



AGENDA

May 12, 2022-- 9 a.m.
James River Board Room- PlanRVA

Register to attend the meeting virtually at:
https://planrva-org.zoom.us/webinar/register/WN_FWSr98-hQ8uQ0m7WhvVlzw

Members of the public may also observe the meeting on our YouTube Channel at
www.youtube.com/PlanRVA

View our complete [Public Participation Guide](#) for other ways to participate.

1. Welcome and Introductions (Winslow)

- a. Pledge of Allegiance to the Flag of the United States of America**
- b. Roll Call of Attendees and Certification of a Quorum**
- c. Public Comments**

2. Consent Agenda (Winslow)

- a. Approval of Agenda**
- b. [April Meeting Minutes](#)** (Paige/page 2)

Requested Action: Motion to approve April Meeting Minutes.

3. Standing Committee and Other Reports

a. Executive Committee & Chairman's Report (Winslow)

b. Audit, Facilities & Finance Committee Report (Holland)

- i. [FY2022 3rd Quarter Financial Statements](#)** (page 7)

Requested Action: Acceptance of the Financial Statements for 3rd Quarter.

- ii. New Office Space Update**

Information Item: Members will receive an update on the status of the project.

- iii. [FY2023 Annual Budget](#)** (page 17)

Requested Action: Approval of the FY2023 Annual Budget.

c. Public Outreach and Engagement Committee Report (Davey)

d. Executive Director's Report (Heeter)

- i. FY2022 Updates, Program Reports**

Information Item: Members will hear summary of the current work program activities.

- ii. FY2023 Work Program Priorities and Key Imperatives**

Information Item: Members will review a presentation on proposed priorities for FY23.

Adjourn- Targeted Adjournment is 10:30 a.m.



**Commission Meeting
Meeting Minutes
April 14, 2022
9:00 a.m.**

Charles City County		Town of Ashland		Goochland County	
William Coadá		Kathy Abbott (A) - Virtual	X	Don Sharpe	X
		Brent Chambers	X	Neil Spoonhower (A)	
		Dr. Daniel McGraw			
Chesterfield County		City of Richmond		Hanover County	
Kevin Carroll	X	Andreas Addison		Sean Davis, Vice Chair	X
Tim Davey	X	Jacob Giovia		Canova Peterson	X
Gloria Freye - Virtual	X	Ann-Francis Lambert		Faye Prichard (A)	
Leslie Haley		Stephanie Lynch		Charlie Waddell	X
James Holland	X	Dr. Cynthia Newbille - Virtual	X	Randy Whittaker	X
Jim Ingle		Rodney Poole			
Chris Winslow, Chair	X	Ellen Robertson (A)			
Henrico County		New Kent County		Powhatan County	
Gregory Baka		John Lockwood (A)		Michael Byerly, Treasurer	X
Tyrone Nelson	X	Patricia Paige, Secretary	X	Steve McClung	X
Patricia O'Bannon	X	Amy Pearson		Bobby Hall - Virtual	X
Frank Thornton	X				
Melissa Thornton - Virtual	X				

Others Present

Eric Gregory (Hefty, Wiley & Gore, PC), Jovan Burton (Partnership for Affordable Housing), Karen Black (May 8 Consulting)

Staff Present

Gilbrith Gogel, Martha Heeter, Sidd Kumar, Rebekah Cazares, Dan Motta, Chet Parsons, Rashaunda Lanier-Jackson

Welcome and Introductions

Chairman Winslow called the meeting to order at approximately 9 a.m. Mr. Sidd Kumar led the members in the Pledge of Allegiance.

Roll Call of Attendees and Certification of a Quorum

Ms. Heeter took Roll Call of Attendees and certified that a quorum was present.

Public Comment Period

With no requests from the public to address members of the Commission, Chairman Winslow closed the public comment period.

Approval of Consent Agenda Items

The February minutes were deferred to this month for approval to provide staff additional time to review the recordings of the meeting and provide more detail to the draft minutes following advice from legal counsel considering the significance of the decisions at the February meeting. Dr. Newbille made a motion to approve the agenda and Ms. Paige seconded the motion, which was approved unanimously.

Mr. Waddell asked to vote on the February and March minutes separately. Mr. Davis made a motion to approve February minutes, which was seconded by Mr. Davey and approved by voice vote. Mr. Waddell abstained from the vote due to absence from the meeting. Mr. Waddell made a motion to approve the March meeting minutes, which was seconded by Mr. Davis and approved by voice vote. Mr. Peterson and Rev. Nelson abstained from the vote.

Succession Plan

Last month, the Executive Committee recommended approval of the Succession Plan. Ms. Heeter provided an overview of the purpose and status of the document at the last meeting. The purpose of this plan is to establish procedures for what to do in the event of an absence in the Executive Director and other key roles in the organization. It was requested that the Full Commission give the Executive Committee the authority to execute the steps outlined in the Succession Plan in the absence of the Executive Director.

There was discussion around details of the plan and evaluation of benefits and compensation. Rev. Nelson made a motion to approve the Succession Plan, which was seconded by Dr. Newbille, and the motion passed unanimously.

RRTPO has initiated an invitation to take part in an inaugural joint meeting among the members of the governing bodies of the RRTPO, PlanRVA and CVTA on June 2nd, 2022. The Chair supports participation and has discussed implications to the PlanRVA meeting schedule. Ms. Heeter encouraged members to attend the event in person if possible. Mr. Carroll suggested reaching out to VDOT regarding a space to host the joint meeting.

The Executive Committee made a recommendation to cancel the June 9, 2022 Commission meeting, which was approved by consensus. The Executive Committee will still meet on that date, if necessary, to discuss office space updates and needs.

New Office Space Update

Mr. Holland provided an update from the Audit, Facilities and Finance committee, stating that design work for the new office space is continuing according to the project schedule. The committee has approved the general space plan and layout, which will serve as the

basis for the final drawings. Staff is currently reviewing renderings to make decisions on finishes and materials and will be making recommendations to the committee for any design alternatives to be included in the final drawings and construction documents.

The team is coordinating with all vendors to evaluate data and power needs, as well as furniture and accessibility. Where possible, PlanRVA is working to use local businesses, according to the Commission's inclusive purchasing program, and is competitively bidding and quoting all applicable elements of the project under VA procurement.

The Audit, Facilities and Finance committee met on April 13th to review proposals for mechanical, electrical, and plumbing (MEP) design and authorized staff to execute a contract with Baskervill. The architectural and MEP design drawings, both to be completed by Baskervill, will be used to create the construction documents needed to collect bids for construction.

Mr. Holland expressed his appreciation to the committee for their flexibility and responsiveness to matters requiring special meetings and stated that staff is also grateful to the members for their attentiveness. The committee is scheduled to meet again on April 26th to review the next set of decisions related to the office space and to review the FY2023 annual budget. Mr. Holland said he would notify the Commission of any significant changes or deviations from the schedule.

Public Outreach and Engagement Committee Report

The Public Outreach and Engagement Committee April meeting was postponed due to scheduling conflicts. Mr. Davey asked Ms. Heeter to give a report of what staff has been working on the past month. Following last month's branding presentation by Brand Federation, staff are working to execute a plan for implementation and will start work with the Hodges Partnership to review existing materials and channels, to update key messaging and develop collateral materials to support that messaging, and to develop education and training for staff, key committees and identified ambassadors.

In the meantime, staff has been working to be more present in the community through participation in community events, increasing social media presence, and establishing relationships with local media to support coverage.

Ms. Heeter describes the key areas in which PlanRVA has focused on through the community engagement strategy. The first area includes targeted outreach to community groups in support of the development of the Regional Bicycle and Pedestrian Plan, which is scheduled for review with recommendation for approval by the RRTPO Policy Board in May. The second is targeted outreach to community groups and the general public in the development of the Multi-Regional Hazard Mitigation Plan, scheduled for final completion and local adoption this summer. The final area is increased participation in speaking

engagements to present on PlanRVA. These have included speaking opportunities at the Chesterfield County Board of Supervisors, VCU Wilder School, and the ChamberRVA workshop on Internship Programs. Additionally, PlanRVA was featured in the NADO Washington Policy Conference as a panelist and speaker around our work being done in diversity, equity, and inclusion. Most recently, Ms. Heeter and Ms. Lanier-Jackson were the featured speakers of the month at the Captain's Table, which is hosted by Atlantic Union Bank and Sands Anderson.

