

AGENDA

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION POLICY BOARD

**Thursday, April 7, 2022
9:30 a.m.**

This meeting is open to the public. Members of the public are invited to attend in-person or virtually.

If you wish to participate in this meeting virtually, please register via Zoom at https://planrva-org.zoom.us/webinar/register/WN_D7gdjdEpTXK82DeslznQOw

Check out our complete Public Participation Guide online to learn about the different ways you can stay connected and involved.

Meetings are also live streamed and archived on our YouTube Channel at www.youtube.com/c/PlanRVA.

CALL TO ORDER (Williams)

PLEDGE OF ALLEGIANCE (Williams)

WELCOME AND INTRODUCTIONS (Williams)

CERTIFICATION OF A QUORUM (Firestone)

A. ADMINISTRATION

1. Consideration of Amendments to the Meeting Agenda
(Williams)

2. [Approval of March 3, 2022, RRTPO Policy Board Meeting Minutes](#) - page 3
(Williams)

ACTION REQUESTED: Approval of minutes as presented

3. Open Public Comment Period
(Williams/5 minutes)

4. RRTPO Chair's Report
(Williams/5 minutes)

5. RRTPO Secretary's Report
(Parsons/5 minutes)
a. Annual Meeting Update
b. [Current Work Efforts](#) – page 18

- c. **RRTPO Work Status and Financial Report for February 2022** – page 20

B. NEW BUSINESS

1. **STBG/CMAQ Program Development FY23-28 Draft Allocations** – page 32
(Parsons/Busching/10 minutes)
ACTION REQUESTED: Motion to approve the draft STBG and CMAQ allocation plans as recommended
2. **RAISE Grant Letters of Support** – page 45
ACTION REQUESTED: Motion to approve letters of support for Henrico County and the City of Richmond
3. **Richmond Regional Transportation Safety Plan** – [link to document](#)
(Parsons/10 minutes)
ACTION REQUESTED: Motion to adopt the Richmond Regional Transportation Safety Plan
4. **Proposed Amendment to Bylaws and Policy- Richmond Area Metropolitan Planning Organization** – page 49
(Parsons/Gregory 10 minutes)
ACTION REQUESTED: Motion to approve bylaw amendments as presented.
Note: this item requires a second vote at the May 5, 2022, RRTPO Policy Board meeting.

C. AGENCY AND COMMITTEE REPORTS

1. **Transportation Agency Updates**
(VDOT, DRPT/10 minutes)
 - a. VDOT – Mann
 - b. DRPT – DeBruhl

D. OTHER BUSINESS

1. **Future Meeting Topics** – page 64
(Williams/5 minutes)
2. **RRTPO Member Comments**
(Williams/5 minutes)
3. **Next Meeting: May 5, 2022**
(Williams)

E. ADJOURNMENT

**RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION
POLICY BOARD**

MEETING MINTUES
Thursday, March 3, 2022
9:30 a.m.

MEMBERS and ALTERNATES (A) PRESENT:

Town of Ashland		Charles City County		Chesterfield County	
John H. Hodges	X	William G. Coad (virtual)	X	Kevin P. Carroll	X
Anita Barnhart (A)		Vacant (A)		James M. Holland	X
				Christopher Winslow	X
				Leslie Haley (A)	
Goochland County		Hanover County		Henrico County	
Vice Chair Susan F. Lascolette	X	Sean M. Davis		Patricia S. O'Bannon	X
John L. Lumpkins Jr. (virtual)	X	W. Canova Peterson IV	X	Frank J. Thornton	X
Vacant (A)		Faye O. Prichard (A)		Thomas Branin (A)	
Vacant (A)		Vacant (A)		Vacant (A)	
New Kent County		Powhatan County		City of Richmond	
Patricia A. Paige	X	Chair David T. Williams	X	Andreas D. Addison	
C. Thomas Tiller Jr.		Karin M. Carmack		Katherine L. Jordan	X
Thomas W. Evelyn (A)		Vacant (A)		Stephanie A. Lynch	
Vacant (A)		Vacant (A)		Cynthia I. Newbille	X
				Michael J. Jones (A)	
				Kristen Nye Larson (A)	
				Ellen F. Robertson (A)	
				Vacant (A)	
Capital Region Airport Commission		GRTC Transit System		RIC Metropolitan Transp. Authority (RMTA)	
John B. Rutledge		Julie E. Timm	X	Joi Taylor Dean	X
Vacant (A)		Sheryl Adams (A)		Vacant (A)	
Secretary of Trans. or Designee		CTAC		DRPT	
VDOT, R. Shane Mann	X	Upton S. Martin (non-voting) (virtual)	X	Jennifer B. DeBruhl (non-voting)	X
VDOT, Mark E. Riblett (A) (virtual)	X	Lisa M. Guthrie (A) (non-voting)		Tiffany T. Dubinsky (A) (non-voting) (virtual)	X
Federal Highway Administration (FHWA)		Federal Transit Administration (FTA)		RideFinders	
Thomas L. Nelson Jr. (non-voting)		Daniel Koenig (Liason)		Von S. Tisdale (non-voting) (virtual)	X
Richard Duran (A) (non-voting)		Vacant (A)		Cherika N. Ruffin (A) (non-voting)	
VA Dept. of Aviation (DOAV)					
P. Clifford Burnette Jr. (non-voting)					

Ashland | Charles City | Chesterfield | Goochland | Hanover | Henrico | New Kent | Powhatan | Richmond

PlanRVA, 9211 Forest Hill Avenue, Suite 200, Richmond, VA 23235

RRTPO Policy Board Action Meeting Minutes – March 3, 2022 – page 1

The technology used for the RRTPO Policy Board meeting was a web-hosted service created by Zoom and YouTube Live Streaming and was open and accessible for participation by members of the public. A recording of this meeting is available on our [Plan RVA YouTube Channel](#).

CALL TO ORDER

The Richmond Regional Transportation Planning Organization (RRTPO) Policy Board Chair, David T. Williams, presided and called the March 3, 2022, RRTPO Policy Board action meeting to order at 9:30 a.m. in PlanRVA's James River Board Room.

WELCOME AND INTRODUCTIONS

Chair Williams welcomed all the attendees.

Patricia Paige announced that New Kent County will be the location for a new AutoZone East Coast Distribution Center and Direct Import Facility.

ATTENDANCE, ROLL CALL & CERTIFICATION OF MEETING QUORUM

Janice Firestone, Program Coordinator, took attendance by roll call and certified that a quorum was present.

A. ADMINISTRATION

1. Consideration of Amendments to the Action Meeting Agenda

Staff distributed an additional agenda item (B.5.) to address an amendment to the Unified Planning Work Program (UPWP) and an amendment to Item B.3. to address additional Smart Scale applications.

On motion by David T. Williams, seconded by Cynthia I. Newbille, the RRTPO Policy Board approved the March 3, 2022, amended agenda by roll call vote; (see Appendix A).

2. Approval of February 3, 2022, RRTPO Policy Board Action Meeting Minutes

On motion by W. Canova Peterson, seconded by Susan F. Lascolette, the RRTPO Policy Board approved the minutes of the February 3, 2022, meeting as presented by roll call vote; (see Appendix A).

3. Open Public Comment Period

There were no requests to address the RRTPO Policy Board.

4. RRTPO Chair's Report

There was no formal report by the Chair.

5. RRTPO Secretary's Report

a. Voting Tool Overview

Greta Ryan, PlanRVA, provided an overview of the voting tool.

b. FAQ – Commonly Used Terms

Chet Parsons, RRTPO Secretary, provided this report and offered to answer any questions.

c. Current Work Efforts

Mr. Parsons provided this report and offered to answer any questions.

d. RRTPO Work Status and Financial Reports for January 2022

Mr. Parsons provided these reports and offered to answer any questions.

B. NEW BUSINESS

1. Proposed Amendment to Bylaws and Policy- Richmond Area Metropolitan Planning Organization

Eric Gregory, Hefty Wiley, and Gore, explained the proposed amendments to the bylaws and the policy document. There was a discussion about the need to have a two-thirds majority present for action on a bylaws change. Board members discussed the reasons by which a member could participate virtually. The matter will be brought to the first of two votes at the April meeting.

Kevin P. Carroll arrived at 9:26 a.m.

2. TA Set-Aside recommendations

Myles Busching, PlanRVA, presented this request and explained that the recommended resolution has been amended but the projects will still be done in the order of priority. Board members had questions and Mr. Busching offered clarification on the change in the recommended resolution.

On motion by Patricia S. O'Bannon, seconded by Katherine L. Jordan, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board approved the following resolution by roll call vote; (see Appendix A).

Resolved, that the Richmond Regional Transportation Planning Organization (RRTPO) prioritizes the FY23 – FY24 Transportation Alternatives (TA) program applications for funding as shown:

Priority	Project Title	Jurisdiction	Request
1	7981 Safe Routes to School Program	Richmond	\$ 159,796
2	7851 US 360 (Hull Street) PHB	Richmond	\$ 197,127
3	7979 Cool Spring ES Safe Routes to School	Hanover	\$ 202,928
4	8088 RT 360 at Courthouse Ped Improvements	Chesterfield	\$ 359,688
5	8094 FLT (Shop - Chester Linear Park)	Chesterfield	\$ 459,700
6	7923 Lakeside Community Trail Phase 1	Henrico	\$ 548,543
7	8000 Courthouse (RT 10 - Fallow) Trail	Chesterfield	\$ 438,928
8	7849 SR 147 (Main St) Ped Safety (Ph I)	Richmond	\$ 387,221
9	7850 SR 147 (Cary St) Ped Safety (Ph II)	Richmond	\$ 402,487
10	7857 Forest Hill Ave Bike/Ped Improvements	Richmond	\$ 443,769
11	7924 Lakeside Community Trail Phase 2	Henrico	\$ 816,049
12	7855 Patterson Avenue Bike Lanes	Richmond	\$ 400,250
13	7854 Downtown Core Protected Bike Lanes	Richmond	\$ 441,305
14	7856 US Route 1 PHBs	Richmond	\$ 419,318

15	7858	Jefferson Ave Phase II Clay St to 23rd	Richmond	\$ 514,846
16	7922	Lakeside Community Trail Phase 3	Henrico	\$2,000,000
17	7848	A Carnation St Phase II	Richmond	\$ 400,000
18	8048	Commonwealth Cntr Bike/Ped Trail	Chesterfield	\$ 1,474,631
19	7852	Gillies Creek Greenway Phase IV	Richmond	\$ 440,000
20	7843	Nuckols Rd Corridor Shared Use Path	Henrico	\$2,000,000
21	7853	Scott's Addition Greenway	Richmond	\$ 480,000

Further resolved, that the RRTPO authorizes staff to coordinate with VDOT to finalize the project selections based on the approved priority order, CTB member selections, and available budget

3. Regional Smart Scale Applications

Mr. Busching presented this request. Staff has gotten confirmation from VDOT Richmond District and OIPI that PlanRVA has an additional 4 applications and 5 pre-applications for this round of Smart Scale. Building off the discussion held at the special TAC meeting on February 22nd and the recommendation included in the March 3, 2022, agenda, staff is prepared to make the following additional smart scale recommendation. These projects are the four remaining projects from the TAC project list plus a previous smart scale project, NB HSR project on SR 288 from Powhatan to Goochland.

PlanRVA pre-applications:

- NB 288 Continuous HSR Lane - Route 711 (Huguenot Springs Rd.) to Route 6 (Patterson Ave.) - Powhatan/ Goochland (\$19M)
- Woodlake Village Pkwy@ 360 Triple Lefts - Chesterfield (\$3M)
- 360/Mechanicsville Turnpike Improvements - Henrico (TBD)
- Parham Project Pipeline- Henrico (TBD)
- I-95/Willis Road Interchange - Chesterfield (\$67.5M)

Mr. Parsons provided an explanation about the additional applications that can be submitted by PlanRVA. The TPO started with 40 potential projects. TAC has narrowed that down to 12. Now, an additional 5 projects can be added back using the PlanRVA applications. Staff is requesting the TPO to provide support (through staff) to PlanRVA for the preparation of these 5 pre-applications and to prepare the full applications for those projects PlanRVA wishes to advance.

Mr. Hodges asked that the Vaughan Road Overpass project needs to be clarified to show that it goes over two tracks so that it is clear the project meets the 3-2-3 guidelines.

On motion by W. Canova Peterson, seconded by Christopher Winslow, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board approved providing support to PlanRVA for the preparation of these 5 pre-applications and to prepare the full applications for those projects PlanRVA wishes to advance:

1. NB 288 Continuous HSR Lane - Route 711 (Huguenot Springs Rd.) to Route 6 (Patterson Ave.) - Powhatan/ Goochland (\$19M)
2. Woodlake Village Pkwy@ 360 Triple Lefts - Chesterfield (\$3M)

3. 360/Mechanicsville Turnpike Improvements - Henrico (TBD)
4. Parham Project Pipeline- Henrico (TBD)
5. I-95/Willis Road Interchange - Chesterfield (\$67.SM)

The motion also approves the following resolution by roll call vote; (see Appendix A).

RESOLVED, that the Richmond Regional Transportation Planning Organization (TPO) approves the following projects as Smart Scale Round 5 pre-applications:

1. 288/360: Rt. 360 at Brad McNeer Pkwy. Continuous Green T
2. Broad Street Streetscape (US250) with Pulse Expansion Phase III
3. Commerce Road - FLT Phase II
4. Courthouse Rd/360 RCUT
5. I-64 Widening – Exit 205 to Exit 211
6. I-95 & Rt 10 Interchange Improvement – Phase II
7. Nine Mile Road Improvements
8. SB 288 Auxiliary Lane - US 250 to Tuckahoe Creek Pkwy
9. SB 288 Continuous HSR Lane - West Creek Pkwy to Route 711
10. Vaughan Road Overpass
11. W Broad St Intersection Improvements at Parham Road
12. Williamsburg Road Improvements

4. Fall Forum Work Group report

Dr. Cynthia Newbille, Chair, provided this report and explained the efforts by the group to assess and recommend actions that might help to improve RRTPO exposure and improve the impact of the annual transportation forum. The group was also tasked with investigating a communications methodology to systematically disseminate information regarding RRTPO activities to the broader community. The committee held two work sessions and developed recommendations for future forums and communication as well as a recommendation to hold a joint, annual meeting.

Transportation Forum recommendations:

- Affirm the Forum as a viable opportunity to provide a broader audience with information on transportation planning issues that we face in our region and to promote the work of the RRTPO and its local and regional partners in meeting our region's transportation needs.
- Schedule the next regional transportation forum in Spring, 2023. Staff will work with the FY 22 Vice Chair (rising FY2023 Chair) to review the meeting schedule for the RRTPO to determine the date and covered topics.
- Identify primary factors for determining location to assure accessibility and opportunity to highlight projects around the region

Communication Strategies

- Local Public Information Officers' participation and involvement should be sought in communicating what the organizations do

as well as in boosting the promotion and communication about the forums.

- The FY 2023 Work Program should reflect use of the PlanRVA on-call bench to support planning and implementation of the annual transportation forum and provide gap support for ongoing communications and outreach support.
- Member organizations should participate fully in helping to share news of RRTPO/PlanRVA/CVTA activity.

Annual Meeting Recommendations:

- Hold an annual joint meeting between PlanRVA, RRTPO, and CVTA to highlights regional planning and collaboration, starting in FY 2022.
- Direct staff to coordinate between the three boards to determine scheduling and content.

Following the report, Mr. Parsons clarified that the on-call bench is an approved list of consultants whose services can be utilized. There was discussion about how to implement the recommendations. Staff will start with planning the annual meeting. A formal policy will be put in place.

On motion by Christopher Winslow, seconded by Frank J. Thornton, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board approved the following resolution by roll call vote; (see Appendix A).

Whereas the regional nature of the Richmond Regional Transportation Planning Organization impacts all nine-member jurisdictions; and

Whereas the nine member jurisdictions collaborate and cooperate on many critical projects that impact the entire region: and

Whereas the nature of the work is challenging to communicate and celebrate on a regional scale; now, therefore, be it

Resolved, that the Richmond Regional Transportation Planning Organization (RRTPO) endorses the recommendations contained in the Forum and Communications Work Group report and supports the implementation of these recommendations moving forward.

5. Proposed Amendment to the Unified Planning Work Program (UPWP)

Mr. Parsons explained the draft amendment to the UPWP.

Dr. Newbille, Mr. Peterson and Mr. Winslow left the meeting at approximately 11:10 a.m.

On motion by Frank J. Thornton, seconded by Christopher Winslow, the Richmond Regional Transportation Planning Organization (RRTPO) Policy Board approved the following resolution by roll call vote; (see Appendix A).

RESOLVED, that the Richmond Regional Transportation Planning Organization (RRTPO) amends the Fiscal Year 2022 Unified Planning Work

Program to shift Federal Highway Administration (FHWA) PL funds from Task 7230 Contingency Funding to the following tasks: 7210 Outreach & Equity, 7310 LRTP, 7340 Active Transportation, and 7420 Financial Programming as presented in the attached table “FY22 UPWP Agency Summary Budget Sheet,” dated March 3, 2021; and

BE IT FURTHER RESOLVED, that the RRTPO amends the Fiscal Year 2022 Unified Planning Work Program to include an award for specific RSTBG funding for a new task item, 7315 Scenario Planning; and

BE IT FURTHER RESOLVED, that the RRTPO action to amend the FY22 Unified Planning Work Program work task budgets and to transfer funds meets all requirements noted in the VDOT/RRPDC Agreement for the Utilization of Federal and State Funds to Support Metropolitan Planning in the Richmond Area as provided in Article III – Statement of Work, which includes approval for the reallocation of funds between UPWP work tasks.

B. AGENCY AND COMMITTEE REPORTS

1. Transportation Agency Updates

- a. A copy of the Virginia Department of Rail and Public Transportation update provided by Shane Mann, VDOT is available at: [VDOT Update](#).
- b. A copy of the Virginia Department of Rail and Public Transportation update provided by Jennifer DeBruhl, DRPT, is available at: [DRPT Update](#).

