



Photo: Pocahontas State Park, Chesterfield County

COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)



NOTES

This meeting is open to the public. Members of the public are invited to attend in person or virtually. Please alert the RRTPO at RRTPO@PlanRVA.org if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to RRTPO@PlanRVA.org. Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken during the Public Comment Period on the agenda. Please indicate by raising your hand (in-person participants, where applicable) or through the Q&A/Chat functions on Zoom (virtual participants) if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be recorded in the meeting minutes.

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PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collective and Don't Trash Central Virginia.

AGENDA

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION COMMUNITY TRANSPORTATION ADVISORY COMMITTEE

Thursday, June 8, 2023, 12:00 p.m.
PlanRVA James River Board Room,
424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom

If you wish to participate in this meeting virtually, please register via Zoom at the following link:
https://planrva-org.zoom.us/webinar/register/WN_B2-vs2rFQru66kYygdUxjg

Welcome and Introductions (Guthrie)

Roll Call & Certification of a Quorum (Firestone)

A. ADMINISTRATION

1. **Approval of the March 16, 2023, CTAC Meeting Minutes** – page 3
(Guthrie)
Action Requested: a motion to approve the March 16, 2023, meeting minutes.
2. **Consideration of Amendments to the Agenda**
(Guthrie)
3. **Open Public Comment**
(Guthrie)
4. **CTAC Chair's Report**
(Guthrie)
5. **RRTPO Updates**
(Parsons/10 minutes)
 - a. **CVTA Update** – page 7
 - b. **Next RRTPO Policy Board meeting – July 6, 2023**
[Meeting agenda/materials \(once available\) and previous meeting minutes](#)

B. NEW BUSINESS

1. **Green City Update**
(45 minutes) Todd Eure

C. OTHER BUSINESS

- 1. Report on CTAC role discussion from May 18 TPO meeting**
(Guthrie, Erickson and Martin)
- 2. Future Meeting Topics - page 8**
(Guthrie/5 minutes)
- 3. CTAC Member Comments**
(Guthrie/10 minutes)
- 4. Next Meeting: July 20, 2023**
(Guthrie)

D. ADJOURNMENT

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
COMMUNITY TRANSPORTATION ADVISORY COMMITTEE (CTAC)**

Minutes of Meeting - March 16, 2023, 12:00 p.m.
PlanRVA James River Board Room,
424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom

MEMBERS and ALTERNATES (A) PRESENT:

| Town of Ashland | | Charles City County | | Chesterfield County | |
|---|---|---|---|---|---|
| Upton S. Martin | X | Vacant | | Susan Beals | |
| Don Root (A) | X | | | Herbert A. Richwine (virtual) | X |
| | | | | Starrie Jordan (A) | |
| Goochland County | | Hanover County | | Henrico County | |
| Robert L. Basham Jr. (virtual) | X | H. Charles Rasnick (virtual) | X | Vacant | |
| Austin Goyne (A) | | | | | |
| New Kent County | | Powhatan County | | City of Richmond | |
| Lisa M. Guthrie, FY23 Chair | X | Robert W. Powers (virtual) | X | Andrew Bunn | |
| John P. Moyer (A) | | Vacant (A) | | Sera Erickson, FY23 Vice Chair (virtual) | X |
| | | | | Shelley Allmond (A) | |
| | | | | Clinton Smith (A) | |
| Chamber RVA | | Natl. Assoc. for the Advancement of Colored People (NAACP), Richmond VA Branch | | League of Women Voters (LWV) | |
| John Easter | X | Walter Johnson (virtual) | X | Sarah Weisiger | X |
| | | Charles Willis (A) | | Karen Rosenblum (A) | |
| RIC Area Bicycling Assoc. (RABA) | | Richmond Office of Equitable Transit and Mobility | | RVA Rapid Transit | |
| Champe M. Burnley | X | Kelli N. Rowan | | Faith Walker | X |
| John Hamilton | | | | Richard Hankins (A) (virtual) | X |
| Senior Connections | | VA Assoc. of Railway Patrons (VARP) | | Virginia Commonwealth University (VCU) | |
| Tony Williams | X | Michael Testerman | X | John D. Leonard | X |
| | | | | Jesse MacLelland (A) | |
| VA Conservation Network (VCN) | | | | | |
| Wyatt Gordon | | | | | |
| Victoria Higgins (A) | X | | | | |

The technology used for the RRTPO CTAC meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Virtual participation of this meeting by members of the committee is authorized under the City of Richmond Res. No. 2020-R025, - declaration of a local emergency due to the potential spread of COVID-19, adopted March 16, 2020. The resolution is available [here](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Community Transportation Advisory Committee Chair, Lisa Guthrie, presided and called the March 16, 2023, RRTPO CTAC meeting to order at 12:01 p.m.

WELCOME AND INTRODUCTIONS

Chair Guthrie welcomed all attendees.

ROLL CALL & CERTIFICATION OF A QUORUM

Janice Firestone, Program Manager, certified that a quorum was present.

A. ADMINISTRATION

1. Consideration of Amendments to the Meeting Agenda

There were no requested amendments to the agenda.

2. Approval of the January 19, 2023, CTAC Meeting Minutes

On motion of Don Root, seconded by Champe Burnley, the Community Transportation Advisory Committee (CTAC) unanimously approved the meeting minutes as presented by acclamation.

3. Open Public Comment

There were no requests to address the RRTPO Community Transportation Advisory Committee.

4. CTAC Chairman's Report

Chair Guthrie provided an update on the policy board's recent exploration of opportunities for increased CTAC engagement.

Ken Lantz, PlanRVA, offered details on possible CTAC involvement in the long-range planning, public documents, processes and public outreach/engagement and telephone town halls.

