

RRPDC EXECUTIVE COMMITTEE
Minutes of Meeting
July 12, 2018

Members Present

Dorothy Jaeckle, Chair..... Chesterfield County
Susan Lascolette..... Goochland County
Tyrone Nelson, Treasurer Henrico County
Cynthia Newbille, Vice Chair.....City of Richmond
Patricia Paige New Kent County
George Spagna, Secretary.....Town of Ashland

Others Present

Eric Gregory..... RRPDC Legal Counsel

Staff Present

Martha Shickle Executive Director
Julie Fry Executive Assistant
Brenda Stone-Cannaday.....HR Coordinator

Call to Order

Chairwoman Jaeckle called the regularly scheduled July 12, 2018, RRPDC Executive Committee meeting to order at approximately 8:15 a.m. in the RRPDC Board Room.

Quorum

Ms. Shickle, Executive Director, reported that a quorum of members was present.

1. Minutes for the June 14, 2018 Meeting

Chairwoman Jaeckle asked Dr. Spagna to present the minutes of the June 14, 2018 meeting to members for their consideration and action. Dr. Spagna said that unless there are any corrections to make to the minutes, he will ask for a motion to approve the minutes of the June 14, 2018 Executive Committee meeting as presented. Ms. Lascolette so moved and the motion was seconded by Dr. Newbille. There was no additional discussion, and the motion to approve the June 14, 2018 Executive Committee meeting minutes as presented carried unanimously. Ms. Paige abstained from the vote as she was not in attendance at that meeting.

2. Chair's Report

a. Closed Session

Chairwoman Jaeckle said there is a need to call a Closed Session to discuss a personnel matter. She asked if there was a motion to that effect.

Dr. Newbille moved that the Executive Committee convene in closed session pursuant to the Virginia Freedom of Information Act Section 2.2-3711 (A) (1), for the purpose of discussing personnel matters concerning specific RRPDC employees, which require discussion and consultation with legal counsel, pursuant to Section 2.2-3711 (A) (8), during which all recording of the meeting will cease. The motion was seconded by Ms. Lascolette.

Chairwoman Jaeckle said there is a motion before the body to go into closed session for the purpose of discussing personnel matters, which require discussion and consultation with legal counsel, pursuant to the cited sections of the Virginia Freedom of Information Act, during which all recording of the meeting will cease.

She asked all those in favor of the motion to signify by saying "Aye." Those opposed so indicate by saying "Nay." The motion carried unanimously.

Chairwoman Jaeckle asked Ms. Shickle, Mr. Gregory, and Ms. Stone-Cannaday to remain in the meeting and asked all other staff and guests present to leave the meeting.

Recording of the meeting's proceedings ceased at this time.

Reconvened Session

Chairwoman Jaeckle adjourned the Closed Session and asked members if they each certified that, to the best of their knowledge, only public matters lawfully exempted from open meeting requirements and that only such public business matters as were identified in the motion by which the closed session was convened, were heard, discussed, or considered. She asked Ms. Fry to poll the members for their response.

Name	Aye	Nay	Abstain	Absent
Spagna	x			
Miles				x
Jaeckle	x			
Lascolette	x			
Kelly-Wiecek				x
Nelson	x			
Paige	x			
Nordvig				x
Newbille	x			

NOTE: At this time, the building lost power and as a result, the recording device was inoperable. Minutes going forward are written based on staff notes.

Chairwoman Jaeckle asked, as a result of discussions in the Closed Session, if there was a motion to direct staff to identify and procure an associate engagement satisfaction survey product and vendor in consultation with Executive Committee members. Ms. Lascolette so moved, and the motion was seconded by Dr. Spagna. There was no discussion on the motion, and the motion carried unanimously.

b. Commissioner/Executive Committee Appointments and Officer Roles

Chairwoman Jaeckle said she would like to welcome Ms. Paige to the RRPDC and to the Executive Committee as New Kent County's representative. Chairwoman Jaeckle said with agreement from members, she will ask the full Board for a motion to elect Ms. Paige as RRPDC Secretary for FY19 as discussed during last month's meeting. Members agreed that this vote should be taken during this morning's RRPDC Board meeting.

Chairwoman Jaeckle indicated that information on committee appointments will be provided by Ms. Shickle during the full Board meeting.

c. Upcoming Meetings

Chairwoman Jaeckle said it is customary to cancel the August RRPDC Executive Committee and full Board meetings. She said she'd like the Executive Committee to take action to cancel their August 9, 2018 meeting and to recommend to the full RRPDC Board that they take action during this morning's meeting to cancel the full Board meeting scheduled for August 9.

Mr. Nelson made a motion that the August 9, 2018 RRPDC Executive Committee meeting be cancelled and that a recommendation to cancel the full RRPDC Board meeting scheduled for August 9 be given to the full Board during this morning's meeting. Ms. Lascolette seconded the motion. There was no additional discussion and the motion carried unanimously.

The next regularly scheduled meetings will take place on Thursday, September 13, 2018.

3. Strategic Plan Update

Ms. Shickle said she had planned to make this presentation to both the Executive Committee and to the full Board. However, in the interest of time, she will defer this discussion to the full RRPDC Board meeting.

4. Other Business

Chairwoman Jaeckle asked if there was any additional business to bring before the Committee or any announcements. No additional items for discussion were identified.

5. Adjourn

As there was no additional business to bring before the Executive Committee, on motion duly made and seconded, Chairwoman Jaeckle adjourned the meeting at approximately 8:55 a.m.

Martha Shickle
Executive Director

Dorothy Jaeckle
Chair