C. OTHER BUSINESS

1. Future Meeting Topics

Mr. Mann left the meeting at approximately 11:15 a.m.

John Hodges asked that a presentation by the Virginia Passenger Rail Authority be scheduled.

Katherine Jordan asked that an infrastructure presentation be given on a program for state and federal funding.

2. RRTPO Member Comments

There were no comments from Board members.

3. Next RRTPO Policy Board Meeting

The next action meeting will be held on Thursday, April 7, 2022, beginning at 9:30 a.m., in the James River Board Room at PlanRVA, Richmond, Virginia.

D. ADJOURNMENT:

Chair Williams adjourned the meeting at approximately 11:19 a.m.

RRTPO Policy Board Meeting

3/3/22

Quorum (14) (2/3 is 18)

Quorum Met

24

Jurisdiction	Attendance		
	x	Votes Present	Meeting Votes
Ashland (1)			1
John H. Hodges	Yes	1	1
Anita Barnhart (A)	No	0	0
Charles City (1)			1
William G. Coada	Virtual	1	1
Chesterfield (4)			4
Kevin P. Carroll	Yes	1	1
James M. Holland	Yes	2	2
Christopher Winslow	Yes	1	1
Goochland (2)			2
John L. Lumpkins Jr.	Virtual	1	1
Vice Chair Susan F. Lascolette	Yes	1	1
Hanover (3)			3
Sean M. Davis	No	0	0
W. Canova Peterson	Yes	2	3
Faye O. Prichard (A)	No	0	0
Henrico (4)			4
Patricia S. O'Bannon	Yes	2	2
Frank J. Thornton	Yes	2	2
Thomas M. Branin (A)	No	0	0
New Kent (2)			2
Patricia A. Paige	Yes	1	2
C. Thomas Tiller Jr.	No	0	0
Thomas W. Evelyn (A)	No	0	0
Powhatan (2)			2
Chair David T. Williams	Yes	1	2
Karin M. Carmack	No	0	0
Richmond (4)			2
Andreas D. Addison	No	0	0
Katherine L. Jordan	Yes	1	1
Stephanie A. Lynch	No	0	0
Cynthia I. Newbille	Yes	1	1
Michael J. Jones (A)	No	0	0
Kristen Nye Larson (A)	No	0	0
Ellen F. Robertson (A)	No	0	0
CRAC (1)			0
John B. Rutledge	No	0	0
GRTC (1)			1
Julie E. Timm	Yes	1	1
Sheryl Adams (A)	No	0	0
RMTA (1)			1
Joi Taylor Dean	Yes	1	1

VDOT (1)		1
R. Shane Mann	Yes	1
Mark E. Riblett (A)	Virtual	0
CTAC (0)		0
Upton Martin	Virtual	0
Vacant (A)	No	0
DRPT (0)		0
Jennifer B. DeBruhl	Yes	0
Tiffany T. Dubinsky (A)	Virtual	0
FHWA (0)		0
Thomas L. Nelson Jr.	No	0
Richard Duran (A)	No	0
FTA (0)		0
Daniel Koenig (Liaison)	No	0
RideFinders (0)		0
Von S. Tisdale	Virtual	0
Cherika N. Ruffin (A)	No	0
VA Dept. of Aviation (0)		0
P. Clifford Burnette Jr.	No	0

Total Votes	24
1/2 Quorum	Delta Quorum 10

Agenda Item: Approval of
Amended Agenda

Appendix A - RRTPO - 3-3-22

Vote Totals	22	0	1						
Jurisdiction	Voting			Vote Count			Weighted Vote		
	Yay	Nay	Abstain	Yay	Nay	Abstain	Yay	Nay	Abstain
Ashland (1)									
John H. Hodges	x			1	0	0	1	0	0
Anita Barnhart (A)				0	0	0	0	0	0
Charles City (1)									
William G. Coad	x			1	0	0	1	0	0
Chesterfield (4)									
Kevin P. Carroll				1	0	0	1	0	0
James M. Holland	x			1	0	0	2	0	0
Christopher Winslow	x			1	0	0	1	0	0
Goochland (2)									
John L. Lumpkins Jr.	x			1	0	0	1	0	0
Vice Chair Susan F. Lascolette	x			1	0	0	1	0	0
Hanover (3)									
Sean M. Davis				0	0	0	0	0	0
W. Canova Peterson	x			1	0	0	3	0	0
Faye O. Prichard (A)				0	0	0	0	0	0
Henrico (4)									
Patricia S. O'Bannon	x			1	0	0	2	0	0
Frank J. Thornton	x			1	0	0	0	0	0
Thomas M. Branin (A)				0	0	0	0	0	0
New Kent (2)									
Patricia A. Paige	x			1	0	0	2	0	0
C. Thomas Tiller Jr.				0	0	0	0	0	0
Thomas W. Evelyn (A)				0	0	0	0	0	0
Powhatan (2)									
Chair David T. Williams	x			1	0	0	2	0	0
Karin M. Carmack				0	0	0	0	0	0
Richmond (4)									
Andreas D. Addison				0	0	0	0	0	0
Katherine L. Jordan	x			1	0	0	1	0	0
Stephanie A. Lynch				0	0	0	0	0	0
Cynthia I. Newbille	x			1	0	0	1	0	0
Michael J. Jones (A)				0	0	0	0	0	0
Kristen Nye Larson (A)				0	0	0	0	0	0
Ellen F. Robertson (A)				0	0	0	0	0	0
CRAC (1)									
John B. Rutledge				0	0	0	0	0	0
GRTC (1)									
Julie E. Timm	x			1	0	0	1	0	0
Sheryl Adams (A)				0	0	0	0	0	0
RMTA (1)									
Joi Taylor Dean	x			1	0	0	1	0	0
VDOT (1)									
R. Shane Mann	x			1	0	0	1	0	0
Mark E. Riblett (A)				0	0	0	0	0	0
				16	0	1	22	0	2
							Yea	Nay	Abstain

Agenda Item: Approval of Minutes

Appendix A - RRTPO - 3-3-22

Vote Totals	22	0	1						
	Voting			Vote Count			Weighted Vote		
Jurisdiction	Yay	Nay	Abstain	Yay	Nay	Abstain	Yay	Nay	Abstain
Ashland (1)									
John H. Hodges	x			1	0	0	1	0	0
Anita Barnhart (A)				0	0	0	0	0	0
Charles City (1)									
William G. Coad	x			1	0	0	1	0	0
Chesterfield (4)									
Kevin P. Carroll				1	0	0	1	0	0
James M. Holland	x			1	0	0	2	0	0
Christopher Winslow	x			1	0	0	1	0	0
Goochland (2)									
John L. Lumpkins Jr.	x			1	0	0	1	0	0
Vice Chair Susan F. Lascolette	x			1	0	0	1	0	0
Hanover (3)									
Sean M. Davis				0	0	0	0	0	0
W. Canova Peterson	x			1	0	0	3	0	0
Faye O. Prichard (A)				0	0	0	0	0	0
Henrico (4)									
Patricia S. O'Bannon			x	0	0	1	0	0	2
Frank J. Thornton	x			1	0	0	0	0	0
Thomas M. Branin (A)				0	0	0	0	0	0
New Kent (2)									
Patricia A. Paige	x			1	0	0	2	0	0
C. Thomas Tiller Jr.				0	0	0	0	0	0
Thomas W. Evelyn (A)				0	0	0	0	0	0
Powhatan (2)									
Chair David T. Williams	x			1	0	0	2	0	0
Karin M. Carmack				0	0	0	0	0	0
Richmond (4)									
Andreas D. Addison				0	0	0	0	0	0
Katherine L. Jordan	x			1	0	0	1	0	0
Stephanie A. Lynch				0	0	0	0	0	0
Cynthia I. Newbille	x			1	0	0	1	0	0
Michael J. Jones (A)				0	0	0	0	0	0
Kristen Nye Larson (A)				0	0	0	0	0	0
Ellen F. Robertson (A)				0	0	0	0	0	0
CRAC (1)									
John B. Rutledge				0	0	0	0	0	0
GRTC (1)									
Julie E. Timm	x			1	0	0	1	0	0
Sheryl Adams (A)				0	0	0	0	0	0
RMTA (1)									
Joi Taylor Dean	x			1	0	0	1	0	0
VDOT (1)									
R. Shane Mann	x			1	0	0	1	0	0
Mark E. Riblett (A)				0	0	0	0	0	0
				16	0	1	22	0	2
							Yea	Nay	Abstain

Agenda Item B.2. - TA Set-aside recommend.

Yays
Over
2/3

Valid
Vote

Appendix A - RRTPO - 3-3-22

Vote Totals	23	1	0									
	Voting					Vote Count			Weighted Vote			
Jurisdiction	Yay	Nay	Abstain	Status	Vote Check	Yay	Nay	Abstain	Yay	Nay	Abstain	
Ashland (1)												
John H. Hodges	x			Present	Valid	1	0	0	1	0	0	
Anita Barnhart (A)				Absent	Valid	0	0	0	0	0	0	
Charles City (1)												
William G. Coada		x		Present	Valid	0	1	0	0	1	0	
Chesterfield (4)												
Kevin P. Carroll	x			Present	Valid	1	0	0	1	0	0	
James M. Holland	x			Present	Valid	1	0	0	2	0	0	
Christopher Winslow	x			Present	Valid	1	0	0	1	0	0	
Goochland (2)												
John L. Lumpkins Jr.	x			Present	Valid	1	0	0	1	0	0	
Vice Chair Susan F. Lascolette	x			Present	Valid	1	0	0	1	0	0	
Hanover (3)												
Sean M. Davis				Absent	Valid	0	0	0	0	0	0	
W. Canova Peterson	x			Present	Valid	1	0	0	3	0	0	
Faye O. Prichard (A)				Absent	Valid	0	0	0	0	0	0	
Henrico (4)												
Patricia S. O'Bannon	x			Present	Valid	1	0	0	2	0	0	
Frank J. Thornton	x			Present	Valid	1	0	0	2	0	0	
Thomas M. Branin (A)				Absent	Valid	0	0	0	0	0	0	
New Kent (2)												
Patricia A. Paige	x			Present	Valid	1	0	0	2	0	0	
C. Thomas Tiller Jr.				Absent	Valid	0	0	0	0	0	0	
Thomas W. Evelyn (A)				Absent	Valid	0	0	0	0	0	0	
Powhatan (2)												
Chair David T. Williams	x			Present	Valid	1	0	0	2	0	0	
Karin M. Carmack				Absent	Valid	0	0	0	0	0	0	
Richmond (4)												
Andreas D. Addison				Absent	Valid	0	0	0	0	0	0	
Katherine L. Jordan	x			Present	Valid	1	0	0	1	0	0	
Stephanie A. Lynch				Absent	Valid	0	0	0	0	0	0	
Cynthia I. Newbille	x			Present	Valid	1	0	0	1	0	0	
Michael J. Jones (A)				Absent	Valid	0	0	0	0	0	0	
Kristen Nye Larson (A)				Absent	Valid	0	0	0	0	0	0	
Ellen F. Robertson (A)				Absent	Valid	0	0	0	0	0	0	
CRAC (1)												
John B. Rutledge				Absent	Valid	0	0	0	0	0	0	
GRTC (1)												
Julie E. Timm	x			Present	Valid	1	0	0	1	0	0	
Sheryl Adams (A)				Absent	Valid	0	0	0	0	0	0	
RMTA (1)												
Joi Taylor Dean	x			Present	Valid	1	0	0	1	0	0	
VDOT (1)												
R. Shane Mann	x			Present	Valid	1	0	0	1	0	0	
Mark E. Riblett (A)						0	0	0	0	0	0	

Agenda Item: B.3. Smart Scale Applications

Yays

Over

2/3

Valid

Vote

Appendix A - RRTPO - 3-3-22

Vote Totals

24

0

0

Voting

Vote Count

Weighted Vote

Jurisdiction

Yay

Nay

Abstain

Status

Vote

Check

Yay

Nay

Abstain

Yay

Nay

Abstain

Ashland (1)

John H. Hodges

x

Present

Valid

1

0

0

1

0

0

Anita Barnhart (A)

Absent

Valid

0

0

0

0

0

Charles City (1)

William G. Coad

x

Present

Valid

1

0

0

1

0

0

Chesterfield (4)

Kevin P. Carroll

x

Present

Valid

1

0

0

1

0

0

James M. Holland

x

Present

Valid

1

0

0

2

0

0

Christopher Winslow

x

Present

Valid

1

0

0

1

0

0

Goochland (2)

John L. Lumpkins Jr.

x

Present

Valid

1

0

0

1

0

0

Vice Chair Susan F. Lascolette

x

Present

Valid

1

0

0

1

0

0

Hanover (3)

Sean M. Davis

Absent

Valid

0

0

0

0

0

0

W. Canova Peterson

x

Present

Valid

1

0

0

3

0

0

Faye O. Prichard (A)

Absent

Valid

0

0

0

0

0

0

Henrico (4)

Patricia S. O'Bannon

x

Present

Valid

1

0

0

2

0

0

Frank J. Thornton

x

Present

Valid

1

0

0

2

0

0

Thomas M. Branin (A)

Absent

Valid

0

0

0

0

0

0

New Kent (2)

Patricia A. Paige

x

Present

Valid

1

0

0

2

0

0

C. Thomas Tiller Jr.

Absent

Valid

0

0

0

0

0

0

Thomas W. Evelyn (A)

Absent

Valid

0

0

0

0

0

0

Powhatan (2)

Chair David T. Williams

x

Present

Valid

1

0

0

2

0

0

Karin M. Carmack

Absent

Valid

0

0

0

0

0

0

Richmond (4)

Andreas D. Addison

Absent

Valid

0

0

0

0

0

0

Katherine L. Jordan

x

Present

Valid

1

0

0

1

0

0

Stephanie A. Lynch

Absent

Valid

0

0

0

0

0

0

Cynthia I. Newbille

x

Present

Valid

1

0

0

1

0

0

Michael J. Jones (A)

Absent

Valid

0

0

0

0

0

0

Kristen Nye Larson (A)

Absent

Valid

0

0

0

0

0

0

Ellen F. Robertson (A)

Absent

Valid

0

0

0

0

0

0

CRAC (1)

John B. Rutledge

Absent

Valid

0

0

0

0

0

0

GRTC (1)

Julie E. Timm

x

Present

Valid

1

0

0

1

0

0

Sheryl Adams (A)

Absent

Valid

0

0

0

0

0

0

RMATA (1)

Joi Taylor Dean

x

Present

Valid

1

0

Vote Totals

24

0

0

Voting

Vote Count

Weighted Vote

Jurisdiction

Yay

Nay

Abstain

Status

Vote

Check

Yay

Nay

Abstain

Yay

Nay

Abstain

Ashland (1)

John H. Hodges

x

Present

Valid

1

0

0

1

0

0

Anita Barnhart (A)

Absent

Valid

0

0

0

0

0

0

Charles City (1)

William G. Coad

x

Present

Valid

1

0

0

1

0

0

Chesterfield (4)

Kevin P. Carroll

x

Present

Valid

1

0

0

1

0

0

James M. Holland

x

Present

Valid

1

0

0

2

0

0

Christopher Winslow

x

Present

Valid

1

0

0

1

0

0

Goochland (2)

John L. Lumpkins Jr.

x

Present

Valid

1

0

0

1

0

0

Vice Chair Susan F. Lascolette

x

Present

Valid

1

0

0

1

0

0

Hanover (3)

Sean M. Davis

Absent

Valid

0

0

0

0

0

0

W. Canova Peterson

x

Present

Valid

1

0

0

3

0

0

Faye O. Prichard (A)

Absent

Valid

0

0

0

0

0

0

Henrico (4)

Patricia S. O'Bannon

x

Present

Valid

1

0

0

2

0

0

Frank J. Thornton

x

Present

Valid

1

0

0

2

0

0

Thomas M. Branin (A)

Absent

Valid

0

0

0

0

0

0

New Kent (2)

Patricia A. Paige

x

Present

Valid

1

0

0

2

0

0

C. Thomas Tiller Jr.

Absent

Valid

0

0

0

0

0

0

Thomas W. Evelyn (A)

Absent

Valid

0

0

0

0

0

0

Powhatan (2)

Chair David T. Williams

x

Present

Valid

1

0

0

2

0

0

Karin M. Carmack

Absent

Valid

0

0

0

0

0

0

Richmond (4)

Andreas D. Addison

Absent

Valid

0

0

0

0

0

0

Katherine L. Jordan

x

Present

Valid

1

0

0

1

0

0

Stephanie A. Lynch

Absent

Valid

0

0

0

0

0

0

Cynthia I. Newbille

x

Present

Valid

1

0

0

1

0

0

Michael J. Jones (A)

Absent

Valid

0

0

0

0

0

0

Kristen Nye Larson (A)

Absent

Valid

0

0

0

0

0

0

Ellen F. Robertson (A)

Absent

Valid

0

0

0

0

0

0

CRAC (1)

John B. Rutledge

Absent

Valid

0

0

0

0

0

0

GRTC (1)

Julie E. Timm

x

Present

Valid

1

0

0

1

0

0

Sheryl Adams (A)

Absent

Valid

0

0

0

0

0

0

RMTA (1)

Joi Taylor Dean

x

Present

Valid

1

Agenda Item B.5. - UPWP Amendment

Yays

Over

2/3

Valid

Vote

Note: Dr. Newbille, Mr. Peterson and Mr. Winslow left the meeting prior to this vote; recorded as abstained.