PlanRVA will be working with the RMHF, Chesterfield, Henrico, and the City of Richmond for the public launch of the Market Value Analysis, which was completed in March. This is a data intensive tool that evaluates housing market conditions in those three jurisdictions. RMHF has been the lead entity on designing this project and commissioning the work, with PlanRVA being the data partner and the new home for the data. Work is currently being done to develop the website architecture to host this data (from both the 2017 and 2021 studies) for public accessibility and practitioner use. Ms. Heeter noted that Mr. Giovia has been an active participant in the steering committee meetings hosted by RMHF and has been helpful in thinking through the ultimate application of this data tool.

PlanRVA is staffing two active public comment periods on the proposed operating budget for the CVTA in FY2023 and on the remainder of the six-year planning program and funding scenario for regional project priorities. Ms. Heeter advised that more information is available online and that there will be promotions through social media and via a public notice advertisement and press release.

FY2022 Key Imperatives Report

Ms. Heeter provided a presentation on the FY2022 Key Imperatives Report for Quarters 2 and 3 and summarized the activities accomplished through the third quarter of the fiscal year.

Imagining a Regional Home Repair Program - Karen Black, May 8 Consulting

Jovan Burton, Executive Director of Partnership for Housing Authority (PHA), introduced the Imagining a Regional Home Repair Program and the issue of home repairs in aging housing stock, explaining why it's a pressing need in the Richmond Region. He then introduced guest speaker Karen Black from May 8 Consulting, who presented the program. The program is intended to seed ideas among the region's leadership about strategies to intervene when neighborhoods face decline due to disrepair. While the solutions may be implemented locally, PHA is leading regional conversations on how to increase our region's capacity to address shared challenges.

Ms. Paige raised the issue of violence in the region and offered condolences for recent losses in Henrico, Chesterfield, and Richmond. Ms. Paige stated New Kent's support for these localities.

Ms. Paige made a motion to adjourn, which was seconded by Mr. Davey. Chair Winslow adjourned the Full Commission at approximately 10:30 am.



This narrative is intended to assist with the review of the financial reports presented as of and for the period ended March 31, 2022, including budget variances and personnel census.

Balance Sheet

The Balance Sheet as of March 31, 2022, is presented in the same format and basis of accounting as the Governmental Funds Balance Sheet in the organization’s Financial Statements. This statement focuses on the assets expected to be available for use and liabilities expected to be satisfied during the year or soon thereafter.

Treasury Information

Cash and cash equivalents	03/31/2022	06/30/2021
Cash in bank	\$ 155,985	\$ 85,999
Investments	714,935	410,670
Total	<u>\$ 870,920</u>	<u>\$ 496,669</u>

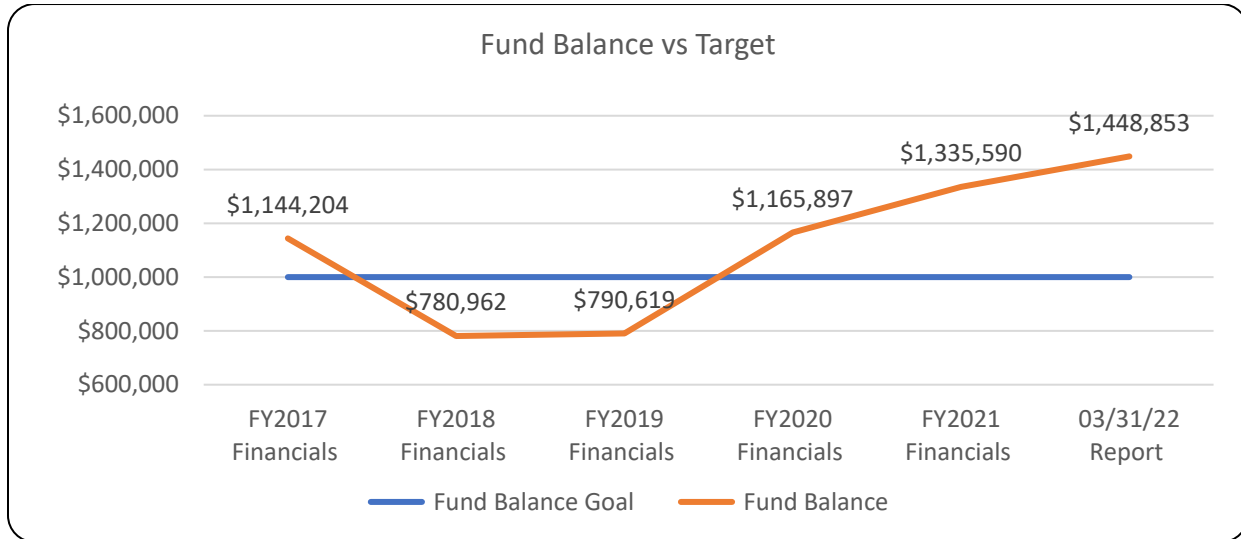
PlanRVA cash and cash equivalents are invested solely in a Commonwealth of Virginia LGIP account. Local Government Investment Pool (LGIP) is a State-administered fund that enables governmental entities to realize the economies of large-scale investing and professional funds management. Both funds held as cash in bank and in the LGIP account hold no custodial risk as they are fully collateralized. The average and effective monthly yields for the LGIP investment were as follows for the quarter ended March 31, 2022: 0.104% for January 2022; 0.133% for February 2022; and 0.241% for March 2022.

Balance Sheet comparison of March 31, 2022, to June 30, 2021

- Cash and cash equivalents increased \$374,252, from \$496,669 to \$870,920 due to changes in the following accounts
 - Accounts Receivable decreased \$263,568, from \$506,750 to \$243,183: this decrease reflects improved timeliness of the collection cycle during FY2022
 - Deferred revenue increased \$153,031, from \$84,759 to \$237,790: this increase is expected as of 03/31/2022 as it includes the following items
 - \$144,000 in Local Member Dues and TPO Assessment which will become fully recognized as revenue by 06/30/2022
 - \$22,685 in Brokerage Fees Rebate which will be recognized as moving expenses are recorded against it during FY2022 and into FY2023
 - \$70,833 in funds received from the Chamber of Commerce for Data Research & Analysis which are expected to be recognized as revenue during FY2023
- Accrued revenue increased \$105,000, from \$505,000 to \$610,000 due to the increased productive activity of staff during the quarter ended March 31, 2022, vs the period ended June 30, 2021. This increase is expected to be billed and collected during the 4th quarter of FY2022.

Fund Balance

Fund Balance continues to exceed the \$1,000,000 goal set by the Commissioners (as measured on the modified-accrual basis used in the Governmental Funds Balance Sheet). The \$113,263 increase is comprised of the net income as shown on the Profit and Loss Statement for the nine months ended March 31, 2022.



Profit and Loss

The Profit and Loss statement shows the results of the Commission’s operations for the nine months ended 03/31/2022 and the FY2022 Budget and % of the Budget utilized as of 03/31/2022. The columns of the report show income for each quarter of FY2022 through 03/31/2022, with monthly detail shown for the most recent quarter.

The following should be noted when reviewing the monthly results as shown in this report:

- Revenues and expenses are recorded on the accrual basis of accounting
 - Revenue is generally recognized when earned, not when received
 - Expenses are recorded when incurred, not when paid

- For revenue that is collected at the beginning of the year or quarter, said revenue is recognized as earned evenly by month over the year or quarter; the unrecognized portion is included in Deferred Revenue.



