

**CENTRAL VIRGINIA TRANSPORTATION AUTHORITY  
NOMINATING COMMITTEE**

**MEETING SUMMARY  
PlanRVA James River Board Room  
June 29, 2021**

**Members and Alternates Present:**

<b>Jurisdiction/Agency</b>	<b>Member</b>	<b>Present</b>	<b>Absent</b>
<b>Town of Ashland</b>	John H. Hodges	x	
<b>Hanover County</b>	W. Canova Peterson	x	
<b>New Kent County</b>	Patricia A. Paige, Chair	x	
<b>Powhatan County</b>	David T. Williams	x	

**Others Present:**

Martha Heeter ..... PlanRVA  
 Nicole Mueller ..... PlanRVA  
 Chet Parsons ..... PlanRVA  
 Eric Gregory ..... Hefty Wiley & Gore

The Central Virginia Transportation Authority (CVTA) Nominating Committee meeting was held in person in PlanRVA’s James River Board Room. The technology used for this meeting was YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on the [Plan RVA YouTube Channel](#).

**CALL TO ORDER**

The Central Virginia Transportation Authority (CVTA) Nominating Committee Chair, Ms. Patricia Paige, presided and called the June 29, 2021 CVTA Nominating Committee (TAC) meeting to order at 4:02 p.m.

**CERTIFICATION OF MEETING QUORUM**

Nicole Mueller, Program Coordinator certified that a quorum was present.

**1. Consideration of Amendments to the Action Meeting Agenda**

There were no requested changes to the meeting agenda.

On motion of W. Canova Peterson, seconded by John H. Hodges, the Authority unanimously approved the agenda of the June 29, 2021 meeting by acclamation as presented.

**2. Approval of CVTA Nominating Committee May 25, 2021 Action Meeting Minutes**

Chair Paige asked for approval of the meeting minutes. The minutes were not included in the hardcopy printout for the meeting. The committee deferred approval of the May 25, 2021 meeting minutes until the next meeting.

**3. Public Comment Period – Open**

There were no requests to address the CVTA Nominating Committee.

#### **4. CVTA Nominating Committee Chair's Report**

Chair Paige expressed her appreciation for everyone joining the meeting in-person in PlanRVA's James River Board Room.

#### **5. Overview of Process and Charge**

Committee members discussed the charge of the committee and Mr. Gregory advised as to the content of the recently amended Bylaws. Per the CVTA Bylaws, the officers' (Chair and Vice-Chair) terms of office will expire at the end of June 2021 (or until their successors are elected). New officers are to be elected at the annual meeting, which is the regular meeting in July (See Bylaws, Art. IV(A)). Officers are eligible for reelection for an additional one-year term (See Bylaws, Art. III(B)).

At their last meeting on May 25, 2021, the Committee discussed the provisions of the Bylaws relating to membership of the Finance Committee. The Bylaws provide that the Finance Committee includes five (5) members of the Authority: three (3) of these members are representatives of the jurisdictions with the highest population (Chesterfield, Henrico and Richmond), while the remaining two (2) are to be appointed by the Authority.

The Authority vested responsibility with the Nominating Committee for recommendation of names of persons to serve in the two (2) seats of the Finance Committee to be appointed by the Authority. At the June Authority meeting, the Nominating Committee will submit a slate of officers (Finance Committee Chair and Vice-Chair) for election by the board.

#### **6. Consideration of Nominees: CVTA Finance Committee**

On motion of W. Canova Peterson, seconded by John H. Hodges, the CVTA Nominating Committee unanimously recommends the nomination of Patricia A. Paige, representing New Kent County, as a new member of the CVTA Finance Committee. Ms. Paige abstained from voting.

On motion of John H. Hodges, seconded by David T. Williams, the CVTA Nominating Committee unanimously recommends the nomination of W. Canova Peterson as a returning member of the CVTA Finance Committee. Mr. Peterson abstained from voting.

This recommendation will be included as part of the election item in the July Authority meeting agenda.

#### **7. Next Meeting: TBD**

#### **8. Adjournment**

Chair Paige adjourned the meeting at 4:37 p.m. on June 29, 2021.

CAP/nm