

# CENTRAL VIRGINIA EMERGENCY MANAGEMENT ALLIANCE

## Mass Care & Human Services Committee

Thursday, March 7th, 2019 | 1:30 pm

RRPDC | 9211 Forest Hill Avenue Suite 200 Richmond Virginia 23235

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### Minutes

In attendance:

Altise Street, 211

Katie Moody, RRPDC

Paul Hundley, Richmond (Chair)

Ginny Ferguson, Hanover

Dave Martin, Piedmont HD

Emily Ashley, Chesterfield (Vice Chair)

Michelle Pope, DSS

Steven Herring, Chesterfield

David Caulkins, Henrico HD

Donald Hunter, Prince George

Michelle Carter, Dinwiddie DSS

Steve Rykal, Chickahominy HD

1. **Welcome and Introductions.** The Chair called the meeting to order at 1:31 pm and welcomed all. Everyone introduced themselves.
2. **Approval of the minutes** from the January meeting. Donald Hunter moved approval of the minutes as presented and Steve Rykal seconded. Motion carried without further discussion.
3. **Special Presentation**
  - Nikole Cox, Director, Central Region, Virginia DSS, gave a presentation and overview of Virginia DSS services.
4. **New Business**
  - FY17 SHSP Grant Award
    - **FY17 Shelter Training Grant - \$49,275.00**
      - We have submitted \$12,500 for reimbursement, and \$7,800 encumbered. We have approximately another \$1,200 committed before the end of March. We will be turning back in almost \$30,000.
    - **FY17 Shelter Equipment Grant - \$68,320.00 (\$13.99 remaining)**
      - Katie Moody reported that the Pet Trailer will be delivered to Hanover County in April.

- A few other miscellaneous shelter supply items have been ordered with the remaining grant funds have been delivered to localities. These purchases included shelter laptops for Powhatan, an AED cabinet for King William, and rolling shelter supply carts that will be stored in Hanover and Nottoway.
  - The Committee agreed that spending the remaining \$13.99 was not a huge priority to spend.
- **FY18 Shelter Equipment Grant - \$61,488**
    - Katie Moody reported that we have not yet begun spending the FY18 grant yet, but since all expenditures have been completed for the FY17 grant – we are now ready to begin purchasing this equipment.
    - We have most of the grant earmarked for Stop the Bleed kits (approx. \$41,000). This will purchase about 50 kits. Three localities have spoken for the kits (20 to Chesterfield, 20 to Hopewell, and 10 to Prince George). We may be able to purchase more to distribute to other localities depending on the cost of the other items.
    - Other budget items include shelter signage (approx. \$5,000), miscellaneous shelter supplies, and the bleeding control training limbs to use with the kits.
- **FY18 Shelter Training Grant - \$42,000**
    - These funds are ready to commit. Richmond City Council has approved the workshops.
      - a. \$12,000 is allocated to spend on the Safe and Sound Workshop (Family Reunification Workshop). It will be held May 1 in Henrico and May 2 in Chesterfield. Audience would be Mass Care Teams, School Admins or Exec Staff – anyone who would be involved in a Reunification Center but is not public safety. Katie has distributed the “Save the Date” to the Mass Care Committee and the larger CVEMA Group. The keynote speaker is Michelle Gay. Emily reported that the registration links are now live and will be distributed soon.
      - b. The other commitment will be the Regional Mass Care Symposium. This symposium is scheduled for August 8<sup>th</sup>.
    - We will have a pool of money available following with workshops and symposium for other regional training.
- **Regional Feeding MOU Discussion/Update Regional Feeding Plan Discussion/Update**
    - Our next feeding discussion will be on April 15<sup>th</sup>, 2019, at 1000 at Henrico Public Safety Building.
  - **Regional Mass Care Symposium/Summit Update**
    - The next meeting will be on Monday, April 8<sup>th</sup>, 2019 at the PDC. It will be held at 1400 in the PDC Executive Meeting Room

- We are allocating money from the FY18 grant for the symposium – it is scheduled for August 8<sup>th</sup>. It will be an all-day symposium with lunch included. The agenda will include two keynote speakers in the morning – including Carlotta Dixon (ESF6 Coordinator in NC during Hurricanes Florence/Michael), and Wendy Pulley (NC Emergency Management Human Services/Mass Care Co-Lead). In the afternoon, and we will have two panel discussions. These panels will continue the topics of inclusive planning, and include representatives from the state, Baptists’ Association, Red Cross, and Salvation Army.
- In previous planning meetings, we have considered using the Short Pump Hilton. Estimated costs reached nearly \$10-15,000 – the committee thought that this would not be the best use of funds from the FY18 grant. In our last planning committee call last Monday (3/4), Aaron Lee suggested the use of the Gayton Church. The cost of using this facility would be substantially lower. The cost of meals would also be lower, versus using the hotel catering.

## 5. Open discussion, comments, announcements

*Katie Moody* (RRPDC)– We have received the first drafts of the JIC and FAC plans. These were distributed to the Planning Committee group last week. If you would like to receive the plans and provide feedback, please let Katie know. We have until March 21<sup>st</sup> to pass along feedback to the contractor.

*Michelle Pope* (DSS) – Working to create a State Shelter Plan and State Feeding Plan.

*David Caulkins* (Henrico HD) – Continuing to roll out the Code Red program. We have purchased about \$5,000 in equipment for dialysis patients in shelters.

*Steve Rykal* (Chickahominy HD) – The Medical Reserve Corps have close to 30 certified Revive Trainers. This year’s CBERS topic is CHEMPAC. Will send a flyer to Katie to distribute to the group.

*Altise Street* (211) – If you have anything that needs to be distributed via 211, you will need to let Altise know.

*Steven Herring* (Chesterfield) – Steven is an intern at Chesterfield EM during his last year at Longwood University. He is assisting Chesterfield with their JIC plan and other plans, and participating in some CVEMA meetings.

Meeting adjourned at 3:20 pm.

Next meeting: **April 3rd, 2019** at 1:30 pm - Richmond Regional Planning District Commission.

Respectfully submitted,

Katie Moody