Analysis of FY2022 YTD vs Budget

	FY2022 Q1	FY2022 Q2	FY2022 Q3	FY2022 YTD	Budget	% of Budget
Income						
4100 Federal Funding	523,244	457,740	527,028	1,508,012	2,183,468	69.06%
4200 State Funding	100,664	86,664	92,039	279,367	455,479	61.33%
4300 Local Funding	205,891	214,908	200,476	621,276	868,241	71.56%
4400 Private Funding	24,029	46,895	29,026	99,950	1,085,260	9.21%
5000 Other Income	518	290	933	1,741	-	
Total Income	854,346	806,496	849,502	2,510,345	4,592,449	54.66%

Total income is only 54.66% of the original FY2022 Budget. This under-budget circumstance is fueled by two fundamental differences in underlying budget assumptions

- 1) Staff capacity to produce billable hours is less than originally budgeted due to vacancies
 - a. Summary of Personnel shows 6 positions that were budgeted as 100% filled for FY2022
 - i. 2 positions were vacated early in FY2022 and only one has been filled
 - ii. 4 positions were not filled until after the start of the fiscal year with the Principal Data Manager position being vacant for most of the year
 - b. Expenditures for personnel are significantly lower than budgeted as a result as well, effecting a net savings to the organization

- 2) Two revenues are not expected to be earned as originally planned
 - a. 4105/4205 MPO Pass-through is expected to be only \$50,000 of the \$200,000 budgeted
 - i. Remainder will be carried forward to FY2023
 - ii. Expenditures related to this revenue has also been reduced to continue to offset and produce a net effect of \$0 for FY2022
 - b. 4440 Regional Housing Production Grant is expected to be \$675,000 of the \$1,000,000 budgeted
 - i. Remainder will be carried forward to FY2023
 - ii. Expenditures related to this revenue has also been reduced to continue to offset and produce a net effect of \$0 for FY2022

Note: The quarter ended March 31, 2022, returned a significantly higher net income than previous quarters, with revenue significantly exceeding the 2nd quarter. This increase is due to the level of production resulting from staff availability during the 3rd quarter. As seen in the 6101 Leave Wages account below, staff time was allocated to productive/billable activity rather than to Holidays and/or Vacation.



	FY2022 Q1	FY2022 Q2	FY2022 Q3	FY2022 YTD	Budget	% of Budget
Expenses						
6000 Salary & Wages						
6110 Salaries	381,145	386,149	391,026	1,158,320	1,702,882	68.02%
6500 Benefits	125,948	126,076	142,614	394,639	721,505	54.70%
Total 6000 Salary & Wages	507,093	512,225	533,640	1,552,959	2,424,387	64.06%
7100 Professional Fees	79,208	76,772	26,850	182,830	190,401	96.02%
7200 Office Expenses	84,974	76,781	76,576	238,331	327,238	72.83%
7400 Program Expenses	86,625	79,130	40,865	206,620	1,335,373	15.47%
7600 Infrastructure	70,735	64,754	64,754	200,242	268,306	74.63%
Total Expenses	828,636	809,661	742,685	2,380,982	4,545,705	52.38%

Total expenses are only 52.38% of the original FY2022 Budget. This under-budget result is due to the two budget assumptions discussed in the revenue section

- 1) Salary & wages expenditures is less than originally budgeted caused by vacancies in 6 positions as shown in the Summary of Personnel chart
- 2) Expenditures related to the grants identified previously are also lower than expected in the same amount as that of its associated revenue (see 7400 Program Expenses)

Note: the only expense group exceeding its original FY2022 Budget is 7100 Professional Fees. The expenditures incurred that exceeded the budget are due to the classification of a vendor's service being charged to 7730 Contracted Services. Though not specifically budgeted to this account group, these charges were allocated to and reimbursed by the MPO Program during FY2022.

Summary of Personnel

New Positions	Expected Start	Actual/Target Start	Status
Community Outreach Manager	08/01/21	11/01/21	Rashaunda Lanier-Jackson
Transportation Program Coordinator	09/01/21	09/01/21	Janice Firestone
Administrative Assistant	09/01/21	11/22/21	Gilbrith Gogel
Principal Data Manager	10/01/21	05/01/22	Sarin Adhikari
Vacated Positions	Date Vacated	Actual/Target Start	Status
Planner 2	07/30/21	04/01/22	Nicole Keller
Planner 1	08/13/21	n/a	On Hold

Comparison of YTD Net Income to Budget and Projection

Account	FY2022	FY2022		FY2022	
	Total YTD	Budget	% of Budget	Projection	% of Projection
Income					
4100 Federal Funding	1,508,011.99	2,183,468.24	69.06%	2,275,708.10	66.27%
4200 State Funding	279,366.83	455,478.89	61.33%	403,061.93	69.31%
4300 Local Funding	621,275.53	868,241.40	71.56%	811,441.34	76.56%
4400 Private Funding	99,949.58	1,085,260.14	9.21%	845,422.55	11.82%
5000 Other Income	1,741.14	-		-	
Total Income	2,510,345.07	4,592,448.67	54.66%	4,335,633.93	57.90%
Expenses					
6000 Salary & Wages					
6110 Salaries	1,158,320.43	1,702,881.58	68.02%	1,556,483.63	74.42%
6500 Benefits	394,638.51	721,505.44	54.70%	612,634.04	64.42%
Total 6000 Salary & Wages	1,552,958.94	2,424,387.02	64.06%	2,169,117.67	71.59%
7100 Professional Fees	182,829.84	190,401.00	96.02%	272,225.04	67.16%
7200 Office Expenses	238,331.08	327,238.36	72.83%	389,028.36	61.26%
7400 Program Expenses	206,620.22	1,335,373.06	15.47%	1,061,500.00	19.46%
7600 Infrastructure	200,242.09	268,305.71	74.63%	268,305.71	74.63%
Total Expenses	2,380,982.17	4,545,705.15	52.38%	4,160,176.78	57.23%
Net Operating Income	129,362.90	46,743.52	276.75%	175,457.15	73.73%
Other Expenses: Capital Projects	16,100.00	45,750.60	35.19%	40,000.00	40.25%
Net Income	113,262.90	992.92	11407.05%	135,457.15	83.62%

This statement shows the comparison of the nine months ended March 31, 2022, versus the FY2022 Budget as originally passed by the Board and against the current Projection of net income for the year ending June 30, 2022

FY2022 Projection highlights

- Total Income of \$2.5 million is only 57.90% of the projected total income due to the expectation that 100% of the updated budget for the Regional Housing Production Grant will be recognized in the 4th quarter of FY2022
- Net Income is expected to continue for each of the months of the 4th quarter of FY2022 but not at the same rate as that experienced during the 3rd quarter. Management expects that staff time will increase in its allocation to Holidays and Annual Leave. Also, certain year-end and special project expenses will be experienced prior to June 30, 2022.

