



SUPPORTED BY **PlanRVA**
THE REGIONAL
COMMISSION

UNIFIED PLANNING WORK PROGRAM

FISCAL YEAR 2024

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Richmond Regional Transportation Planning Organization

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INTRODUCTION

The Unified Planning Work Program (UPWP)

The purpose of the UPWP is to promote a unified regional approach to transportation planning in order to achieve regional goals and objectives. Additionally, the UPWP serves to document proposed expenditures of Federal, State and local transportation planning funds, and provides a management tool for RRTPO and the funding agencies in scheduling major transportation planning activities, milestones, and products.

The UPWP is required of all metropolitan planning organizations (MPOs) as a condition to receiving federal funds. RRTPO is the federally designated MPO for the Richmond region and consists of the member governments as shown in Figure 1.

The goal of the UPWP is a well-functioning process and program that meets the federal and state transportation planning requirements. This effort involves the public, interested parties, and the RRTPO in developing a multi-modal, continuing, comprehensive, and cooperative transportation planning and programming process. A requirement of Section 450.308(c) of the Metropolitan Planning regulations is that Transportation Management Area (TMA) designated MPOs shall include a discussion of the planning priorities facing the metropolitan planning area. Further discussion of these priorities is provided in the various work tasks.

The UPWP is the RRTPO's budget and work program for the upcoming fiscal year which begins on July 1, 2023 and concludes on June 30, 2024. The UPWP addresses federal/state planning and programming requirements, addresses regional transportation planning issues and needs, and includes activities required for the state and region to remain eligible for federal-aid highway and transit funds. The funding sources supporting the RRTPO program activities come from federal, state and local funds.

PlanRVA and the RRTPO Planning Process

The FY24 UPWP continues to be organized with four core program areas: Program Management, Transportation Planning, Data and Analysis, and Financial Programs. Program Management is the policy, management and operations platform that supports the remaining three program areas. The program objectives, work elements, responsibilities, budgets, products and schedules are included within each core program area. The appendices consolidate information necessary to understanding and implementing the RRTPO program requirements.

There are work tasks that are included primarily as "project monitoring"; which means the RRTPO is a participating partner in the effort, but the designated lead role is undertaken by

another agency or organization such as the Greater Richmond Transit Company (GRTC), DRPT or VDOT. FTA requires that projects and studies receiving FTA funding be included in the UPWP; this is not a requirement shared by FHWA. All partners are provided the opportunity to incorporate project updates into the work task which those organizations or agencies lead.

The two primary funding sources supporting the work program are FHWA/PL funds and FTA Section 5303 funds. These funds are matched by state and local sources on an 80% federal (FHWA and FTA) 10% state (VDOT and DRPT), and 10% local (PlanRVA) basis. Additional funding includes FHWA/RSTP which are matched by state sources with 80% federal funding (FHWA) and 20% state funding (VDOT). The FHWA/PL funding allocations for FY24 from VDOT and the FTA 5303 funding allocations from DRPT have been received.

Administrative Modifications

The purpose of UPWP administrative modifications are to allow flexibility for minor funding shifts between subtasks as work dictates during the fiscal year.

Administrative Modifications to the UPWP include the following:

- Allow transfer of PL funding between subtasks of a broader UPWP task without RRTPO Policy Board approval.
- Funding transfers between UPWP subtasks must not substantially defund one subtask so it is unable to be completed as defined in the UPWP.

MPO staff may make administrative modifications without a public review period or RRTPO Policy Board approval. All UPWP revisions would still require review and approval from VDOT and FHWA. MPO staff must provide a justification for the transfer and any supporting documentation that helps document the transfer, including the UPWP description of task(s) affected, original budget, revised budget, and justification for the request. Administrative Modifications will go into effect after approval by FHWA.

Work Program Priorities

The RRTPO-approved FY24 UPWP priorities focus on fully addressing the recommendations from the August 2021 federal certification report, completing existing work tasks that span from FY23 into FY24, and advancing new initiatives. These priorities are outlined below.

Federal Certification Review Comments, FAST Act and Other USDOT Priorities

The 2021 TMA Planning Certification Review highlights seventeen certification findings as a result of its coordinated efforts between FHWA, FTA, and RRTPO. Of those seventeen findings, eight are noted as commendations for exemplary performance and two have no finding due to

simple achievement of the task. There were no corrective actions noted in the review, which is a remarkable improvement over the 2017 review and is celebrated by the RRTPO Policy Board. The remaining findings are noted as recommendations below:

- Development of a periodic system performance report evaluating the condition and performance of the transportation system with respect to the performance targets, and progress achieved in meeting the performance targets.
- Update of TIP narrative indicating specific dollar amounts (or percentage of total TIP amount) utilized toward achievement of transit performance targets similar to the effort for highway investments.
- We strongly recommend that the Secretary of Transportation review the Commonwealth's current representation on the Policy Board to ensure that the Commonwealth's interests in passenger and freight rail, transportation demand management, ridesharing, and public transportation are appropriately represented. We recommend that DRPT be considered to be made a voting member moving forward.
- It is recommended that RRTPO, once guidance is released for the Bipartisan Infrastructure Bill (BIL), to reexamine the 3-C agreement (Memorandum of Understanding) on Metropolitan Transportation Planning Responsibilities for the Richmond Area to ensure it is in compliance.
- VDOT provide Section 504 training to the RRTPO to support their self-certification of Section 504.
- VDOT provide procedures and documentation to support the State's self-certification statement pursuant to 23 CFR 450.336 that the metropolitan planning process is being carried out in accordance with Section 504, ADA, The Older Americans Act, 23 USC 324, and with consideration of E.O. 12898 (EJ).
- RRTPO should continue to support a robust transit network which delivers comprehensive, equitable and convenient service, particularly in areas of greatest need, especially in light of new CVTA revenues.

Continuation of Existing Work Efforts

- Develop a regional scenario planning tool that assesses the impacts of multiple future forces on growth patterns and development areas.
- Continue to develop the Regional Travel Demand Model to support transportation planning, research and analysis, including small area, sub-area, corridor and scenario planning tasks.

- Continue support of regional public transportation service that provides more frequent, accessible service including expansion of bus rapid transit to the west along the Borad Street Corridor and North-South through downtown Richmond.
- Advance the recommendations from prior year studies (BikePedRVA 2045, Regional Park and Ride Study, Transit Vision Plan Short-Range Priorities, etc.) into project applications, policies or other implementation efforts.
- Continue advancing the Fall Line with local, regional, state and national partners and evaluate opportunities for funding and amenities.
- Support the CVTA as a funding partner through data -driven analysis, cost estimating support, and prioritization and ranking tools.
- Continue to build public engagement and outreach strategies for the RRTPO and ensure compliance with Title VI, Environmental Justice and Low Literacy/Limited English Proficiency requirements.

