

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (TPO)
CITIZENS TRANSPORTATION ADVISORY COMMITTEE (CTAC)
MINUTES OF MEETING
November 15, 2018**

MEMBERS PRESENT

REPRESENTING

Herbert A. Richwine (**Vice Chairman**) Chesterfield County
Robert L. Basham, Jr. Goochland County
Virginia P. Cowles League of Women Voters
Frederick S. Fisher Virginia Conservation Network
Thomas A. Fletcher Powhatan County
Hwan Hill (Alternate) City of Richmond
Walter Johnson National Association for the Advancement of Colored People
Amber B. Lancaster Henrico County
John D. Leonard Virginia Commonwealth University
Upton S. Martin Town of Ashland
Robert P. Morris Hanover County
John Moyer New Kent County
William Steele City of Richmond
Michael Testerman Virginia Association of Railway Patrons
Lloyd Vye Richmond Area Bicycling Association

MEMBERS ABSENT

REPRESENTING

Charles H. Carter (**Chairman**) Charles City County
James R. Barrett Henrico County
Roy L. Bryant National Association for the Advancement of Colored People
John Easter ChamberRVA
Lisa M. Guthrie New Kent County
Jonathan Jackson Chesterfield County

ALTERNATE PRESENT, NOT VOTING

REPRESENTING

Nicholas Smith (Alternate) Virginia Conservation Network

CALL TO ORDER

In the absence of the chairman, CTAC Vice Chairman Herbert A. Richwine called the November 15, 2018 CTAC meeting to order at approximately 12:00 p.m.

PLEDGE OF ALLEGIANCE

All present stood and recited the Pledge of Allegiance.

I. ADMINISTRATION

A. Approval of November 15, 2018 CTAC Meeting Agenda – On motion of William Steele, seconded by Upton S. Martin, CTAC unanimously approved the November 15, 2018 meeting agenda as presented.

B. Open Public Comment Period – Sid del Cardayre, President of Van Go Transportation of Richmond, reiterated his disagreement expressed at the September CTAC meeting with staff’s choice not to include a private provider of human services transportation on CTAC. He acknowledged that there are organizations such as the Capital Area Agency on Aging (CAAA) and other member organizations which would have a level of expertise on logistics and cost delivery of transportation and he implored CTAC to consider having input from private industry who understands how to be efficient, cost-effective and deliver the logistics of human services transportation.

Mr. del Cardayre said when considering needs, it can be important to have someone at the table who can balance the needs with the reality of what it takes cost-wise, logistic-wise, labor-wise and technology-wise to deliver the needed transportation services. He also assured CTAC that if a private provider is not added as a CTAC member, Van Go will still be available to work with the committee to provide the leaders in the community the information they need. He thanked CTAC for the opportunity to speak. In response to a question as to when staff would provide a response on this issue, Chairman Richwine noted that Martha Shickle, Interim RRTPO Secretary, would provide information on this matter under another agenda item later in the meeting.

- C. Approval of September 20, 2018 CTAC Meeting Minutes** –On motion of Robert P. Morris, seconded by Walter L. Johnson, CTAC unanimously approved the September 20, 2018 CTAC meeting minutes as presented.