Richmond Regional PDC

Balance Sheet Governmental Funds

	03/31/2022 (Unaudited)	06/30/2021 (Audited)	Net Change
ASSETS			
Cash and cash equivalents	870,920	496,669	374,252
Grants receivable			
Accounts receivable	243,183	506,750	(263,568)
Accrued revenue	610,127	505,173	104,955
Due from CVTA	83,159	68,379	14,781
Total Grants receivable	<u>936,469</u>	<u>1,080,302</u>	<u>(143,833)</u>
Prepaid expenses	-	8,938	(8,938)
Total Assets	<u><u>1,807,390</u></u>	<u><u>1,585,909</u></u>	<u><u>221,481</u></u>
LIABILITIES			
Accounts payable	46,984	98,112	(51,128)
Accrued salaries	71,098	64,784	6,315
Deferred revenue	237,790	84,759	153,031
Security deposit	2,665	2,665	-
Total Liabilities	<u>358,537</u>	<u>250,319</u>	<u>108,218</u>
FUND BALANCE			
Nonspendable	-	8,938	(8,938)
Unassigned	<u>1,448,853</u>	<u>1,326,652</u>	<u>122,201</u>
Total Fund Balance	<u>1,448,853</u>	<u>1,335,590</u>	<u>113,263</u>
Total Liabilities and Fund Balance	<u><u>1,807,390</u></u>	<u><u>1,585,909</u></u>	<u><u>221,481</u></u>
	-	-	-

Richmond Regional PDC

Profit and Loss: Summary

July, 2021 - March, 2022

Account	FY2022 Q1	FY2022 Q2	Jan 2022	Feb 2022	Mar 2022	FY2022 Q3	Total YTD	FY2022	
								Budget	% of Budget
Income									
4100 Federal Funding	523,243.58	457,740.17	173,203.88	165,334.61	188,489.75	527,028.24	1,508,011.99	2,183,468.24	69.06%
4200 State Funding	100,664.29	86,663.51	29,599.67	31,103.15	31,336.21	92,039.03	279,366.83	455,478.89	61.33%
4300 Local Funding	205,891.46	214,907.93	66,015.11	69,624.01	64,837.02	200,476.14	621,275.53	868,241.40	71.56%
4400 Private Funding	24,028.62	46,894.54	22,471.93	4,758.03	1,796.46	29,026.42	99,949.58	1,085,260.14	9.21%
5000 Other Income	518.49	290.04	83.58	700.18	148.85	932.61	1,741.14	-	
Total Income	854,346.44	806,496.19	291,374.17	271,519.98	286,608.29	849,502.44	2,510,345.07	4,592,448.67	54.66%
Expenses									
6000 Salary & Wages									
6110 Salaries	381,145.47	386,148.61	130,969.47	128,212.69	131,844.19	391,026.35	1,158,320.43	1,702,881.58	68.02%
6500 Benefits	125,948.01	126,076.43	48,937.39	48,933.34	44,743.34	142,614.07	394,638.51	721,505.44	54.70%
Total 6000 Salary & Wages	507,093.48	512,225.04	179,906.86	177,146.03	176,587.53	533,640.42	1,552,958.94	2,424,387.02	64.06%
7100 Professional Fees	79,208.04	76,771.80	6,550.00	9,925.00	10,375.00	26,850.00	182,829.84	190,401.00	96.02%
7200 Office Expenses	84,974.21	76,781.08	16,006.32	28,380.67	32,188.80	76,575.79	238,331.08	327,238.36	72.83%
7400 Program Expenses	86,625.49	79,129.61	29,054.33	7,630.15	4,180.64	40,865.12	206,620.22	1,335,373.06	15.47%
7600 Infrastructure	70,734.85	64,753.62	21,584.54	21,584.54	21,584.54	64,753.62	200,242.09	268,305.71	74.63%
Total Expenses	828,636.07	809,661.15	253,102.05	244,666.39	244,916.51	742,684.95	2,380,982.17	4,545,705.15	52.38%
Net Operating Income	25,710.37	(3,164.96)	38,272.12	26,853.59	41,691.78	106,817.49	129,362.90	46,743.52	276.75%
Other Expenses: Capital Projects	-	14,600.00	-	-	1,500.00	1,500.00	16,100.00	45,750.60	35.19%
Net Income	25,710.37	(17,764.96)	38,272.12	26,853.59	40,191.78	105,317.49	113,262.90	992.92	11407.05%

Richmond Regional PDC

Profit and Loss

July, 2021 - March, 2022

	FY2022 Q1	FY2022 Q2	Jan 2022	Feb 2022	Mar 2022	FY2022 Q3	Total YTD	FY2022	
								Budget	% of Budget
Income									
4100 Federal Funding									
4101 MPO FHWA/PL Funds - Fed share	229,608.89	235,501.65	92,917.00	136,944.60	121,789.00	351,650.60	816,761.14	1,244,104.42	65.65%
4102 MPO Sect 5303 Funds - Fed share	148,038.60	65,804.00	29,195.00	(6,951.00)	35,787.00	58,031.00	271,873.60	342,032.45	79.49%
4105 MPO Pass-Through	35,131.65	-				-	35,131.65	200,000.00	17.57%
4110 DEQ-FY18/19Coastal-TAC	-	-				-	-	-	
4111 FY20 Rural Coastal VA Mktg	5,359.14	681.54	104.87	529.79	237.86	872.52	6,913.20	7,617.60	90.75%
4112 FY20 Lower Chickahominy	9,598.28	16,474.65	7,322.76	10,613.92	11,044.21	28,980.89	55,053.82	85,868.00	64.11%
4113 FY20 Coastal TA & Resiliency	20,225.71	21,191.63	6,838.97	3,258.18	3,740.39	13,837.54	55,254.88	56,708.07	97.44%
4115 CBRAP - WIP3/Fed Share	11,994.24	16,498.29	3,631.62	1,443.62	3,128.59	8,203.83	36,696.36	66,342.17	55.31%
4116 Flood Protection and Prevention	-	-	757.79	439.50	533.60	1,730.89	1,730.89	19,817.93	8.73%
4120 VDEM SHSP	26,807.36	19,570.75	6,562.38	9,911.33	6,773.15	23,246.86	69,624.97	68,976.96	100.94%
4130 VDEM Pass-through grants	28,939.72	48,736.60	20,513.16	7,131.42	1,795.51	29,440.09	107,116.41	-	
4140 Hazard Mitigation	7,539.99	33,281.06	5,360.33	2,013.25	3,660.44	11,034.02	51,855.07	86,233.92	60.13%
4141 Hazard Mitigation Admin	-	-	-	-	-	-	-	5,766.72	0.00%
Total 4100 Federal Funding	523,243.58	457,740.17	173,203.88	165,334.61	188,489.75	527,028.24	1,508,011.99	2,183,468.24	69.06%
4200 State Funding									
4201 MPO FHWA/PL Funds - State share	28,701.76	28,723.37	11,615.00	17,118.70	15,224.00	43,957.70	101,382.83	155,513.05	65.19%
4202 MPO Sec. 5303 - State share	18,504.83	8,225.00	3,649.00	(870.00)	4,473.00	7,252.00	33,981.83	42,754.06	79.48%
4205 State MPO Pass-Through	8,782.91	-			-	-	8,782.91	50,000.00	17.57%
4210 VDOT Rural Planning	11,015.82	15,417.12		3,654.49	-	3,654.49	30,087.43	58,000.00	51.87%
4220 VDEM-Hazard Mitigation Plan	1,669.73	2,308.78	3,672.59	536.87	976.11	5,185.57	9,164.08	22,995.71	39.85%
4230 State Appropriation	31,989.24	31,989.24	10,663.08	10,663.09	10,663.10	31,989.27	95,967.75	126,216.07	76.03%
Total 4200 State Funding	100,664.29	86,663.51	29,599.67	31,103.15	31,336.21	92,039.03	279,366.83	455,478.89	61.33%
4300 Local Funding									
4301 TPO Assessment	12,699.75	12,699.75	4,233.25	4,233.25	4,233.25	12,699.75	38,099.25	50,797.25	75.00%
4310 Local Membership Dues	131,571.24	131,571.24	43,857.08	43,857.08	43,857.08	131,571.24	394,713.72	526,283.62	75.00%
4315 Service/Fee Income	57,298.85	61,033.36	16,964.42	21,533.68	16,746.69	55,244.79	173,577.00	209,666.16	82.79%
4320 Capital Region Collaborative	4,321.62	9,603.58	960.36	-	-	960.36	14,885.56	81,494.37	18.27%
Total 4300 Local Funding	205,891.46	214,907.93	66,015.11	69,624.01	64,837.02	200,476.14	621,275.53	868,241.40	71.56%
4400 Private Funding									
4410 Restricted Contributions									
4360 FOLAR Grant	18,757.50	18,757.50	18,757.50			18,757.50	56,272.50	74,950.00	75.08%
Total 4410 Restricted Contributions	18,757.50	18,757.50	18,757.50	-	-	18,757.50	56,272.50	74,950.00	75.08%
4430 Regional Housing Development								10,000.00	0.00%
4440 Regional Housing Production Grant	5,271.12	8,137.04	3,714.43	4,758.03	1,796.46	10,268.92	23,677.08	1,000,310.14	2.37%
Total 4400 Private Funding	24,028.62	26,894.54	22,471.93	4,758.03	1,796.46	29,026.42	79,949.58	1,085,260.14	7.37%
5000 Other Income									
5001 Interest Income	518.49	289.94	83.58	700.18	148.85	932.61	1,741.04	-	
5010 Miscellaneous	-	0.10				-	0.10	-	
Total 5000 Other Income	518.49	290.04	83.58	700.18	148.85	932.61	1,741.14	-	
Total Income	854,346.44	786,496.19	291,374.17	271,519.98	286,608.29	849,502.44	2,490,345.07	4,592,448.67	54.23%

