

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (RRTPO)
TECHNICAL ADVISORY COMMITTEE (TAC)**

**MINUTES OF MEETING
March 12, 2019**

MEMBERS PRESENT

Andrew Pompei (**Chairman**) Powhatan County
Barbara K. Smith (**Vice Chairman**) Chesterfield County
Nora D. Amos Town of Ashland
Myles Busching Charles City County
Dironna Moore Clarke City of Richmond
Thomas Coleman Goochland County
Tiffany Dubinsky DRPT
E. Todd Eure Henrico County
Kelli Le Duc New Kent County
John O’Keeffe (Alternate) RideFinders
Chet Parsons RRPDC
Mark Riblett VDOT
Joseph E. Vidunas Hanover County
Garland W. Williams GRTC Transit System

MEMBERS ABSENT

John B. Rutledge CRAC
Theresa Simmons RMTA
Von S. Tisdale RideFinders

ALTERNATE MEMBER PRESENT – NOT VOTING

Sulabh Aryal (Alternate) RRPDC
Travis Bridewell (Alternate) City of Richmond

Certification of Quorum

Andrew Pompei, TAC Chairman, called the March 12, 2019 TAC meeting to order at 9:00 a.m. and Chet Parsons, RRTPO Secretary, certified that a quorum was present.

1. Approval of Meeting Agenda

On motion of Garland Williams, seconded by John O’Keeffe, TAC unanimously approved the February 12, 2019 TAC meeting agenda as presented.

2. Public Comment Period

There were no requests to address TAC.

3. Approval of February 12, 2019 TAC Meeting Minutes

On motion of Myles Busching, seconded by Garland Williams, TAC unanimously approved the February 12 TAC meeting minutes as presented.

4. TAC Chairman’s Report

Chairman Pompei had nothing to report.

5. RRTPO Update

Chet Parsons, RRTPO Secretary, reported on the following items:

- a. Richmond/Tri-Cities MOU Status – The MOU is fully executed with all signatures and has been submitted to FHWA and FTA.
- b. Socioeconomic Data Update – Sulabh Aryal, RRTPO Planner, said the socioeconomic data update process began last April and TAC approved the base year data in November. Work is in progress on future year 2045 data. He explained the top down approach being used to establish population and employment first; all other data is population dependent. Locality-approved population data has been received from most localities. Total population has decreased in the Richmond Region from 2040 to 2045 according to Weldon-Cooper; Richmond was the only locality showing an increase. Chumara Economics and Analytics is producing employment projection data.

The population and employment data will be distributed to TAZs. Once this is completed, the land use data fits into the travel demand model and the data is used for trip generation data in the future year data. This data provides a predictor of where the growth will occur to assess the impacts on the travel. One more local government needs to confirm in order to move forward with this work.

- c. Other – Mr. Parsons had no additional items to address.

6. FY20 – FY25 RSTP and CMAQ Recommendation

Chairman Pompei noted copies of the latest version of the RSTP and CMAQ tables were available; these tables were e-mailed out late Monday afternoon. Action would be requested following discussion.

Chet Parsons, RRTPO Secretary, thanked Mark Riblett, Jasmine Amanin and other VDOT staff for their work in finalizing these tables. He said the tables are consistent and comprehensive in terms of looking at past allocations in previous year and all the types of analysis that had to be done this time based on CMAQ rescission potential and other impacts to the funding allocations. Mr. Riblett summarized how the tables were put together trying to make sure selected projects were fully funded as funding would be needed. They looked carefully at transfers and discovered previous money on the table allowing new projects to be brought in that could be started quickly. Impacts to previous money were highlighted in yellow and noted as a transfer. TAC review for absolute accuracy is important prior to entering the data into the GENMOD system for inclusion in the Six-Year Improvement Program for CTB approval. It is important obligate everything in previous and allocate everything in year one. There is room in future years for cost increases.

There was significant TAC discussion and questions including changes for specific projects, discrepancies in previous allocations, closeout balances, a mislabeled project, the need for jurisdiction blocks on the CMAQ table and other possible changes. Comments regarding tweaks to the RSTP and CMAQ tables were due to Chet Parsons by Friday [March 15] for submission to VDOT. The final version will be shared with TAC.

On motion of Barbara K. Smith, seconded by Thomas M. Coleman, the Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee (TAC) voted unanimously to recommend RRTPO policy board approval of the RSTP and CMAQ tables with changes as discussed by TAC.

There was a request for the project rankings to be made available to TAC members and Mr. Parsons said he would send that out on Friday [March 15].

7. Roadway Classification Requests: Powhatan County

TAC Chairman Andrew Pompei presented this item as the Powhatan TAC representative. He said there was one new roadway recently completed in eastern Powhatan, Carter Gallier Boulevard, and the Powhatan County would like that road to be classified by VDOT and FHWA as a collector. The new road connects Route 60 with Page Road and Luck Stone Road which was recently accepted into the state system. The county would also like Luck Stone Road classified as a collector. The preference would be for both roads to be classified as major collectors.