II. PRIMARY MEETING TOPICS

- A. Assessment of Virginia’s Disability Services System: Transportation** – CTAC received a presentation by John Cimino, Deputy Director of the Virginia Board for People with Disabilities (VBPD). Their mission is to advance the inclusion of people with developmental disabilities in all facets of community life. Virginia law directs VBPD to assess two or more areas of disability services or needs annually and submit a report to the legislature with policy recommendations. For FY18, VBPD selected Transportation and Housing as their assessment areas. Mr. Cimino reviewed the assessment process for transportation services and noted data sources. The VBPD learned there is an increased demand for accessible, affordable transportation; a stable funding source for public transportation is lacking; transportation services/systems are fragmented and not always well coordinated; and new transportation technologies and business practices, such as transportation network companies (TNCs) are disrupting traditional transportation infrastructure. Increased demand is driven by the aging population and societal demands such as aging caregivers, and a shift in services, systems and expectations. There are shifts from institutions to communities, from congregate to independent living, and from group to individual activities. Mr. Cimino reviewed statistics on Virginia aging population including the rise of independent living. Virginia’s public transportation funding exceeds the national average, but is supported in part by an unsustainable source, and federal rules limit Virginia’s ability to use Human Services Transportation grant funds (Section 5310) where they are most needed in rural communities with limited transportation options. Transportation funding and services are also fragmented. He discussed the challenges and opportunities presented by new technologies and business models noting the inaccessibility of bus stops. Mr. Cimino reviewed the VBPD recommendations for change including providing stable, long-term funding for public transportation and for special needs transportation capital investments, and improvement in transportation coordination and planning efforts. CTAC voiced numerous comments and questions.
- B. EDAC and CTAC Transition** – Martha Shickle, Interim RRTPO Secretary, briefly reviewed CTAC and EDAC Transition efforts to date and reviewed RRTPO concerns regarding CTAC composition and integration of EDAC into CTAC including maintaining a public jurisdictional majority and the need to review CTAC membership looking at how various segments of the community are represented at the table. CTAC members expressed their concerns that the voice of the transportation disadvantaged citizens is being watered down and expressed a need to re-evaluate membership of

CTAC since CTAC is an advisory committee to the RRTPO. Following significant discussion, CTAC appointed Upton Martin, Bob Basham, John Leonard, Charles Carter, and Herbert Richwine to serve on a CTAC Membership Committee to consider the composition of CTAC membership and to establish the Transportation Equity Workgroup called for in the MPO Bylaws as a workgroup of CTAC. The CTAC Membership Committee will request a meeting with the RRTPO Chair, Pat O'Bannon, to discuss CTAC membership and what the RRTPO may be looking for.

- C. 2018 Performance Measures** – Phil Riggan, RRTPO planner, provided background on this annual report which is required by the Virginia General Assembly. Federal Highway also requires performance-based planning and this report helps assess which planning efforts are working and which need additional work. The report builds on past reports and reflects performance for fiscal year 2017. Mr. Riggan, reviewed the report noting areas of improved performance such as freight mobility and multimodal connectivity and access to employment, and areas with decreased performance such as safety and security noting that bicycle accidents and fatalities have increased. Mr. Riggan noted the links in the staff report where the document would be found online. He responded to several questions regarding how data is gathered and updated.
- D. Draft Richmond and Tri-Cities MPOs Memorandum of Understanding** – Martha Shickle, Interim RRTPO Secretary, noted the draft MOU for coordination of transportation and air quality planning in the two MPOs and the Executive Summary prepared by Dan Lysy identifying major differences in the current and draft revised MOUs. One major difference is incorporation of all partners and parties to the agreement which includes adding the Department of Rail and Public Transportation (DRPT) as a signatory. The RRTPO will consider the MOU at the December meeting.

III. OTHER BUSINESS

- A. CTAC Chairman's Report** – Chairman Richwine had nothing to report.
- B. RRTPO Updates** – reported on the following items:
 - 1. RRTPO Meeting Report: October 4, 2018** – The staff report was included on page 20 in the agenda package.
 - 2. Transportation Director Recruitment Update** – Martha Shickle reported that two interviews of two finalist candidates will take place on November 19.
- C. CTAC Announcements and Open Comment** – No comments were offered.
- D. Future Meeting Topics** – Chairman Richwine noted Future Meeting Topics.
- E. Next CTAC Meeting: January 17, 2019** – Chairman Richwine noted the next meeting date.
- F. Other Business** – Nicholas Smith reported that he had nearly completed a resolution regarding the use of hand-held devices while driving for CTAC consideration; however, he did not have it available. Following CTAC discussion, the decision was made to e-mail the resolution to staff for distribution to and comments from CTAC members by Monday, November 19, at noon; the resolution with comments could then be included in the December 6 RRTPO agenda package for review at that meeting.

IV. ADJOURNMENT

Chairman Richwine adjourned the meeting at approximately 1:50 p.m.