Richmond Regional PDC

Profit and Loss

July, 2021 - March, 2022

	FY2022 Q1	FY2022 Q2	Jan 2022	Feb 2022	Mar 2022	FY2022 Q3	Total YTD	FY2022	
								Budget	% of Budget
Expenses									
6000 Salary & Wages									
6102 Leave Paid Out	5,940.38	-				-	5,940.38	10,000.00	59.40%
6110 Salaries FT Chargeable	278,859.32	253,554.78	101,309.13	98,317.68	108,010.04	307,636.85	840,050.95	1,296,617.44	64.79%
5100 Fringe Benefit Pool	135,047.93	122,544.08	47,350.97	44,409.67	55,504.12	147,264.76	404,856.77	-	
5105 Fringe Benefits Applied	(135,047.93)	(122,544.08)	(47,350.97)	(44,409.67)	(55,504.12)	(147,264.76)	(404,856.77)	-	
5400 Indirect Costs Pool	273,215.90	242,554.37	93,238.90	88,398.27	110,460.81	292,097.98	807,868.25	-	
5410 Indirect Costs Applied	(273,215.90)	(242,554.37)	(93,238.90)	(88,398.27)	(110,460.81)	(292,097.98)	(807,868.25)	-	
6100 Salaries - Local	33,090.86	33,267.23	12,728.12	10,998.70	13,476.63	37,203.45	103,561.54	110,543.01	93.68%
6101 Leave Wages	39,499.12	81,438.17	11,824.53	13,983.57	4,606.49	30,414.59	151,351.88	202,211.68	74.85%
6105 Salaries - PT Chargeable	23,755.79	17,888.43	5,107.69	4,912.74	5,751.03	15,771.46	57,415.68	83,509.45	68.75%
Total 6110 Salaries FT Chargeable	375,205.09	386,148.61	130,969.47	128,212.69	131,844.19	391,026.35	1,152,380.05	1,692,881.58	68.07%
6200 Payroll Taxes	28,242.26	30,510.72	12,371.80	9,958.22	9,629.22	31,959.24	90,712.22	129,505.44	70.05%
6500 Benefits									
6512 Healthcare	53,768.80	51,244.80	19,736.00	22,640.60	20,233.60	62,610.20	167,623.80	300,000.00	55.87%
6530 Retirement									
6531 VRS Retirement Contribution	33,555.62	35,206.77	12,187.57	12,319.20	12,266.64	36,773.41	105,535.80	168,000.00	62.82%
6532 VRS Employee Contribution	299.46	558.70	(10.16)	34.54	0.15	24.53	882.69	-	
6533 ICMA - 401	1,344.87	1,359.69	453.23	453.23	453.23	1,359.69	4,064.25	19,000.00	21.39%
6534 ICMA - 457	-	-	-	-	-	-	-	-	
6535 Hybrid 401 A	3,793.19	3,689.24	1,291.80	1,298.17	1,310.20	3,900.17	11,382.60	7,000.00	162.61%
6536 HYBRID 457	-	-	-	-	-	-	-	-	
Total 6530 Retirement	38,993.14	40,814.40	13,922.44	14,105.14	14,030.22	42,057.80	121,865.34	194,000.00	62.82%
6540 Life & Disability									
6541 LTD	2,560.13	2,773.13	883.61	883.61	1,014.73	2,781.95	8,115.21	14,000.00	57.97%
6542 Hybrid VRS ST & LT Disability	677.15	656.53	248.98	248.98	253.97	751.93	2,085.61	2,750.00	75.84%
6543 AFLAC	(0.06)	(0.06)	(0.02)	0.26	0.26	0.50	0.38	-	
Total 6540 Life & Disability	3,237.22	3,429.60	1,132.57	1,132.85	1,268.96	3,534.38	10,201.20	16,750.00	60.90%
6550 FSA/HSA Section 125 Plans	(2,781.40)	(614.60)	271.02	(197.63)	(1,635.82)	(1,562.43)	(4,958.43)	2,750.00	-180.31%
Total 6500 Benefits	93,217.76	94,874.20	35,062.03	37,680.96	33,896.96	106,639.95	294,731.91	513,500.00	57.40%
6580 Payroll Fees	522.70	501.51	414.56	317.16	167.16	898.88	1,923.09	3,500.00	54.95%
6590 Training	3,965.29	190.00	1,089.00	977.00	1,050.00	3,116.00	7,271.29	75,000.00	9.70%
Total 6000 Salary & Wages	507,093.48	512,225.04	179,906.86	177,146.03	176,587.53	533,640.42	1,552,958.94	2,424,387.02	64.06%
7100 Professional Fees									
7720 Legal Fees	-	3,421.80				-	3,421.80	15,000.00	22.81%
7721 General Counsel	7,500.00	7,500.00	2,500.00	2,500.00	2,500.00	7,500.00	22,500.00	30,000.00	75.00%
Total 7720 Legal Fees	7,500.00	10,921.80	2,500.00	2,500.00	2,500.00	7,500.00	25,921.80	45,000.00	57.60%
7730 Contracted Services	71,708.04	65,850.00	4,050.00	7,425.00	7,875.00	19,350.00	156,908.04	145,401.00	107.91%
Total 7100 Professional Fees	79,208.04	76,771.80	6,550.00	9,925.00	10,375.00	26,850.00	182,829.84	190,401.00	96.02%