Appendix A - RBTPD 3-3-22

Vote Totals			21	0	3								
			Voting					Vote Count			Weighted Vote		
Jurisdiction	Yay	Nay	Abstain	Status	Vote Check	Yay	Nay	Abstain	Yay	Nay	Abstain		
Ashland (1)													
John H. Hodges	x			Present	Valid	1	0	0	1	0	0		
Anita Barnhart (A)				Absent	Valid	0	0	0	0	0	0		
Charles City (1)													
William G. Coada	x			Present	Valid	0	1	0	0	1	0		
Chesterfield (4)													
Kevin P. Carroll	x			Present	Valid	1	0	0	1	0	0		
James M. Holland	x			Present	Valid	1	0	0	2	0	0		
Christopher Winslow			x	Present	Valid	0	0	1	0	0	1		
Goochland (2)													
John L. Lumpkins Jr.	x			Present	Valid	1	0	0	1	0	0		
Vice Chair Susan F. Lascolette	x			Present	Valid	1	0	0	1	0	0		
Hanover (3)													
Sean M. Davis				Absent	Valid	0	0	0	0	0	0		
W. Canova Peterson			x	Present	Valid	0	0	1	0	0	3		
Faye O. Prichard (A)				Absent	Valid	0	0	0	0	0	0		
Henrico (4)													
Patricia S. O'Bannon	x			Present	Valid	1	0	0	2	0	0		
Frank J. Thornton	x			Present	Valid	1	0	0	2	0	0		
Thomas M. Branin (A)				Absent	Valid	0	0	0	0	0	0		
New Kent (2)													
Patricia A. Paige	x			Present	Valid	1	0	0	2	0	0		
C. Thomas Tiller Jr.				Absent	Valid	0	0	0	0	0	0		
Thomas W. Evelyn (A)				Absent	Valid	0	0	0	0	0	0		
Powhatan (2)													
Chair David T. Williams	x			Present	Valid	1	0	0	2	0	0		
Karin M. Carmack				Absent	Valid	0	0	0	0	0	0		
Richmond (4)													
Andreas D. Addison				Absent	Valid	0	0	0	0	0	0		
Katherine L. Jordan	x			Present	Valid	1	0	0	1	0	0		
Stephanie A. Lynch				Absent	Valid	0	0	0	0	0	0		
Cynthia I. Newbille			x	Present	Valid	0	0	1	0	0	1		
Michael J. Jones (A)				Absent	Valid	0	0	0	0	0	0		
Kristen Nye Larson (A)				Absent	Valid	0	0	0	0	0	0		
Ellen F. Robertson (A)				Absent	Valid	0	0	0	0	0	0		
CRAC (1)													
John B. Rutledge				Absent	Valid	0	0	0	0	0	0		
GRTC (1)													
Julie E. Timm	x			Present	Valid	1	0	0	1	0	0		
Sheryl Adams (A)				Absent	Valid	0	0	0	0	0	0		
RMTA (1)													
Joi Taylor Dean	x			Present	Valid	1	0	0	1	0	0		
VDOT (1)													
R. Shane Mann	x			Present	Valid	1	0	0	1	0	0		
Mark E. Riblett (A)						0	0	0	0	0	0		

Current Work Efforts Update – Item A.-5.-b.

Active Transportation Work Group (ATWG)

The ATWG will be an important driver for implementation of the BikePedRVA Plan. In addition to the regular quarterly meetings which will start again in June upon review/approval of BikePedRVA 2045 plan, staff continues to work with partners to advance the goals of Active Transportation in the region:

- Henrico County's ATWG to develop the bicycle and pedestrian chapter of the county's comprehensive plan. Committee continues to submit comments on related planning efforts by Henrico staff.
- East Coast Greenway Alliance (ECG) on potential designations of segments of the future route of the trail through the Richmond region. ECG has hired a new Virginia coordinator, Elliot Caldwell. PlanRVA staff met with Elliot last week to brief him on Virginia and Richmond area ECG projects.

Ashland Trolley Line Trail Study

PlanRVA staff continues working with Ursula Lemanski and Mallory Zink, NPS public historian and a history team of experts from Ashland, Hanover, and Henrico counties on concepts that will depict the trolley line's former role (ca. 1907-1938) and community connections. Concepts include interpretative signage that can supplement 3 signs already being installed in Ashland, audio stories via app tied to different segments of the trail as it developed, and way-finding signage or mapping that will take trail users to adjacent sites of community interest. We are planning another meeting/site visit in April with NPS and local history team. Two story maps for the project illustrate the importance and potential for the 14-mile Trolley Line Trail, now a segment of the Fall Line, and includes [history of the trolley line](#) and a [design sketchbook](#).

Policy Board in May 2022 by amendment to *ConnectRVA 2045*.

Central Virginia Transportation Authority

Continued staff support for the daily function of the Authority. Supported meetings of the Finance Committee, Technical Advisory Committee, Fall Line Working Group and provided support for the Finance Directors working group and jurisdiction legal counsel. Specific administrative work tasks included meeting administration and coordination, continued review of FY23 to FY26 Regional Fund Projects applications, presenting overview of requests, timeline updates, funding scenario options to the Authority, which approved the revised regional funding projections from FY23 to FY26 for the purposes of establishing a 6-year funding plan and authorized the FY23 to FY26 draft funding scenario public hearing to be held April 29, 2022, following a 15-day public comment period from April 13, 2022, until April 28, 2022.

Regional Bicycle and Pedestrian Plan Update

A DRAFT of the *BikePedRVA 2045* plan is complete and has been shared through BikePedRVA.org on-line for public review and comment from February 9 through March 23. The Bike Ped PlanRVA team has also facilitated the following community meetings in person and virtually in February and March: BikePed Steering Committee, TPO Policy Board to open public comment, Richmond Health District, Virginia Community Voice, Friends of the James River Park, New Kent BOS, Virginia Capital Trail, Hollybrook apartments at St. Joseph's Villa, Richmond Area Bicycle Association, Hanover County BOS, Virginia chapter of American Society for Civil Engineers, Ashland Town Council and Sports Backers-BikeWalkRVA for review and comment. This will be the first major update since the 2004 Richmond Regional Bicycle and Pedestrian Plan. It represents a more robust digital plan hosted on the website which includes the DRAFT plan, story map, ArcGIS map layers, and other resources which will be frequently

updated to guide planning, design, and implementation of the plan. PlanRVA staff to work closely with partner agencies and localities.

The draft incorporates virtual public review and in-person comments through public engagement from the official public comment period. The Complete Streets toolbox or illustrated [story map](#) continues to be updated as one resource intended to implement *BikePedRVA 2045*. The schedule calls for the plan to be considered for adoption by the TPO

Scenario Planning

Outreach to other MPOs to learn their approach and outcomes of their scenario planning processes. Conducted review of existing literature on the tools/models/applications which could be used for scenario planning and worked to develop the scope of work for an executable scenario planning process design/tool for PlanRVA.

Travel Demand Model (RTDM)

Worked to streamline the RTC model with three scenarios Base2017, Existing and Committed 2026 and Cost Feasible 2045 based on the adoption of ConnectRVA 2045. This model will be distributed to external parties upon request.



Work Program Status Report February 2022

PlanRVA
9211 Forest Hill Avenue, Suite 200
Richmond, Virginia 23235
MAIN 804.323.2033 | WEB WWW.PLANRVA.ORG

The RRTPO Work Program Progress Report provides a short summary of each activity for the month of February 2022. Please reference the [FY 2022 UPWP](#) (amended 3-3-22) for details concerning the approved budget and work description for each task. Table 1 identifies all the tasks in the UPWP and the associated budget.

Table 1 summarizes overall federal and local revenues budgeted by PlanRVA in FY 2022 to support the work of RRTPO. Federal funds budgeted constitute 80 percent of the total; State and local matching funds constitute 20 percent, unless otherwise noted.

TABLE 1. SUMMARY OF FY 2022 RRTPO UPWP BUDGET

Work Task	RRTPO Budget				
	PL Approved	5303 Approved	CO 5303 Approved	OTHER (1)	GRAND TOTAL
7110 MPO Prog Mgmt	\$128,885	\$32,221	\$ -	\$ -	\$161,106
7120 UPWP Budget & Contracts	\$32,314	\$8,079	\$ -	\$ -	\$40,393
7210 Public Outreach/ Equity Analysis	\$138,590	\$59,396	\$ -	\$ -	\$197,985
7220 Special Planning Efforts	\$51,472	\$ -	\$ -	\$ -	\$51,472
7230 Contingency Funding	\$281,049	\$57,670	\$ -	\$ -	\$338,719
7310 Long Range Transp Pln	\$144,088	\$46,921	\$ -	\$200,000	\$391,009
7320 Travel Demand Model	\$119,756	\$ -	\$ -	\$250,000	\$369,756
7330 Transit	\$ -	\$239,087	\$ -	\$ -	\$239,087
7340 Act Transp-Bike/Ped	\$234,338	\$ -	\$ -	\$ -	\$234,338
7350 System Resiliency	\$130,051	\$ -	\$ -	\$ -	\$130,051
7410 Perf Based Transp Plng	\$192,149	\$ -	\$ -	\$ -	\$192,149
7420 Financial Prog/TIP	\$149,270	\$32,767	\$ -	\$ -	\$182,037
7430 Rail & Freight	\$37,746	\$9,437	\$ -	\$ -	\$47,183
TOTAL (\$)	\$1,639,708	\$485,577	\$ -	\$450,000	\$2,575,285

(1) 7310 funds are direct carryover from FY21, 7320 funds are RSTBG funds for travel demand model development

Program Management

7100	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Program Management	\$201,499	\$21,108	\$121,113	60%	11

- Developed agenda packages for meetings of the RRTPO Executive Committee, Policy Board, two Technical Advisory Committee, two Transportation Forum Working Group and a Community Transportation Advisory Committee (CTAC) Membership Sub-committee.
- Participated in meetings of the RRTPO Executive Committee, Policy Board, two Technical Advisory Committee, two Transportation Forum Working Group and a Community Transportation Advisory Committee (CTAC) Membership Sub-committee.
- Compiled a final report of the Transportation Forum Working Group with group recommendations for the next Transportation Forum and the addition of an Annual Joint meeting of the RRTPO, CVTA and PlanRVA Commission.
- Participated in meetings concerning the creation of a voting tool for the RRTPO Policy Board.

Public Outreach & Equity Analysis

7210	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Public Outreach & Equity Analysis	\$197,985	\$19,048	\$112,878	57%	13

- Continued with BikePedRVA 2045 public engagement and stakeholder outreach meetings. February's meetings included: BikePed Steering Committee, TPO Policy Board to open public comment, Richmond Health District, Virginia Community Voice, Friends of the James River Park, New Kent BOS, Virginia Capital Trail, Hollybrook apartments at St. Joseph's Villa and Flying Squirrels Block Party.
- Continued work on BikePedRVA 2045 draft plan social media planning
- Planned and presented BikePedRVA 2045 Better Together Webinar on 2/17/22

Special Planning Efforts

7220	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Special Planning Efforts	\$51,472	\$6,584	\$33,249	65%	15

- Data requests from planning partners and peer agencies
- Continued coordination with the Community Foundation, GRTC, RMTA, GRP, ChamberRVA and RRT on their initiatives and areas of overlap with our agencies.
- Continued coordinated with local staff, elected officials, and congressional representatives

Contingency Funding

7230	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Contingency Funding	\$338,179	\$0	\$0	0%	16

- No funds expended this period

Long-Range Transportation Plan

7310	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
L RTP	\$391,009	\$19,378	\$338,157	86%	17

- Prepared and sent an e-mail to the members of the CTAC Membership Committee concerning a first meeting of the group to discuss and develop recommendations for additional members
- Observed the February 3 meeting of the RRTPO Policy Board. Primary meeting topics included proposed amendments to the TPO bylaws and policies, amendments to the FY22 UPWP, and FY23 UPWP priorities.
- Reviewed and provided comments on a proposal for professional services related to the development of new website for the Central Virginia Emergency Management Alliance
- Participated in the February 7, 14, 25 and 28 lunch and learn presentations, "Mamba Mentality Workshop: Master Class Series." The February 7 presentation featured comments on democracy and racism, the liberty-slavery conflict, and the role of Black people as freedom fighters. The February 14 session focused on capitalism and exploitation and the financing of the institution of slavery. The February 25 session reviewed the role of Black women in the struggle for liberation and the requirements of 14th Amendment to the US Constitution to full

citizenship, due process, and equal protection under the law. The February 28 session covered emancipation and the Supreme Court and how racial discrimination had resulted in lack of access to health care.

- On February 9 forwarded to the members of CTAC the January 27 Better Together presentation on public transit planning by GRTC CEO Julie Timm. Also provided the dates and topics for the February-April Better Together sessions and encouraged the members of CTAC to participate in these sessions.
- Observed the February 11 virtual meeting of the Transportation Forum Working Group. Among the topics discussed were continuation of the Forum and holding an annual meeting of all transportation stakeholders; goals and outcomes of the forum; generating excitement and engaging the public; recommendations as to the proposed dates of the forum and annual meeting; and making use of the technical and communications resources that are available within the region's political subdivisions.
- Participated in the February 14 virtual meeting of the CTAC Membership Committee. Primary topics discussed included the process for identifying and inviting additional participants and the timeframe for completing this work.
- Observed the February 22 virtual meeting of the TPO Technical Advisory Committee. The primary topic was the presentation and recommendation for approval by the TPO of a list of Smart Scale projects. The process for screening the projects was reviewed, and it was noted that the list of 40 candidate projects had been reduced to 12.
- Observed the February 24 meeting of the Tri-Cities MPO and prepared a summary of the significant meeting business.
- Participated in the February 28 staff meeting. Among the topics discussed were upcoming training opportunities and interest in various types of training; conversion of the agency's IT platform from virtual to one based on One Drive or Sharepoint; and staff comments and concerns related to COVID-19 mask requirements.
- Observed the February 4 and 24 meetings of the Tri-Cities Technical Advisory Committee and MPO, respectively, and prepared summaries of the major actions taken.
- Participated in the February 17 virtual meeting of the Vision Zero Work Group. The primary meeting topic was the presentation and discussion of the regional action plan.
- Participated in the February 17 virtual "Better Together" program. The presentation featured an overview of Bike/Ped RVA 2045. Among the topics discussed were the plan's guiding principles, vision, goals and big ideas. The big ideas include creation of an active transportation arterial network; prioritizing equity and access for underserved populations; higher standards for active transportation information; providing connections from neighborhoods to transit lines; utilizing safe neighborhood streets for local connections; and guiding developers to incorporate active transportation infrastructure into their projects. Followed up by confirming staff's availability to provide a similar presentation t the March 17 CTAC meeting.

Scenario Planning

- Participated in the internal staff meetings to discuss the scenario planning process.
- Outreach to other MPOs to learn their approach and outcomes of their scenario planning processes.
- Reviewed existing literature to get informed about the tools/models/applications which could be used for scenario planning.
- Worked to develop the scope of work for an executable scenario planning process design/tool for PlanRVA.

External Transportation Study Meetings

- Attended the Richmond District Pipeline Projects - Alternatives Review and Discussion meeting via Zoom on February 1.
- Attended the Powhite Parkway Extension Traffic Working Group Meeting via Zoom on February 17.

Travel Demand Model (RTDM)

7320	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
RTDM	\$369,756	\$10,443	\$135,831	37%	19

RTC Model

- Streamlined the RTC model with three scenarios Base2017, Existing and Committed 2026 and Cost Feasible 2045 based on the adoption of ConnectRVA 2045. This model will be distributed to external parties upon request.

Data Request

- Provided the latest Richmond/Tri-Cities (RTC) model to VDOT TMPD modeling team. VDOT will provide this model to any consultants who request the RTC model for any study.
- Provided the latest RTC Model to the consultants (Johnson, Mirmiran & Thompson, Inc) to be used for the Powhite Parkway Extension Study in Chesterfield County. Also provided them with Network GIS files.
- Provided modeling application services to the consultants (Clark Nexsen) for the hypothetical scenario would be the elimination of the SB ramp from the Manchester bridge in the city of Richmond.
- Responded to the survey questions from Hawaii State Energy Office who are surveying MPOs around the country regarding their traffic demand forecast modeling methods and entry points into decision making.

Transit

7330	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Transit	\$239,087	\$12,486	\$116,441	49%	21

- Participated in the February 3 webinar, “Complete Streets to Complete Networks.” The webinar featured an overview of a complete streets planning tool that enables planners to assess the impacts of accommodating various modes within the right-of-way. The webinar included a review of what’s in the tool, the contents of the user guide, and discussion of the process guide, which helps determine when to apply the tool or use another approach. Example applications of the tool were presented, along with suggestions on how to apply the tool.
- Observed the February 9 meeting of the CVTA Finance Committee. Principle meeting topics included recommendations on debt policy, reports on FY 21 annual certification and FY23 expenditure plans, and funding projections for FY23-26.
- On February 9 met with RVA Rapid Transit Programs and Communications Manager Richard Hankins. Among the topics discussed in the introductory meeting were the long-range transportation planning process, opportunities for public engagement, and regional public transportation needs.
- Participated in the portion of February 10 FTA Region III FY22 Triennial Review Virtual Training Workshop concerning the Section 5310 Program. The presentation included a summary of FY20/21 findings related to the administration of the Section 5310 Program; a summary of the program’s basic requirements; a discussion of how the funds are distributed; and indicators of compliance with the program’s requirements
- Observed the February 14 meeting of the CVTA Technical Advisory Committee. Principle meeting topics included the regional project prioritization process, use of consultants to review and verify project eligibility, FY21 annual certification plans and FY23 expenditure plans.
- Observed the February 15 meeting of the GRTC Board of Directors and prepared a brief summary of the primary meeting points.
- Observed the February 25 meeting of the Central Virginia Transportation Authority. Among the topics discussed were the executive director recruitment process, approval of FY23-FY26 funding projections, and a report on the FY23 to FY26 regional fund projects applications.
- Reviewed the following documents:
 - RVA Rapid Transit-2021 State of Transit
 - Towards the Promise of Mobility as a Service in the U.S.
 - A Planner’s Guide to the Shared Mobility Galaxy
 - How to Make Your Community Transit Ready-Setting the Stage for Transit
- Elderly and Disabled
 - Prepared and presented a report on recent transportation planning activities for the February 16 virtual meeting of the Human Services Transportation Coordination Entity meeting. Participated in the meeting and followed up by compiling and forwarding to Senior Connections staff a list of documents related to technology and transportation. Also reviewed and provided proposed edits to the meeting summary.
 - Prepared and presented a report on recent transportation planning activities for the February 24 virtual meeting of the Senior Connections Advisory Council.

