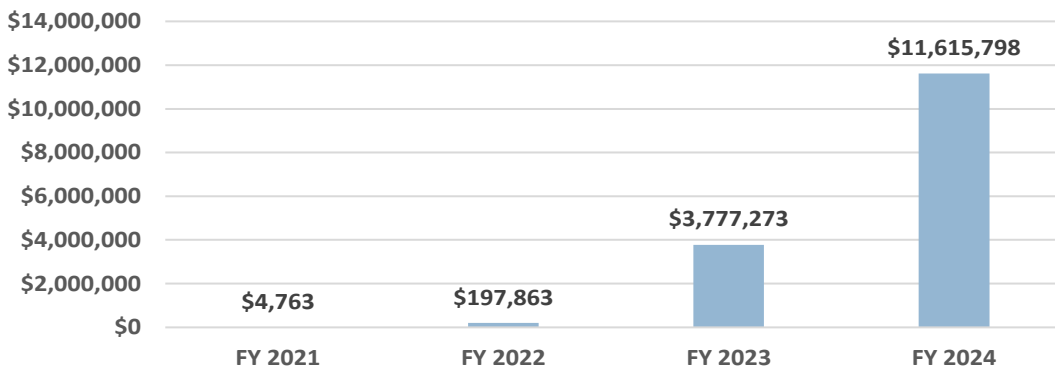
Total Book Value	\$269,113,933.25
Average Days to Maturity	70
Yield to Maturity 365 Day Equivalent	5.47%

Investment Type Allocation



Portfolio Mix	Balance
Local Govt. Invest. Pool (LGIP)	\$90,166,422.60
Virginia Investment Pool (VIP)	\$93,872,285.65
Federal Agency Discount	\$0.00
Federal Agency Coupon	\$0.00
Corporate Bond	\$0.00
Commercial Paper	\$0.00
Certificate of Deposit	\$85,075,225.00
US Treasury Discount	\$0.00
Total	\$269,113,933.25

Cumulative Interest Earnings FY2024



Interest earnings for fiscal year 2024 far exceed prior years. Short term yields continue to remain high to control inflation. Cash flow projections provided by the financial advisory committee will determine how long maturities may be invested.

Benchmark Comparisons

The 91-Day Treasury Bill, 6-Month Treasury Bill and the Virginia Treasury Prime Liquidity are used as benchmarks for Central Virginia Transportation Authority's (CVTA) portfolio performance. The portfolio outperformed two of the yield benchmarks and two of the year over year benchmarks for the month of June. High inflation continues to keep short term yields high.

YIELD BENCHMARKING			
	CURRENT YIELD	YEAR AGO	YoY CHANGE
Portfolio	5.47%	5.17%	0.30% pts
91-day T-Bill	5.51%	5.42%	0.09% pts
6-month T-Bill	5.37%	5.42%	-0.05% pts
Va. Treas. Prime Liq.	4.74%	4.34%	0.40% pts

Compliance Report

The Treasurer's Investment Policy specifies limits on categories of investments to obtain diversification and avoid incurring unreasonable risk inherent in over-investing in specific instruments. CVTA's Investment Portfolio is in compliance with the Treasurer's Investment Policy.

Investment Category	Code of Virginia			Treasurer's Investment Policy			June Actual %
	Maximum Maturity	Authorized % Limit	Rating Requirement	Maximum Maturity	Authorized % Limit	Rating Requirement	
Local Government Investment Pool (LGIP)	N/A	100%	N/A	N/A	100%	N/A	33.51%
Virginia Investment Pool Trust Fund (VIP)	N/A	100%	N/A	N/A	100%	N/A	34.88%
Federal Agency Discount	No Limit	100%	N/A	5 Years	100%	N/A	0.00%
Federal Agency Coupon	No Limit	100%	N/A	5 Years	100%	N/A	0.00%
Corporate Bonds	5 Years	100%	AA/Aa	5 Years	100%	AA/Aa	0.00%
Commercial Paper	270 Days	35%	A1/P1/F1/D1	270 Days	35%	A1/P1/F1/D1	0.00%
Certificate of Deposit	5 Years	100%	A1/P1/AA/Aa	5 Years	100%	A1/P1/AA/Aa	31.61%
U.S. Treasury Discount	No Limit	100%	N/A	5 Years	100%	N/A	0.00%

Understanding Key Investment Terms

Local Government Investment Pool (LGIP)	A State-administered fund that enables governmental entities to realize the economies of large-scale investing and professional funds management.
Virginia Investment Pool Trust Fund (VIP)	A fund, administered by the Virginia Municipal League (VML) and Virginia Association of Counties (VACo), that provides political subdivisions of the Commonwealth of Virginia the ability to pool their funds and invest under the direction and daily supervision of a professional fund manager.
Federal Agency Discount	Fixed income government agency obligations priced below par and maturing in more than one year.
Federal Agency Coupon	Fixed income government agency obligations with a stated interest rate and maturing in more than one year.
Corporate Bonds	Corporate Bonds are debt securities issued by publicly-held corporations to raise money for expansion or other business needs with a rating from at least two agencies of Aa by Moody's Investor Service, Inc., AA by Standard and Poors, Inc. or AA by Fitch, and a maturity of no more than five years.
Commercial Paper	"Prime Quality" paper with a maturity of 270 days or less and rated at least prime 1, A-1, or F-1 by the major credit rating agencies.
Certificate of Deposit	Negotiable certificates of deposits of domestic banks and domestic offices of foreign banks with a rating of at least A-1 or P-1 for maturities one year or less, and AA or Aa for maturities over one year and not exceeding five years.
U.S. Treasury Discount	Fixed income government securities priced below par and maturing in less than one year.