Richmond Regional PDC

Profit and Loss

July, 2021 - March, 2022

	FY2022 Q1	FY2022 Q2	Jan 2022	Feb 2022	Mar 2022	FY2022 Q3	Total YTD	FY2022	
								Budget	% of Budget
7200 Office Expenses									
7220 Computer Operations									
7221 Virtual Desktop Operations	27,317.32	27,836.69	9,950.71	10,668.51	10,412.85	31,032.07	86,186.08	120,000.00	71.82%
7222 Software	26,172.64	2,969.91	340.29	352.29	4,010.78	4,703.36	33,845.91	38,738.36	87.37%
7223 Broadband/network/telephone	3,054.46	3,128.31	2,215.35	1,024.99	1,302.69	4,543.03	10,725.80	18,000.00	59.59%
7224 Desktops & Support	392.97	-	-	-	9.99	9.99	402.96	-	-
7225 Computer Supplies	9,772.52	3,483.73	-	-	-	-	13,256.25	20,000.00	66.28%
7226 Technology services	311.05	-	-	-	-	-	311.05	10,000.00	3.11%
Total 7220 Computer Operations	67,020.96	37,418.64	12,506.35	12,045.79	15,736.31	40,288.45	144,728.05	206,738.36	70.01%
7230 Printing	5,327.97	5,870.07	1,078.29	-	1,764.39	2,842.68	14,040.72	29,000.00	48.42%
7235 Supplies	5,500.74	1,531.00	209.50	538.73	472.22	1,220.45	8,252.19	14,000.00	58.94%
7236 Meeting Expenses	1,404.05	590.01	-	493.43	339.26	832.69	2,826.75	-	-
7245 Postage	239.59	300.00	-	114.52	-	114.52	654.11	10,000.00	6.54%
7250 Public Outreach/Advertisements	4,098.14	28,761.01	1,464.50	13,097.91	13,555.42	28,117.83	60,976.98	50,000.00	121.95%
7280 Staff Engagement	136.80	2,026.96	619.11	2,058.86	271.20	2,949.17	5,112.93	-	-
7290 Miscellaneous Expenses	600.00	-	58.57	(58.57)	-	-	600.00	15,000.00	4.00%
7295 Bank Fees	645.96	355.96	70.00	90.00	50.00	210.00	1,211.92	2,500.00	48.48%
Total 7200 Office Expenses	84,974.21	76,853.65	16,006.32	28,380.67	32,188.80	76,575.79	238,403.65	327,238.36	72.85%
7400 Program Expenses									
7410 Organizational Dues	11,931.95	6,249.50	959.00	35.00	-	994.00	19,175.45	20,000.00	95.88%
7420 Travel - Board	-	-	-	-	-	-	-	7,000.00	0.00%
7425 Travel - Agency	1,813.26	3,470.94	82.17	463.73	2,385.13	2,931.03	8,215.23	40,000.00	20.54%
7430 Books & Periodicals	26.00	100.00	-	-	-	-	126.00	1,500.00	8.40%
7450 Pass-through and Matching funds	-	-	-	-	-	-	-	-	-
7451 Pass Through Funds - MPO	43,914.56	-	-	-	-	-	43,914.56	250,000.00	17.57%
7452 Pass Through Funds (VDEM)	-	-	-	-	-	-	-	-	-
7454 Pass Through Funds Lower Ck	-	-	-	-	-	-	-	85,000.00	0.00%
7456 Pass - Through Funds - SHSP	28,939.72	48,736.60	20,513.16	7,131.42	1,795.51	29,440.09	107,116.41	-	-
7457 Pass-Thru Hazard Mitigation	-	20,500.00	7,500.00	-	-	7,500.00	28,000.00	-	-
7459 Other Pass Through Awards	-	-	-	-	-	-	-	931,873.06	0.00%
Total 7450 Pass-through and Matching funds	72,854.28	69,236.60	28,013.16	7,131.42	1,795.51	36,940.09	179,030.97	1,266,873.06	14.13%
Total 7400 Program Expenses	86,625.49	79,057.04	29,054.33	7,630.15	4,180.64	40,865.12	206,547.65	1,335,373.06	15.47%
7600 Infrastructure									
7210 Rent	64,044.85	64,753.62	21,584.54	21,584.54	21,584.54	64,753.62	193,552.09	258,305.71	74.93%
7240 Insurance	6,690.00	-	-	-	-	-	6,690.00	10,000.00	66.90%
Total 7600 Infrastructure	70,734.85	64,753.62	21,584.54	21,584.54	21,584.54	64,753.62	200,242.09	268,305.71	74.63%
Total Expenses	828,636.07	809,661.15	253,102.05	244,666.39	244,916.51	742,684.95	2,380,982.17	4,545,705.15	52.38%
Net Operating Income	25,710.37	(23,164.96)	38,272.12	26,853.59	41,691.78	106,817.49	109,362.90	46,743.52	233.96%
Other Expenses									
7900 Capital Expense Projects	-	14,600.00	-	-	1,500.00	1,500.00	16,100.00	45,750.60	35.19%
Total Other Expenses	-	14,600.00	-	-	1,500.00	1,500.00	16,100.00	45,750.60	35.19%
Net Other Income	-	(14,600.00)	-	-	(1,500.00)	(1,500.00)	(16,100.00)	(45,750.60)	35.19%
Net Income	25,710.37	(37,764.96)	38,272.12	26,853.59	40,191.78	105,317.49	93,262.90	992.92	9392.79%

PlanRVA

FY2023 Budget Statement

	FY2023 Recommendation	FY2022		Difference
		Original	Projection	FY23 Recommendation vs FY22 Projection
Revenue				
4100 Federal Revenue				
4101 MPO FHWA/PL Funds- Fed Share	1,346,031.81	1,244,104.42	1,223,583.35	122,448.46
4102 MPO Sect 5303 Funds- Fed Share	547,663.52	342,032.45	321,717.88	225,945.64
4105 MPO Pass-thru	354,840.00	200,000.00	200,000.00	154,840.00
4111 FY20 Rural Coastal Va Mktg	11,481.44	7,617.60	9,119.54	2,361.90
4112 Lower Chickahominy	-	-	78,910.69	(78,910.69)
4113 Coastal TA & Resiliency	64,263.20	56,708.07	72,837.76	(8,574.56)
4115 CBRAP- WIP3/ Fed Share	57,744.57	66,342.17	67,860.94	(10,116.37)
4116 Flood Protection and Prevention	-	-	7,519.82	(7,519.82)
4117 DCR Floodplain Management Grant	-	19,817.93	20,000.00	(20,000.00)
4120 VDEM SHSP	105,002.81	68,976.96	134,453.74	(29,450.93)
4130 VDEM Pass-Through Grants	233,799.50	85,868.00	86,000.00	147,799.50
4140 Hazard Mitigation Fed Share	6,043.75	86,233.92	50,899.91	(44,856.16)
4141 Hazard Mitigation Admin	-	5,766.72	2,804.47	(2,804.47)
Total 4100 Federal Revenue	2,726,870.60	2,183,468.24	2,275,708.10	451,162.50
4200 State Revenue				
4201 MPO FHWA/PL Funds - State Share	168,253.98	155,513.05	152,947.92	15,306.06
4202 MPO Sec. 5303 - State Share	68,457.94	42,754.06	40,214.73	28,243.21
4205 MPO Pass-thru	88,710.00	50,000.00	50,000.00	38,710.00
4210 VDOT Rural Planning	-	58,000.00	20,264.97	(20,264.97)
4220 Hazard Mitigation Plan	1,611.67	22,995.71	13,573.31	(11,961.64)
4230 State Appropriation	126,061.00	126,216.07	126,061.00	-
Total 4100 State Revenue	453,094.59	455,478.89	403,061.93	50,032.66
4300 Local Revenue				
4301 TPO Assessment	53,767.85	50,797.25	50,797.25	2,970.60
4310 Local Membership Dues	591,446.35	526,283.62	526,283.62	65,162.73
4315 CVTA Reimbursement	121,136.55	190,605.60	191,125.07	(69,988.51)
4316 CVTA Service Fee	12,113.66	19,060.56	19,112.51	(6,998.85)
4320 Capital Region Collaborative	67,481.01	81,494.37	24,122.89	43,358.12
4360 FOLAR Grant	74,950.00	74,950.00	74,950.00	-
Total 4300 Local Revenue	920,895.42	943,191.40	886,391.33	34,504.09

PlanRVA

FY2023 Budget Statement

	FY2023 Recommendation	FY2022		Difference
		Original	Projection	FY23 Recommendation vs FY22 Projection
4400 Private Revenue				
4430 Virginia Housing Capacity Bldg Grant	-	10,000.00	44,165.23	(44,165.23)
4440 Regional Housing Grant - Partners	675,000.00	1,000,310.14	726,307.32	(51,307.32)
4441 Regional Housing Grant - PlanRVA	61,928.94	-	-	61,928.94
4460 Project Partner Revenue	40,000.00	-	-	40,000.00
4801 Interest Income	634.94	-	-	634.94
4810 Miscellaneous	-	-	-	-
4900 Revenue Distribution	-	-	-	-
Total 4400 Private Revenue	777,563.88	1,010,310.14	770,472.55	7,091.33
Total Revenue	4,878,424.48	4,592,448.67	4,335,633.91	542,790.57
Expenses				
5100 Salaries & Wages				
5101 Salaries & Wages	1,950,919.79	-	1,556,483.62	394,436.17
5102 Salaries & Wages - Allocated	(1,930,919.79)	-	(1,556,483.62)	(374,436.17)
5111 Wages Allocated - Program (FT)	1,358,718.89	1,296,617.44	1,155,619.36	203,099.53
5112 Wages Allocated - Program (PT)	94,547.24	83,509.45	87,051.79	7,495.46
5113 Wages Allocated - Administrative	277,820.75	110,543.01	129,471.15	148,349.61
5121 Wages Allocated - Holiday	101,904.03	-	81,462.36	20,441.67
5122 Wages Allocated - Annual	71,710.78	202,211.68	102,878.97	(31,168.19)
5123 Wages Allocated - Sick	26,218.10	-	-	26,218.10
Total 5100 Salaries & Wages	1,950,919.79	1,692,881.58	1,556,483.62	394,436.17

