Minutes

Attendees:

**Charles Smith, Hanover, Chair**
Katie Moody, RRPDC
Kathy Cheely, New Kent
Ben Ruppert, Hopewell
Robert Feagan
Kyle Durham, Essex
Corey Beasley, Hanover

I. **Welcome**
The Chair called the meeting to order at 10:11 am. He welcomed and thanked all for attending and pointed out the handouts available at the front of the room. Introductions were made.

II. **Minutes**
The Chair invited a motion to approve the June 6th minutes. Motion to approve by Kathy Cheely and seconded by Ben Ruppert. All approved.

III. **State Interoperability Office Updates**
   a. Tom Crabb – new state interoperability coordinator. Retired from the Coast Guard. Charles was able to meet with him recently. He was not able to make the meeting, unfortunately, due to last minute obligations. He is looking forward to working with us.
   b. We should be expecting to hear from Commonwealth Spectrum Management Services. Will conduct a comprehensive COMLINC study. COMLINC is a technical tool in place that could assist issues with interoperability with the VSP. This should be occurring in the middle of October. Tom had just returned from the National Governor’s Association Interoperability workshop.
   c. Working with DHS OEC to work on some near-term goals by 2019 – including updating the state communications interoperability plan. This should be an opportunity to address the divide that exists in interoperability between local and state.
   d. Discussing sustainment strategies for commlink, next gen 9-11, etc.
   e. Working on creating a statewide communications exercise along with VDEM’s TEED department. Would like to incorporate statewide communications exercises into planned VDEM statewide exercises, so they can be held in conjunction with operations exercises.
   f. Tom is also charged with conducting outreach to policymakers and stakeholders on communications technology – bringing them up to speed on next gen 9-11, etc. One of his other focuses is integration of broadband in existing services, adoption of LTE.
IV. **State Interoperability Conference in Roanoke**
   a. The Chair would like to remind everyone that this conference is a great opportunity. Will be held October 24-26th. There will be some pre-conference activities prior. It is on the conference website.

V. **Other Updates**
   a. APCO is currently working on a site hardening document. The URL is listed on the agenda and will be sent out with the minutes. If you are planning to build a site any time soon, you should be aware of the adjustments you can make over time to improve. The document addresses seismic events, flooding, etc. and a variety of other events. It is also open to suggestions. Please share the documents.
   b. The push to talk services that exist today don’t have the call setup times necessary for public safety, nor do they have the reliability. The purpose of FirstNet is data enhancement of existing LMR services. We have a FirstNet core that is not processing all the other public data usage such as Facebook, apps, etc.
   c. 2019 Officer Nominations: Time to start thinking about 2019 officers. If you or someone you know is interested in filling the role of Chair, Co-chair, or Secretary, please let us know.

VI. **Roundtable**

Kathy: Just switched over to a new CAD. Currently working through some interoperability issues.

Katie: Just submitted the quarterly reports for the FY17 SHSP grants back in July.

Ben: Dinwiddie and PG are in the process of replacing their systems. We are looking at the possibility of creating a regional system down in Crater. There are couple of cores already in existence and would like to see some of these counties utilize the existing cores to create a regional system that is like the capital region.

Charles: Capital Region project moves forward. Just completed an update to the radio network to the newest version.