- Reviewed the following documents:
 - NADTC 2021 Trends Report

Active Transportation: Bicycle and Pedestrian

7340	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Active Transportation	\$234,338	\$18,006	\$171,427	73%	22

Active Transportation Work Group

- Staff continues to work with Henrico staff on the County's ATWG and efforts to develop the bicycle and pedestrian chapter of the county's comprehensive plan.
- Staff continued to work with Virginia Department of Health and their Complete Streets work group.

East Coast Greenway

- PlanRVA staff is assisting the new Virginia coordinator for the East Coast Greenway Alliance (ECG) to plan for a Virginia summit in April.
- Work continues with ECG on updates to designated sections of the trail the Richmond region and to help track funding grants for improvements to sections of the trail.

Richmond Regional Bicycle and Pedestrian Plan

- Public comment period opened Feb. 9 and will close on March 23. Staff continues to work with AvidCore consultants to produce the document for the draft plan and will continue to make updates and corrections.
- Staff continues to schedule in-person and virtual presentations of the draft plan with advocacy and community groups and with local government meetings.
- Staff continues to consult with regional partners to make additions and revise the interactive GIS story map data collected for the draft plan.
- As part of the Bike/Ped plan, staff continues to develop and revise the [regional plan story map](#). The map and data have been presented to the steering committee and staff will continue to revise.

Town of Ashland Pilot Project and Regional Guidance for Complete Streets

- Complete streets guidelines, or a "tool-box" of resources, depicted through graphic and photographic examples to serve as implementation support for the regional bike/ped plan. The illustrated [story map](#) is available for review and continues to be updated in conjunction with the bike ped plan update.

Fall Line (formerly Ashland to Petersburg Trail)

- The project coordinator (Ursula Lemanski) and historian (Mallory Zink) from the National Park Service (NPS) Rivers, Trails, and Conservation Assistance (RTCA) has been working on follow-up meetings and planning coordination with NPS staff. These efforts have led to the development of design mockups and phasing plans for

potential historical markers and wayfinding. This assistance has been extended by the NPS.

Systems Resilience Plan

7350	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Systems Resil. Plan	\$130,051	\$12,424	\$32,115	25%	23

- Continued Coordination with coastal program initiatives, and hazard mitigation plan effort, including data mapping and overlap in programs among the eastern counties in the MPO study area.
- Coordination through participation of the transportation work group for the RVA Green 2050 plan being prepared by the City of Richmond Office of Sustainability.
- Internal staff coordination of next steps for development of performance data and tracking of resilience metrics. Discussion included integration of scenario planning effort into program, best practices from peer agencies, and research on methodologies for operationalizing resilience such as GHG inventories and network redundancy.
- Worked with recruitment team to solicit, evaluate, and interview candidates for the Resilience Planner position

Performance Based Transportation Planning

7410	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Perf. Based Transp. Planning.	\$192,149	\$8,376	\$49,636	26%	24

Federal Performance Measures:

- Attended a FHWA NPMRDS webinar
- CMP:*
- Attended a CTPP Software interactive training.
 - Attended a Complete Streets webinar.

Transportation Improvement Program (TIP)

7420	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
TIP	\$182,037	\$18,451	\$236,844	130%	25

Maintenance:

- On 2/2/22, STBG funds transfer tracking sheets were Placed on the TPO web site for the following projects and shifts:
- Shifted \$18,746 FY03 STBG funds from the Hanover Rt 739 improve surface crossing at railroad closeout project (#67901) to the TPO STBG Balance Entry Account (#70721).
- Shifted \$19,189 FY04 STBG funds from the Rt 604 PNR at I-64 Exit 214 closeout project (#81762) to the TPO STBG Balance Entry Account (#70721).
- Shifted \$209,964 FY04 STBG funds from the Richmond N Blvd median improvements closeout project (#16575) to the TPO STBG Balance Entry Account (#70721).
- Shifted \$276,975 FY03 STBG funds from the Richmond Broad St bus lanes closeout project (#60964) to the TPO STBG Balance Entry Account (70721).
- Shifted \$1,026 FY00 STBG funds from the Richmond GISITS closeout project (#64220) to the TPO STBG Balance Entry Account (#70721).
- Shift \$86,828 FY04 STBG funds from the VDOT records (#64697) to the TPO STBG Balance Entry Account (#70721).
- Based on TPO approval, reviewing and transferring TPO STBG Balance Entry Account (#70721) funds (\$3,253,118 = Previous \$926,502 + FY23 \$1,309,898 + FY24 \$1,016,718) to the Richmond Commerce Road improvement project (#15958) as follows:
 - Shifted \$86,828 FY04 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
 - Shifted \$19,189 FY04 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
 - Shifted \$18,746 FY03 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
 - Shifted \$1,026 FY00 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
 - Shifted \$34,277 FY03 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
 - Shifted \$1,000 FY05 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
 - Shifted \$209,964 FY04 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
 - Shifted \$276,975 FY01 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
 - Shifted \$1,034 FY09 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
 - Shifted \$3,913 FY11 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
 - Shifted \$71 FY08 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
 - Shifted \$214,363 FY10 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
 - Shifted \$54,341 FY13 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).

- Shifted \$4,613 FY15 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
- Shifted \$69 FY16 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
- Shifted \$93 FY17 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
- Shifted \$1,309,898 FY23 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
- Shifted \$1,016,718 FY24 STBG funds from the TPO STBG Balance Entry Account (#70721) to the Richmond Commerce Road improvement project (#15958).
- Based on TAC approval on 2/8/22, \$88,857 STBG funds were shifted from the TPO Balance Entry Account (#70721) to the Charles City Rt 155 shared-use path project (#97688).
- Received a FY23 FTA Section 5310 grant application request on 1/25/22 from GRTC to include its potential project in the TPO FY21 – FY24 TIP. This request was included in the 2/8/22 TAC meeting agenda package as follows:
- GRTC, \$150,000 to maintain the program which will include a certified travel training instructor along with the materials and training expenses required for the program.
- GRTC submitted their request to the RRTPO late. The FTA Section 5310 grant applicants should submit the request before 12/31/21. All other five FY23 FTA Section 5310 grant application requests locals submitted were included in the 2/8/22 TAC meeting agenda package.

Rail, Freight, Intermodal Planning

7430	BUDGET	Billed this month	Total Funds Expended	% Total Funds Expended	UPWP Page
Rail, Freight, Interim. Planning.	\$47,183	\$3,133	\$7,688	16%	26

Staples Mill Road Station Advance Planning and Design Study

No new update-but the background for this soon-to be launched VDOT study remains:

- DRPT and their consultant are in the final stage of completing 30% design documents for the replacement of the Staples Mill Amtrak Station. The final
- Staples Mill Road Station Area Transit-Oriented Development Concept Plan recommended a corridor working group be formed that consists of Henrico, VDOT, DRPT, and PlanRVA to guide the VDOT sub-area plan and more detailed traffic studies of Staples Mill Road to improve both multimodal access to the station and usher in a more supportive land use pattern within the corridor.
- The working group is being formed by VDOT for the next stage of the sub-area plan.

RRTPO Freight Planning Program

- Worked to develop a scope of work to revamp the freight planning program.
- Reviewed existing freight planning literature.
- Completed two online courses related to freight planning provided by the National Highway Institute (NHI). Courses included 'Integrating Freight in the Transportation Planning Process' and 'Getting Started on Effective TPM for Freight'.
- Outreach to State (VDOT) and Federal (FHWA) partners to know the requirements of freight planning at the MPO level and the best practices to implement.

POLICY BOARD AGENDA 04/07/22; ITEM B.-1.

FY23 – FY28 STBG/CMAQ ALLOCATIONS PLAN

Richmond Regional Transportation Planning Organization

REQUESTED ACTION: Review and approval of the proposed FY23 – FY28 regional Surface Transportation Block Grant (STBG) and Congestion Mitigation and Air Quality (CMAQ) allocations plans and new project selections

BACKGROUND: Prioritizing and selecting projects for funding is one of the primary roles of the RRTPO in developing the regional transportation system. Projects selected by the TPO to receive funding are included in the Six-Year Improvement Program (SYIP) for adoption by the Commonwealth Transportation Board (CTB). This process usually takes place from October to April each fiscal year.

The Surface Transportation Block Grant (STBG) program is the largest source of funding allocation by the RRTPO. STBG funds are flexible and can be used for a wide range of transportation improvements. The Congestion Mitigation and Air Quality Improvement (CMAQ) program is another major source of funding dedicated to projects that improve air quality in the region.

Each fall, sponsors submit requests for funding. Sponsors are able to submit requests for existing projects which need additional funding and for new projects. Funding is prioritized for existing projects to ensure they are able to move forward to completion. TAC reviewed the existing projects at the February and March TAC meetings.

New projects were evaluated based on approach in the [Regional Project Selection and Allocation Framework](#) adopted in July of 2021. Each project was assessed using fifteen (15) performance measures covering five broader goals. A summary of the new project scores is attached to this report (Attachment A).

SURFACE TRANSPORTATION BLOCK GRANT (STBG) PROGRAM

The draft allocations plan for STBG is included in Attachment B. The following sections summarize the key considerations in development of the allocations plan.

BUDGET UPDATE

On March 15, VDOT provided updated budget projections for FY23 – FY28. The updated projections are significantly improved from the plan approved in the summer of 2021, with an overall increase of more than 17%. A summary of the revised projections and change is included below:

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028*
July 21	19,417,126	19,747,218	20,082,920	20,424,330	20,771,544	21,124,660
Mar 22	22,495,661	23,092,743	23,554,598	24,025,690	24,506,204	24,996,328
Diff.	3,078,535	3,345,525	3,471,678	3,601,360	3,734,660	3,871,668
Pct Diff.	15.9%	16.9%	17.3%	17.6%	18.0%	18.3%

EXISTING PROJECT NEEDS

Five projects were submitted for additional STBG funding totaling over \$11.3 million. The five requests are summarized below.

- Rte. 360/Lee Davis Rd Widening (13551) – Hanover County - \$1,900,000
- Rte. 10 Superstreet (101020) – Chesterfield County - \$1,000,000
- N. Parham Rd Traffic Signal and Sidewalk Project (109194) – Henrico County - \$580,507
- Three Chopt Road Improvements (50529) – Henrico County - \$5,202,331
- Sadler Road Improvements (104148) – Henrico County - \$2,638,565

In addition to the requested allocations, three other projects had cost estimate increases identified during VDOT project review which needed additional allocations. TAC reviewed these additional needs at a special March TAC meeting. As all three projects are scheduled for completion within the six-year program and two are scheduled to start in FY23, TAC recommended *fully funding* these deficits without new funding requests:

- (118470) – Henrico County - \$679,231
- (118597) – Henrico County – \$3.144 million
- (105733) – Goochland County - \$10.27 million

NEW PROJECTS

Based on the existing project requests and additional identified needs, no funding was available for new projects in the STBG program.

CONGESTION MITIGATION AND AIR QUALITY (CMAQ) PROGRAM

BUDGET UPDATE

On March 15, VDOT provided updated budget projections for FY23 – FY28. The updated projections are significantly improved from the plan approved in the summer of 2021, with an overall increase of 12.76%. A summary of the revised projections and change is included below:

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028*
July 2021	7,481,544	7,374,990	7,514,994	7,657,378	7,802,181	7,934,818
March 2022	8,180,839	8,344,455	8,511,344	8,681,571	8,855,203	9,032,306
Difference	699,295	969,465	996,350	1,024,193	1,053,022	1,097,488
% Difference	9.3%	13.1%	13.3%	13.4%	13.5%	13.8%

EXISTING PROJECT NEEDS

Three projects were submitted for additional CMAQ funding totaling over \$1.5 million. The three requests are summarized below.

- Regionwide Air Pollution Reduction Program (T203) – RideFinders - \$500,000
- Rte. 1 (Marina - Merriewood) Bike/Ped Improvements (111712) – Chesterfield - \$500,000
- Patterson Ave Sidewalk (115201) – Henrico - \$524,000

Beyond the requested amounts, staff identified additional deficits on the last two projects. Based upon available funding, additional allocations were identified for these projects:

- Rte. 1 (Marina - Merriewood) Bike/Ped Improvements (111712) – Chesterfield - 270,756
- Patterson Ave Sidewalk (115201) – Henrico - \$1.5M

NEW PROJECTS

Based on available funding, three (3) new projects are proposed for funding the CMAQ program. The project applications and sketches are included as Attachment D to this report. The projects are:

- Signal System Retiming Improvements – Richmond - \$1,735,000
- Alverser Dr/Old Buckingham Rd Roundabout – Chesterfield – \$5,183,000
- Walnut Grove Roundabout (construction phase only) – Hanover - \$3,707,173

TAC RECOMMENDATION: TAC reviewed the initial draft allocations plan at a special meeting in March. After much discussion, TAC recommended the CMAQ plan as prepared by staff and recommended the STBG program be reworked to fully fund all existing projects. These changes have been incorporated into the drafts attached to this report.

STAFF RECOMMENDATION: Staff recommends approval of the allocations plans as presented.

REQUESTED ACTION: The following resolution is presented for consideration:

Resolved, that the RRTPO selects the following new projects for the regional CMAQ program:

- Signal System Retiming Improvements – Richmond
- Alverser Dr/Old Buckingham Rd Roundabout – Chesterfield
- Creighton Rd/Creighton Pkwy & Walnut Grove Rd Roundabout – Hanover; and

Further Resolved, that the RRTPO approves the allocation plans for FY23 – FY28 STBG and CMAQ funds as presented; and,

Finally Resolved, that the RRTPO approves the transfer of previous funds included in the allocation plans and directs staff to take the necessary steps to complete these transfers.

Attachment

A – Project Scoring Summary

B – STBG Allocations Plan

C – CMAQ Allocations Plan

D – New Project Applications and Sketches

			Safety Score	Mobility Score	Accessibility Score	Economic Development Score	Land Use / Environment Score					
Project_ID	Title	Sponsor						Benefit	Cost (FY23 \$)	Score	STBG Rank	CMAQ Rank
FY23-01	Hull street Project Phase II from Chippenham Parkway to Hey Rd	Richmond	5.37	12.08	6.40	2.74	8.60	35.19	\$ 9,950,000	35.37	13	
FY23-02	D Richmond Signal System - Phase VI	Richmond	0.00	0.00	0.00	6.69	8.21	14.90	\$ 5,000,000	29.81		11
FY23-03	E Richmond Signal System - Advanced Traffic Signal Performance Measures (ATSPM)	Richmond	9.12	11.99	6.39	10.73	12.13	50.36	\$ 8,715,000	57.79		7
FY23-04	Whitehead Road Improvements	Richmond	2.69	1.13	1.83	0.08	5.01	10.74	\$ 12,000,000	8.95	23	
FY23-05	F Richmond Signal System Retiming Improvements	Richmond	19.76	10.65	25.00	13.34	19.90	88.65	\$ 1,713,425	517.37		1
FY23-06	GRTC I: Richmond Signal System Phase V Transit Signal Priority Emergency Vehicle Preemption Connected Autonomous Vehicle – Traffic Signal Controller Upgrade	GRTC	0.00	0.00	0.00	11.25	9.90	21.15	\$ 9,088,920	23.27		12
FY23-07	C Hull Street Shared Use Path Extension to James River Branch Trail	Richmond	1.69	4.61	4.71	0.01	5.32	16.33	\$ 3,352,000	48.73		9
FY23-08	Bliley Road Improvement	Richmond	1.88	1.32	0.00	0.01	5.02	8.23	\$ 4,495,375	18.30	17	
FY23-09	Hey Road Improvement	Richmond	6.71	0.90	1.40	0.01	4.93	13.95	\$ 7,712,091	18.08	18	
FY23-10	Alverser Drive/Old Buckingham Road Roundabout	Chesterfield	4.33	12.08	6.39	2.87	8.27	33.94	\$ 4,260,749	79.65	7	5
FY23-11	Route 1 at Route 10 Bike and Ped Improvements	Chesterfield	0.00	1.74	0.00	0.09	4.97	6.80	\$ 4,150,000	16.38	19	13
FY23-12	Route 360 at Turner Road Pedestrian Improvements	Chesterfield	8.24	2.43	0.00	0.07	4.98	15.73	\$ 2,766,800	56.85	10	8
FY23-13	Rt 60 (Ruthers Rd - Providence Rd) Bike & Ped Improvements	Chesterfield	0.00	3.64	1.47	0.16	5.09	10.35	\$ 6,946,000	14.90	20	14
FY23-14	Lewis Road at Route 10 Dual-Left Turn Lanes	Chesterfield	0.24	12.06	1.92	2.76	8.46	25.44	\$ 1,198,825	212.17	1	2
FY23-15	Busy Street Extended	Chesterfield	0.52	12.51	0.97	2.86	9.44	26.31	\$ 2,503,000	105.13	3	
FY23-16	Route 360/Courthouse Road R-Cut	Chesterfield	2.15	12.19	6.40	2.71	6.78	30.22	\$ 4,522,191	66.83	9	6
FY23-17	Creighton Rd/Creighton Pkwy & Walnut Grove Rd Roundabout	Hanover	3.99	11.39	6.38	2.64	7.61	32.01	\$ 3,707,173	86.36	6	4
FY23-18	Atlee Station Rd Widening (Phase 3)	Hanover	0.99	9.18	2.62	3.88	8.47	25.14	\$ 10,000,000	25.14	16	
FY23-19	U.S. Route 60 at Holly Hills Road: Eastbound Right-Turn Lane	Powhatan	0.00	11.99	6.39	2.75	8.00	29.13	\$ 1,822,778	159.84	2	
FY23-20	U.S. Route 60 at Stavemill Road: Westbound Left-Turn Lane	Powhatan	0.02	11.73	2.60	2.69	8.85	25.88	\$ 2,011,756	128.66		
FY23-21	Carter Gallier Boulevard Extension: Phase II	Powhatan	1.30	11.81	4.19	2.88	7.88	28.05	\$ 10,567,151	26.54	15	
FY23-23	Hill Carter Parkway Extension	Ashland	0.76	12.89	6.62	2.96	9.15	32.38	\$ 9,198,119	35.20	14	
FY23-24	Vaughan Road/Archie Cannon Grade Separated Crossing	Ashland	0.00	0.61	6.39	0.79	7.77	15.57	\$ 1,784,250	87.24	5	
FY23-25	I-64 / Ashland Road DDI	Goochland	3.61	0.11	6.39	1.12	7.85	19.08	\$ 15,005,840	12.72	22	
FY23-26	Vaughan Road Extended	Ashland	4.32	12.36	6.41	2.78	8.13	34.00	\$ 6,565,000	51.79	11	
FY23-27	Route 360 at Brad McNeer Parkway - CGT	Chesterfield	1.36	11.92	3.97	2.74	7.76	27.76	\$ 6,038,400	45.97	12	10
FY23-28	Belmont Road at Cogbill Road Roundabout	Chesterfield	7.13	11.82	3.27	2.80	8.30	33.31	\$ 4,886,424	68.16	8	
FY23-29	RT 360/Woodlake Village Parkway - Turn Lane Improvements	Chesterfield	0.26	11.87	2.12	2.72	7.98	24.95	\$ 2,785,000	89.58	4	3