FY24 Priority Areas

- **Scenario Planning.** This work effort will fully develop an immersive scenario planning process for the region. This builds on intentions from the ConnectRVA 2045 plan and will include comprehensive data development, public engagement, and public-facing reporting and visualization.
- **Technical Assistance.** This work effort will support planning and technical support for member jurisdictions that need outside assistance. This work may include GIS support, planning project assistance, cost estimation, public engagement, or other needs as agreed upon.
- **Transportation investments to capitalize on regional commerce, workforce mobility and accessibility.** This work effort will include planning activities involving freight, transit, multimodal connectivity, and equity.
- **Expanding access to transit.** This work effort will include planning activities focused on further refinement of regional transit priorities and development of shovel-ready transit projects. The passage of the Infrastructure Investment and Jobs Act has opened many funding opportunities to consider. This task will be coordinated between GRTC and RRTPO leadership with guidance from DRPT.
- **Identify strategies for further integrating identified performance measures into project scoring and selection processes.** Categories of performance measures include Safety and Security, Congestion Mitigation and System Reliability, Freight Mobility, Multimodal Connectivity and Access to Employment. This work effort will include coordination with other regional partners to identify creative projects and solutions for desired transportation outcomes in the Region.
- **Expand data management and sharing capabilities (FHWA/FTA Planning Emphasis Area).** Fully incorporate data sharing and consideration into the transportation planning process, emphasizing data's value across multiple programs. Data sharing principles and data management will be elevated for a variety of issues, such as freight, bike and pedestrian planning, equity analyses, performance management, travel time reliability, connected and autonomous vehicles, mobility services, and safety.
- **Improve consideration of equity and justice in public planning processes (FHWA/FTA Planning Emphasis Area).** Actively advance racial equity and support for underserved and disadvantaged communities, including tribal governments, to help ensure public involvement in the planning process and that plans and strategies reflect various perspectives, concerns, and priorities from impacted areas. Work will consider the following:
 - Improving infrastructure for non-motorized travel, public transportation access, and increased public transportation service in underserved communities;
 - Planning for the safety of all road users, particularly those on arterials, through infrastructure improvements and advanced speed management;
 - Reducing single-occupancy vehicle travel and associated air pollution in communities near high-volume corridors;

- Working with transit providers to target demand-response service towards communities with higher concentrations of older adults and those with poor access to essential services; and
- Be a resource to providers as they consider equitable and sustainable practices while developing transit-oriented development including affordable housing strategies and consideration of environmental justice populations.
- **Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future (FHWA/FTA Planning Emphasis Area).** Identify measures to help achieve the national greenhouse gas reduction goals of 50-52 percent below 2005 levels by 2030, net-zero emissions by 2050, and increase resilience to extreme weather events and other disasters resulting from the increasing effects of climate change. This could include evaluating opportunities to reduce greenhouse gas emissions by reducing single-occupancy vehicle trips and increasing access to public transportation, and identifying transportation system vulnerabilities to climate change impacts and evaluating potential solutions.
- **Safe Streets (FHWA/FTA Planning Emphasis Area).** Be a resource to assist partner agencies plan, develop, and operate streets and networks that prioritize safety, comfort, and access to destinations for people who use the street network, including pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and motorists. The goal is to provide an equitable and safe transportation network for travelers of all ages and abilities, including those from marginalized communities facing historic disinvestment. This vision is not achieved through a one-size-fits-all solution – each complete street is unique and developed to best serve its community context and its primary role in the network.

As part of this work priority, RRTPO will meet the BIL requirement that each MPO use at least 2.5% of its PL funds on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. [\[§ 11206\(b\)\]](#)

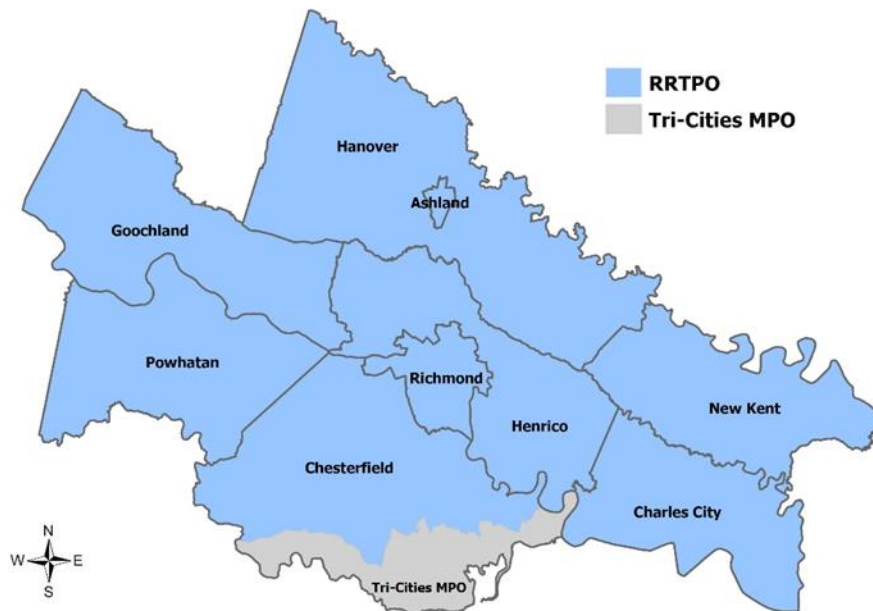
- **Public Engagement (FHWA/FTA Planning Emphasis Area).** Continue developing methods and strategies to improve opportunities for the general public to take a more active role in project planning and development. Be a resource to connect impacted communities with decision-makers as plans and projects are considered. Identify a layered engagement approach that considers in-person, hybrid, and virtual tools and strategies for involvement.
- **Planning and Environmental Linkages (FHWA/FTA Planning Emphasis Area).** Develop project planning workflows that implement PEL as part of the transportation planning and environmental review processes. The use of PEL is a collaborative and integrated approach to transportation decision-making that considers environmental, community, and economic goals early in the transportation planning process, and uses the information, analysis, and products developed during planning to inform the environmental review process. PEL leads to interagency relationship building among planning, resource, and regulatory agencies in the early stages of planning to inform and improve project delivery timeframes, including minimizing duplication and creating one cohesive flow of information.

The UPWP fulfills the federal requirement under 23 CFR §450.308:

(b) An MPO shall document metropolitan transportation planning activities performed with funds provided under title 23 U.S.C. and title 49 U.S.C. Chapter 53 in a unified planning work program (UPWP)...

(c) . . . each MPO, in cooperation with the State(s) and public transportation operator(s), shall develop a UPWP that includes a discussion of the planning priorities facing the MPA. The UPWP shall identify work proposed for the next 1- or 2-year period by major activity and task (including activities that address the planning factors in §450.306(b)), in sufficient detail to indicate who (e.g., MPO, State, public transportation operator, local government, or consultant) will perform the work, the schedule for completing the work, the resulting products, the proposed funding by activity/task, and a summary of the total amounts and sources of Federal and matching funds.

Figure 1. Richmond Regional Transportation Planning Organization



Metropolitan Planning Factors and RRTPO's FY 2024 Priorities

The 2015 *Fixing America's Surface Transportation Act (FASTACT)* continues the principles of integrated planning first set forth in 1992 with the Intermodal Surface Transportation Efficiency Act

Under the *FAST Act*, MPOs must consider ten (10) planning factors when developing transportation plans and programs.