PlanRVA

FY2023 Budget Statement

	FY2023 Recommendation	FY2022		Difference
		Original	Projection	FY23 Recommendation vs FY22 Projection
5500 Fringe Benefit Pool				
5510 Payroll Taxes	157,260.96	129,505.44	127,639.40	29,621.57
5520 Retirement	184,729.09	194,000.00	165,217.78	19,511.31
5530 Healthcare	271,336.00	300,000.00	220,630.12	50,705.88
5531 FSH/HAS Health Accounts	2,064.00	2,750.00	1,872.00	192.00
5540 LTD Insurance	18,978.72	14,000.00	8,774.74	10,203.98
5541 Hybrid VRS STD & LTD	4,849.84	2,750.00	-	4,849.84
5590 Leave Paid Out	10,000.00	10,000.00	10,000.00	-
5598 Fringe Benefits Billed	-	-	-	-
5599 Fringe Benefits Applied	-	-	-	-
Total 5500 Fringe Benefit Pool	649,218.61	653,005.44	534,134.04	115,084.57
6000 Direct Cost Pool				
6120 Legal Fees		5,000.00	5,000.00	(5,000.00)
6130 Contracted Services	25,000.00	35,000.00	116,825.04	(91,825.04)
6153 Advertising: Mission Advancement	27,600.00	-	10,000.00	17,600.00
6230 Printing	1,200.00	-	-	1,200.00
6320 Software Services	23,900.00	13,738.36	13,738.36	10,161.64
6350 Computer Supplies	3,600.00	-	-	3,600.00
6410 Organizational Dues	7,500.00	-	7,500.00	-
6425 Travel- Agency	1,400.00	-	11,000.00	(9,600.00)
6430 Training	10,000.00	15,000.00	15,000.00	(5,000.00)
6455 Meeting Expenses	4,400.00	-	-	4,400.00
6510 Grant Sub-recipient: Contractors	675,000.00	931,873.06	675,000.00	-
6590 Miscellaneous Pass-thru	666,150.12	335,000.00	335,000.00	331,150.12
Total 6000 Direct Cost Pool	1,445,750.12	1,335,611.42	1,189,063.40	256,686.72

PlanRVA

FY2023 Budget Statement

	FY2023 Recommendation	FY2022		Difference
		Original	Projection	FY23 Recommendation vs FY22 Projection
7000 Indirect Cost Pool				
7100 Professional Fees				
7111 Bank Fees	2,500.00	2,500.00	2,500.00	-
7120 Legal Fees	10,000.00	10,000.00	10,000.00	-
7121 Legal Fees - General	30,000.00	30,000.00	30,000.00	-
7131 Consultants: Recurring	12,000.00	-	-	12,000.00
7132 Consultants: Non-recurring	18,000.00	110,401.00	110,400.00	(92,400.00)
7151 Advertising: General	5,000.00	-	-	5,000.00
7152 Advertising: Public Notices	5,000.00	-	-	5,000.00
7153 Advertising: Mission Advancement	40,000.00	50,000.00	60,000.00	(20,000.00)
Total 7100 Professional Fees	122,500.00	202,901.00	212,900.00	(90,400.00)
7200 General Operations				
7210 Rent	311,134.60	290,281.63	290,281.63	20,852.97
7211 Rent (sub-lease)	(10,658.64)	(31,975.92)	(31,975.92)	21,317.28
7220 Insurance	10,000.00	10,000.00	10,000.00	-
7230 Printing	26,560.00	29,000.00	29,000.00	(2,440.00)
7235 Supplies	14,000.00	14,000.00	14,000.00	-
7240 Postage	6,000.00	10,000.00	10,000.00	(4,000.00)
7290 Miscellaneous	10,000.00	15,000.00	3,000.00	7,000.00
Total 7200 General Operations	367,035.96	336,305.71	324,305.71	42,730.25
7300 Technology Operations				
7310 Virtual Desktop Operations	132,000.00	120,000.00	162,000.00	(30,000.00)
7320 Software Services	22,200.00	28,500.00	32,290.00	(10,090.00)
7330 Communication Technology	17,100.00	18,000.00	16,000.00	1,100.00
7340 Desktops & Support	1,200.00	-	-	1,200.00
7350 Computer Supplies	12,000.00	20,000.00	23,000.00	(11,000.00)
7360 Technology Services	6,000.00	10,000.00	5,000.00	1,000.00
Total 7300 Technology Operations	190,500.00	196,500.00	238,290.00	(47,790.00)

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FY2023 Budget Statement

	FY2023 Recommendation	FY2022		Difference
		Original	Projection	FY23 Recommendation vs FY22 Projection
7400 Staff Development				
7410 Organizational Dues	20,000.00	20,000.00	17,500.00	2,500.00
7420 Travel- Board	7,000.00	7,000.00	-	7,000.00
7425 Travel- Agency	40,000.00	40,000.00	14,000.00	26,000.00
7430 Training	60,000.00	60,000.00	60,000.00	-
7440 Books & Periodicals	1,500.00	1,500.00	1,500.00	-
7450 Staff Engagement	12,000.00	-	7,500.00	4,500.00
7455 Meeting Expenses	12,000.00	-	4,500.00	7,500.00
7400 Staff Development	152,500.00	128,500.00	105,000.00	47,500.00
7998 Indirect Costs Billed	-	-	-	-
7999 Indirect Costs Applied	-	-	-	-
Total 7000 Indirect Cost Pool	832,535.96	864,206.71	880,495.71	(47,959.75)
Total Expenses	4,878,424.48	4,545,705.15	4,160,176.76	718,247.72
Net Operating Income (Loss)	(0.00)	46,743.52	175,457.14	(175,457.15)
Non-Operating Activities				
8000 Capital & Non-allocable Expenses	-	45,750.60	40,000.00	(40,000.00)
9000 Transfers between Lines-of-business	-	-	-	-
Total Non-Operating Activities	-	45,750.60	40,000.00	(40,000.00)
Net Budgeted Income (Loss)	(0.00)	992.92	135,457.14	(135,457.15)

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FY2023 Line-of-Business Budgets