			Safety Score	Mobility Score	Accessibility Score	Economic Development Score	Land Use / Environment Score					
Project_ID	Title	Sponsor						Benefit	Cost (FY23 \$)	Score	STBG Rank	CMAQ Rank
FY23-30	Wilcox Neck Road	Charles City	0.05	0.00	0.00	0.00	4.23	4.28	\$ 9,366,257	4.57	25	
FY23-31	Roxbury Road Turn Lanes	Charles City	0.00	0.00	0.00	0.00	0.00	0.00	\$ 3,146,238	0.00	27	
FY23-32	Historic Main Street Station Preventive Maintenance	Richmond	0.00	0.00	0.00	0.04	0.21	0.25	\$ 425,000	5.81	24	
FY23-33	Replacement Rolling Stock- CNG Replacement Buses (6 buses)	GRTC	0.00	0.00	0.00	0.00	0.12	0.12	\$ 3,300,000	0.36	26	15
FY23-34	Mayo Bridge Rehabilitation (rescoped, replacement of south bridge superstructure and deck; cost adjusted to 2023 dollars)	Richmond	7.42	13.02	9.50	6.83	3.21	39.99	\$29,961,000	13.35	21	

Sponsor	UPC	Title	Admin	Total Est	Previous (all sources)	FY23	FY24	FY25	FY26	FY27	FY28	STBG FY23 - FY28	Other FY23 - FY28	Total	Balance	Notes
Ashland	112042	ROUTE 1 IMPROVEMENTS: ASHCAKE RD TO ARBOR OAK DR	VDOT	\$ 11,509,980	\$ 8,051,017	\$ 3,458,963	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,458,963	\$ -	\$ 11,509,980	\$ -	
Chesterfield	118146	#FLT Route 1 (Holiday Lane - Willis Road) Shared-Use Path	Local	\$ 4,370,000	\$ -	\$ -	\$ 332,000	\$ -	\$ -	\$ 906,000	\$ 3,132,000	\$ 4,370,000	\$ -	\$ 4,370,000	\$ -	
Chesterfield	115063	Route 60 (Ruthers Rd-Stonebridge Plaza Ave) Sidewalk	Local	\$ 5,504,000	\$ 1,956,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,548,000	\$ 5,504,000	\$ -	Other funds are CMAQ
Chesterfield	107085	RTE 641 - REPLACE SD BRIDGE FED ID 5280 (Now a Tier 1 Proj)	VDOT	\$ 6,658,000	\$ 5,358,000	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -	\$ 6,658,000	\$ -	
Chesterfield	113846	Early Settlers Rd Sidewalk: Robious Rd to Hospital/Park	Local	\$ 1,170,000	\$ 420,000	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ 1,170,000	\$ -	
Chesterfield	104889	RT 10 (Whitepine to Frith) WIDENING	Local	\$ 15,171,000	\$ 13,170,914	\$ 2,000,086	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,086	\$ -	\$ 15,171,000	\$ -	
Chesterfield	104890	RTE 360 E (Lonas Pkwy to Castle Rock Rd) - WIDENING	Local	\$ 7,034,227	\$ 7,034,227	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,034,227	\$ -	
Chesterfield	101020	#HB2.FY17 RTE 10 (BERMUDA TRIANGLE RD TO MEADOWVILLE RD)	Local	\$ 65,937,000	\$ 65,637,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 65,937,000	\$ -	Request for \$1M to address cost increase due to unforeseen changes to work and increased CEI; Transfer of previous required; new estimate from locality: \$65,937,000
Chesterfield	118144	US 360 Superstreets Study	Local	\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	
Chesterfield	118145	Route 60 Corridor Improvement Study	Local	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	
Goochland	105733	RTE 623 - IMPROVE INTERSECTION	Local	\$ 15,745,325	\$ -	\$ 669,598	\$ 1,018,888	\$ 320,309	\$ 478,952	\$ 6,619,769	\$ 6,619,768	\$ 15,727,284	\$ 18,041	\$ 15,745,325	\$ -	Deficit fully funded per TAC recommendation; \$10.2M increase in cost; PE start in FY23
Goochland	118147	IAR - Route 288 (West Creek Area)	VDOT	\$ 499,900	\$ 499,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 499,900	\$ -	
Goochland	New UPC?	I-64/ASHLAND RD INTERCHANGE IMR	VDOT	\$ 360,000	\$ -	\$ -	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ 360,000	\$ -	\$ 360,000	\$ -	New UPC for existing project (old UPC 109231)
Hanover	115195	Atlee Station Rd Widening (Phase 2)	Local	\$ 31,529,239	\$ 4,306,035	\$ -	\$ -	\$ 2,330,661	\$ 574,721	\$ -	\$ 1,659,869	\$ 4,565,251	\$ 16,344,365	\$ 25,215,651	\$ 6,313,588	Balance in FY29
Hanover	109260	POLE GREEN RD WIDENING	Local	\$ 20,506,116	\$ 8,203,954	\$ -	\$ -	\$ 11,334,748	\$ -	\$ -	\$ -	\$ 11,334,748	\$ 967,414	\$ 20,506,116	\$ -	
Hanover	13551	#SMART18 - RTE 360 WIDENING	Local	\$ 29,550,642	\$ 25,285,368	\$ 718,800	\$ 1,181,200	\$ -	\$ -	\$ -	\$ -	\$ 1,900,000	\$ 4,265,274	\$ 31,450,642	\$ (1,900,000)	Request for \$1.9M to address cost increase primarily due to inflated unit costs; Funded in FY23 and FY24; will replace no post
Henrico	109194	#SMART20 - N. PARHAM RD TRAFFIC SIGNAL AND SIDEWALK PROJECT	VDOT	\$ 5,244,536	\$ 3,117,371	\$ 115,159	\$ -	\$ -	\$ 840,000	\$ 1,214,734	\$ -	\$ 2,169,893	\$ 333,750	\$ 5,621,014	\$ (376,478)	Request for \$580,507 to replace no post; Smart Scale project - surplus to be addressed at award; funds awarded in FY27
Henrico	118470	W Broad St Pedestrian and Transit Improvements - Glenside Dr	VDOT	\$ 11,951,231	\$ -	\$ -	\$ 1,577,935	\$ -	\$ 3,373,296	\$ 3,413,840	\$ 3,586,160	\$ 11,951,231	\$ -	\$ 11,951,231	\$ -	\$679k deficit fully funded per TAC direction
Henrico	118597	W Broad St Intersection Improvements at Dominion and Cox	VDOT	\$ 17,096,037	\$ -	\$ 933,058	\$ 933,058	\$ 6,000,000	\$ 5,229,921	\$ 4,000,000	\$ -	\$ 17,096,037	\$ -	\$ 17,096,037	\$ -	Deficit fully funded per TAC recommendation; additional \$3.2M awarded; PE Start in FY23
Henrico	118153	Brook Road & Hilliard Road Trail #FLT	Local	\$ 4,757,000	\$ 3,273,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,484,000	\$ 4,757,000	\$ -	Other funds are CMAQ
Henrico	104148	SADLER RD - RECONSTRUCTION	Local	\$ 27,106,587	\$ 17,586,587	\$ 2,824,022	\$ 9,334,543	\$ -	\$ -	\$ -	\$ -	\$ 12,158,565	\$ 583,000	\$ 30,328,152	\$ (3,221,565)	Request \$2,638,565 to replace local funds/no post; project showing as overfunded due to no post funds; funds in FY24
Henrico	115769	Libbie Avenue Road Diet - Bethlehem Rd to W Broad St	Local	\$ 1,942,500	\$ 412,500	\$ -	\$ 1,530,000	\$ -	\$ -	\$ -	\$ -	\$ 1,530,000	\$ -	\$ 1,942,500	\$ -	

Sponsor	UPC	Title	Admin	Total Est	Previous (all sources)	FY23	FY24	FY25	FY26	FY27	FY28	STBG FY23 - FY28	Other FY23 - FY28	Total	Balance	Notes
Henrico	50529	RTE 9999 (THREE CHOPT ROAD) WIDEN TO 4 LANES	Local	\$ 30,818,528	\$ 26,036,190	\$ 4,782,338	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,782,338	\$ -	\$ 30,818,528	\$ -	Request for \$5,202,331 to address cost increase due to RW challenges and unit costs; Funded with previous and FY23; Transfer required
Henrico	113833	Three Chopt Rd Sidewalk Impr. (Dinwiddie Ave to Bexhill Rd)	Local	\$ 2,164,730	\$ 1,388,853	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900,000	\$ -	\$ 2,288,853	\$ (124,123)	Surplus to be addressed at award
Henrico	109190	LABURNUM AVENUE SIDEWALK	Local	\$ 1,126,246	\$ 1,219,203	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,219,203	\$ (92,957)	Surplus to be addressed at closeout
Port of Virginia	113832	Richmond Marine Terminal (RMT) Gate Impr. & New Drop-off Lot	Local	\$ 3,378,607	\$ 3,378,607	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,378,607	\$ -	
Richmond	115200	Hull Street Improvement Project Phase III	Local	\$ 11,664,209	\$ -	\$ -	\$ 727,127	\$ 1,213,420	\$ 8,723,662	\$ 1,000,000	\$ -	\$ 11,664,209	\$ -	\$ 11,664,209	\$ -	
Richmond	104888	#SGR18LB - RT 360 - REHAB MAYO BRIDGE	Local	\$ 18,313,601	\$ 6,778,679	\$ -	\$ 2,022,000	\$ -	\$ -	\$ -	\$ -	\$ 2,022,000	\$ -	\$ 8,800,679	\$ 9,512,922	Project scope has evolved to superstructure replacement; City is coordinating with VDOT to finalize funding for revised scope; project has congressional earmark that is not reflected in previous or planned funds
Richmond	104281	DEEPWATER TERMINAL RD - EXTEND EXISTING ROADWAY	Local	\$ 5,458,000	\$ 6,176,917	\$ 1,234,173	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,234,173	\$ -	\$ 7,411,090	\$ (1,953,090)	Project showing as overfunded due to no post
Richmond	15958	COMMERCE ROAD - WIDENING	Local	\$ 28,437,516	\$ 28,437,516	\$ 1,309,898	\$ 1,016,718	\$ -	\$ -	\$ -	\$ -	\$ 2,326,616	\$ -	\$ 30,764,132	\$ (2,326,616)	Project showing as overfunded due to no post
Richmond	19036	FOREST HILL AVENUE IMPROVEMENTS	Local	\$ 14,189,886	\$ 14,189,886	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,189,886	\$ -	
RRTPO	118143	RRTPO Scenario Planning Pilot	Local	\$ 243,550	\$ 243,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 243,550	\$ -	
Regionwide	101492	Richmond Region-Wide Traffic Operations Improvements	N/A		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Regionwide	70721	RSTP Balance Entry	N/A		\$ -	\$ 2,249,566	\$ 2,309,274	\$ 2,355,460	\$ 4,805,138	\$ 7,351,861	\$ 9,998,531	\$ 29,069,830	\$ -	\$ 29,069,830		

INCREASED COST
NEW PROJECT
TRANSFER PREVIOUS

Available	\$ 3,397,880	\$ 22,495,661	\$ 23,092,743	\$ 23,554,598	\$ 24,025,690	\$ 24,506,204	\$ 24,996,328
Reserve	\$ -	\$ 2,249,566	\$ 2,309,274	\$ 2,355,460	\$ 4,805,138	\$ 7,351,861	\$ 9,998,531
Remaining	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Deficit
Surplus

Required Transfers		
97688	\$ 88,857	Underway
15958	\$ 926,502	Underway
101020	\$ 1,000,000	
50529	\$ 1,382,521	

Transfers Required from 70721 and 101492

Sponsor	UPC	Title	Admin	Total Est	Previous (all sources)	FY23	FY24	FY25	FY26	FY27	FY28	STBG FY23 - FY28	Other FY23 - FY28	Total	Balance	Notes
Chesterfield	118154	Old Bermuda Hundred Road at Ramblewood Drive Roundabout	Local	\$ 5,146,000	\$ -	\$ -	\$ 525,000	\$ -	\$ -	\$ 906,000	\$ 3,715,000	\$ 5,146,000	\$ -	\$ 5,146,000	\$ -	
Chesterfield	118156	Brad McNeer Parkway Access Management and Roundabout	Local	\$ 9,336,000	\$ -	\$ -	\$ 530,000	\$ -	\$ 3,554,000	\$ 4,000,000	\$ 1,252,000	\$ 9,336,000	\$ -	\$ 9,336,000	\$ -	
Chesterfield	115784	Meadowdale Blvd (Dalebrook Drive to Beulah Rd) Ped-Bike Imps	Local	\$ 3,660,000	\$ 500,000	\$ 500,000	\$ -	\$ 2,660,000	\$ -	\$ -	\$ -	\$ 3,160,000	\$ -	\$ 3,660,000	\$ -	RW funded in FY23
Chesterfield	113843	Route 1 (Merriewood Rd to Elliham Ave) Sidewalk	Local	\$ 1,573,894	\$ 1,250,000	\$ 436,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 436,000	\$ -	\$ 1,686,000	\$ (112,106)	Surplus left on project until award; Funding is front loaded
Chesterfield	115063	Route 60 (Ruthers Rd-Stonebridge Plaza Ave) Sidewalk	Local	\$ 5,504,000	\$ 1,956,000	\$ 3,548,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,548,000	\$ -	\$ 5,504,000	\$ -	Funding is front loaded
Chesterfield	111712	#SMARTI8 - Route 1 (Marina Dr. to Merriewood Rd.) SW #FLT	Local	\$ 3,692,655	\$ 3,692,655	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,692,655	\$ -	No change to project estimate; \$770k additional <i>previous</i> CMAQ replace no post; CMAQ funds are largely unmatched and require local funding to use; local commitment for match
Chesterfield	NEW	Alverser Dr/Old Buckingham Rd Roundabout	Local	\$ 5,183,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 682,000	\$ 452,000	\$ 1,134,000	\$ -	\$ 1,134,000	\$ 4,049,000	New Project - balance to be funded in FY29/FY30; Funded to Local Estimate
GRTC	-20113	GRTC REPLACEMENT OF ROLLING STOCK CNG BUSES (FY22)	DRPT	\$ 2,465,420	\$ 2,465,420	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,465,420	\$ -	
Hanover	NEW	Creighton Rd/Creighton Pkwy & Walnut Grove Rd Roundabout	Local	\$ 6,421,451	\$ -	\$ -	\$ -	\$ 2,741,000	\$ 966,173	\$ -	\$ -	\$ 3,707,173	\$ 2,714,278	\$ 6,421,451	\$ -	New Project - Fully Funded; Sponsor is funding PE and RW; Funded to Local Estimate
Henrico	118153	Brook Road & Hilliard Road Trail #FLT	Local	\$ 4,757,000	\$ 3,273,000	\$ 73,149	\$ 1,410,851	\$ -	\$ -	\$ -	\$ -	\$ 1,484,000	\$ -	\$ 4,757,000	\$ -	Funding is front loaded due primarily to FY22 HIP-CRRSA>200k funds
Henrico	118150	Nuckols Road Pedestrian Improvements	Local	\$ 2,160,000	\$ -	\$ 332,000		\$ 824,000	\$ 394,000	\$ 610,000	\$ -	\$ 2,160,000	\$ -	\$ 2,160,000	\$ -	Funding advanced by a year; project is front loaded and schedule could be advanced
Henrico	118155	Rt 33-60-Beulah Roundabout	Local	\$ 5,519,000	\$ -	\$ -	\$ 689,000	\$ -	\$ -	\$ -	\$ -	\$ 689,000	\$ -	\$ 689,000	\$ 4,830,000	Funds PE; County to seek funding for other phases from other sources
Henrico	115201	Patterson Avenue Sidewalks	VDOT	\$ 3,443,311	\$ 778,373	\$ -	\$ -	\$ 634,553	\$ 2,030,385	\$ -	\$ -	\$ 2,664,938	\$ -	\$ 3,443,311	\$ -	Funding request for \$524k due to recent cost inflation and transfer to VDOT admin; updated estimate since request; funded to schedule and full estimate
Henrico	109951	Henrico County Automated Traffic Management System (ATMS)	Local	\$ 9,799,600	\$ 9,799,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,799,600	\$ -	Funding matched to latest estimate; transfer previous to replace FY23 planned allocation
Henrico	109190	LABURNUM AVENUE SIDEWALK	Local	\$ 1,126,246	\$ 1,219,203	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,219,203	\$ (92,957)	Surplus to be addressed at closeout
Henrico	101034	#HB2.FY17 RTE 6 PATTERSON AVE AT PARHAM RD INTERSECTION	VDOT	\$ 13,593,646	\$ 13,620,971	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 13,620,971	\$ (27,325)	Surplus to be addressed at closeout
Henrico	106299	PEDESTRIAN & SIGNAL IMPROVEMENTS - VARIOUS LOCATIONS(AZALEA)	Local	\$ 1,615,000	\$ 1,615,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,615,000	\$ -	
Port of Virginia	115815	I-64 Express Barge Service Expansion	Local	\$ 3,000,000	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	Project is barge purchase; Transfer previous to advance project at standing sponsor request
Richmond	-1811	City of Richmond: Employee Trip Reduction Program	Local	\$ 3,306,251	\$ 3,306,251	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,306,251	\$ -	
Richmond	118148	Richmond Signal System ??? Phase IV	Local	\$ 5,488,000	\$ 1,142,348	\$ 199,606	\$ 3,846,158	\$ 299,888	\$ -	\$ -	\$ -	\$ 4,345,652	\$ -	\$ 5,488,000	\$ -	Transfer previous for PE; CN funding front loaded
Richmond	105890	SIGNAL SYSTEM	Local	\$ 7,339,977	\$ 7,340,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,340,000	\$ (23)	Surplus to be addressed at closeout
Richmond	NEW	Richmond Signal System Retiming Improvements	Local	\$ 1,765,000	\$ -	\$ 1,765,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,765,000	\$ -	\$ 1,765,000	\$ -	New Project - Full Funded; Funded to Local Estimate
Ridefinders	-203	Regionwide Air Pollution Reduction Program	DRPT	N/A	N/A	\$ 509,000	\$ 509,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,518,000				\$500k in year 3 per Regional Project Framework
Regionwide	101492	Richmond Region-Wide Traffic Operations Improvements	N/A		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