1. Support the economic vitality of the Metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase the accessibility and mobility of people and freight;
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation; and
10. Enhance travel and tourism.

Development of this FY 2024 UPWP has been guided by regulations requiring the RRTPO planning process to consider and implement projects, strategies, and services that address these ten Metropolitan planning factors. Each of these planning factors affects nearly every task; the degree of consideration and analysis is based on the scale and complexity of many issues, including transportation system development, land use, employment, economic development, human and natural environment, and housing and community development (*23 CFR 450.306(b)*). The matrix on page 9 summarizes the applicability of each Metropolitan planning factor to the 2024 work program tasks.

Regional Models of Cooperation

Regional Models of Cooperation provide a framework and process for States and MPOs to develop multi-jurisdictional transportation plans and agreements to improve communication, collaboration, policy implementation, use of technology and performance management across agency boundaries. Multi-jurisdictional planning combines many perspectives to improve coordination and implement effective planning across wide geographic areas. Regional models of cooperation offer a competitive advantage by improving decision-making and saving time and money through shared resources. Examples include freight and congestion management coordination.

Ladders of Opportunity

Work—Infrastructure investment creates jobs and paves the way for business, particularly small and disadvantaged business enterprises

Connect—A multimodal transportation system provides Americans with safe, reliable, and affordable connections to employment, education, healthcare, and other essential services

Revitalize—Transportation infrastructure can lift up neighborhoods and regions by attracting new opportunities, jobs, and housing

FISCAL YEAR 2023 ACCOMPLISHMENTS

The following summarizes work produced and planning activities performed during FY2023 to implement the approved RRTPO planning projects and consultant tasks listed below. Ongoing work program tasks, such as routine project administration, are not included in this summary and only major accomplishments are listed.

Task 7100 Program Support & Administration

- 7110 Continued development and outreach tools with emphasis on public engagement and transparency. Continued strong staffing commitment to the Central Virginia Transportation Authority and served as lead staff for the new organization. Supported the CVTA Technical Committee and CVTA Finance Committee as they developed regional priorities, authority budget, financial management structure, revenue policies and procedures, and other key components of the fledgling organization. Supported the CVTA Regional Priorities Subcommittee and other committees and work groups as needed.

- 7120 Maintained the FY23 UPWP and developed amendments as needed to account for new emphasis on work tasks and priorities. Consulted with member governments and partners to ensure work was being performed as needed.

Task 7200 General Development & Comprehensive Planning

- 7210 Continued evolution of the Public Engagement Plan to allow RRTPO to be flexible in how stakeholders can participate in the planning practice with emphasis on virtual engagement during the COVID-19 pandemic and how to best continue a variety of opportunities as COVID restrictions eased. Strengthened the role of CTAC and its ability to advise other RRTPO committees and the general public. Shifted approach to public engagement on www.planrva.org and continued to embrace the use of ESRI Storymaps to communicate project work. Supported Senior Connections and other human service transportation providers to better engage their constituents.
- 7220 Worked with regional partners to provide resources and support in the development of the Central Virginia Transportation Authority. Participated virtually in professional organizations and societies including the American Planning Association, National Association of Regional Councils, Association of MPOs, National Association of Development Organizations, Consortium for Scenario Planning, Intelligent Transportation Society of Virginia, and others to advance staff engagement and knowledge of best practices. Worked with VDOT and partner organizations to research and advance understanding of Connected and Autonomous Vehicles and their impact on regional travel. Partnered on STARS studies, IMR reports, and arterial management plans.
- 7230 Developed a process to unify consultant contracting and RFP procedures. Worked to provide staff with tools and education for remote work and coordination with partners and constituents.

Task 7300 Long-Range Transportation Planning

- 7310 Strengthened process for project prioritization and developed metrics and performance measures. Worked with consultant to develop unique accessibility and land use tools to integrate into the regional travel demand model. Developed specific GIS tools to measure equity and environmental justice impacts of projects prior to project selection.
- 7315 Kicked off *Pathways to the Future* to develop the region's first cross-discipline scenario planning tool to assist in planning for uncertain futures. The project includes development of multiple computer models and data visualization tools, establishment of a steering committee of subject matter experts and engagement of the community across multiple focus areas that intersect with transportation.
- 7320 Developed next phase of Richmond Tri-Cities (RTC) model update with consultant.
- 7330 Continued coordination with GRTC and CVTA on developing the regional transit plan. Worked with GRTC to begin a detailed analysis of the N-S BRT corridor and a preliminary analysis of expanding BRT to western Henrico along Broad Street.

- 7340 Developed an in-depth project in partnership with the National Park Service to acknowledge and commemorate the Trolley Line Trail from Ashland to the City of Richmond, including storytelling, data development, and project planning. Staffed Fall Line work group and supported regional Fall Line design committee. Continued efforts to secure additional funding and design. Actively participated with regional East Coast Greenway (ECG) partners to continue trail development.
- 7350 Continued development of a resilience program in support of *ConnectRVA 2045*. Included resilience as a major component of the scenario planning tools in development. Hired a full-time resilience planner to lead these increasingly important efforts.

Task 7400 Short-Range Transportation Planning

- 7410 Fully revised the Transportation Improvement Program (TIP) into a dynamic, web-based resource that can be used by all skill levels to understand financial commitments to upcoming transportation projects. Developed dashboards and datasets to communicate safety issues and trends for all nine RRTPO member jurisdictions. Maintained Congestion Management Process data and reporting. Developed visualizations and a storymap to explain performance measures and trends to elected officials and the public. Submitted performance measures for Federal performance measures.
- 7420 Supported regional development of Smart Scale applications for Round Five. Worked directly with VDOT/OIPI to prepare applications. Supported CVTA project application, scoring, and ranking process and provided on-demand analysis and recommendations. Developed funding scenarios for consideration by the Authority. Maintained the current TIP and worked with partners to perform adjustments and amendments in a timely manner. Administered the RSTBG/CMAQ/TA project process. Successfully implemented complete revision and improvement of guidelines, policies, and processes for the RSTP/CMAQ guidance and supported the RSTP/CMAQ guidelines work group.
- 7430 Supported Staples Mill Small Area Plan. Performed internal audit of freight program and continued the process of prioritizing staff focus areas for FY24.

