



Richmond Regional Transportation Planning Organization (RRTPO) Community Transportation Advisory Committee (CTAC)



NOTES

This meeting is open to the public. Members of the public are invited to attend virtually. Please alert the RRTPO at RRTPO@PlanRVA.org if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

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Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to RRTPO@PlanRVA.org. Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken during the Public Comment Period on the agenda. Please through the Q&A/Chat functions on Zoom if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be recorded in the meeting minutes.

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PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collective and Don't Trash Central Virginia.

AGENDA

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION COMMUNITY TRANSPORTATION ADVISORY COMMITTEE

Thursday, July 20, 2023, 12:00 p.m.
PlanRVA James River Board Room,
424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom

If you wish to participate in this meeting virtually, please register via Zoom at the following link:
https://planrva-org.zoom.us/webinar/register/WN_oSd906M2STKkor06z6jkzg

Welcome and Introductions (Erickson)

Roll Call & Certification of a Quorum (Firestone)

A. ADMINISTRATION

1. **Approval of the June 8, 2023, CTAC Meeting Minutes** – page 4
(Erickson)
Action Requested: a motion to approve the meeting minutes as presented.
2. **Consideration of Amendments to the Agenda**
(Erickson)
3. **Open Public Comment**
(Erickson)
4. **CTAC Chair's Report**
(Erickson)
5. **RRTPO Update** – page 8
(Parsons/5 minutes)
6. **CVTA Update** – page 9
(Parsons/5 minutes)

B. NEW BUSINESS

1. **Resiliency and Emergency Management Planning**
(Nicole Keller & Katie Moody/45 minutes)

C. OTHER BUSINESS

1. **Future Meeting Topics** - page 10
(Erickson/5 minutes)
2. **CTAC Member Comments**
(Erickson/10 minutes)
3. **Next Meeting: September 21, 2023**
(Erickson)

D. ADJOURNMENT

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)**

**Minutes of Meeting – June 8, 2023, 12:00 p.m.
PlanRVA James River Boardroom,
424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom**

MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):

Town of Ashland		Charles City County		Chesterfield County	
Upton S. Martin	X	Vacant		Paul Dobson	
Don Root (A)	V			Herbert A. Richwine	
Goochland County		Hanover County		Henrico County	
Robert L. Basham Jr.	V	H. Charles Rasnick	V	Vacant	
Austin Goyne (A)					
New Kent County		Powhatan County		City of Richmond	
Lisa M. Guthrie, FY23 Chair	X	Robert W. Powers		Andrew Bunn	X
John P. Moyer (A)		Vacant (A)		Sera Erickson, FY23 Vice Chair	X
				Shelley Allmond (A)	
				Clinton Smith (A)	
Chamber RVA		Natl. Assoc. for the Advancement of Colored People (NAACP), Richmond VA Branch		League of Women Voters (LWV)	
John Easter		Walter Johnson		Sarah Weisiger	V
		Charles Willis (A)		Karen Rosenblum (A)	
RIC Area Bicycling Assoc. (RABA)		Richmond Office of Equitable Transit and Mobility		RVA Rapid Transit	
Champe M. Burnley	X	Kelli N. Rowan		Faith Walker	X
John Hamilton				Richard Hankins (A)	
Senior Connections		VA Assoc. of Railway Patrons (VARP)		Virginia Commonwealth University (VCU)	
Tony Williams	V	Michael Testerman	X	John D. Leonard	X
				Jesse MacLelland (A)	
VA Conservation Network (VCN)					
Wyatt Gordon	V				
Victoria Higgins (A)					

The technology used for the RRTPO CTAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Community Transportation Advisory Committee Chair, Lisa Guthrie, presided and called the June 8, 2023, RRTPO CTAC meeting to order at 12:01 p.m.

WELCOME AND INTRODUCTIONS

Chair Guthrie welcomed all attendees.

ROLL CALL & CERTIFICATION OF A QUORUM

Janice Firestone, Program Manager, certified that a quorum was present.

A. ADMINISTRATION

1. Consideration of Amendments to the Meeting Agenda

Chair Guthrie announced that Item B-1 needs to be moved to after the Open Public Comment period. There were no other requested amendments to the agenda.

2. Approval of the March 16, 2023, CTAC Meeting Minutes

On motion of Upton Martin, seconded by Champe Burnley, the Community Transportation Advisory Committee (CTAC) unanimously approved the meeting minutes as presented by acclamation.

