

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (TPO)
CITIZENS TRANSPORTATION ADVISORY COMMITTEE (CTAC)**

**MINUTES OF MEETING
September 20, 2018**

MEMBERS PRESENT

REPRESENTING

Charles H. Carter (Chairman)	Charles City County
Herbert A. Richwine (Vice Chairman)	Chesterfield County
James R. Barrett	Henrico County
Robert L. Basham, Jr.	Goochland County
Roy L. Bryant.....	National Association for the Advancement of Colored People
Virginia P. Cowles	League of Women Voters
Lisa M. Guthrie	New Kent County
Amber B. Lancaster	Henrico County
John D. Leonard.....	Virginia Commonwealth University
Upton S. Martin	Town of Ashland
Nicholas Smith (Alternate)	Virginia Conservation Network
William Steele.....	City of Richmond
Michael Testerman.....	Virginia Association of Railway Patrons
Lloyd Vye	Richmond Area Bicycling Association

MEMBERS ABSENT

REPRESENTING

John Easter.....	chamberRVA
Frederick S. Fisher	Virginia Conservation Network
Thomas A. Fletcher.....	Powhatan County
Jonathan Jackson.....	Chesterfield County
Robert P. Morris.....	Hanover County
Chris Obenshain.....	City of Richmond

ALTERNATE PRESENT, NOT VOTING

REPRESENTING

Walter L. Johnson (Alternate).....	National Association for the Advancement of Colored People
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CALL TO ORDER

CTAC Chairman Charles H. Carter called the September 20, 2018 CTAC meeting to order at approximately 12:00 p.m.

PLEDGE OF ALLEGIANCE

All present stood and recited the Pledge of Allegiance.

I. ADMINISTRATION

- A. Approval of September 20, 2018 CTAC Meeting Agenda** – On motion of Virginia P. Cowles, seconded by Lloyd Vye, CTAC unanimously approved the September 20, 2018 meeting agenda as presented.
- B. Open Public Comment Period** – Sid del Cardayre, President of Van Go Inc., of Richmond, stated that Van Go, Inc. is the largest provider of non-emergency medical transport (NEMT) services in the area and he enumerated other contracts and credentials for Van Go services and recognitions. Mr. del Cardayre noted that he served as the private for-profit transportation services provider member on the RRTPO Elderly and Disability Advisory Committee (EDAC) for about 10 years. He said he understands and agrees with the merger of EDAC and CTAC but does not understand

staff's decision not to include a private sector transportation provider as a member of CTAC. Mr. del Cardayre said the EDAC agencies recommended for CTAC membership know about the needs of the transportation disadvantaged population; however, he emphasized that the private providers are experts on transportation issues and know about logistics, methods, safety procedures, and costs and delivery of transportation services. He urged CTAC members to ask staff about how the recommendations were derived for EDAC member organizations to serve on CTAC. There was brief discussion and it was noted that this item is included later on the agenda for discussion.

- C. Approval of July 19, 2018 CTAC Meeting Minutes** – Corrections to the minutes were noted with Michael Testerman having been absent from the July 19 meeting and Frederick Fisher having been present. Virginia Cowles noted that the League of Women Voters' bus ride from Short Pump to Willow Lawn had already occurred. On motion of Lisa M. Guthrie, seconded by Walter L. Johnson, CTAC unanimously approved the July 19, 2018 CTAC meeting minutes as corrected.

II. PRIMARY MEETING TOPICS

A. *plan2045* –

Sulabh Aryal, RRTPO Senior Planner, presented information regarding two integral work elements of the Long-Range Transportation Planning (LRTP) process; the Richmond – Tri-Cities Travel Demand Model (RTC model) and the associated socioeconomic data update. Mr. Aryal gave an overview of the upcoming initiative to update *plan2045*, the next version of the Richmond region's LRTP, including the schedule, tools and measures used, and how the socioeconomic data and RTC model are used to project future needs of the region in this process. An in-depth discussion on the RTC model capabilities was provided along with examples of the level of detailed data collected and used in the process, such as data for population and housing, school and college enrollment, employment, and automobile registration. Mr. Aryal explained that the *plan2045* update is a multi-year process slated for completion in October of 2021. Mr. Aryal responded to numerous questions regarding methodology, coordination with VDOT, model development and management, population growth and projections, and other aspects of the long-range planning process.

- B. Complete Streets Update** – Liz McAdory, RRTPO Transportation Planning Coordinator, reported that the CTAC Complete Streets policy framework and strategies developed and approved by CTAC in May 2018 and presented to the RRTPO Executive Committee in June, were presented to the RRTPO at the September 6 meeting. After discussion of several issues relating to policies versus guidelines, the difficulty of administering a regional policy, and the diverse needs of rural, urban and suburban areas, the RRTPO voted unanimously to refer this matter to the RRTPO Technical Advisory Committee (TAC) for their recommendation to be reported back to the RRTPO within six months. The matter was presented to TAC at the September 11 meeting and TAC had several suggestions. Staff will continue to work with TAC in the consideration and development of Complete Streets guidance for the region. Ms. McAdory responded to several questions.

III. OTHER BUSINESS

- A. CTAC Chairman's Report** – Chairman Carter had nothing to report.

[Chairman Carter had to depart the meeting for a medical appointment and Herbert Richmond, CTAC Vice Chairman, chaired the remainder of the CTAC meeting.]

B. RRTPO Updates – reported on the following items:

1. **RRTPO Meeting Report: September 6, 2018** – The staff report was included on page six in the agenda package. There was brief discussion of the air quality conformity analysis report and the reasons for reduction in air pollution in the region including scrubbers Dominion Virginia Power added to the Dutch Gap power plant; a reduction in vehicle miles traveled, and efficiencies in vehicle emissions due to more stringent emission reduction standards.
2. **EDAC and CTAC Transition** – The revised MPO Bylaw adopted June 28 called for reincorporation of the Elderly and Disability Advisory Committee (EDAC) into the Community Transportation Advisory Committee (CTAC). Five EDAC organizations were selected to be invited to participate as members of CTAC because of their regional footprint and their focus and involvement with and understanding of needs of transportation disadvantaged populations in the region. There was significant discussion as to why EDAC no longer exists; the particular organizations selected for invitation to CTAC membership; and why a private for-profit provider was not selected to participate on CTAC. This topic will be the subject of extended discussion at a future CTAC meeting.

C. Coordinated Human Service Mobility Plan Meeting – Ken Lantz, RRTPO planner, noted the information presented on page five of the agenda package regarding a September 25 meeting for discussion of the Coordinated Human Services Mobility Plan being sponsored by the Department of Rail and Public Transportation. The purpose of the meeting is to gather input on resources and gaps, and unmet needs in transportation services and the development of new strategies and revised priorities for meeting the needs. CTAC members are invited to participate in this meeting.

D. CTAC Announcements and Open Comment – Several comments were made:

- A handout was distributed regarding the League of Women Voters sponsored 2018 online voter guide, vote411.org, which provides information on the candidates and their positions on issues for the November 6 election.
- Information was provided on a September Distracted Driver Summit sponsored by Drive Smart Virginia and there was discussion of hands-free phone usage while driving.
- RVA Rapid Transit is seeking input on transit and would like the RRTPO to consider being a signatory of their online statement of support.

E. Future Meeting Topics – Chairman Richwine noted Future Meeting Topics on page six of the agenda package.

F. Next CTAC Meeting: November 15, 2018 – Chairman Richwine noted the next meeting date.

G. Other Business – No other business was brought before CTAC.

IV. ADJOURNMENT

Chairman Richwine adjourned the meeting at approximately 1:45 p.m.