

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
POLICY BOARD**

MEETING MINTUES
Monday, October 4, 2021
9:30 a.m.

PlanRVA James River Board Room

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	William G. Coada		Kevin P. Carroll (Virtual)	X
Anita Barnhart (A)		Vacant (A)		James M. Holland	X
				Christopher Winslow	X
				Leslie Haley (A)	
Goochland County		Hanover County		Henrico County	
John L. Lumpkins Jr.	X	Sean M. Davis	X	Patricia S. O'Bannon	X
Vice Chair Susan F. Lascolette		W. Canova Peterson		Frank J. Thornton	X
Vacant (A)		Faye O. Prichard (A)		Thomas M. Branin (A)	
Vacant (A)		Vacant (A)		Vacant (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige (virtual)	X	Chair, David T. Williams	X	Andreas D. Addison	X
C. Thomas Tiller Jr.		Karin M. Carmack		Katherine L. Jordan	X
Thomas W. Evelyn (A)		Vacant (A)		Stephanie A. Lynch	
Vacant (A)		Vacant (A)		Cynthia I. Newbille (virtual)	X
				Michael J. Jones (A)	
				Kristen Nye Larson (A)	
				Ellen F. Robertson (A)	
				Vacant (A)	
Capital Region Airport Commission		GRTC Transit System		RIC Metropolitan Transp. Authority (RMTA)	
John B. Rutledge		Julie E. Timm	X	Joi Taylor Dean	
		Sheryl Adams (A)			
Secretary of Transportation or Designee		CTAC		DRPT	
R. Shane Mann	X	Robert L. Basham Jr. (non-voting)		Jennifer B. DeBruhl (non-voting)	
Mark E. Riblett (A)		Upton S. Martin (A) (non-voting)		Tiffany T. Dubinsky (A) (non-voting)	X
Federal Highway Administration (FHWA)		Federal Transit Administration (FTA)		RideFinders	
Thomas L. Nelson Jr. (non-voting)		Daniel Koenig (Liaison)		Von S. Tisdale (non-voting)	
Richard Duran (A) (non-voting)				Cherika N. Ruffin (A) (non-voting)	X
VA Dept. of Aviation (DOAV)					
P. Clifford Burnette Jr. (non-voting)					

The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, David T. Williams, presided and called the October 4, 2021, RRTPO Policy Board action meeting to order at 9:34 a.m. in PlanRVA's James River Board Room.

WELCOME AND INTRODUCTIONS

Chair Williams welcomed all the attendees.

ATTENDANCE, ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, took attendance by roll call and certified that a quorum was present.

A. ADMINISTRATION

1. Consideration of Amendments to the Action Meeting Agenda

There were no requested changes to the meeting agenda. The RRTPO Policy Board unanimously approved the October 4, 2021, agenda by acclamation as presented.

2. Approval of [September 2, 2021](#), RRTPO Policy Board Action Meeting Minutes

On motion of Christopher Winslow, seconded by Frank J. Thornton, the RRTPO Policy Board unanimously approved the minutes of the September 2, 2021, meeting as presented (voice vote).

3. Open Public Comment Period

There were no requests to address the RRTPO Policy Board.

4. RRTPO Chair's Report

Chair Williams reminded everyone that the Fall Transportation Forum will take place on November 4, 2021 at the Independence Golf Club in Powhatan County.

5. RRTPO Secretary's Report

a. Current Work Efforts

A copy of the report provided by Chet Parsons, RRTPO Secretary, is available at: [Current Work Efforts](#).

b. RRTPO Work Status and Financial Report for August 2021

A copy of the report provided by Mr. Parsons is available at: [Work Status and Financial Report](#).

Board members discussed the importance of the Drive-to-Work Program.

c. CTAC Report

A copy of the CTAC report is available at: [CTAC Report](#).

d. Fall Forum Update

Mr. Parsons provided an overview of the presentations that are being planned for the forum.

e. Public Messaging Update

Andreas D. Addison, City of Richmond, provided an update on the current efforts to improve public outreach for PlanRVA, RRTPO and the CVTA. He detailed the history of the endeavor and explained that the goal will be to have someone on staff who will proactively communicate the current and upcoming projects. A timeline will be provided and the information shared will be verified and accurate.

Board members discussed the different platforms for communicating information. Staff was asked to include members of each board (RRTPO, CVTA and the PlanRVA Commission) in future discussions about the progress and status of the matter.

B. NEW BUSINESS

1. ConnectRVA 2045 Plan

A copy of the presentation provided by Mr. Parsons is available at: [ConnectRVA 2045 Summary](#) and the entire adopted plan at: [ConnectRVA 2045 Plan](#).

The Chair commended staff and TPO members for the work that was done to finalize the plan.

On motion of James M. Holland, seconded by Christopher Winslow, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board unanimously approved the following resolution:

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board adopts ConnectRVA 2045, the Regional Long-Range Transportation Plan, as presented;

FURTHER RESOLVED, that the RRTPO Policy Board authorizes the transmittal of this plan to the Federal Highway Administration and the Federal Transit Administration; and

BE IT FURTHER RESOLVED, that the RRTPO Policy Board authorizes staff to add the ConnectRVA 2045 constrained list of projects to the 2045 Cost-Feasible Scenario of the Richmond/Tri-Cities Travel Demand Model for use as a baseline scenario for any future regional transportation study/plan.