3. Open Public Comment

There were no requests to address the RRTPO Community Transportation Advisory Committee.

B. NEW BUSINESS

1. Green City Update

Todd Eure, Henrico County, provided this update. He provided a history of the Green City project. 2,100 residential units are currently approved. 76 acres of open space will be kept. The arena will hold up to 17,000 spectators and has the goal of being one of the greenest arenas in the world.

He also reported that the former Best Products building is going to be repurposed as part of the Green City project. The goal is to have a class-A office facility there with a zero carbon footprint. The project will be LEED certified and will meet the requirements of the Living Building Challenge.

The energy efficiency and mobility features were reviewed. The project schedule was also detailed and it was noted that 2035 is the projected date for the final completion.

Following the presentation, committee members had questions and Mr. Eure provided clarification on a number of items, including public transportation, parking options, the number and type of planned residential units and the affordable and workforce housing components that are planned.

Administration continued:

4. CTAC Chairman's Report

Chair Guthrie reported that Sera Erickson is in line to be the FY24 Chair. The Vice Chair is yet to be determined.

On motion by Upton Martin, seconded by Faith Walker, the members of the Community Transportation Advisory Committee voted unanimously to elect Sera Erickson as the FY24 Chair (voice vote).

5. RRTPO Updates

a. CVTA Update

Chet Parsons, PlanRVA, provided this report and noted that the most significant developments are:

- TAC has completed its review and suggested changes to the Project Selection and Allocation Framework. The changes were approved by the Authority.
- The Finance Committee is working towards entering the bond market.
- The next round of applications for regional funding projects will open in August.

b. Next RRTPO Policy Board meeting – July 6, 2023

Mr. Parsons reported that the RRTPO Policy Board agenda packet will be posted prior to the meeting.

C. OTHER BUSINESS

1. Report on CTAC Role Discussion from May 18 TPO Meeting

Chair Guthrie recapped the discussion that was had at the Policy Board meeting.

Upton Martin noted that the board members were very receptive to the idea of an increased role for CTAC. He would like to have an annual workshop with board and committee members to talk about things that are coming before the TPO so that CTAC members can take those items back to the organizations or localities they represent. He would also like to see better communication between the board and committee members.

Chair Guthrie reported that incoming Policy Board Chair, W. Canova Peterson, has expressed an interest in meeting with the incoming CTAC Chair, Sera Erickson, to discuss options for increased committee participation.

James Holland, Policy Board member, reiterated the importance of opening communication between the board and CTAC.

John Lumpkins, Policy Board Chair, reported that the board members have a definite interest in exploring ways to engage CTAC members more. The board welcomes suggestions from members.

Mr. Parsons noted that we are one of the few TPOs that has a community advisory committee. He also noted that there is not an expectation for members to reach everyone in their locality or organization about TPO topics.

2. Future Meeting Topics

The future meeting topics were reviewed. Members were asked to submit suggestions for other future meeting topics to Mr. Lantz.

Champe Burnley suggested having law enforcement at a meeting to talk about vehicle accident trends.

Sera Erickson commented that, with respect to the recent increase in accidents, she would like to see what the group can do to advocate for safety measures.

Vison Zero organizations could also be brought in for a presentation.

3. CTAC Member Comments

Committee members thanked Mr. Holland and Mr. Lumpkins for attending the meeting.

There were no other CTAC member comments.

4. Next Meeting:

The next meeting will be on July 20, 2023.

D. ADJOURNMENT

Chair Guthrie adjourned the meeting at approximately 1:50 p.m.

**RRTPO AGENCY UPDATE
RRTPO CTAC Meeting – July 20, 2023**

July 6th RRTPO Policy Board Meeting

The Authority took action on the following items:

- Election of FY24 Chair and Vice-Chair
Authority members voted to elect Christopher Winslow as FY24 Chair and W. Canova Peterson as FY24 Vice Chair.
- Revision to FY24 Meeting Schedule to remove the October 5, 2023 meeting.
- Approval of TIP Amendments:
 - Amendment to the #SMART18 - Richmond-Henrico Turnpike - South Segment project (UPC 111716)
 - Addition of the COR001 – Main Street Station Improvements project.
 - Addition of the COR002 - North South Bus Rapid Transit Line project.
- 2050 Future Year Socioeconomic Data at the Traffic Analysis Zone (TAZ), Jurisdictional and Regional levels approval
- Adoption of the West Broad Street BRT Corridor Analysis.
- Amendment to the FY 2024 UPWP Amendments:
 - Revision to Work Task 7330, adding new detail regarding direct funding of GRTC Essential Infrastructure Plan
 - Inclusion of Administrative Modification language in the UPWP
- Approval of agreement with GRTC for the Utilization of Pass-through FTA and Commonwealth Transit Funds in the Richmond Regional Transportation Planning Organization area for FY24
- Review of Future Meeting Topics:

Topic	Anticipated Meeting Date
Specialized Transit for Rural Localities	September 7, 2023
TA Set-Aside Projects Endorsement	September 7, 2023
VDOT Overview of ITTF Program (RT. 288 NB HSR reference)	September 7, 2023
2024 Transportation Forum	March 2024 (tentative)
Richmond – Census Urbanized Area Boundary	TBD**
Transportation Forum	TBD**
DRPT Transit Modernization and Equity Study	TBD**
STBG/CMAQ competitive grants	TBD**
Update from RMTA/VDOT on tolls	TBD**
Infrastructure Program Presentation - state and federal funding	TBD**

*This is not a comprehensive list of considerations and is subject to change.

**Staff is working to schedule dates for upcoming presentations and will update as topics are finalized.

July 13th Technical Advisory Committee Meeting

- Meeting cancelled

Upcoming Meetings:

- August 8th Technical Advisory Committee
- September 7th Policy Board and Executive Committee

**NOTE: agendas, minutes and all presentation are posted on the
[meeting webpage](#)**

CVTA AGENCY UPDATE

CTAC Meeting – July 20, 2023

June 23rd CVTA Fall Line Trail Wayfinding Plan Kick-off Meeting

The group met with the Wayfinding Plan vendor, AB Design, and reviewed the following:

- Project goals
 - Promote a strong identity that visually connects all areas of the trail.
 - Provide a consistent/cohesive theme for the signage.
 - Enhance the aesthetic aspect of the trail by integrating the wayfinding elements with the architecture, the landscape, the historic sites, and other points of interest.
- Orient
 - Allow visitors to find their way through the trail and between destinations.
 - Provide orientation to and from the commercial, historic, cultural, and riverfront areas to allow self-navigation including existing marked walking trails.
 - Improve safety and efficiently guide visitors through the trail by establishing a consistent visual presence.
 - Highlight the multiple historic, cultural and natural resources along the trail as well as its value as a touristic destination.
- Project Priorities
- Project Timeline
- Next Steps

July 10th Technical Advisory Committee Meeting

- Meeting cancelled

July 12th CVTA Finance Committee Meeting

- Meeting cancelled

July 14th CVTA Meeting

The Authority took action on the following items:

- Financial Policies and Procedures Amendment
- Adoption of the FY2024 administrative and operating budget
- Initiation of informal confidential rating review *with* Moody's Investors Service
- CVTA-Locality SPA Requests - Hanover County (Fall Line Trail)
- Approval of GRTC FY24 Regional Public Transportation Plan (RPTP)

Upcoming Meetings:

- August 1st CVTA Fall Line Trail Working Group
- August 9th CVTA Finance Committee
- August 14th CVTA Technical Advisory Committee

NOTE: agendas, minutes and all presentation are posted on the [meeting webpage](#)

Proposed 2023 CTAC Topics

21 September-Affordable housing and transportation needs (Burton)

16 November-Chesterfield Rt 360 superstreet study (Walker)

Other topics not scheduled

- Impact of the Inflation Reduction Act on transportation
- School bus routing
- VDOT connected and automated use case study
- DRPT TRIP Program
- Pedestrian and bicycle safety-countermeasures, Vision Zero, advocacy
- Richmond Marine Terminal tour
- Regional structure and bridge inventory
- Capital to Capital Trail/Fall Line Trail
- Richmond Rides to Work
- Briefing on Planning for SE High Speed Rail Service
- Safety concerns and mitigation measures (i.e., speed and red-light cameras)
- Safety advocacy*
- Regional vehicle accident trends*
- Vision Zero*

Revised June 9, 2023

*Revised June 27, 2023