Sponsor	UPC	Title	Admin	Total Est	Previous (all sources)	FY23	FY24	FY25	FY26	FY27	FY28	STBG FY23 - FY28	Other FY23 - FY28	Total	Balance	Notes
Regionwide	70719	CMAQ Balance Entry	N/A		\$ -	\$ 818,084	\$ 834,446	\$ 851,903	\$ 1,737,013	\$ 2,657,203	\$ 3,613,306	\$ 10,511,955	\$ -	\$ 10,511,955		

INCREASED COST

NEW PROJECT

TRANSFER PREVIOUS

Available	\$ 6,129,145	\$ 8,180,839	\$ 8,344,455	\$ 8,511,344	\$ 8,681,571	\$ 8,855,203	\$ 9,032,306
Reserve Target	\$ -	\$ 818,084	\$ 834,446	\$ 851,134	\$ 1,736,314	\$ 2,656,561	\$ 3,612,922
Remaining	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Deficit

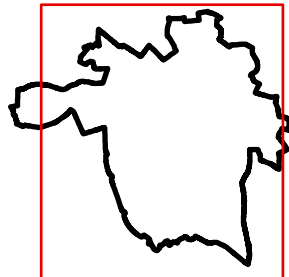
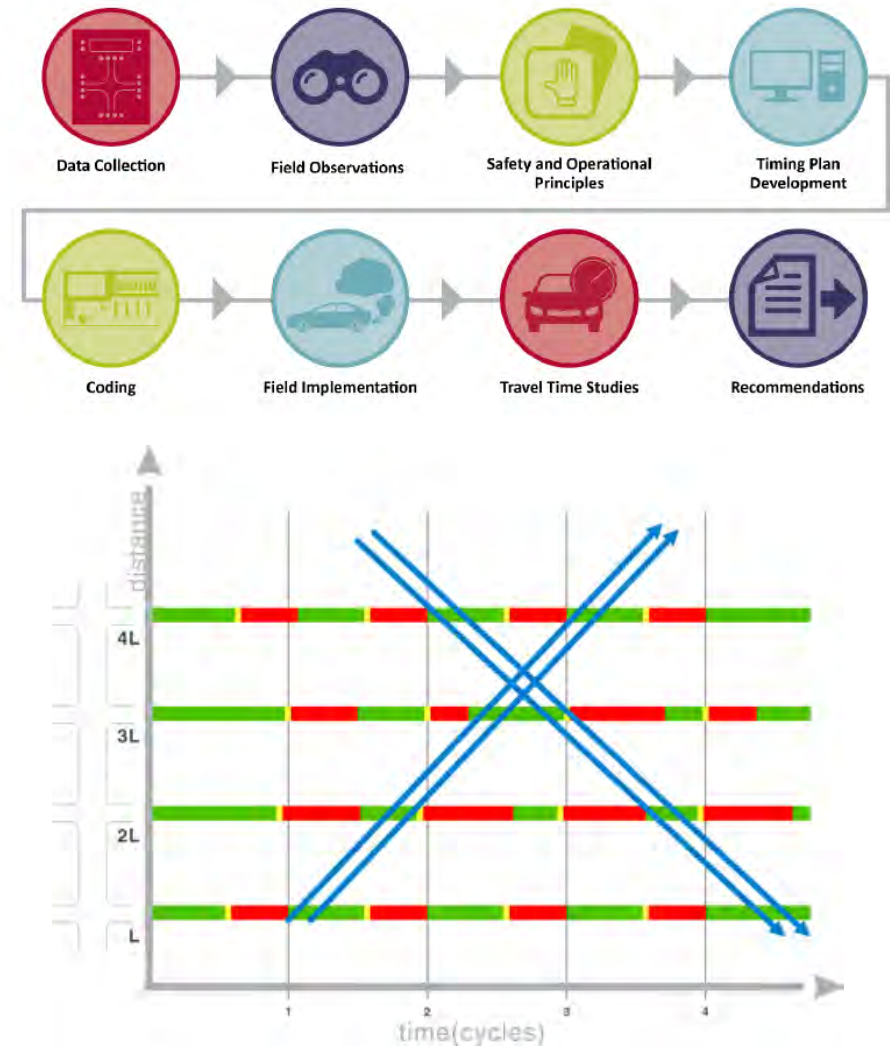
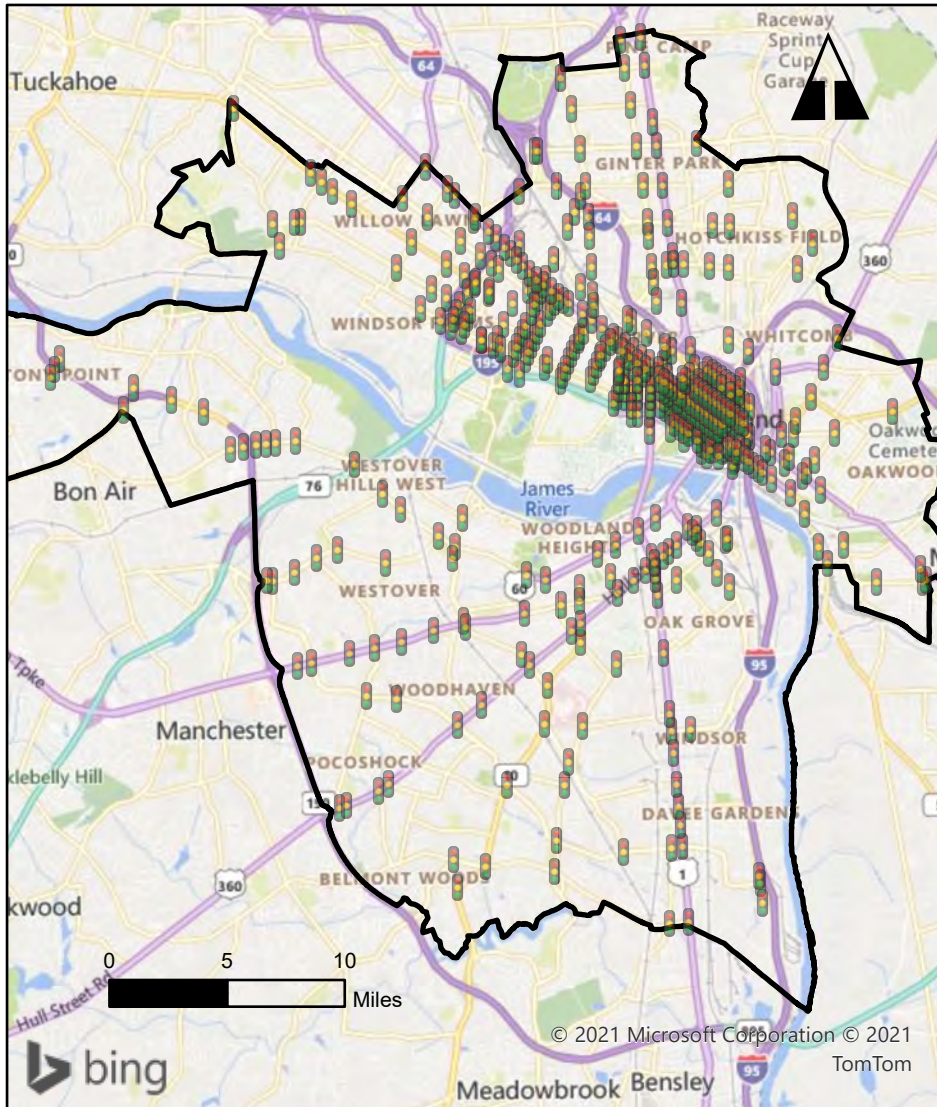
Surplus

Required Transfers

115815	\$ 3,000,000
118148	\$ 1,142,348
115201	\$ 578,373
111712	\$ 770,756
109951	\$ 637,668

Transfers from 70719 and 101492 Required

Mostly unmatched CMAQ





Richmond Signal System - Retiming



City of Richmond, VA
Department of Public Works



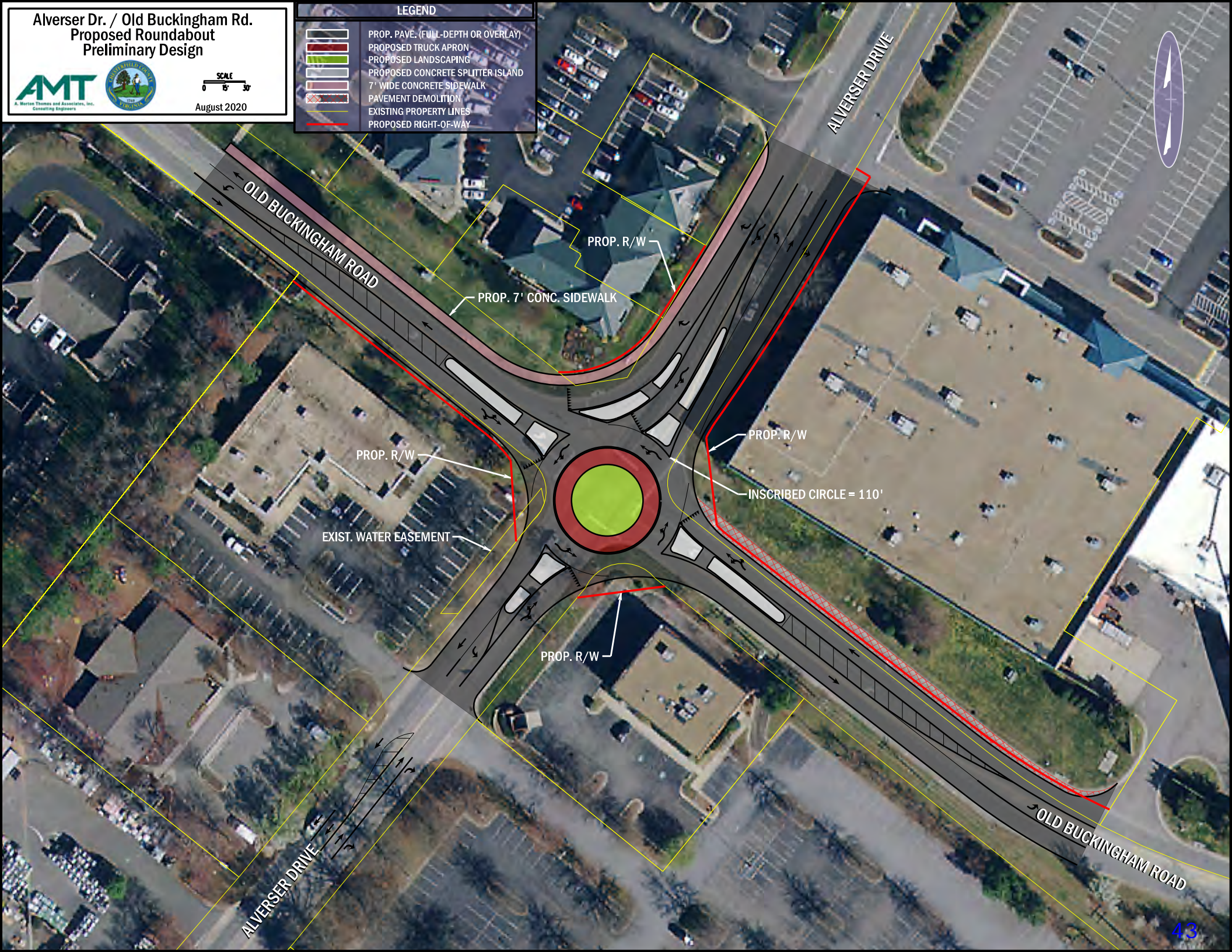
 Signalized Intersections
 City Boundary

Alverser Dr. / Old Buckingham Rd. Proposed Roundabout Preliminary Design



SCALE
0 15' 30'
August 2020

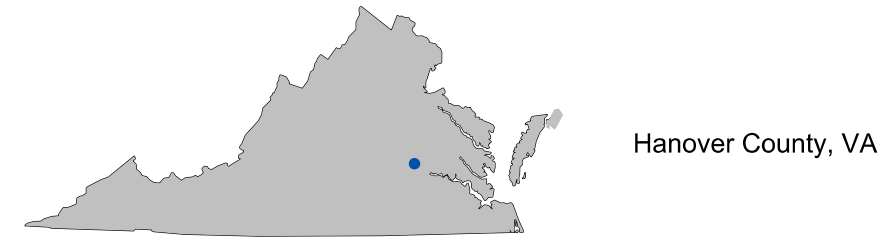
LEGEND	
	PROP. PAVE. (FULL-DEPTH OR OVERLAY)
	PROPOSED TRUCK APRON
	PROPOSED LANDSCAPING
	PROPOSED CONCRETE SPLITTER ISLAND
	7' WIDE CONCRETE SIDEWALK
	PAVEMENT DEMOLITION
	EXISTING PROPERTY LINES
	PROPOSED RIGHT-OF-WAY