TABLE 1. Planning Factors and Task Matrix

RRTPO FY24 UNIFIED PLANNING WORK PROGRAM	PLANNING FACTORS									
	1	2	3	4	5	6	7	8	9	10
	Economic	Safety	Security	Accessibility	Environment	Connectivity	Management	Preservation	Storm Water	Tourism
7100 PROGRAM SUPPORT AND ADMINISTRATION										
Task 7110 Program Management	X	X		X		X	X			
Task 7120 UPWP, Budget and Contract Administration	X	X		X		X	X			
7200 GENERAL DEVELOPMENT & COMPREHENSIVE PLANNING										
Task 7210 Public Outreach & Equity Analysis			X	X	X					X
Task 7230 Special Planning Efforts	X	X	X	X	X	X	X			X
Task 7240 Contingency Funding			X	X	X	X	X			
7300 LONG-RANGE TRANSPORTATION PLANNING										
Task 7310 Long-Range Transportation Plan	X	X	X	X	X	X	X	X	X	X
Task 7315 Scenario Planning	X	X	X	X	X	X	X	X	X	X
Task 7320 Travel Demand Modeling & Emissions Analysis	X	X		X	X	X	X	X		
Task 7330 Transit	X	X	X	X	X	X	X	X	X	X
Task 7340 Active Transportation: Bicycle & Pedestrian	X	X	X	X	X	X	X	X	X	X
7400 SHORT-RANGE TRANSPORTATION PLANNING										
Task 7410 Performance Based Transportation Planning	X	X	X	X	X	X	X	X	X	X
Task 7420 Financial Programming / Transportation Improvement Program	X	X	X	X	X	X	X	X	X	X
Task 7430 Rail, Freight and Intermodal Planning	X	X	X	X	X	X	X	X	X	X

FISCAL YEAR 2024 PROJECT TASK DESCRIPTIONS

RRTPO planning activities are divided into four major planning categories taken from the Federal Transit Act, Section 5303, Metropolitan Planning Program. Funding sources for planning activities include a combination of federal transit and highway programs.

The following pages describe each task, including its purpose, agency or agencies responsible for carrying out the work, and expected results.

Table 2 lists the projects, tasks, and total cost budgeted for each project. For details, see the individual task descriptions beginning on the next page, and the FY 2024 RRTPO Budget, beginning on page 28.

TABLE 2. PROJECT CATEGORIES AND TASK BUDGET

Task Number	Title	Total Budgeted Amount
7100	PROGRAM SUPPORT & ADMINISTRATION	\$283,000
7110	Program Management	
7120	UPWP, Budget and Contract Administration	
7200	EQUITY, OUTREACH & COMPREHENSIVE PLANNING	\$643,500
7210	Public Outreach & Equity Analysis	
7220	Special Planning Efforts	
7230	Contingency Funding	
7300	LONG-RANGE TRANSPORTATION PLANNING	\$2,014,898
7310	Long-Range Transportation Plan	
7315	Scenario Planning	
7320	Travel Demand Modeling & Emissions Analysis	
7330	Transit	
7340	Active Transportation: Bicycle & Pedestrian	
7350	System Resilience Plan	
7400	SHORT-RANGE TRANSPORTATION PLANNING	\$491,000
7410	Performance Based Transportation Planning	
7420	Financial Programming / Transportation Improvement Program	
7430	Rail, Freight & Intermodal Planning	

7100 PROGRAM SUPPORT AND ADMINISTRATION

Task 7110 Program Management

Purpose:

1. Support the planning process and provide contract administration for federal, state, and other funding programs as appropriate.
2. Support Policy Board, Technical Advisory Committee (TAC), Community Transportation Advisory Committee (CTAC) & subcommittee meetings.

Method:

Major work activities within this task include: developing agendas, minutes, mailings, work status reports, program management and administration; federal/state program requirements and review of related legislation; and computer program support.

PlanRVA staff serves as lead staff for RRTPO program administration with VDOT Richmond District providing support through its partnership on committees and work groups, processing quarterly bills and other requisitions, and conducting various other technical and administration support activities. VDOT State Planning & Research (SPR) funds programmed under UPWP task 7110 provides for VDOT Richmond District support on all RRTPO work tasks.

7110 Expected Results/Product:	Anticipated Completion Schedule:
RRTPO	
1. Maintenance and administration of the program and committees	Ongoing
2. Maintain current information on regional plans and programs	Ongoing
3. Coordinate consultant-related activities	As Needed
4. Coordinate special meetings including the RRTPO Transportation Forum	As Needed
5. Coordinate and fulfill interagency review and information requests	As Needed
VDOT	
1. Provide technical assistance to the RRTPO, member governments, and other agencies	As Needed
2. Provide review and guidance related to RRTPO planning and programming requirements and assistance addressing federal requirements	Ongoing

7100 PROGRAM SUPPORT AND ADMINISTRATION

Task 7120 UPWP, Budget and Contract Administration

Purpose:

1. Develop and maintain the Unified Planning Work Program.
2. Develop time allocations, budgets, and funding scenarios to support UPWP deployment.

Method:

PlanRVA staff will cooperatively develop and administer the UPWP, and coordinate RRTPO planning activities and committee meetings in compliance with UPWP funding agencies. This work effort also supports the RRTPO program by providing legal and other financial services related to the RRTPO program.

This task provides for maintenance of the adopted UPWP and annual development of the RRTPO work program for the upcoming fiscal year. Work in this task includes development of time allocations, budgets, and funding to support the task descriptions. The UPWP also identifies the region’s planning priorities, documents cooperation between the RRTPO and Tri-Cities Area MPO on various work activities and notes non-RRTPO transportation study activities funded by FTA as informational items.

7120 Expected Results/Product:	Anticipated Completion Schedule:
RRTP0	
1. Administer RRTPO FY 2024 UPWP	Ongoing
2. Work with member governments to prepare grant applications supporting the UPWP with emphasis on the Bipartisan Infrastructure Law and other federal programs	As Needed
3. Communicate UPWP activities to the public through CTAC and outreach methods identified in Task 7210 and the RRTPO Public Engagement Plan	Ongoing
4. Coordinate review of and fulfill information requests	As Needed
5. Provide regular progress updates to VDOT and DRPT	Ongoing
6. Provide review and guidance related to RRTPO planning and programming requirements and assistance addressing federal requirements	Ongoing

7200 GENERAL DEVELOPMENT & COMPREHENSIVE PLANNING

Task 7210 Public Outreach & Equity Analysis

Purpose:

- 1) Actively engage stakeholders and the general public with information regarding RRTPO activities and current issues in metropolitan transportation planning.
- 2) Encourage and document citizen engagement in the development of RRTPO transportation plans, programs and policies via the approved PlanRVA Public Engagement Plan, Title VI Plan, and associated policies and procedures.

Method:

This work effort supports the development of a functional and viable community engagement program, which creates a “citizen planner” role for the public on transportation issues and encourages public input to the transportation planning and programming process.

The RRTPO organization includes a standing Community Transportation Advisory Committee (CTAC) appointed by the RRTPO policy board. The CTAC membership includes representation from all the RRTPO local jurisdictions and community organizations, including a focus on seniors, individuals with disabilities, persons with low income and all persons that are transportation disadvantaged. Engagement with CTAC provides an opportunity for citizen and interested party input to inform and advise the RRTPO on plans, studies, issues, and other matters related to the planning of transportation systems and services.

In addition to supporting CTAC and the work groups, the RRTPO encourages community engagement for each of its work products, including the Long-Range Transportation Plan, Regional Bicycle and Pedestrian Plan, Pathways to the Future, and other current plans and studies. There are various ways to get involved, including the PlanRVA website, in-person and virtual meetings, community events, and other methods outlined in the RRTPO Public Engagement Plan.