	Administration	Community Development	Data Research & Analysis	Emergency Management	Environment	Strategic Partnerships	Transportation	Total
Revenue								
4100 Federal Revenue								
4101 MPO FHWA/PL Funds- Fed Share							1,346,031.81	1,346,031.81
4102 MPO Sect 5303 Funds- Fed Share							547,663.52	547,663.52
4105 MPO Pass-thru							354,840.00	354,840.00
4111 FY20 Rural Coastal Va Mktg					11,481.44			11,481.44
4113 Coastal TA & Resiliency					64,263.20			64,263.20
4115 CBRAP- WIP3/ Fed Share					57,744.57			57,744.57
4120 VDEM SHSP				105,002.81				105,002.81
4130 VDEM Pass-Through Grants				233,799.50				233,799.50
4140 Hazard Mitigation Fed Share				6,043.75				6,043.75
4141 Hazard Mitigation Admin								-
Total 4100 Federal Revenue	-	-	-	344,846.06	133,489.21	-	2,248,535.33	2,726,870.60
4200 State Revenue								
4201 MPO FHWA/PL Funds - State Share							168,253.98	168,253.98
4202 MPO Sec. 5303 - State Share							68,457.94	68,457.94
4205 MPO Pass-thru							88,710.00	88,710.00
4210 VDOT Rural Planning								-
4220 Hazard Mitigation Plan				1,611.67				1,611.67
4230 State Appropriation	126,061.00							126,061.00
Total 4100 State Revenue	126,061.00	-	-	1,611.67	-	-	325,421.92	453,094.59
4300 Local Revenue								
4301 TPO Assessment							53,767.85	53,767.85
4310 Local Membership Dues	591,446.35							591,446.35
4315 CVTA Reimbursement							121,136.55	121,136.55
4316 CVTA Service Fee							12,113.66	12,113.66
4320 Capital Region Collaborative			67,481.01					67,481.01
4360 FOLAR Grant					74,950.00			74,950.00
Total 4300 Local Revenue	591,446.35	-	67,481.01	-	74,950.00	-	187,018.06	920,895.42
4400 Private Revenue								
4430 Virginia Housing Capacity Bldg Grant								-
4440 Regional Housing Grant - Partners		675,000.00						675,000.00
4441 Regional Housing Grant - PlanRVA		61,928.94						61,928.94
4460 Project Partner Revenue	40,000.00							40,000.00
4801 Interest Income	634.94							634.94
4810 Miscellaneous								-
4900 Revenue Distribution	(276,880.36)			402.91	93,533.38		182,944.07	-
Total 4400 Private Revenue	(236,245.42)	736,928.94	-	402.91	93,533.38	-	182,944.07	777,563.88
Total Revenue	481,261.93	736,928.94	67,481.01	346,860.64	301,972.59	-	2,943,919.38	4,878,424.49

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FY2023 Line-of-Business Budgets

	Administration	Community Development	Data Research & Analysis	Emergency Management	Environment	Strategic Partnerships	Transportation	Total
Expenses								
5100 Salaries & Wages								
5101 Salaries & Wages	1,950,919.79							1,950,919.79
5102 Salaries & Wages - Allocated	(1,930,919.79)							(1,930,919.79)
5111 Wages Allocated - Program (FT)	20,974.34	26,719.84	95,865.19	83,589.54	152,120.63	9,589.77	969,859.58	1,358,718.90
5112 Wages Allocated - Program (PT)	2,520.00						92,027.24	94,547.24
5113 Wages Allocated - Administrative	277,820.75							277,820.75
5121 Wages Allocated - Holiday	101,904.03							101,904.03
5122 Wages Allocated - Annual	71,710.78							71,710.78
5123 Wages Allocated - Sick	26,218.10							26,218.10
Total 5100 Salaries & Wages	521,148.00	26,719.84	95,865.19	83,589.54	152,120.63	9,589.77	1,061,886.83	1,950,919.80
5500 Fringe Benefit Pool								
5510 Payroll Taxes	157,260.96							157,260.96
5520 Retirement	184,729.09							184,729.09
5530 Healthcare	271,336.00							271,336.00
5531 FSH/HAS Health Accounts	2,064.00							2,064.00
5540 LTD Insurance	18,978.72							18,978.72
5541 Hybrid VRS STD & LTD	4,849.84							4,849.84
5590 Leave Paid Out	10,000.00							10,000.00
5598 Fringe Benefits Billed	(617,975.58)	13,643.15	14,866.29	37,201.92	50,013.83		502,250.38	-
5599 Fringe Benefits Applied	(72,116.87)		34,082.48	5,478.90	27,658.96	4,896.54		-
Total 5500 Fringe Benefit Pool	(40,873.84)	13,643.15	48,948.77	42,680.82	77,672.79	4,896.54	502,250.38	649,218.61
6000 Direct Cost Pool								
6130 Contracted Services							25,000.00	25,000.00
6153 Advertising: Mission Advancement				3,000.00			24,600.00	27,600.00
6230 Printing							1,200.00	1,200.00
6320 Software Services			13,200.00				10,700.00	23,900.00
6350 Computer Supplies							3,600.00	3,600.00
6410 Organizational Dues							7,500.00	7,500.00
6425 Travel- Agency							1,400.00	1,400.00
6430 Training							10,000.00	10,000.00
6455 Meeting Expenses							4,400.00	4,400.00
6510 Grant Sub-recipient: Contractors		675,000.00						675,000.00
6590 Miscellaneous Pass-thru				222,600.12			443,550.00	666,150.12
Total 6000 Direct Cost Pool	-	675,000.00	13,200.00	225,600.12	-	-	531,950.00	1,445,750.12

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FY2023 Line-of-Business Budgets

	Administration	Community Development	Data Research & Analysis	Emergency Management	Environment	Strategic Partnerships	Transportation	Total
7000 Indirect Cost Pool								
7100 Professional Fees								
7111 Bank Fees	2,500.00							2,500.00
7120 Legal Fees	10,000.00							10,000.00
7121 Legal Fees - General	30,000.00							30,000.00
7131 Consultants: Recurring	12,000.00							12,000.00
7132 Consultants: Non-recurring	18,000.00							18,000.00
7151 Advertising: General	5,000.00							5,000.00
7152 Advertising: Public Notices	5,000.00							5,000.00
7153 Advertising: Mission Advancement	40,000.00							40,000.00
Total 7100 Professional Fees	122,500.00	-	-	-	-	-	-	122,500.00
7200 General Operations								
7210 Rent	311,134.60							311,134.60
7211 Rent (sub-lease)	(10,658.64)							(10,658.64)
7220 Insurance	10,000.00							10,000.00
7230 Printing	26,560.00							26,560.00
7235 Supplies	14,000.00							14,000.00
7240 Postage	6,000.00							6,000.00
7290 Miscellaneous	10,000.00							10,000.00
Total 7200 General Operations	367,035.96	-	-	-	-	-	-	367,035.96
7300 Technology Operations								
7310 Virtual Desktop Operations	132,000.00							132,000.00
7320 Software Services	22,200.00							22,200.00
7330 Communication Technology	17,100.00							17,100.00
7340 Desktops & Support	1,200.00							1,200.00
7350 Computer Supplies	12,000.00							12,000.00
7360 Technology Services	6,000.00							6,000.00
Total 7300 Technology Operations	190,500.00	-	-	-	-	-	-	190,500.00
7400 Staff Development								
7410 Organizational Dues	20,000.00							20,000.00
7420 Travel- Board	7,000.00							7,000.00
7425 Travel- Agency	40,000.00							40,000.00
7430 Training	60,000.00							60,000.00
7440 Books & Periodicals	1,500.00							1,500.00
7450 Staff Engagement	12,000.00							12,000.00
7455 Meeting Expenses	12,000.00							12,000.00
7400 Staff Development	152,500.00	-	-	-	-	-	-	152,500.00

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FY2023 Line-of-Business Budgets

	Administration	Community Development	Data Research & Analysis	Emergency Management	Environment	Strategic Partnerships	Transportation	Total
7998 Indirect Costs Billed	(1,018,647.17)	21,565.95	23,499.38	58,805.67	79,057.67		835,718.51	-
7999 Indirect Costs Applied	(113,996.30)		53,874.72	8,660.58	43,720.96	7,740.04		-
Total 7000 Indirect Cost Pool	(300,107.50)	21,565.95	77,374.10	67,466.25	122,778.62	7,740.04	835,718.51	832,535.96
Total Expenses	180,166.66	736,928.94	235,388.06	419,336.73	352,572.04	22,226.35	2,931,805.71	4,878,424.49
Net Operating Income (Loss)	301,095.27	-	(167,907.05)	(72,476.09)	(50,599.45)	(22,226.35)	12,113.67	(0.00)
Non-Operating Activities								
8000 Capital & Non-allocable Expenses	-	-	-	-	-	-	-	-
9000 Transfers to/from Lines-of-business	(301,095.27)	-	167,907.05	72,476.09	50,599.45	22,226.35	(12,113.67)	0.00
Total Non-Operating Activities	(301,095.27)	-	167,907.05	72,476.09	50,599.45	22,226.35	(12,113.67)	0.00
Net Budgeted Income (Loss)	-	-	-	-	-	-	-	(0.00)