



Photo: the Depot at Beaver Dam

Richmond Regional Transportation Planning Organization (RRTPO) Executive Committee



NOTES

This meeting is open to the public. Members of the public are invited to attend virtually. Please alert the RRTPO at RRTPO@PlanRVA.org if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to RRTPO@PlanRVA.org. Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken during the Public Comment Period on the agenda. Please through the Q&A/Chat functions on Zoom if you would like to comment. When acknowledged by the Chairman, please clearly state your name so that it may be recorded in the meeting minutes.

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PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collaborative and Don't Trash Central Virginia.

AGENDA

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION EXECUTIVE COMMITTEE

Thursday, April 4, 2024, 8:30 a.m., PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom

If you wish to participate in this meeting virtually, please register via Zoom at the following link:
https://planrva-org.zoom.us/webinar/register/WN_5QjGgHguRfK1yAsUj_c5jg

Call to Order (*Holland*)

Welcome and Introductions (*Holland*)

Certification of a Physical Quorum (*Scott*)

1. Confirmation of Member Participation from a Remote Location

(*as needed*) (*Holland*)

Action requested (if there are member requests to participate remotely): motion to confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the RRTPO Policy for Remote Participation of Members; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (voice vote).

2. Consideration of Amendments to the Meeting Agenda

(*Holland*)

3. [Approval of April 4, 2024, Meeting Minutes](#) - page 3

(*Holland*)

Action requested: motion to approve the minutes as presented (voice vote).

4. RRTPO Secretary's Report

(*Busching/10 minutes*)

5. Review of Selected RRTPO Agenda Topics

(*Busching/10 minutes*)

6. Next Meeting: TBD

(*Holland*)

7. Adjournment

(*Holland*)

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING
PlanRVA James River Boardroom and via Zoom**

Thursday, April 4, 2024- 8:30 a.m.

MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	Byron Adkins, Sr.	X	James M. Holland	X
Goochland County		Hanover County		Henrico County	
Jonathan Lyle	X	Sean M. Davis	X	Jody K. Rogish	
New Kent County		Powhatan County		City of Richmond	
John P. Moyer	X	Mark Kinney		Cynthia I. Newbille	V

The technology used for the RRTPO Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

Call to Order

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, James Holland, presided and called the April 4, 2024, RRTPO Executive Committee meeting to order at 8:32 a.m.

Attendance Roll Call & Certification of Meeting Quorum

Janice Scott, PlanRVA, took the roll call for attendance and certified that a quorum was present.

1. Confirmation of Member Participation from a Remote Location

Chair Holland announced his approval of the request of Cynthia Newbille to participate remotely in the meeting for the following reason: a personal matter, specifically a scheduling conflict that prevents attendance in-person.

The RRTPO Policy Board voted unanimously to confirm that the Chair’s decision to approve the member’s requests to participate from a remote location was in conformance with the RRTPO Policy for Remote Participation of Members; and, the voice of the remotely participating member could be heard by all persons at the primary or central meeting location. (voice vote).

The quorum was updated to show the presence of the remote member.

2. Consideration of Amendments to the Meeting Agenda

There were no agenda amendments requested.

3. Approval of March 7, 2024, RRTPO Executive Committee Meeting Minutes

On motion by John Hodges, seconded by Byron Adkins, the members of the Executive Committee voted to approve the meeting minutes as presented (voice vote).

4. RRTPO Secretary's Report

Myles Busching, Secretary, reported that staff is proposing moving the next meeting from May 2nd to May 9th due to a scheduling conflict.

5. Review of Selected RRTPO Agenda Topics

Mr. Busching provided details on the following action items on the Policy Board agenda:

- Human Services Grant Program (FTA 5310) Project Endorsements
- FY24 – FY27 Transportation Improvement Program Amendment – I-64 Gap Segment B (UPC 123831)
- FY24 Unified Planning Work Program (UPWP) Amendment
- Public Engagement Plan Update

6. Next Meeting

On motion by Jonathan Lyle, seconded by Cynthia Newbille, the members of the Executive Committee voted to approve the reschedule the next meeting to May 9, 2024, at 8:30 a.m. (voice vote).

The next meeting is proposed for May 9, 2024, at the PlanRVA River Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224.

7. Adjournment

Chair Holland adjourned the meeting at 8:49 a.m.