7210 Expected Results/Product:	Anticipated Completion Schedule:
RRTPPO	
1. Work to ensure equitable opportunities for all people to participate in the work of PlanRVA and RRTPO.	Ongoing
2. Revise & update RRTPO Public Engagement Plan to include best practices	As Needed
3. Actively engage the community on plans and programs related to RRTPO	Ongoing
4. Support CTAC, TAC, and RRTPO Work Groups	Ongoing
5. Maintain PlanRVA website and project pages including storymaps and dashboards	Ongoing/As Needed

6. Serve as a resource to VDOT & DRPT to enhance participation by elderly, disabled, and low-income populations in transportation plans	As Needed
7. Support Senior Connections as a partner in developing regional coordination services as described in the RRTPO Needs and Gaps Assessment of the Transportation Disadvantaged report	Ongoing
8. Update and revise MOAs and committee bylaws	As Needed
9. Implement/administer any changes to the MPO organization structure, as needed	As Needed
VDOT	
1. Support PlanRVA efforts to engage regional stakeholders and the general public	Ongoing
DRPT	
1. Encourage and participate in PlanRVA efforts to raise awareness of transit improvement projects	Ongoing

7200 GENERAL DEVELOPMENT & COMPREHENSIVE PLANNING

Task 7220 Special Planning Efforts

Purpose:

- 1) Participate in and provide technical support to special planning efforts or studies in the region that are related to or impact transportation planning, system performance and financial programming as determined by the RRTPO Secretary.

Method:

PlanRVA staff will work closely with member governments and partner agencies to complete additional studies and plans that help to advance the transportation plans of the region, including but not limited to collaborative strategic planning, economic development, land use analysis, tourism planning, regional and megaregional partnerships, financial competitiveness studies, and professional advancement.

7220 Expected Results/Product:	Anticipated Completion Schedule:
RRTPO	
1. Provide technical support services to member jurisdictions as identified through joint agreement. The focus of these efforts will be GIS support, planning project assistance, cost estimation, public engagement, or other needs mutually agreed upon	As Needed
2. Professional leadership and advancement – work to be an active participant and leader in various professional organizations like the Virginia Association of MPOs, National Association of Development Organizations, Association of Metropolitan Planning Organizations, Transportation Research Board, ITSVA, American Planning Association, etc.	Ongoing
3. National Best Practices – Spread the word about work that PlanRVA is doing by attending and presenting at local, state, and national conferences.	Ongoing
4. Automated and Connected Vehicle Technology – Continue to work with VDOT and other partners to study and advance innovative technologies to support regional transportation mobility and accessibility	Ongoing
5. Actively participate in VDOT or locality-led regional transportation studies like STARS, Arterial Management Plans, IMRs and IMJs as well as responding to data requests	As Needed
6. Track and update technology needs as appropriate to keep PlanRVA on the cutting edge of best technology practices among MPOs and planning organizations	As Needed

7200 GENERAL DEVELOPMENT & COMPREHENSIVE PLANNING

Task 7230 Contingency Funding

Purpose:

- 1) Provide additional support for new and unforeseen activities.

Method:

Financially support unforeseen activities related to community engagement, staffing, consultant contracts, or other activities associated with UPWP tasks. This item may also be used for funding new UPWP tasks that may be approved by the RRTPO Policy Board during the fiscal year

7230 Expected Results/Product:	Anticipated Completion Schedule:
RRTPO	
1. Staffing or administrative tasks as appropriate to actively pursue and complete projects developed under the UPWP	As Needed
2. Consultant contracts to address needs or other projects as developed during the fiscal year	As Needed
3. Additional public engagement as identified during the planning phases for project assignments	As Needed
4. New UPWP tasks developed as part of a needs assessment during the fiscal year	As Needed
5. Address unanticipated funding shortfalls and/or rescissions	As Needed

7300 LONG-RANGE TRANSPORTATION PLANNING

Task 7310 Long-Range Transportation Plan

Purpose:

- 1) Develop and maintain a comprehensive future-reaching transportation plan to assess mobility and access needs of the Richmond region

Method:

In accordance with RRTPO policy and applicable federal regulations, PlanRVA will coordinate and undertake various activities to update the Long-Range transportation plan in consultation and coordination with VDOT and DRPT staffs. The existing plan will be monitored and amended as necessary.

Through the activities in this work task, RRTPO will meet the BIL requirement that each MPO use at least 2.5% of its PL funds on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. [\[§ 11206\(b\)\]](#)

7310 Expected Results/Product:	Anticipated Completion Schedule:
RRTPO	
1. Update ConnectRVA 2045 as needed and work to implement it and work collectively with CVTA to identify candidate projects for implementation	Ongoing
2. Coordinate with VDOT and DRPT on Regional Performance Measures and their ongoing assessment	Ongoing
3. Develop a comprehensive Scenario Planning process, Pathways to the Future, using <i>ConnectRVA 2045</i> that will inform the development of the next Long-Range Transportation Plan. This process will include community education, research, and data development during a multi-year process.	Throughout FY 2024
VDOT	
1. Support RRTPO in maintenance of <i>ConnectRVA 2045</i> and development of Pathways to the Future	Ongoing
2. Consider the impact of recommendations from various studies on <i>ConnectRVA 2045</i> , in association with VDOT planning efforts	Ongoing
3. Implement <i>VTrans</i>	Ongoing
DRPT	
1. Support RRTPO in developing <i>ConnectRVA 2045</i> and Pathways to the Future	Ongoing
2. Review RVA Transit Vision Plan and other regional transit and mobility plans in coordination with GRTC planning efforts for consistency with <i>ConnectRVA 2045</i> targets	Ongoing

7300 LONG-RANGE TRANSPORTATION PLANNING

Task 7315 Scenario Planning

Purpose:

- 1) Develop a multi-disciplinary future conditions prediction model using scenario planning

Method:

In accordance with applicable federal regulations and accepted best practices, PlanRVA will coordinate and undertake various activities to develop a new scenario planning model called Pathways to the Future. The model will be developed through open public education, engagement and equitable practices with a focus on broad consensus on outcomes.

7315 Expected Results/Product:	Anticipated Completion Schedule:
RRTPO	
1. Work collaboratively with the steering committee and associated stakeholders	Throughout FY24
2. Coordinate with VDOT, DRPT, and other partners on available data sources and cooperative use	Ongoing
3. Develop a comprehensive Scenario Planning process that will inform the development of the next Long-Range Transportation Plan. This process will include community education, research, and data development during a multi-year planning process.	FY 2024 and beyond
VDOT	
1. Support RRTPO in development of Pathways to the Future	Ongoing
2. Evaluate the impact of scenario planning outcomes on VDOT long-term planning efforts	Ongoing
DRPT	
1. Support RRTPO in developing Pathways to the Future	Ongoing
2. Evaluate the impact of scenario planning outcomes on DRPT long-term planning efforts	Ongoing

7300 LONG-RANGE TRANSPORTATION PLANNING

Task 7320 Travel Demand Modeling & Emissions Analysis

Purpose:

- 1) Simulate existing and future travel demand.
- 2) Effectively model, analyze, and document multi-modal transportation networks.
- 3) Estimate on-road motor-vehicle emissions including ozone precursors and greenhouse gas emissions.
- 4) Develop new methods for performing scenario analysis and planning

Method:

PlanRVA and VDOT will cooperatively utilize the Richmond / Tri-Cities (RTC) travel demand model; prepare, analyze and document network-based travel forecasts, as needed; and undergo training in the use of travel demand modeling and emissions analysis tools. PlanRVA will investigate alternative platforms to develop alternative analyses and investigations into future conditions and impacts of transportation decision-making.