2. TIP Amendment: Interchange Justification Report (IJR) – Route 288

Board members discussed the importance of spelling out the full, correct name of a project or request on the agenda rather than just including acronyms, so it is clear exactly what the matter is.

On motion of John L. Lumpkins, seconded by John H. Hodges, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board unanimously approved the following resolution:

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board amends the FY21 – FY24 Transportation Improvement Program (TIP) adding the following new project; and

FURTHER RESOLVED, that this project is considered exempt from conformity under provisions contained in section 93.126 of the conformity rule.

One New Project:

UPC 118147: IJR – Route 288 (West Creek Area) from Broad Street Road to Tuckahoe Creek Parkway – Goochland County; Planning or Technical Study

3. FY21 – FY24 TIP Amendment: VDOT Request

Board members discussed the matter of delegating authority to the TAC and it was noted that this is being requested due to time constraints. The Policy Board has approved similar requests in the past.

On motion of Patricia S. O'Bannon, seconded by Frank J. Thornton, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board unanimously approved the following resolution as presented:

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) policy board authorizes the Technical Advisory Committee (TAC) to review and take action on the proposed amendment to the FY21 – FY24 Transportation Improvement Program (TIP) to add the I-64 WB & Parham Rd Interchange Improvements project.

A copy of the report provided by Myles Busching, Planner, for Items B.2 and B.3. is available at: [TIP Amendment](#).

4. TRIP Program Funding Application Support – GRTC Request

Julie Timm, GRTC presented this request to the Policy Board. A copy is available at: [TRIP Program Funding Application Support](#).

On motion of Cynthia I. Newbille, seconded by Katherine L. Jordan, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board unanimously approved the following resolution:

WHEREAS, pursuant to Chapter 1230 of the Acts of Assembly of 2020, the General Assembly enacted the Transit Ridership Incentive Program (the “TRIP Program”); and

WHEREAS, the TRIP Program was developed by the Virginia Department of Rail and Public Transportation and approved by the Commonwealth Transportation Board; and

WHEREAS, the TRIP Program application process opened on August 1, 2021, and closed on September 17, 2021, with all supplemental data being due by October 4, 2021; and

WHEREAS, the TRIP Program is a statewide grant program whose purpose is to improve regional transit connectivity in urban areas and reduce barriers to public transit through low income and zero fare programming; and

WHEREAS, the TRIP Program focuses on urban metropolitan areas with populations of 100,000 or more, which includes the GRTC service area; and

WHEREAS, other Virginia localities and transit agencies are considering the extension of “fare free” or “zero fare” policies post COVID-19, including but not limited to the cities of Alexandria, Charlottesville, Lynchburg, and Roanoke; and

WHEREAS, GRTC believes there is a need for further study of the social and economic impacts of fare collection systems, including zero fare operations on GRTC’s current service population; and

WHEREAS, the GRTC Board of Directors passed a resolution stating its belief that it is in the best interests of all GRTC public transit riders and the citizens of the GRTC service area to continue to study the costs, benefits, and transportation equity of various fare collection systems and zero fare policies; and

WHEREAS, the Richmond City Council passed a resolution stating its belief that it is in the best interests of the citizens of the City of Richmond that the Council supports GRTC’s application for the TRIP Program through DRPT for the purpose of maintaining GRTC’s current zero fare policy; and

WHEREAS, GRTC has obtained financial commitments from the City of Richmond and from VCU as local funding partners to fully match state pilot funding under the TRIPS grant application; and

WHEREAS, GRTC must explore and define additional, new and sustainable sources of funding for all potential future fare collection systems prior to permanent implementation of any; and

WHEREAS, GRTC applied for grant funding through TRIP Program through DRPT for the purpose of maintaining the GRTC’s current zero fare policy while GRTC continues to study fare systems and equity considerations;

RESOLVED that the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board hereby supports the GRTC’s application for the TRIP Program through DRPT for the purpose of maintaining the GRTC’s current zero fare policy while studying social and economic impacts of various fare collection systems.

C. AGENCY AND COMMITTEE REPORTS

1. Transportation Agency Updates

- a. A copy of the Virginia Department of Transportation update provided by R. Shane Mann, VDOT is available at: [VDOT Update](#).
- b. A copy of the Virginia Department of Rail and Public Transportation update provided by Tiffany Dubinsky, DRPT, is available at: [DRPT Update](#).

D. OTHER BUSINESS

1. Future Meeting Topics

Chair Williams requested a future presentation on Scenario Planning.

2. RRTPO Member Comments

There were no comments from Board members.

3. Next RRTPO Policy Board Meeting: December 2, 2021.

The RRTPO Policy Board will hold its Annual Fall Transportation Forum on November 4, 2021. The next action meeting will be held on Thursday, December 2, 2021, beginning at 9:30 a.m., in Richmond, Virginia.

E. ADJOURNMENT:

Chair Williams adjourned the meeting at approximately 10:38 a.m.