Chair Guthrie reported that the RRTPO Executive Committee has invited CTAC members to attend the May 4th meeting to further discuss these opportunities. Committee members shared thoughts and comments, including:

- Changing the CTAC position on the policy board to a voting position.
- Increasing the committee's focus on projects and project selection.
- Gearing CTAC agendas more toward matters the policy board is addressing.
- Being included in distribution of policy board materials so members can evaluate and provide input.
- Discussion about the types of public outreach and engagement events CTAC might attend.
- The importance of putting matters in a way that is easily understood and getting the information out to the public to spur interest.

5. RRTPO Updates

a. CVTA Update

Myles Busching, PlanRVA, provided this report and noted that the CVTA recently heard an update on the results of the last round of Smart Scale. Committee members had questions and Mr. Busching offered clarification on the leveraged amounts and how they impacted the projects level of success. He also clarified that funds from the state budget that might be allocated to the I-64 widening projects has already been committed.

The Fall Line Working Group recently heard options on funding for the trail.

b. Next RRTPO Policy Board meeting – April 6, 2023

Mr. Busching reported that the RRTPO Policy Board agenda packet will be posted prior to the meeting.

B. NEW BUSINESS

1. General Assembly Update

a. Session Overview and Review of Governor's Transportation Bill -

John Easter, Chamber RVA, provided this overview and reported that the bill passed almost unanimously in both houses. The presentation has been posted with the [meeting documents](#).

b. Clean Cars and Rural EV Infrastructure

Victoria Higgins, Chesapeake Climate Action Network, Virginia Conservation Network, provided this update. She offered clarification on the impact of EV's on grid stress. The presentation has been posted with the [meeting documents](#).

c. TRIP and Bus Operator Assault Bill

Chair Guthrie provided this update. The presentation has been posted with the [meeting documents](#).

d. Bike/Ped Bills

Brantley Tyndall, Bike Walk RVA, provided a report on this matter. He noted there were three primary bills brought to the General Assembly that passed. Many of the proposed bills that would have had a larger effect on bike/ped issues were not successful and are likely to be brought back to the next session.

A. OTHER BUSINESS

1. Regional Transportation Safety Metrics

Mr. Tyndall provided this presentation on RVA traffic fatality trends. He reviewed all types of crashes in Virginia and reported on the increase in fatalities on local highways for cyclists and pedestrians.

2. Future Meeting Topics

The future meeting topics were reviewed. Members were asked to submit suggestions for other future meeting topics to Mr. Lantz.

Champe Burnley requested a briefing at an upcoming meeting on the Southeast high speed rail project schedule.

3. CTAC Member Comments

Charles Rasnick commended staff on the smooth transition to the new office location.

Faith Walker, RVA Rapid Transit, commented that her organization is also making efforts to increase public engagement and is currently hiring for a related position.

Kelli Rowan reported that RVAConnects.com has a list of opportunities for engagement that CTAC members may be interested in.

There were no other CTAC member comments.

4. Next Meeting:

The next meeting will be on May 18, 2023.

D. ADJOURNMENT

Chair Guthrie adjourned the meeting at approximately 12:51 p.m.

CVTA AGENCY UPDATE

CTAC Meeting – June 8, 2023

April 19th CVTA Fall Line Working Group Meeting

The group members reviewed the wayfinding proposals and voted to recommend Authority approval of AB Design as the vendor.

April 28th CVTA Meeting

The Authority meeting included the following presentations and discussions:

- PFM Presentation on Debt & Reserve Policy
- CVTA Leadership and CVTA Finance Committee Membership Rotation Discussion
 - A Nominating Committee will be appointed to develop recommendations

The Authority took action on the following items:

- Project Selection and Allocation Framework
 - Voted to approve the revised Project Selection and Allocation Framework.
- Advanced Funding for CVTA Leveraged Projects
 - Voted to approve the locality requests to advance 30% preliminary engineering.
- CVTA-Locality SPA Requests
 - Voted to approve five agreements for projects in Chesterfield County and an agreement for seven projects in Henrico County.
- [CVTA Wayfinding Plan](#)
 - Voted to authorize CVTA staff to enter contract negotiations with AB Design as the Wayfinding Plan Vendor.

May 8th Technical Advisory Committee Meeting

The committee reviewed the following recent CVTA actions:

- Project Selection and Allocation Framework
- Regional Leveraging Funds for PE
- CVTA/Locality SPAs
- Fall Line Wayfinding Plan - next steps
- Debt and Reserve Policy

May 10th CVTA Finance Committee Meeting

The committee heard the following updates/presentations:

- Debt and Reserve Approach – review by PFM
- Financial Policies and Procedures amendment
- Timeline for Bond Issuance - PFM recommendations
- FY2024 Administrative and Operating Budget

Upcoming Meetings:

- June 7th CVTA Fall Line Working Group
- June 12th CVTA Technical Advisory Committee
- June 14th CVTA Finance Committee
- July 14th CVTA

Proposed 2023 CTAC Topics

20 July- Resiliency and emergency management planning (Keller/Moody)

21 September-Affordable housing and transportation needs (Burton)

16 November-Chesterfield Rt 360 superstreet study (Walker)

Other topics not scheduled

- Impact of the Inflation Reduction Act on transportation
- School bus routing
- VDOT connected and automated use case study
- DRPT TRIP Program
- Pedestrian and bicycle safety/zero death program
- Richmond Marine Terminal tour
- Regional structure and bridge inventory
- Capital to Capital Trail/Fall Line Trail
- Richmond Rides to Work
- Briefing on Planning for SE High Speed Rail Service