



Photo: Richmond Raceway, Henrico County.

## Richmond Regional Transportation Planning Organization (RRTPO) Executive Committee



### NOTES

This meeting is open to the public. Members of the public are invited to attend virtually. Please alert the RRTPO at [RRTPO@PlanRVA.org](mailto:RRTPO@PlanRVA.org) if electronic transmission of this meeting fails for the public. Please refer to our [Statement Regarding Virtual Meeting Participation by Members of the Public](#) for more information.

Check out our complete [Public Participation Guide](#) online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at [Plan RVA - YouTube](#).

Members of the public are invited to submit public comments either verbally or in writing. Written comments can be submitted through the Q&A/Chat function on Zoom by email to [RRTPO@PlanRVA.org](mailto:RRTPO@PlanRVA.org). Written comments will be read aloud or summarized during the meeting when possible and will be included in the meeting minutes. Verbal comments will be taken during the Public Comment Period on the agenda.

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*PlanRVA is where the region comes together to look ahead. Established in 1969, PlanRVA promotes cooperation across the region's nine localities and supports programs and organizations like the Richmond Regional Transportation Planning Organization, Central Virginia Transportation Authority, the Emergency Management Alliance of Central Virginia, Lower Chickahominy Watershed Collaborative and Don't Trash Central Virginia.*

# AGENDA

## RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION EXECUTIVE COMMITTEE MEETING

Thursday, March 6, 2025, 8:30 a.m.

PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224  
and via Zoom

If you wish to participate in this meeting virtually, please register via Zoom at the following link:  
[https://planrva-org.zoom.us/webinar/register/WN\\_jfrmkCmpQ02MppRO6SSxFg](https://planrva-org.zoom.us/webinar/register/WN_jfrmkCmpQ02MppRO6SSxFg)

**Call to Order** (*Chair Newbille*)

**Welcome and Introductions** (*Chair Newbille*)

**Certification of a Physical Quorum** (*Janice Scott*)

**1. Confirmation of Member Participation from a Remote Location**

(*as needed*) (*Chair Newbille*)

**Action requested (if there are member requests to participate remotely): motion to confirm that the Chair's decision to approve or disapprove the member(s) request to participate from a remote location was in conformance with the RRTPO Policy for Remote Participation of Members; and, the voice of the remotely participating member(s) can be heard by all persons at the primary or central meeting location (voice vote).**

**2. Consideration of Amendments to the Meeting Agenda** (*Chair Newbille*)

**3. Open Public Comment Period** (*Chair Newbille*)

**4. Approval of February 6, 2025, Meeting Minutes** - page 3 (*Chair Newbille*)

**Action requested: motion to approve the minutes as presented (voice vote).**

**5. Secretary's Report** (*Martha Shickle/15 minutes*)

- a. **FY26 Work Program Priorities**
- b. **Equity Working Group Update**
- c. **Upcoming Program Topics**

**6. Adjournment** (*Chair Newbille*)

Next Meeting: April 3, 2025, 8:30 a.m., PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION  
EXECUTIVE COMMITTEE**

**MINUTES OF MEETING  
PlanRVA James River Boardroom and via Zoom**

**Thursday, February 6, 2025 - 8:30 a.m.**

**MEMBERS and ALTERNATES (A) PRESENT (X), VIRTUAL (V):**

<b>Town of Ashland</b>		<b>Charles City County</b>		<b>Chesterfield County</b>	
John H. Hodges		Byron Adkins, Sr.		James M. Holland	
<b>Goochland County</b>		<b>Hanover County</b>		<b>Henrico County</b>	
Jonathan Lyle		Sean M. Davis		Jody K. Rogish	X
<b>New Kent County</b>		<b>Powhatan County</b>		<b>City of Richmond</b>	
John P. Moyer	X	Mark Kinney		Cynthia I. Newbille	X

*The technology used for the RRTPO Executive Committee meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).*

**Call to Order**

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, Cynthia Newbille, presided and called the RRTPO Executive Committee meeting to order at 8:31 a.m.

**Attendance Roll Call & Certification of Meeting Quorum**

As there was not a quorum present. Chair Newbille announced that the meeting would not include any actions; it will be discussion only.

Janice Scott, PlanRVA, took the roll call for attendance and certified that a quorum was present.

**1. Confirmation of Member Participation from a Remote Location**

There were no members participating remotely.

**2. Consideration of Amendments to the Meeting Agenda**

There were no agenda amendments requested.

**3. Open Public Comment Period**

There were no requests to offer public comment either in-person or online.

**4. Approval of October 31, 2024, RRTPO Executive Committee Meeting Minutes**

No action taken due to lack of quorum.

## **5. Secretary's Report**

### **a. Equity Working Group Update**

Martha Shickle provided an overview of the working group's purpose and membership. She reported that Ken Lantz has been conducting extensive research into various compensation models for compensating individuals who participate in a committee or working group. Additionally, the group is also exploring other options for incentivizing participation. They will also be tasked with updating/ensuring compliance with the Title VI plan.

Jody Rogish arrived at 8:39 a.m.

### **b. Upcoming Program Topics**

Ms. Shickle reported on the following:

- Staff is currently working with VDOT to be able to provide a report on Highway 895.
- The Port of Virginia tour rescheduling efforts are also underway.
- Current opportunities for public involvement/participation.

## **6. Adjournment**

Chair Newbille adjourned the meeting at 8:43 a.m.

The next meeting is scheduled for March 6, 2025, 8:30 a.m., in the PlanRVA Boardroom, 424 Hull Street, Suite 300, Richmond, VA 23224 and via Zoom