

# CENTRAL VIRGINIA EMERGENCY MANAGEMENT ALLIANCE

## Mass Care & Human Services Committee

### CVEMA & VCA VOAD Quarterly Joint Meeting

Thursday, February 7<sup>th</sup>, 2019 | 1:30 pm

RRPDC | 9211 Forest Hill Avenue Suite 200 Richmond Virginia 23235

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#### Minutes

In attendance:

Wayne Gardner, LDSS

Aaron Lee, VA Baptist Disaster Response

Curt Nellis, Powhatan

Paul Hundley, Richmond (Chair)

Ginny Ferguson, Hanover

Dave Martin, Piedmont HD

Emily Ashley, Chesterfield (Vice Chair)

Mickey Cundiff, Salvation Army

Donald Hunter, Prince George

Michelle Carter, Dinwiddie DSS

Katie Moody, RRPDC

Sean Kettles, Wegman's

Beverly Brandt, Colonial Heights

Donald Dohman, Salvation Army

Kate Hale, New Kent

1. **Welcome and Introductions.** The Chair called the meeting to order at 1:39 pm and welcomed all. Everyone introduced themselves.
2. **Approval of the minutes** from the January meeting. Donald Hunter moved approval of the minutes as presented and Beverly Brandt seconded. Motion carried without further discussion.
3. **Chair Report**
  - The Chair Reports will be attached to the minutes.
4. **Special Presentation**
  - Sean Kettles, Asset Protection Manager from Wegman's, gave a presentation on Wegman's Asset Protection program for external partners.
    - Question: Would it be beneficial for a locality, or agency within, to establish independent accounts with their local Wegman's to potentially access support, and/or resources, in the event of an isolated emergency?
    - Answer: Yes. Wegman's works with many localities and is especially supportive of first responder needs.
5. **New Business**
  - FY17 SHSP Grant Award
    - **FY17 Shelter Training Grant - \$49,275.00**

- We are currently at 39% spent. We have until the end of March to spend the funds. Paul has sent out an email to VCA VOAD members to encourage them to take advantage of training. If you need any training to support your shelter workforce members, please let Paul know by the end of February.
  - We can bill registration fee for the VEMS conference towards the grant. If you have any shelter personnel at the local level who would like to attend, they would be able to attend sessions for one-day or three-day. Please send Paul a list of any names from your locality who would like to attend.
- **FY17 Shelter Equipment Grant - \$68,320.00 (\$8,131.92 remaining)**
    - Katie Moody reported that the Pet Trailer has been purchased from ProPac and will be delivered to Hanover County in April. The wristbands for Dinwiddie County and Richmond have also been ordered. These will probably ship at the end of the month. Both purchases have been encumbered in eGMS. These were the remaining budgeted grant items. We have a decent amount remaining for some miscellaneous shelter supplies and other requests.
    - We have a few shelter item requests from localities that have been received thus far:
      - a. \$2150 – Laptop purchase (Powhatan)
      - b. \$145 – AED Cabinet (King William)
      - c. Shelter supply shed? (Nottoway)
    - Motion was made by the Vice Chair to approve purchases for Powhatan and King William. Kate Hale seconded. All were in favor.
    - We also received a request from Nottoway to purchase a storage shed for shelter equipment or cots/blankets if a shed is not possible. The purchase of a shed would take up the bulk on the rest of the money (maybe approx. \$6,000?). Paul would be interested in reaching out to Nottoway to begin getting a quote for this purchase, unless anyone else has suggestions for other items. Emily Ashley made a point that some localities will make requests but do not always participate in the committee – there is a question of whether these requests should take precedent over others. Another thought would be to purchase the large rolling shelter supply carts with blankets/cots. We would be able to purchase approximately three of these and disperse amongst localities. These could still be stored in a school or shelter. Kate Hale recommended that we should move forward with this purchase contingent on the MOU needed to deploy the equipment in the region, if needed. An MOU related to a purchased Pet Trailer has been developed and could be modified for this purpose. Beverly Brandt and Kate Hale have offered to review and provide their feedback in regards to its use for the proposed supply carts.
- **FY18 Shelter Training Grant - \$42,000**
    - These funds are ready to commit. Richmond City Council has approved the workshops.

- a. \$12,000 is allocated to spend on the Safe and Sound Workshop (Family Reunification Workshop). It will be held May 1 in Henrico and May 2 in Chesterfield. Audience would be Mass Care Teams, School Admins or Exec Staff – anyone who would be involved in a Reunification Center but is not public safety.
    - b. The other commitment will be the Regional Mass Care Symposium. The next meeting will be Monday, February 11<sup>th</sup>, at 1400 at the PDC. Our preliminary expectation of cost is \$10-15,000.
  - We are also looking at opportunities to collaborate with VOAD partners on a shelter or feeding exercise.
  - Jess Robison from Chesterfield has also expressed interest in using Shelter Training Funds to hold a Pet Shelter class.
- **Regional Feeding MOU Discussion/Update Regional Feeding Plan Discussion/Update**
  - Our next feeding discussion will be on April 15<sup>th</sup> at 10am at Henrico Public Safety Building.
  - The state would like us to participate in the development of the State Feeding Plan – we can ensure our plan will mesh well with that of the regional template.
  - Paul Hundley will initially represent our committee on the State’s planning team and may transition this role to a more regionally focused organization at a later time, once it’s determined the scope of our regions involvement in state planning efforts.
- **Regional Mass Care Symposium/Summit Update**
  - The next meeting will be on Monday, February 11, 2019, at 1400 at the PDC.
  - The date for the symposium is still TBD. We are looking at late summer as an option.

## 6. Open discussion, comments, announcements

*Katie Moody (RRPDC)*– The contract for the THIRA Update project has been signed with the contractor. We should receive the first draft by Feb 21<sup>st</sup>. The CERT, Public Outreach, and Executive Committees will be meeting next Tuesday. West Cary Group should also have a new draft of our Disaster Preparedness Workshop website.

*Curt Nellis (Powhatan)*– We have a VCU intern starting this summer. They will be working on the shelter management protocol, and will task them with doing regional shelter inventory. This summer, we are going to finish outfitting the trailer and shed.

Aaron Lee (VA Baptists) – We are busy reengaging in NC and long-term rebuilding.

Meeting adjourned at 3:19 pm.

Next meeting: **March 7<sup>th</sup>, 2019** at 1:30 pm - Richmond Regional Planning District Commission.  
Guest speaker will be Nicole Cox, Central Region Director VDSS.

Respectfully submitted,

Katie Moody