7320 Expected Results/Product:	Anticipated Completion Schedule:
RRTPO	
1. Maintain and implement the RRTPO Travel Demand Model	Ongoing
2. Provide forecasts for regional studies	Ongoing/As Requested
3. Develop scenario planning platform and tools necessary to investigate future impacts from transportation investment.	Ongoing
4. Develop and implement a full transit demand model to complement the existing travel demand model	Ongoing
4. Continue work on update of the RRTPO Travel Demand Model and related sub-models for use in scenario planning and long-range planning. Investigate options for updating and/or replacing the existing model that will be more user-friendly and teachable.	Ongoing
5. Consult and cooperate with member governments, VDOT, Tri-Cities MPO, and other groups to develop opportunities for the Travel Demand Model in small-area, corridor, and other types of local planning efforts	Ongoing/As Needed

VDOT	
1. Assist with maintenance/implementation of the RRTPO Travel Demand Model and provide inputs for regional air quality analysis	Ongoing
DRPT	
1. Coordinate with RRTPO and VDOT to incorporate current transit data and forecasts into the Travel Demand Model	Ongoing/As Needed

7300 LONG-RANGE TRANSPORTATION PLANNING

Task 7330 Transit

Purpose:

- 1) Identify opportunities to enhance and increase connectivity to transit across the Richmond region.
- 2) Advance the coordination of transportation services for all people in the Richmond region with focus through an equity lens on disadvantaged and environmental justice populations.

Method:

PlanRVA staff will support the implementation of the Transit Vision Plan (Near-term Technical Analysis), including support for GRTC in pursuit of shovel-ready projects and grant opportunities. PlanRVA will also support the state designated Area Agency on Aging in the maintenance of a plan to coordinate regional transportation services meeting the needs of disadvantaged populations.

Through the activities in this work task, RRTPO will meet the BIL requirement that each MPO use at least 2.5% of its PL funds on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. [\[§ 11206\(b\)\]](#)

RRTPO will work directly with GRTC to support the completion of their Essential Infrastructure Plan by augmenting staff for a temporary period to keep the project moving forward to completion. This includes RRTPO analysis of impacts of infrastructure improvements on ridership.

7330 Expected Results/Product:	Anticipated Completion Schedule:
RRTPO	
1. Support implementation of the Greater RVA Transit Vision Plan	Ongoing
2. Support the implementation of the Coordinated Human Services Mobility Plan	Ongoing
3. Support the development of regional priorities for transit through staff support of the Central Virginia Transportation Authority.	Ongoing
4. Coordinate Transportation Demand Management processes and policies to improve congestion levels, influence travel demand and improve system efficiency. Particular emphasis on this program will be in partnership with Ridefinders.	Ongoing
5. Coordinate with Greater Richmond Transit Company (GRTC) to improve service to the region, including assistance with GRTC planning and visioning through its TDP and related efforts, with focus on BRT expansion and connectivity	Ongoing
6. Direct financial support to GRTC to temporarily augment staff that will enable completion of its Essential Infrastructure Plan. Develop before/after analysis of infrastructure to evaluate its impact on ridership.	June 30, 2024

GRTC	
1. Solicit support and technical assistance from PlanRVA staff for annual development of a plan for regional public transportation within Planning District 15 and other projects as needed	Ongoing
DRPT	
1. Solicit support & technical assistance from PlanRVA staff on implementation plans for the Greater RVA Transit Vision Plan	Ongoing

7300 LONG-RANGE TRANSPORTATION PLANNING

Task 7340 Active Transportation: Bicycle & Pedestrian

Purpose:

- 1) Plan for all modes of travel, including bicycle and pedestrian facilities connecting home, work, and school.
- 2) Provide a forum for regional conversation regarding active transportation and community health.

Method:

The RRTPO is responsible for planning all modes of transportation including connecting accessible pedestrian facilities and bicycle facilities. This task provides oversight for the regional bicycle & pedestrian plan and pledges RRTPO support for area groups, organizations, and local governments to advance bicycle and pedestrian studies, programs, and projects.

Through the activities in this work task, RRTPO will meet the BIL requirement that each MPO use at least 2.5% of its PL funds on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. [\[§ 11206\(b\)\]](#)"

7340 Expected Results/Product:	Anticipated Completion Schedule:
RRTPO	
1. Work with partners to identify needed non-motorized improvements as part of a larger connectivity strategy with the regional transportation network	Ongoing
2. Coordinate and facilitate regional conversations on the alignment of the East Coast Greenway	Ongoing
3. Support the development of the Fall Line network and provide technical assistance	Ongoing
4. Develop integrated components of <i>ConnectRVA 2045</i> dedicated to improving bicycle and pedestrian connectivity	Ongoing
5. Lead and support the development of the Trolley Line Trail and associated interpretive materials and storytelling	Ongoing
6. Collect and synthesize performance data on nonmotorized travel as available	Ongoing
7. Evolve the Active Transportation Work Group to best serve the region	Ongoing
8. Work with member governments and state agencies to advance development of bicycle and pedestrian facilities	As Needed

VDOT	
1. Include PlanRVA staff as technical resources for new and ongoing bicycle and pedestrian projects in the Richmond region	As needed
2. Share counts and other performance metrics with PlanRVA staff for inclusion in plans and projects	Ongoing

7300 LONG-RANGE TRANSPORTATION PLANNING

Task 7350 System Resilience

Purpose:

- 1) Following federal guidance, consider projects and strategies that will improve resiliency and reliability of the transportation system through mitigation of stormwater impacts on the transportation system, improvement of resistance to heat island impacts and reduction of the vulnerability of existing transportation infrastructure to natural disasters.

Method:

Coordinate transportation planning with environmental partners, homeland security, disaster preparedness, and post-disaster redevelopment planning. Enhance the resiliency of the transportation system to withstand threats from man-made and natural disasters. Think long-term about how to function as a region when societal gathering patterns are disrupted by weather, disease, economic turmoil, or other regional factors.

7350 Expected Results/Product:	Anticipated Completion Schedule:
RRTPO	
1. Develop a system resilience analysis framework to complement <i>ConnectRVA 2045</i> that identifies strategies that reduce community impacts to climate change	Ongoing
2. Work with VDOT to develop a system for infrastructure assessment and prioritization	As Needed
3. Develop a watershed-based digital flood tool that will provide current information on potential impacts and priority infrastructure needs	Ongoing
4. Identify new indicators for assessment of community resilience	Ongoing
5. Develop project prioritization metrics that reflect resilience and environmental factors of project development	Ongoing
VDOT	
1. Collaborate with PlanRVA to develop a summary database of infrastructure vulnerability	Ongoing

7400 SHORT-RANGE TRANSPORTATION PLANNING

Task 7410 Performance Based Transportation Planning

Purpose:

- 1) In conjunction with VDOT, establish and work towards meeting a defined set of performance measures and targets through planning and programming projects that contribute towards regional goals.
- 2) Assess progress towards meeting goals.

