

**CVTA Administrative and Operating Budget- Fiscal Year 2022 Draft**

<b>Category</b>	<b>FY 2021 Approved</b>	<b>FY 2021 Actual</b>	<b>Remaining Balance</b>	<b>Notes</b>
<b>Personnel</b>				
Administration & Staffing	\$210,000.00	\$188,206.68	\$21,793.32	PlanRVA Invoices
Member Compensation	\$10,500.00	\$5,150.00	\$5,350.00	Qs 1-4 meeting attendance for members who requested stipend
<b>Professional Services</b>				
Audit	\$0.00		\$0.00	
Bank Fees & Investment Services	\$0.00		\$0.00	
General Legal Counsel*	\$36,000.00	\$36,000.00	\$0.00	
Financial Advisors	\$0.00		\$0.00	
Insurance	\$5,000.00	\$1,176.00	\$3,824.00	50% of annual coverage; pricing confirmed from RFP
Recruitment	\$15,000.00		\$15,000.00	not used
Special Bond Counsel	\$0.00		\$0.00	
Contracted Services	\$80,000.00	\$48,954.32	\$31,045.68	AECOM invoices
<b>Technology &amp; Communications</b>				
Technology Services & Support*	\$2,500.00		\$2,500.00	not used
Telecommunications*	\$0.00		\$0.00	
<b>Administrative</b>				
Meetings Expenses	\$20,000.00	\$14,016.98	\$5,983.02	August 27 meeting at GRCC
Memberships/Subscriptions/Licenses	\$3,000.00	\$0.00	\$3,000.00	domain renewals, URL purchases
Office Expenses & Supplies*	\$1,500.00		\$1,500.00	not used
Office Space/Leasing*	\$0.00		\$0.00	
Postage*	\$500.00		\$500.00	not used
Printing, Copying & Production*	\$2,500.00		\$2,500.00	not used
Professional Development & Training	\$5,000.00		\$5,000.00	not used
Public Engagement*	\$20,000.00	\$7,518.03	\$12,481.97	Public Notice Ads- Budget and RFPs
Travel*	\$1,500.00	\$147.14	\$1,352.86	mileage to meetings
			\$0.00	
<b>Reserves for Contingency</b>	\$87,000.00		\$87,000.00	Reserve for other expenses to be determined
<b>Total</b>	<b>\$500,000.00</b>	<b>\$301,169.15</b>	<b>\$198,830.85</b>	

\*Expense categories currently covered within PlanRVA MOU