

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
EXECUTIVE COMMITTEE
Minutes of Meeting
April 4, 2019**

MEMBERS PRESENT

Patricia S. O'Bannon, **Chairman** Henrico County
John H. Hodges, **Vice Chairman** Town of Ashland
Manuel Alvarez, Jr Goochland County
Steve A. Elswick Chesterfield County
Floyd H. Miles, Sr. Charles City County
Cynthia I. Newbille City of Richmond
Patricia A. Paige (Alternate) New Kent County
W. Canova Peterson, IV Hanover County
David T. Williams Powhatan County

MEMBERS ABSENT

C. Thomas Tiller New Kent County

MEETING QUORUM

Chet Parsons, RRPDC Director of Transportation, reported that a quorum was present.

CALL TO ORDER

Richmond Regional Transportation Planning Organization (RRTPO) Chairman Patricia S. O'Bannon called the April 4, 2019 RRTPO Executive Committee meeting to order at approximately 8:30 a.m. in the Richmond Regional Planning District Commission board room.

1. Approval of Meeting Agenda

No changes were requested to the RRTPO Executive Committee agenda and the agenda stood as presented.

2. Minutes of the March 7, 2018 RRTPO Executive Committee Meeting

Chairman O'Bannon called for changes to the minutes and none were offered. On motion by Manuel Alvarez, Jr., seconded by David T. Williams, the RRTPO policy board voted unanimously to approve the minutes of the March 7, 2019 RRTPO Executive Committee meeting.

3. Open Public Comment Period

There were no requests to address the RRTPO Executive Committee.

4. Chairman's Report

Chairman O'Bannon welcomed Floyd Miles back to the Executive Committee after an extended recovery from a September car accident.

Chairman O'Bannon reviewed the procedure for election of FY20 RRTPO policy board officers and reported that the Town of Ashland and Charles City County representatives are in line to serve as Chairman and Vice Chairman, respectively. Since they are each the only representative from those jurisdictions, she said there may not be a need to establish a nominating committee at the full RRTPO policy board meeting.

5. RRTPO Secretary's Report

a. FY19 Unified Planning Work Program Amendment

b. FY20 UPWP Update

RRTPO Secretary Chet Parsons discussed items a. and b., the FY19 UPWP and the FY20 UPWP, together saying both items will be reviewed by TAC at the April 9 meeting and will be brought to the RRTPO policy board for approval at the May 2 meeting. Mr. Parsons said the FY20 work program is more streamlined than last year's fairly aggressive work program. The FY19 work program amendment addresses work efforts that were not completed or addressed due to various staff changes over the year. The FY20 UPWP focuses on core requirements and where the needs are in the community.

Mr. Parsons requested that suggestions for work program items be brought to his attention quickly for incorporation into the FY20 work program. Chairman O'Bannon mentioned a bicycle and pedestrian safety study as a priority and Mr. Parsons noted the Complete Streets demonstration project and other efforts that may help address these safety concerns.

In response to a question from Chairman O'Bannon, Mr. Parsons noted that staff has not been able to begin the I-64 work group effort discussed at the last RRTPO policy board meeting.

6. Review of Selected RRTPO Agenda Topics

RRTPO Secretary, Chet Parsons, reviewed RRTPO policy board agenda topics as follows:

a. Two roadway classification requests from Powhatan County

b. Nominating committee for FY20 RRTPO policy board officers

c. Transfers for RSTP and CMAQ projects

d. SMART SCALE

7. Other Business

Chairman O'Bannon invited Herbert Richwine, CTAC Vice Chairman, to discuss CTAC activity; Mr. Richwine noted that CTAC did not meet in February and he doesn't have anything new to report.

Mr. Parsons reported that staff has just completed a thorough research project on the history of CTAC and EDAC back to the beginning which should lead to changes that will make CTAC an advisory committee that can provide opportunities for all people to be involved in the transportation planning process. The new website will be rolled out at the end of March which will also provide opportunities for better participation.

Mr. Richwine reported the death of Roy Bryant, long-time NAACP representative on CTAC. He and several others on CTAC have been very disturbed about the new GRTC bus routes and schedule which are not providing proper transportation for people in parts of the City of Richmond, especially in Church Hill. The service should be arranged so it serves the people who need it most. Cynthia Newbille concurred that the persons that GRTC needs to be most responsive to is those for whom that is the primary mode of transportation. The routing is being reexamined for the Fulton community

specifically and also in the east end of the City. There was discussion of free rides for Richmond high school students and a contract with VCU for students to ride GRTC buses.

Mr. Parsons reported that he has started making trips to visit each member jurisdiction and said it has been helpful in looking at how the jurisdictions can work together as a region. He said it would be good for the RRTPO policy board to present a unified voice to discuss about regional impacts. It will hold more weight in talks with state and federal officials to have a unified voice and message from the region.

Patricia Paige arrived late to the meeting and Chairman O'Bannon briefly reviewed discussion on formation of an I-64 work group and what they would hope to accomplish. Ms. Paige said an I-64 work group would be a great place to start, but getting a group together that really could look at funding high cost projects and how to fine-tune requests. She said VDOT comes in to help with SMART SCALE applications, but even breaking down the 23.8 miles of I-64 widening through New Kent County into smaller projects did not fare well in SMART SCALE. The RRTPO does not have the funds to pay for this project nor does New Kent County.

There was additional discussion and the RRTPO Executive Committee formed an I-64 work group with membership consisting of Patricia Paige, Frank Thornton, Pat O'Bannon, and a representative from Hanover County, with Canova Peterson or Angela Kelly-Wiecek. Steve Elswick will be consulted and perhaps Charles City County will want to participate.

9. Next RRTPO Executive Committee Meeting

Chairman O'Bannon noted that the next RRTPO meeting is scheduled for April 4, 2019.

10. Adjournment

Chairman O'Bannon adjourned the meeting at approximately 9:05 a.m.