Method:

PlanRVA staff will work with VDOT regarding the establishment of performance measures and targets, how Federal rules will be implemented, and will monitor established rules and any proposed changes. The RRTPO will work with FHWA, FTA, VDOT and DRPT to incorporate these new requirements into the RRTPO planning and programming process in the work program.

Develop tools and visualizations to communicate performance of the transportation network in a data-driven process. Incorporate new datasets when possible, including the FY22 adopted Regional Transportation Safety Plan.

The following products and work tasks help to meet and assess these requirements.

7410 Expected Results/Product:	Anticipated Completion Schedule:
RRTPO	
1. Safety - work with the RRTPO Vision Zero Workgroup to assess regional goals and to update and expand the Regional Safety Plan.	As Needed
2. Congestion Management Process – report on system reliability, such as bottlenecks and travel time data for all CMP designated roads; analysis of congested road segments for AM and PM travel time periods and identify strategies to improve or mitigate congestion.	Ongoing
3. Congestion Management Process – analyze and report on accident data for all CMP network designated roads, plus those roads functionally classified as collector and above in the Richmond region	Ongoing
VDOT	
1. Collaborate with PlanRVA staff to develop Intelligent Transportation Systems (ITS) projects and programs	As Needed
2. Provide needed data to PlanRVA for use in developing CMP analysis and reporting	Ongoing

7400 SHORT-RANGE TRANSPORTATION PLANNING

Task 7420 Financial Programming / Transportation Improvement Program

Purpose:

- 1) Cooperatively develop and publish the RRTPO Transportation Improvement Program (TIP)
- 2) Revise policies and procedures for TIP development, as needed.
- 3) Develop and manage evaluation and allocation of federal and state transportation funding.
- 4) Report on previously authorized TIP projects.

Method:

PlanRVA, VDOT, and DRPT staff will jointly consult and coordinate with RRTPO Policy Board and advisory committees to maintain the TIP as needed; monitor authorized TIP projects; manage the RRTPO policies and procedures for TIP development; manage the RSTBG/CMAQ/TAP grant process; work to prepare regional applications for state and federal funding opportunities, and support the Central Virginia Transportation Authority.

7420 Expected Results/Product:	Anticipated Completion Schedule:
RRTPO	
1. Revise and improve the RSTBG/CMAQ Project Review, Selection, and Allocation process as needed	Ongoing
2. Support financial analysis and consideration of project impacts for the Central Virginia Transportation Authority	Ongoing
3. TIP Analysis and Maintenance	Ongoing
4. Identify best practices to track and maintain reliable project cost estimates	Ongoing
5. Work collaboratively to develop regional applications for state and federal funding opportunities	
6. Develop tools and metrics to assist in evaluation of regionally significant projects including cost-benefit scoring and funding scenarios	Ongoing
VDOT	
1. Coordinate TIP project proposals for the State Highway System	Ongoing
2. Provide estimates of Federal/State funds available for TIP projects	As Needed
3. Coordinate with PlanRVA staff to develop funds allocation recommendations	Ongoing

DRPT	
1. Coordinate transit TIP projects and amendments	As Needed

7400 SHORT-RANGE TRANSPORTATION PLANNING

Task 7430 Rail, Freight and Intermodal Planning

Purpose:

- 1) Moving people and goods safely and efficiently with environmentally beneficial impacts.

Method:

In order for Richmond to compete in the efficient movements of goods and services in the coming years, the region will need to identify, develop and implement intermodal strategies which will provide good connectivity for passenger movement, transfer of rail shipments, improved rail access for local truck shipments, expanded opportunity for air cargo movement, and alternative options of importing and exporting regional cargoes, such as by barge to the Port of Virginia's Richmond Marine Terminal. By ensuring the continued safe and efficient performance of the regional transportation system, the prevention of environmental degradation, while encouraging and attracting economic opportunities, the RRTPO will be promoting a high quality of life for our region.

The regional planning process can support policies that advocate investments in the rail system such as extension of sidings, crossovers, signal upgrades or grade-separation of crossings which can improve the performance of the rail system to the benefit of both passenger and freight movements.

7430 Expected Results/Product:	Anticipated Completion Schedule:
RRTPO	
1. Support Staples Mill Station redesign and upgrades	As Needed
2. Freight corridor data development and analysis. Investigation of best applications for freight data to support economic development.	Ongoing
3. Support implementation of I-95/RMT/Commerce Corridor Access Study	Ongoing
4. Freight and Intermodal Work Group – evaluate demand and feasibility	Ongoing
5. Richmond Area Rail Studies: Virginia State Rail Plan, Southeast High-Speed Rail (including DC2RVA: Washington to Richmond), Long Bridge / CSX plan – coordinate with DRPT on work activities	As Needed

FISCAL YEAR 2024 RRTPO STAFFING AND BUDGET

RRTPO Staff Resources

Twelve personnel from PlanRVA are committed to full-time direct support of the tasks outlined in the FY 2024 RRTPO UPWP; another seven personnel are committed in part-time direct support. Additional personnel may be assigned to consultant-led work tasks.

Primary responsibility for the UPWP rests with PlanRVA staff. There are cases where other UPWP agencies are assigned primary responsibility for specific activities, as delineated in the task descriptions; PlanRVA will provide support for these activities. The PlanRVA Director of Transportation is responsible for overall program support and administration of RRTPO's work program tasks, as well as for interagency coordination with the other UPWP Agencies. Each staff person dedicated to direct support of the work program is charged with primary responsibility for accomplishing specific tasks or subtasks.

Figure 2 reflects the FY 2024 RRTPO budget by planning program project. On the following page, Table 3 details FY 2024 expenditures budgeted by PlanRVA on RRTPO planning projects or tasks described in this UPWP. For each planning project, total expenditures, type of fund, and federal/local matching amounts are identified.