SAVE THE DATE

Port of Virginia Facilities Tour Hampton Roads and Richmond Thursday, October 3, 2024

The Port of Virginia is hosting a site visit and tour for the Richmond Regional Transportation Planning Organization and affiliated and partner organizations on October 3, 2024. Members of the RRTPO Policy Board, Technical Advisory Committee and Community Technical Advisory Committee are invited to attend along with members of the Central Virginia Transportation Authority (CVTA) and Technical Advisory Committee, Richmond Regional Planning District Commission (PlanRVA), and local member staff. are invited to attend. All attendees will meet to travel together to and from the Hampton Roads and Richmond facilities for this special event.

Specific times, registration information and additional details will be provided once finalized.



PlanRVA AGENCY UPDATE CVTA Meeting – August 2024

This report provides a summary of recent and upcoming activity of the Commission and its committees. Detailed information, including meeting videos and agendas for upcoming meetings can be found on the [PlanRVA meeting webpage](#).

PlanRVA hosted the joint annual meeting of the PlanRVA Commission, the Central Virginia Transportation Authority and the Richmond Regional Transportation Planning Organization on June 13th. The Commission took the following actions:

- Elected the following officers for FY25:
 - Chair, Daniel McGraw
 - Vice Chair, Jordan Stewart
 - Treasurer, Byron Adkins
 - Secretary, Cynthia Newbille
- Adopted the FY25 Work Program and Budget.
- Appointed Martha Shickle as Executive Director of the RRTPO.

Upcoming Meetings*

- Executive Committee – August 1st – 8:30 a.m.
- Commission – August 1st – 9:30 a.m.
 - Members will hear a presentation on the Emergency Management Alliance of Central Virginia’s goals.
 - Action is expected to approve amendments to the Central Virginia Solid Waste Management Plan to authorize the closure of three landfill locations in the state.
- Public Outreach and Engagement Committee – August 29th – 9:00 a.m.

PlanRVA Day

The second annual PlanRVA Day was held on June 13th. The event was an action-packed afternoon of learning, networking and collaborating.

Four local journalists shared insights into how they report on the news, the future of journalism, and best practices for working with the news media during a panel discussion to kick off the day.

Chesterfield County Public Information Officer J. Elias O’Neal served as moderator as Keyris Manzanares with VPM News, Michael Schwartz with Richmond BizSense, Craig Belcher with Richmond Free Press and Michael Phillips with The Richmonder provided feedback and answered audience questions.

New Staff

PlanRVA recently welcomed Mel Ramos, VCU Energy Policy Fellow.

**[Don’t forget to check out our newsletter:
The Better Together Connector \(linked\)](#)**

RRTPO AGENCY UPDATE CVTA Meeting – August 2024

This report provides a summary of recent and upcoming activity of the Policy Board and its committees. Detailed information, including meeting videos and agendas for upcoming meetings can be found on the [meeting webpage](#).

The Policy Board met on July 11th The Board discussed the upcoming Port of Virginia Tour that is being planned for October 3rd. The proposed agenda will include travel to/from Hampton Roads with greetings from Mr. Edwards as well as a staff presentation from the Port personnel.

Members and alternates of the RRTPO Policy Board, Technical Advisory Committee, and Community Transportation Advisory Committee will be invited. Members of the Commission and CVTA who do not serve on the Policy Board will be invited as well as a limited number of locality representatives identified by the CAOs/Administrators.

The Board approved the following items:

- SMART SCALE Round 6 - Localities and Agency Project Endorsement
- SMART SCALE Round 6 – RRTPO Projects
- FY24 – FY27 Transportation Improvement Program (TIP) – Maintenance/Admin Facility Expansion GRTC050
- FY24 – FY27 Transportation Improvement Program (TIP) – Henrico County Community Charging Network (T29563)
- FY24 – FY27 Transportation Improvement Program (TIP) – Multimodal Improvements on S. Laburnum Ave. Over I-64 Henrico (UPC T29562)
- Transportation Alternatives (TA) Funding Request - #FLT Rt. 1 (Gettings - Dwight) SW/Bike project (UPC 118067)

The CTAC met on July 18th. The group discussed the following:

- RRTPO public outreach and engagement planned deliverables:
 - General engagement and outreach
 - Update Title VI plan
 - Publish Annual Public Engagement report
 - Support for Green Infrastructure Plan update
 - Support for economic development, housing work
- CTAC Transportation Equity Work Group
 - The RRTPO bylaws state the CTAC will be supported by a subcommittee called the CTAC Transportation Equity Work Group. Committee members will further explore at their next meeting how best to take advantage of this opportunity to explore issues around equity for the transportation disadvantaged.

The TAC met on July 9th. The group heard a presentation on Pathways to the Future – Scenario Planning Overview:

Pathways to the Future (P2F) is the regional exploratory Scenario Planning project which developed the Richmond region's first cross-discipline scenario planning tool to assist in planning for uncertain futures. P2F addresses the region's current and future needs related to transportation, community development, natural resources and emergency

preparedness through equitable strategies, effective public engagement, data collection and analysis.

The outcomes of the *P2F* scenario planning process will have a wide application to different planning areas (transportation, economic development, housing, environment, etc.). It will provide useful data and strategic planning input for the Richmond region at three levels of geography (regional level, jurisdictional level and at the sub-jurisdictional level). Among the primary benefits and values of this process is the robust and informative set of outputs to answer the “what if” questions about the future. The scenarios and findings of the study have a great utility in identifying potential long-term planning solutions.

The TAC also voted to elect Dironna Moore Clarke as Chair and Sheri Adams as Vice Chair.

Upcoming Meetings:

- TAC – August 13th – 9:00 a.m.
- Policy Board – September 5th – 9:30 a.m.