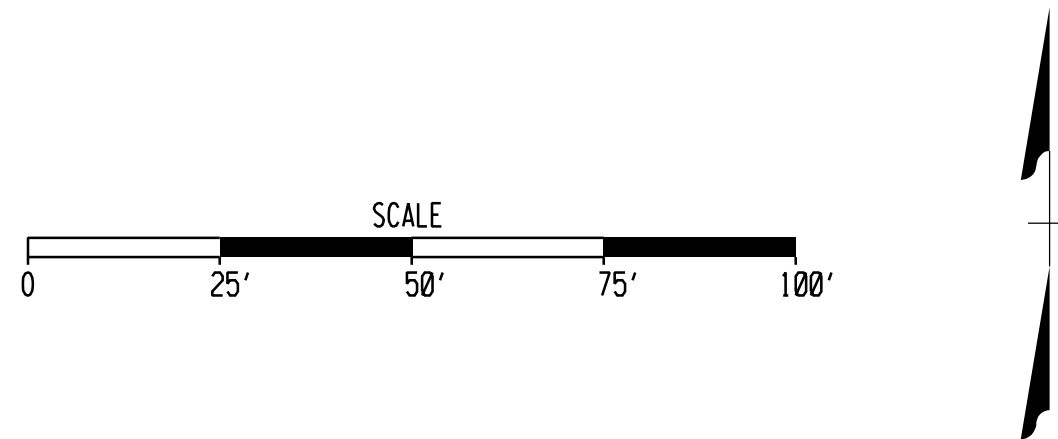


Walnut Grove Roundabout - Hanover County

Project Location



North Arrow & Scale

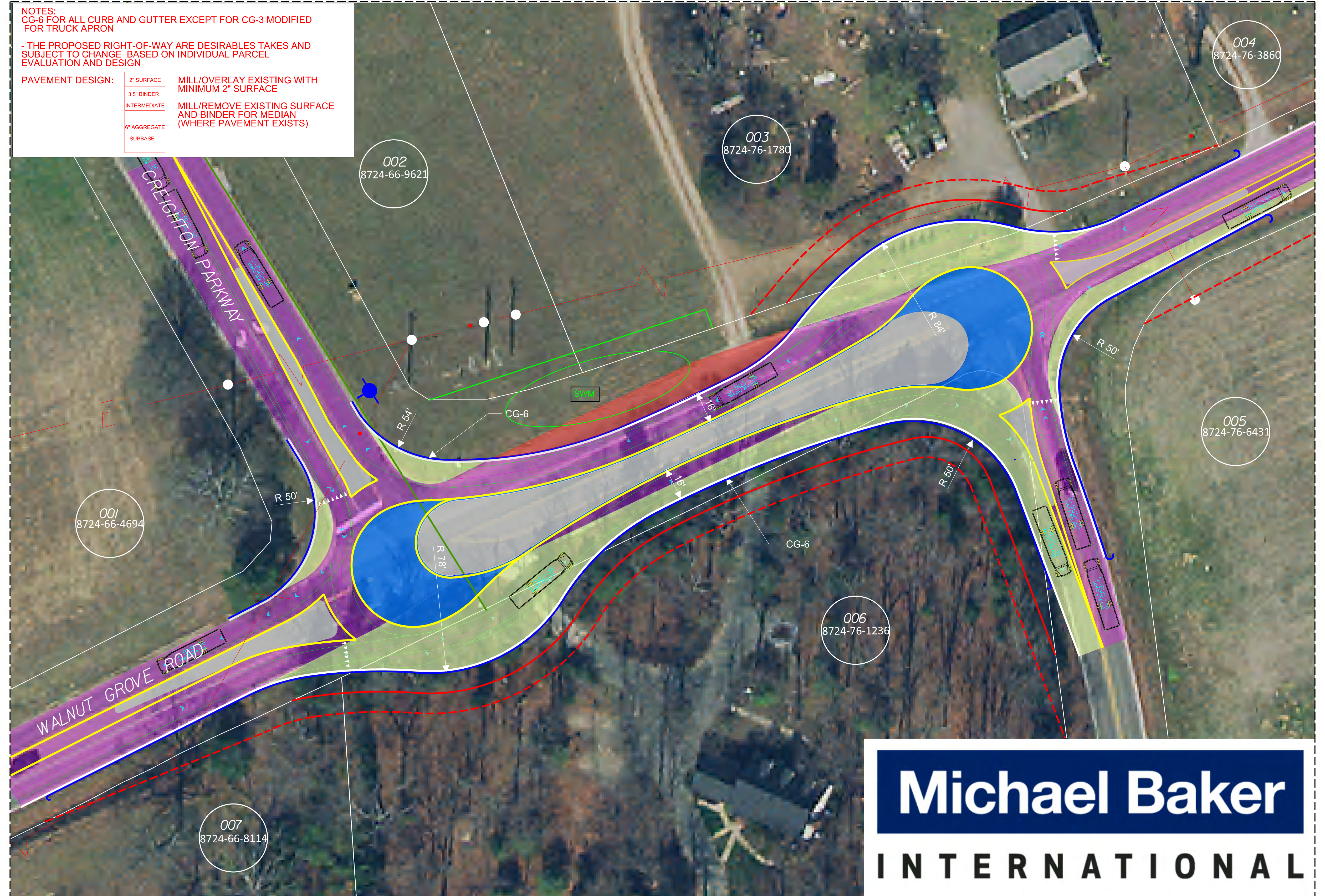


Legend

EXISTING PAVEMENT	PROPOSED PAVEMENT
MILL AND OVERLAY	PAVEMENT DEMOLITION
PROPOSED FLUSH OR RAISED MEDIAN	PROPOSED TRUCK APRON
EXISTING PAVEMENT MARKING	PROPOSED PAVEMENT MARKING
PROPOSED ROW	PROPOSED UTILITY EASEMENT
WATER LINE	EXISTING FIRE HYDRANT
EXISTING UTILITY POLE	EXISTING OVERHEAD POWER LINES
EXISTING FORCE MAIN	SEWER SERVICE AREA
UTILITIES AREA (AS-BUILT)	

NOTES:
CG-6 FOR ALL CURB AND GUTTER EXCEPT FOR CG-3 MODIFIED FOR TRUCK APRON
- THE PROPOSED RIGHT-OF-WAY ARE DESIRABLES TAKES AND SUBJECT TO CHANGE BASED ON INDIVIDUAL PARCEL EVALUATION AND DESIGN

PAVEMENT DESIGN:	2" SURFACE	MILL/OVERLAY EXISTING WITH MINIMUM 2" SURFACE
	3.5" BINDER	
	INTERMEDIATE	MILL/REMOVE EXISTING SURFACE AND BINDER FOR MEDIAN (WHERE PAVEMENT EXISTS)
	6" AGGREGATE SUBBASE	



Michael Baker
INTERNATIONAL

VDOT SmartScale

These plans are unfinished and unapproved and are not to be used for any type of construction or the acquisition of right of way. Additional easements for utility relocations may be required beyond the proposed right-of-way shown on these plans.

Imagery Courtesy of the Commonwealth of Virginia copyright 2017/2018.



April 11, 2022

The Honorable Peter Paul Montgomery Buttigieg
Secretary
United States Department of Transportation
1200 New Jersey Avenue Southeast
Washington, D.C. 20590-0001

Dear Secretary Buttigieg:

I am writing to express Richmond Regional Transportation Planning Organization's support of the County of Henrico's grant application submitted in response to the Notice of Funding Opportunity (NOFO) for the United States Department of Transportation's (USDOT) National Infrastructure Investments under the Infrastructure Investment and Jobs Act, a program also referred to as the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program.

On January 27, 2022, NOFO announced the availability of \$1.5 billion in fiscal year 2022 to be awarded by the USDOT for surface transportation projects that will have a significant local or regional impact, with priority given to projects that address climate change, proactively address racial equity, and reduce barriers to opportunity, in addition to supporting a strong economy and labor market.

The County is applying for this grant to replace the Scott Road Bridge over I-95 with a state-of-the-art bicycle and pedestrian bridge. This new carbon neutral bridge, made of sustainable materials, will remove an older, sub-standard bridge that possess a safety risk, while enhancing the mobility of goods and people on Virginia's interstate system. This project is an essential component of the \$2.3 billion GreenCity development. The "Ecodistrict" will integrate extensive parks, trails and open spaces among about 2 million square feet of office space, 280,000 square feet of retail space, 2,400 housing units, two hotels and a \$250 million arena to serve the Central Virginia Region. This bridge project will connect the GreenCity development to the Fall Line Trail, a 43 mile north to south regional trail through Ashland, Hanover, Henrico, Richmond, Chesterfield, Colonial Heights, and Petersburg.

With support from the RAISE program, the project will foster healthy economic development in Henrico County and the Richmond region, providing jobs, leisure destinations, housing, and more. This facility connects bicycles, pedestrians, and nonmotorized to both ongoing and future developments is a project that supports local efforts to promote an equitable and accessible transportation network, expands mobility options and creates opportunities for the community.

Ashland | Charles City | Chesterfield | Goochland | Hanover | Henrico | New Kent | Powhatan | Richmond

PlanRVA, 9211 Forest Hill Avenue, Suite 200, Richmond, VA 23235

The RRTPO wholeheartedly supports this application and the County of Henrico's continued efforts to improve its locally and regionally significant infrastructure and improve overall quality of life.

Sincerely,

David T. Williams
Chair, RRTPO Policy Board



April 11, 2022

The Honorable Peter Paul Montgomery Buttigieg
Secretary
United States Department of Transportation
1200 New Jersey Avenue Southeast
Washington, D.C. 20590-0001

Dear Secretary Buttigieg:

I am writing to express Richmond Regional Transportation Planning Organization's support of the City of Richmond's grant application submitted in response to the Notice of Funding Opportunity (NOFO) for the United States Department of Transportation's (USDOT) National Infrastructure Investments under the Infrastructure Investment and Jobs Act, a program also referred to as the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program. The January 27, 2022, NOFO announced the availability of \$1.5 billion in fiscal year 2022 to be awarded by the USDOT for surface transportation projects that will have a significant local or regional impact, with priority given to projects that address climate change, proactively address racial equity, and reduce barriers to opportunity, in addition to supporting a strong economy and labor market.

The City of Richmond is applying for this grant so that it may replace the Arthur Ashe Boulevard (Route 161) Bridge over the CSX Transportation, Inc. (CSXT) railroad (VDOT Str. 127-1853, Fed ID 21531). The bridge provides a critical connection between the City of Richmond's urban and commercial centers and regional transportation infrastructure, including interstate highways I-95 and I-64. It is also an essential component of the City's planned redevelopment of a 60-acre site that will involve a variety of improvements including a new athletic campus for the Virginia Commonwealth University, a public research university with an enrollment of over 33,000 students; a new Double-A minor league baseball stadium; and housing opportunities for low-income, moderate-income, and high-income households.

The original bridge was constructed in 1889, rebuilt in 1912, and lengthened in 1918 to accommodate additional tracks. In 1944, it was again lengthened and widened to accommodate additional tracks and additional roadway capacity; thus, components of the current structure are over 110 years old. The current bridge spans two CSXT railway lines and an additional line for high-speed passenger rail as well as an additional freight line are planned along this corridor. The bridge replacement will accommodate multi-modal users, including bike lanes, widened sidewalks, and a planned expanded bus rapid transit network in the City. The

Ashland | Charles City | Chesterfield | Goochland | Hanover | Henrico | New Kent | Powhatan | Richmond

PlanRVA, 9211 Forest Hill Avenue, Suite 200, Richmond, VA 23235

current bridge is structurally deficient with emergency temporary supports currently installed and it has sub-standard vertical clearances over CSXT, lacking approximately 5.7 feet of required clearance.

The RRTPO wholeheartedly supports this application and the City of Richmond's continued efforts to improve its locally and regionally significant infrastructure and improve overall quality of life.

Sincerely,

David T. Williams
Chair, RRTPO Policy Board

**BYLAWS OF THE
RICHMOND AREA METROPOLITAN PLANNING ORGANIZATION**

**Ratified April 12, 1990
Amendments to June 28, 2018
[Amendments to XXXXX, 2022](#)**

ARTICLE I – Name and Authority

- Section 1.** The name of this organization shall be known as the Richmond Area Metropolitan Planning Organization, hereinafter called the MPO, generally referred to as the Richmond Regional Transportation Planning Organization or RRTPO.
- Section 2.** The MPO shall have such authority as prescribed by the Governor in his designation of September 11, 1995 and as prescribed in “A Memorandum of Understanding for Conducting the Metropolitan Transportation Planning and Programming Process in the Richmond Urbanized Area” and subsequent revisions to the Memorandum, hereinafter referred to as the MOU.

ARTICLE II - Purpose

- Section 1.** The purpose of the MPO is to perform policy and technical functions for Richmond Urbanized Area transportation planning reflecting a multimodal process founded upon coordination and cooperation between planning, transit, and service providers. The policy function is designed to make transportation policies to develop and implement the Richmond Regional Metropolitan Transportation Plan and related efforts. The MPO shall:
- a. establish policy for continuing, comprehensive and cooperative transportation planning process;
 - b. annually evaluate the current Transportation Plan, accept it when appropriate, determine when a re-evaluation of the Transportation Plan is necessary, and recommend appropriate action;
 - c. review the results of the re-evaluation;
 - d. determine the influence of current data upon the Transportation Plan in relation to previous data and projected trends;
 - e. cooperate in the evaluation of forecasts of transportation demands;
 - f. work cooperatively on any proposal, alternate lines, and work performed on the study, location, and design of facilities and programs in the Transportation Plan;

-
- g. assign special or standing committees, or ad hoc working groups to specific assignments;
 - h. establish priorities for consideration in the development of the areawide Unified Planning Work Program, and to approve the areawide Unified Planning Work Program;
 - i. approve programs of planning projects and programs of capital expenditures and construction projects, including the annual Transportation Improvement Program, its Annual Element, the Short Range Transportation Plan, the Unified Planning Work Program; and
 - j. perform and approve other plans and programs as may be required by state and federal regulations, and Executive orders and directives.

The technical function of the MPO is designed to establish, monitor and review the results of the technical process for urban transportation planning in the Richmond Urbanized Area. The MPO shall:

- a. establish the technical details of the continuing process through the MOU and pass-through agreements;
- b. establish detailed work activities through the Unified Planning Work Program process that fulfilled these agreements;
- c. review and certify the satisfactory completion of these activities; and
- d. in general, prepare the technical recommendations that the MPO needs to perform its policy functions in either ad hoc working groups, special or standing committees, or at MPO meetings.

ARTICLE III – Membership

Section 1. Membership

The MPO policy board shall be composed of elected members of the governing bodies of member local governments, officials of public agencies that administer or operate major modes of transportation in the metropolitan planning area, providers of public transportation and appropriate state transportation officials representing the voting member organizations. The membership includes both voting and nonvoting members.

Each member organization may designate one or more alternate member(s), hereinafter referred to as alternate(s), to serve in place of an absent member of that member organization. The maximum number of alternates permitted for each member organization is equal to the number of regular members of that organization. All alternates shall be vested with the same powers and responsibilities as the regular member they are replacing.

Section 2. Voting Membership

The MPO policy board voting membership shall be composed of the following member organizations with total votes listed for each in the table below.

MEMBER	VOTES
Chesterfield County	4
Henrico County	4
City of Richmond	4
Hanover County	3
Goochland County	2
New Kent County	2
Powhatan County	2
Town of Ashland	1
Charles City County	1
Capital Region Airport Commission	1
GRTC Transit System	1
Richmond Metropolitan Transportation Authority	1
Commonwealth of Virginia Secretary of Transportation or Designee	1
TOTAL VOTES	27

Section 3. Nonvoting Membership

The nonvoting membership of the MPO policy board shall be composed of one representative from each of the agencies or organizations listed below.

Federal Highway Administration
 Federal Transit Administration
 RideFinders, Inc.
 Virginia Department of Aviation
 Virginia Department of Rail and Public Transportation
 MPO Community Transportation Advisory Committee Chairman

Section 4 Term of Appointment

Member organizations shall have the authority to determine the length of the terms of its member(s) and alternate(s) and whether or not they serve at the pleasure of the appointing member organization, but it is recommended that members and alternates serve for a two-year term and be eligible to be reappointed for successive terms.

ARTICLE IV – Officers and Elections

Section 1. The officers of the MPO shall consist of a Chairman, a Vice Chairman, and a Secretary. The Chairman and Vice Chairman shall be elected by the voting membership of the MPO. The Chairman and Vice Chairman must be MPO jurisdictional voting members; MPO alternate members are not eligible to serve as MPO officers. The Secretary shall be the Richmond Regional Planning District Commission (RRPDC) staff liaison to the MPO.

Section 2. The election of officers shall be held no later than June 30 of each year. The newly elected officers shall take office on July 1 and shall serve for a one-year term.

Section 3. The office of MPO Chairman shall be rotated among the member local governments and the MPO may consider an order of succession incorporated into a nonbinding guidance document approved by the MPO policy board.

Section 4. Duties and Powers of MPO Officers:

a. Chairman

The Chairman shall preside over all meetings of the MPO except when not in attendance. The Chairman may address remarks to an issue before the MPO and may request appropriate actions. The Chairman may request an action, however, he or she will not be eligible to move or second any action for a vote. The Chairman shall be eligible to vote on all actions regardless of a tie vote. The Chairman will be responsible for appointing the Chairman for all MPO Committees except for the Community Transportation Advisory Committee and the Technical Advisory Committee. The Chairman is responsible for appointing all committee members, except as noted in Article VII of these Bylaws.

b. Vice Chairman

The Vice Chairman shall serve as Acting Chairman of the MPO in the absence of the Chairman. When the Vice Chairman is serving as Acting Chairman, the Vice Chairman shall be vested with authority to perform all the duties and exercise all the powers of the Chairman, including those vested in or delegated to the Chairman in these Bylaws.

c. Secretary

The Secretary shall be responsible for the preparation and maintenance of a permanent written record of all MPO actions and proceedings, and shall transmit notices, agendas, monthly status reports, and the minutes of each MPO meeting to each member one week prior to the next regular meeting.

ARTICLE V - Meetings

Section 1. Regular meetings of the MPO policy board shall be held monthly, as necessary, at a suitable meeting time and place, normally on the first Thursday of the month. Special meetings may be called by the Chairman. When a meeting falls on a holiday, the rescheduled meeting shall be determined by the Chairman. Members shall be notified in advance of a rescheduled meeting.

Section 2. A quorum shall exist when a majority of the votes allocated to voting member organizations are represented by members or alternates at the meeting. Vacancies shall not be considered in the establishment of a quorum.

Section 3. Meeting Agendas

- a. The agenda for each MPO policy board meeting shall be prepared jointly by the Chairman and the MPO Secretary.
- b. The agenda shall be transmitted ten (10) days prior to the next meeting.
- d. Additions to the agenda shall be made at the beginning of the meeting upon an affirmative vote of two-thirds of the votes represented at the meeting. An item may be added to the agenda for the next MPO meeting upon an affirmative vote of a majority of the votes represented at the current meeting.
- d. At the discretion of the Chairman, the agenda may include items for consent action. Any voting member shall have the right to request and to have a consent action item removed from the agenda for consent action and placed on that day's MPO meeting agenda for review and discussion, with the Chairman having the right to determine where to consider the item on the meeting agenda.

Section 4. Parliamentary authority for MPO proceedings not otherwise specified by these bylaws shall be the most recently published edition of *Robert's Rules of Order*.

Section 5. Each voting member organization shall have the right to invite technical representatives to participate in meetings and discussions of the MPO as advisors on specific agenda topics.

Section 6. ~~The MPO is a “public body” and subject to the Virginia Freedom of Information Act (§ 2.2-3700, et seq. of the Code of Virginia) (FOIA). In accordance with the provisions of FOIA, all meetings of the policy board or any committees or subcommittees established by the policy board shall be open to the public unless lawfully convened into a closed session in accordance with FOIA. No meeting during which MPO business is discussed shall be conducted through telephonic or electronic means where the members are not physically assembled.~~

ARTICLE VI - Voting

Section 1. Voting member organizations shall designate one representative to cast all of its votes or multiple representatives to cast any number of its votes, up to the number of representatives prescribed by the Governor of Virginia in the September 11, 1995 designation letter and listed in Article III, Section 2 of these Bylaws. Although member organizations may empower individual representatives with differing numbers of votes, each individual vote shall be cast as a whole vote and may not be split fractionally among multiple representatives.

Section 2. A voting member or alternate voting member of an organization that has more than one vote shall be allowed to cast the vote(s) of any absent voting member(s) of the same voting member organization. If the representative(s) and alternate(s) present at the meeting are unable to unanimously agree upon which of them shall cast the votes of any absent representative(s), then the vote of the absent representative(s) will not be counted.