FIGURE 2. FY 2024 TOTAL RRTPO BUDGET BY TASK

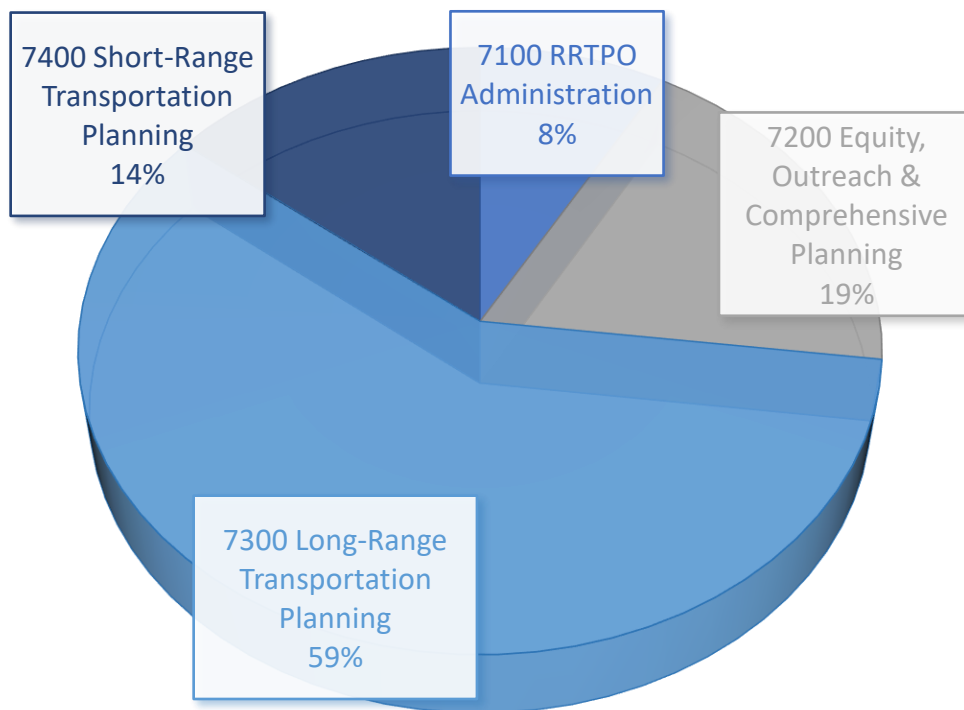


TABLE 3. FY 2024 RRTPO Unified Planning Work Program

FY 2024 RRTPO Budget											
Work Task	PL				5303				5303 CO ⁽¹⁾	STBG ⁽²⁾	GRAND TOTAL
	Federal	State	Local	Total	Federal	State	Local	Total	Total		
7110 MPO Prog Mgmt	\$140,800	\$17,600	\$17,600	\$176,000	\$35,200	\$4,400	\$4,400	\$44,000			\$220,000
7120 UPWP Budget & Contracts	\$40,320	\$5,040	\$5,040	\$50,400	\$10,080	\$1,260	\$1,260	\$12,600			\$63,000
7210 Public Outreach/ Equity Analysis	\$111,040	\$13,880	\$13,880	\$138,800	\$27,760	\$3,470	\$3,470	\$34,700			\$173,500
7220 Special Planning Efforts	\$185,600	\$23,200	\$23,200	\$232,000	\$46,400	\$5,800	\$5,800	\$58,000			\$290,000
7230 Contingency Funding	\$125,280	\$15,660	\$15,660	\$156,600	\$18,720	\$2,340	\$2,340	\$23,400			\$180,000
7310 Long Range Transp Pln	\$49,200	\$6,150	\$6,150	\$61,500	\$0	\$0	\$0	\$0			\$61,500
7315 Scenario Planning	\$212,000	\$26,500	\$26,500	\$265,000	\$52,800	\$6,600	\$6,600	\$66,000		\$400,000	\$731,000
7320 Travel Demand Model	\$48,998	\$6,125	\$6,125	\$61,248	\$22,991	\$2,874	\$2,874	\$28,739	\$342,411		\$432,398
7330 Transit	\$0	\$0	\$0	\$0	\$208,000	\$26,000	\$26,000	\$260,000	\$100,000		\$360,000
7340 Act Transp- Bike/Ped	\$236,000	\$29,500	\$29,500	\$295,000	\$0	\$0	\$0	\$0			\$295,000
7350 System Resiliency	\$108,000	\$13,500	\$13,500	\$135,000	\$0	\$0	\$0	\$0			\$135,000
7410 Perf Based Transp Plng	\$30,000	\$3,750	\$3,750	\$37,500	\$30,000	\$3,750	\$3,750	\$37,500			\$75,000
7420 Financial Prog/TIP	\$231,680	\$28,960	\$28,960	\$289,600	\$57,920	\$7,240	\$7,240	\$72,400			\$362,000
7430 Rail & Freight	\$25,770	\$3,221	\$3,221	\$32,213	\$17,430	\$2,179	\$2,179	\$21,787			\$54,000
TOTAL (\$)	\$1,544,688	\$193,086	\$193,086	\$1,930,861	\$527,301	\$65,913	\$65,913	\$659,126	\$442,411	\$400,000	\$3,432,398

(1) FY23 5303 Carryover funds

(2) Expected STBG fund awards

ACRONYM DEFINITIONS

Acronym	Definition
CMP	Congestion Management Process
CMAQ	Congestion Mitigation and Air Quality (federal funding)
CTAC	Community Transportation Advisory Committee, RRTPO advisory committee
CVTA	Central Virginia Transportation Authority
DRPT	Department of Rail and Public Transportation
EDAC	Elderly and Disability Advisory Committee, former RRTPO advisory committee
FAST Act	Fixing America's Surface Transportation Act
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
FY / FFY	Fiscal Year / Federal Fiscal Year
GRTC	Greater Richmond Transit Company
IMR	Interchange Modification Report
L RTP	Long Range Transportation Plan
MPO	Metropolitan Planning Organization
OIPI	Office of Intermodal Planning and Investment
PL	Planning funds (federal funding category)
PlanRVA	Richmond Regional Planning District Commission
Policy	Decision-making body of the RRTPO, composed of elected officials from nine jurisdictions
RMTA	Richmond Metropolitan Transportation Authority
RRTPO	Richmond Regional Transportation Planning Organization
RSTP	Regional Surface Transportation Program (federal funding)
RSTBG	Regional Surface Transportation Block Grant (federal funding)
RTC	Richmond / Tri-Cities MPOs
STARS	Strategically Targeted Affordable Roadway Solutions
TAC	Technical Advisory Committee, RRTPO advisory committee
TIP	Transportation Improvement Program, list of upcoming transportation projects
UPWP	Unified Planning Work Program, the RRTPO annual budget and work program
VDOT	Virginia Department of Transportation
VTrans	Virginia statewide, long-range transportation plan



POLICY BOARD AGENDA 7/6/23; ITEM B-3.

FY24 UPWP Amendment

Richmond Regional Transportation Planning Organization

On motion by David Williams, seconded by James Holland, the members of the RRTPO Policy Board voted to approve the following resolution:

RESOLVED, that the Richmond Regional Transportation Planning Organization Policy Board approves these amendments to the FY 2024 Unified Planning Work Program:

1. Revision to Work Task 7330, adding new detail regarding direct funding of GRTC Essential Infrastructure Plan
2. Inclusion of Administrative Modification language in the UPWP

This is to certify that the Richmond Regional Transportation Planning Organization Policy Board approved the above resolution at its meeting held July 6, 2023.

WITNESS:

BY:

Janice Firestone

 Janice Firestone
 Program Manager
 PlanRVA

Chet Parsons

 Chet Parsons
 Secretary
 Richmond Regional Transportation
 Planning Organization

R - UPWP Amendment

Final Audit Report

2023-07-06

Created:	2023-07-06
By:	Janice Firestone (jfirestone@planrva.org)
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"R - UPWP Amendment" History

-  Document created by Janice Firestone (jfirestone@planrva.org)
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