On motion of Joseph E. Vidunas, seconded by Thomas M. Coleman, the Richmond Regional Transportation Planning Organization (RRTPO) Technical Advisory Committee voted unanimously to recommend RRTPO policy board approval of the following resolutions:

RESOLVED, that following an adopted resolution by the Powhatan Board of Supervisors at their February 25, 2019 meeting, the Richmond Regional Transportation Planning Organization requests that the Federal Highway Administration classify the segment of State Route 1343 (Carter Gallier Boulevard) between U.S. Route 60 (Anderson Highway) and State Route 1351 (Luck Stone Road) as a major collector.

and

RESOLVED, that following an adopted resolution by the Powhatan County Board of Supervisors at their February 25, 2019 meeting, the Richmond Regional Transportation Planning Organization requests that the Federal Highway Administration classify State Route 1351 (Luck Stone Road) as a major collector.

8. Transit Vision Plan – Phase II Task Order

Barbara Jacocks, RRPDC planner, reviewed action at the February 12 TAC and March 7 RRTPO policy board meetings to amend the description of work task 2.31 Transit 2040 Implementation and Transit Oriented Development, item a., to add “Phase II Implementation, analysis of **transit2040** to define and assess strategic priorities for short- and medium-term actions that can fully set in motion the long-term vision of **transit2040**.”

Ms. Jacocks reported that RRTPO staff worked with locality and agency staff representatives to draft the Request for Proposal (RFP) included in the TAC agenda packet. TAC was requested to provide comments on the draft RFP; to recommend that staff issue the Request for Proposal to the four Department of Rail and Public Transportation (DRPT) bench consultants; and to form a Selection Committee that would select a consultant to perform the work in time for a May 1 work start date and October 31 completion date.

TAC discussion brought forward the following major points:

- A request was made to change item 6.3 where consultants are asked to evaluate several things, to add a sentence telling them what it is they are to be looking at particularly for land use.
- Under Phase II purpose, the map is a bit fuzzy and small.

- Item 5 about project management spells out the composition of the steering committee for the Phase II plan.
- One of the jurisdictional members from TAC, Tiffany Dubinsky from DRPT, Garland Williams from GRTC, and two RRTPO staff members would form the Consultant Selection Committee.
- Prior source documents should be made clear in the RFP.

On motion of Dironna M. Clarke, seconded by Garland W. Williams, the Richmond Regional Transportation Planning Organization (RRTPO) voted unanimously to request that RRTPO staff issue the Request for Proposal to the Department of Rail and Public Transportation bench consultants and work with a Selection Committee formed by the RRTPO Technical Advisory Committee (TAC) to select a consultant to perform the work.

9. SMART SCALE Round 3: TAC Comments

Chet Parsons, RRTPO Secretary, noted the list of TAC member comments received on pages 22 and 23 of the agenda package for TAC review. Mr. Parsons said he wanted to be certain these comments are complete and reflective of what TAC would like to go to the RRTPO policy board on April 4. Mr. Parsons will group or combine related comments, summarize as appropriate. There was significant discussion on the comments and on the Round 3 SMART SCALE process which yielded revisions, additional comments and discussion about how to fund high dollar value regional projects such as the I-64 widening project.

Mr. Parsons said he would revise the comments, reformat them for the RRTPO agenda package and submit a draft to TAC for final review.

10. Park and Ride Update

Barbara Jacocks, RRPDC planner, reported that the Park and Ride Study Steering Committee met to consider future conditions that will help in prioritizing areas where park and ride lots are most needed. The technical memo outlining that, the criteria and data points that were used and additional qualifying factors offered by the committee were submitted to the steering committee last Wednesday. There were 11 need areas identified within the region. Steering committee members are being requested to submit information on that technical memo by March 20. Additionally, any assistance localities can provide identifying publicly owned parcels within those areas by March 29 would be appreciated. The steering committee would like to begin to look at where there are specific areas most suitable for park and ride in the future. The next meeting is April 15 to bring this all together and better define next steps.

11. TAC Open Comment

TAC members made comments as follows:

- Nora Amos said there will be a public meeting on March 26, 5:00 to 7:00 p.m., at Maggie Walker High School for a presentation on the Ashland to Petersburg Trail. The website for this study is now live.
- Garland Williams reported that the GRTC Board of Directors will meet on March 19 at 8:00 a.m.

12. Future Meeting Topics

Chet Parsons noted the last page of the agenda package and reviewed the topics listed for the next meeting including an update on the Richmond Tri-Cities model.

The Active Transportation Work Group will have a presentation on Automated Vehicles in May Vehicles.

13. Next TAC Meeting: April 9

Chairman Pompei noted the next TAC meeting is scheduled for April 9, 2019 at 9:00 a.m.

14. Adjournment: Scheduled for 10:45 a.m.

Chairman Pompei adjourned the meeting at 10:30 a.m.