Section 3 All members and alternates of voting member organizations must be vested with the authority to speak for and act on behalf of the appointing organization in matters concerning regional transportation planning activities.

Section 4. Each member organization shall notify the MPO Secretary of its authorized representative(s) and alternate(s), and the number of votes designated to each of them, in writing at least three business days prior to the first meeting of the MPO policy board in which they will act in their official capacity.

Section 5. Voting on matters before the MPO policy board shall generally be conducted by voice vote. Either before or immediately following a voice vote, any member may request that the vote be conducted (or conducted again) by either a show of hands or a roll call. In conducting such votes, those members or alternates who are present and voting shall, when called upon by the MPO Secretary, announce the number of votes they are casting. It shall be up to the Chairman to determine the order in which voting representatives and alternates are asked to show or announce their vote(s).

Section 6. No proxy votes shall be allowed.

ARTICLE VII – MPO Committees

Section 1. Standing Committees

The MPO is supported by Standing Committees as described below. These Bylaws shall be applicable to all standing committees.

Section 2. Executive Committee

There shall be an Executive Committee, which shall be a Standing Committee of the MPO. The Chairman of the MPO shall serve as a member and as the chairman of the Executive Committee. In addition, the Executive Committee shall consist of the officers of the MPO, the immediate past Chairman of the MPO, and one representative from each jurisdiction not having an officer on the MPO. The Chairman shall appoint these additional members of the Executive Committee. A quorum of the Executive Committee shall consist of a majority of the Executive Committee's members. In making any recommendation, adopting any plan, or approving any proposal, action shall be taken by a majority vote of all members present, provided a quorum is present.

The Executive Committee shall have the following specific powers and duties:

- a. To facilitate work program planning and management of the regional transportation planning process by providing policy guidance and input on future agenda items.
- b. Any other power granted to it by an affirmative vote of the MPO policy board in an open meeting, provided a quorum is present at said open meeting, such as but not limited to
 1. recommend amendments to the MPO-adopted Unified Planning Work Program and Transportation Improvement Program;
 2. recommend additions and/or revisions to the highway functional classification system;
 3. approve socioeconomic data and forecasts; and
 4. recommend endorsements of requests from local governments, agencies, and other organizations seeking state and federal grant funds.

Section 3. Technical Advisory Committee

There shall be a Technical Advisory Committee (TAC) composed of one technical representative from each of the following local governments and organizations:

City of Richmond
County of Charles City
County of Chesterfield
County of Goochland
County of Hanover
County of Henrico
County of New Kent
County of Powhatan
Town of Ashland
Capital Region Airport Commission
GRTC Transit System

Richmond Regional Planning District Commission
 RideFinders, Inc.
 Virginia Department of Rail and Public Transportation
 Virginia Department of Transportation

Each local government or organization shall be responsible for designating its member and alternate to TAC. A quorum shall consist of a majority of the TAC membership, which shall include, at a minimum, four of the local government representatives. Either TAC members or alternates will be considered in determining TAC meeting quorums, and for voting on actions before TAC.

The purpose of the TAC is to serve as a technical advisory committee to the MPO, providing technical review, comments, and recommendations on specific transportation plans, programs, studies, and other appropriate documents and regional transportation issues. The TAC shall address other matters and concerns if directed by the MPO or the MPO Chairman. TAC shall specifically be responsible for reviewing, and providing technical comments and recommendations to the MPO on the following:

- a. Unified Planning Work Program
- b. Transportation Improvement Program
- c. Long Range Transportation Plan
- d. Air Quality Planning

The TAC shall meet as required in the performance of its duties.

Section 4. Community Transportation Advisory Committee

There shall be a Community Transportation Advisory Committee (CTAC) to the MPO, with both citizen and organizational voting membership as shown in the chart below.

MEMBER	Appointees
Chesterfield County	2
Henrico County	2
City of Richmond	2
Charles City County	1
Goochland County	1
Hanover County	1
New Kent County	1
Powhatan County	1
Town of Ashland	1
Up to twelve (12) at-large member organizations appointed by the MPO	1 vote each

The officers of CTAC shall consist of a Chairman and Vice Chairman elected by the CTAC voting membership. Only jurisdictional representatives shall be eligible to be Chairman and Vice Chairman. The CTAC officers shall be elected to a one-year term of office beginning July 1 and ending June 30.

~~To the maximum extent possible, the at-large appointees should represent diverse~~

organizations with recognized transportation planning concerns including transportation disadvantaged populations.

Each CTAC member jurisdiction or organization may appoint an alternate member to serve in the absence of each appointed CTAC member. Each appointee shall serve a two- year term, and may be reappointed for successive terms. The CTAC should meet as necessary. A quorum shall consist of a majority of the Committee's current membership.

The purpose of this Committee is to advise the MPO on issues, plans, studies, and matters necessary and appropriate for providing viable and reasonable citizen input. Resolutions approved by the CTAC shall be presented to the MPO.

The CTAC will be supported by a standing subcommittee addressing equity and the needs of the transportation disadvantaged. This subcommittee will be called the CTAC Transportation Equity Work Group. The purpose of this subcommittee is to advise the MPO, through CTAC, on issues, plans, studies, and other matters concerning the MPO's "3-C" urban transportation planning process that effects transportation disadvantaged populations. This group should have flexible membership to maximize the opportunity for input on issues relative to equity for transportation disadvantaged populations.

Section 5. Other Committees

The MPO may create other committees by a two-thirds vote of those present, assuming a quorum is present. These bylaws apply to the operation of any MPO committee.

ARTICLE VIII – Amendment

Section 1. These bylaws may be amended by an affirmative vote of two-thirds of all votes on the MPO policy board at that time, at two consecutive meetings of the MPO policy board. Proposed changes in the bylaws shall be transmitted to each voting member at least 10 days prior to the meeting when the voting will be conducted.

Section 2. These bylaws shall become effective immediately upon ratification by a vote of the MPO policy board as described in Section 1 above. Each MPO member shall be given a copy.

AMENDMENT NOTES:

1. Ratification Date: First reading of Bylaws amendment on March 15, 1990. Second reading and final adoption on April 12, 1990.
2. Bylaws Amendment: Article V, Section 2, amended by MPO on December 13, 1990.
3. Bylaws Amendment: Article VI, Section 4, amended by MPO on June 10, 1993.
4. Bylaws Amendment: Article IV, Section 3, amended by MPO on July 8, 1993.
5. Bylaws Amendments: Article I, Section 2; Article III, Sections 1, 2, and 3; Article IV, Section 3; Article V, Sections 1, 2, and 3; and Article VI, Section 2; amended by the MPO on November 9, 1995.
6. Bylaws Amendment: Article V, Section 2; amended by MPO on February 12, 1998.
7. Bylaws Amendment: Article III, Section 3; amended by MPO on May 11, 2000.
8. Bylaws Amendments: Article IV, Section 4, Subsection (a); Article V, Section 1; and Article VI, Section 1; amended by MPO on April 12, 2001.
9. Bylaws Amendment: Article V, Section 1; amended by MPO on March 14, 2002.
10. Bylaws Amendment: Article V, Section 3; amended by MPO on December 11, 2003.
11. Bylaws Amendments: Article III, Section 3; and Article V, Section 3; amended by MPO on February 10, 2005.
12. Bylaws Amendment: Article VI, Section 1, amended by MPO on February 14, 2013.
13. Bylaws Amendment: Article III, Section 3; and Article V, Sections 2 and 3; amended by MPO on November 7, 2013.
14. Bylaws Amendment: Article I, Section 1; Article III, Sections 1, 2, 3, 4 and 5; Article V, Section 1; Article VI, Sections 1, 2, 4 and 5; and Article VII, Section 1; amended by MPO on October 2, 2014.
15. Bylaws Amendment: Consistent with the 2013 federal certification review report, the RRTPO undertook a comprehensive review of the Bylaws; the last comprehensive review was conducted in 1990. This comprehensive amendment resulted in document reorganization, changes recommended for clarity and consistency, several recommendations included in the 2017 federal certification review report, and re-incorporation of the Elderly and Disability Advisory Committee into the Citizens Transportation Advisory Committee as a standing work group; amended by MPO on June 28, 2018.

RICHMOND REGIONAL TRANSPORTATION PLANNING ORGANIZATION (RRTPO/MPO)

POLICY AND PROCEDURES

To allow participation in meetings of the Richmond Regional Transportation Planning Organization (RRTPO/MPO) and its committees by a member of the commission from a remote location through electronic communication means

The Richmond Regional Transportation Planning Organization (RRTPO/MPO) hereby approves and adopts the following policy and procedures to allow and facilitate participation in commission meetings by members of the commission from a remote location through electronic communication means, as authorized by § 2.2-3708.2 of the *Code of Virginia*:

Participation in Meetings by Electronic Communications from a Remote Location

Members of the Richmond Regional Transportation Planning Organization (RRTPO/MPO) may participate in meetings of the RRTPO/MPO by electronic communication means from a remote location that is not open to the public if, on or before the day of a meeting, a commission member notifies the commission chair that:

- a. Such member is unable to attend the meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance;
- b. Such member is unable to attend the meeting due to a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance; or,
- c. Such member is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter.

In addition, (i) such member's remote participation by electronic communication means shall be approved by a majority vote of those participating in the meeting, (ii) a quorum of the public body is physically assembled at one primary or central meeting location, and (iii) the voice of the remote participant(s) must be able to be heard by all persons at the primary or central meeting location. Remote participation by a commission member pursuant to above paragraph (c) of this policy is limited to two meetings each calendar year or 25 percent of the meetings held per calendar year, rounded up to the next whole number, whichever is greater.

VIRGINIA FREEDOM OF INFORMATION ACT

§ 2.2-3708.2. Meetings held through electronic communication means.

A. The following provisions apply to all public bodies:

1. Subject to the requirements of subsection C, all public bodies may conduct any meeting wherein the public business is discussed or transacted through electronic communication means if, on or before the day of a meeting, a member of the public body holding the meeting notifies the chair of the public body that:

a. Such member is unable to attend the meeting due to (i) a temporary or permanent disability or other medical condition that prevents the member's physical attendance or (ii) a family member's medical condition that requires the member to provide care for such family member, thereby preventing the member's physical attendance; or

b. Such member is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the personal matter. Participation by a member pursuant to this subdivision b is limited each calendar year to two meetings or 25 percent of the meetings held per calendar year rounded up to the next whole number, whichever is greater.

2. If participation by a member through electronic communication means is approved pursuant to subdivision 1, the public body holding the meeting shall record in its minutes the remote location from which the member participated; however, the remote location need not be open to the public. If participation is approved pursuant to subdivision 1 a, the public body shall also include in its minutes the fact that the member participated through electronic communication means due to (i) a temporary or permanent disability or other medical condition that prevented the member's physical attendance or (ii) a family member's medical condition that required the member to provide care for such family member, thereby preventing the member's physical attendance. If participation is approved pursuant to subdivision 1 b, the public body shall also include in its minutes the specific nature of the personal matter cited by the member.

If a member's participation from a remote location pursuant to subdivision 1 b is disapproved because such participation would violate the policy adopted pursuant to subsection C, such disapproval shall be recorded in the minutes with specificity.

3. Any public body, or any joint meetings thereof, may meet by electronic communication means without a quorum of the public body physically assembled at one location when the Governor has declared a state of emergency in accordance with § 44-146.17 or the locality in which the public body is located has declared a local state of emergency pursuant to § 44-

146.21, provided that (i) the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location and (ii) the purpose of the meeting is to provide for the continuity of operations of the public body or the discharge of its lawful purposes, duties, and responsibilities. The public body convening a meeting in accordance with this subdivision shall:

- a. Give public notice using the best available method given the nature of the emergency, which notice shall be given contemporaneously with the notice provided to members of the public body conducting the meeting;
- b. Make arrangements for public access to such meeting through electronic communication means, including videoconferencing if already used by the public body;
- c. Provide the public with the opportunity to comment at those meetings of the public body when public comment is customarily received; and
- d. Otherwise comply with the provisions of this chapter.

The nature of the emergency, the fact that the meeting was held by electronic communication means, and the type of electronic communication means by which the meeting was held shall be stated in the minutes.

The provisions of this subdivision 3 shall be applicable only for the duration of the emergency declared pursuant to § 44-146.17 or 44-146.21.

B. The following provisions apply to regional public bodies:

1. Subject to the requirements in subsection C, regional public bodies may also conduct any meeting wherein the public business is discussed or transacted through electronic communication means if, on the day of a meeting, a member of a regional public body notifies the chair of the public body that such member's principal residence is more than 60 miles from the meeting location identified in the required notice for such meeting.
2. If participation by a member through electronic communication means is approved pursuant to this subsection, the public body holding the meeting shall record in its minutes the remote location from which the member participated; however, the remote location need not be open to the public.

If a member's participation from a remote location is disapproved because such participation would violate the policy adopted pursuant to subsection C, such disapproval shall be recorded in the minutes with specificity.

C. Participation by a member of a public body in a meeting through electronic communication means pursuant to subdivisions A 1 and 2 and subsection B shall be authorized only if the following conditions are met:

1. The public body has adopted a written policy allowing for and governing participation of its members by electronic communication means, including an approval process for such participation, subject to the express limitations imposed by this section. Once adopted, the policy shall be applied strictly and uniformly, without exception, to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting;
2. A quorum of the public body is physically assembled at one primary or central meeting location; and
3. The public body makes arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.

D. The following provisions apply to state public bodies:

1. Except as provided in subsection D of § 2.2-3707.01, state public bodies may also conduct any meeting wherein the public business is discussed or transacted through electronic communication means, provided that (i) a quorum of the public body is physically assembled at one primary or central meeting location, (ii) notice of the meeting has been given in accordance with subdivision 2, and (iii) members of the public are provided a substantially equivalent electronic communication means through which to witness the meeting. For the purposes of this subsection, "witness" means observe or listen.

If a state public body holds a meeting through electronic communication means pursuant to this subsection, it shall also hold at least one meeting annually where members in attendance at the meeting are physically assembled at one location and where no members participate by electronic communication means.

2. Notice of any regular meeting held pursuant to this subsection shall be provided at least three working days in advance of the date scheduled for the meeting. Notice, reasonable under the circumstance, of special, emergency, or continued meetings held pursuant to this section shall be given contemporaneously with the notice provided to members of the public body conducting the meeting. For the purposes of this subsection, "continued meeting" means a

meeting that is continued to address an emergency or to conclude the agenda of a meeting for which proper notice was given.

The notice shall include the date, time, place, and purpose for the meeting; shall identify the primary or central meeting location and any remote locations that are open to the public pursuant to subdivision 4; shall include notice as to the electronic communication means by which members of the public may witness the meeting; and shall include a telephone number that may be used to notify the primary or central meeting location of any interruption in the telephonic or video broadcast of the meeting. Any interruption in the telephonic or video broadcast of the meeting shall result in the suspension of action at the meeting until repairs are made and public access is restored.

3. A copy of the proposed agenda and agenda packets and, unless exempt, all materials that will be distributed to members of a public body for a meeting shall be made available for public inspection at the same time such documents are furnished to the members of the public body conducting the meeting.

4. Public access to the remote locations from which additional members of the public body participate through electronic communication means shall be encouraged but not required. However, if three or more members are gathered at the same remote location, then such remote location shall be open to the public.

5. If access to remote locations is afforded, (i) all persons attending the meeting at any of the remote locations shall be afforded the same opportunity to address the public body as persons attending at the primary or central location and (ii) a copy of the proposed agenda and agenda packets and, unless exempt, all materials that will be distributed to members of the public body for the meeting shall be made available for inspection by members of the public attending the meeting at any of the remote locations at the time of the meeting.

6. The public body shall make available to the public at any meeting conducted in accordance with this subsection a public comment form prepared by the Virginia Freedom of Information Advisory Council in accordance with § 30-179.

7. Minutes of all meetings held by electronic communication means shall be recorded as required by § 2.2-3707. Votes taken during any meeting conducted through electronic communication means shall be recorded by name in roll-call fashion and included in the minutes. For emergency meetings held by electronic communication means, the nature of the emergency shall be stated in the minutes.

8. Any authorized state public body that meets by electronic communication means pursuant to this subsection shall make a written report of the following to the Virginia Freedom of Information Advisory Council by December 15 of each year:

- a. The total number of meetings held that year in which there was participation through electronic communication means;
- b. The dates and purposes of each such meeting;
- c. A copy of the agenda for each such meeting;
- d. The primary or central meeting location of each such meeting;
- e. The types of electronic communication means by which each meeting was held;
- f. If possible, the number of members of the public who witnessed each meeting through electronic communication means;
- g. The identity of the members of the public body recorded as present at each meeting, and whether each member was present at the primary or central meeting location or participated through electronic communication means;
- h. The identity of any members of the public body who were recorded as absent at each meeting and any members who were recorded as absent at a meeting but who monitored the meeting through electronic communication means;
- i. If members of the public were granted access to a remote location from which a member participated in a meeting through electronic communication means, the number of members of the public at each such remote location;
- j. A summary of any public comment received about the process of conducting a meeting through electronic communication means; and
- k. A written summary of the public body's experience conducting meetings through electronic communication means, including its logistical and technical experience.

E. Nothing in this section shall be construed to prohibit the use of interactive audio or video means to expand public participation.

2018, cc. 55, 56; 2019, c. 359; 2021, Sp. Sess. I, cc. 33, 490.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

RRTPO POLICY BOARD AGENDA 4/7/22
FUTURE MEETING TOPICS*

- DRPT Transit Modernization and Equity Study
- Regional Scenario Planning
- GRTC Microtransit Study
- RRTPO Regional Bicycle & Pedestrian Plan
- STBG / CMAQ competitive grants
- Update from RMTA/VDOT on tolls
- Virginia Passenger Rail Authority presentation
- infrastructure program presentation - state and federal funding

*Draft: This is not a comprehensive list of considerations and is subject to change.